

## **GUILDEN SUTTON PARISH COUNCIL**

Minutes of the ordinary meeting of the Council held on Monday 17 February 2003 in Guilden Sutton Village Hall.

Chairman: Councillor P Astbury.

Present: Councillors Astbury, Fisher, Hughes, Paterson, Proudlove.

Public speaking time.

Mr L Bunn referred to an amended scheme he had submitted to the planning authority for a proposed side extension at Orchard House, 8 School Lane to which it was noted the Occupiers of No. 12 had confirmed in writing they had no objection. The Council's response would await the receipt of consultation from the planning authority. Mr Bunn was thanked for his attendance.

1 Apologies: Councillors Armitage, Arditti, Paterson.

2 Procedural matters.

(i) Minutes. The minutes of the ordinary meeting of the Council held on Monday 13 January, 2003 were proposed by Councillor Hughes, seconded by Councillor Fisher and agreed as a correct record.

(ii) Declarations of interest. There were no declarations of interest.

(iii) Exempt information. The Clerk had circulated a description of exempt information used by Ellesmere Port and Neston Borough Council. This was noted.

(iv) Chester City Council, Area Committee. It was agreed that Councillors Arditti and Hughes would represent the Council on the Area Committee to succeed the Goway Local Panel.

(v) Action list. The form of a draft action list prepared by the Clerk would be revisited at the March meeting.

3 Planning.

(i) new applications.

02/02059/FUL conservatory and pitched roof to garage at 10 Cinder Lane CH3 7EN for Mr Pilbrow. Further enquiries had been made by Councillor Proudlove. No objection had been disclosed.

03/00053/FUL extensions and alterations, Garden Cottage, Guilden Sutton Lane, CH3 7EX for Mr and Mrs Mattocks. Councillor Hughes reported. No objection would be raised.

03/00119/FUL first floor extension, 119 Oaklands, CH3 7HG for Mrs Kaya. Councillor Fisher reported. No objection would be raised. It was noted, however, that the property had been previously extended and agreed the Council would wish a restriction to single family occupancy and for the building control officer to be satisfied as to the internal arrangements.

(ii) Appeals:

02/00093/OUT outline application to erect 1 no two storey detached dwelling on adjacent land at Holly Cottage, Guilden Sutton Lane, CH3 7EX for TNJ Developments. It was noted the appeal had been dismissed on Green Belt grounds.

(iii) Decision notices:

02/01911/FUL garage extension at 10 Middlecroft CH3 7HF for Mr R Gregg. Cllr Hughes.

02/01958/FUL, conservatory in retrospect at 18 Oaklands CH3 7HE for D and A Cowell. Cllr Paterson.

02/02059/FUL conservatory and pitched roof to garage at 10 Cinder Lane CH3 7EN for Mr Pilbrow.

(iv) Current matters:

00/00541/FUL two storey side extension at 11 Fox Cover for Mr. D Hancock.

00/00577/FUL, (amended) two storey extension at Heathfield, Guilden Sutton Lane for Mr. P. White.

00/00932/FUL, rear extension and extension/modification to front study at 5 Guilden Green for Mr. I Armstrong. Cllr Arditti.

00/01110/FUL, two storey rear extension and conservatory at Fieldway, Hare Lane for Mr R Bellamy.

01/00133/FUL, two story extension and rear conservatory at 3 Heath Bank for Mrs M Higginson.

01/00454/FUL single storey side extension at 12 Fox Cover for Mr K Mohring. Cllr Fisher.

01/00551/FUL, use of roof space as habitable accommodation and insertion of new roof lights at The Paddock, Church Lane CH3 7EW.

01/00738/FUL, raise workshop roof on part of unit 3, Guilden Sutton Yard, Guilden Sutton Lane for A Wilding (Chester) Ltd.

01/00781/FUL, utility room extension at 8 Porters Croft for Mr and Mrs D Provan.

01/00920/FUL, extension to roof of proposed loft conversion at 54 Guilden Sutton Lane, CH3 7EY for Mr Palmer.

01/00940/FUL, two storey extension and addition of pitched roof to garage at 9 Fox Cover, CH3 7HH for Mrs E Johnson.

01/01302/FUL replace flat roof with pitched at Highfield, Wicker Lane, CH3 7EL for Mr D Matthews. Cllr Whitehouse.

02/00194/FUL, alterations and extensions, Halfways, Hare Lane, Pipers Ash for Mr S McEwan. Cllr Armitage.

02/00243/FUL, amended details, kitchen extension, pitched roof and new front entrance canopy at 43 Oaklands for Mr M Davies. Cllr Arditti.

02/01111/FUL (amended) installation of 20 metre tower, antennas, dishes and equipment cabin, Dee Valley reservoir, Guilden Sutton Lane. Cllr Fisher.

02/01043/FUL (amended) two storey side extension at 26 Oaklands, CH3 7HE for Mr and Mrs A Dalgano. Cllr Fisher.

02/01320/FUL extension to front of dwelling and side bay window at Firdale, 1 School Lane CH3 7ET for Mr and Mrs J Stairmand. Cllr Hughes.

02/01677/FUL first floor side extension above garage at Orchard House, 8 School Lane, Guilden Sutton, CH3 7ET for Mr L Bunn. Cllr Whitehouse.

6/02/1830 Installation of microwave wireless network kit incorporating 0.6 metre antenna and attachment, Guilden Sutton transport depot, Guilden Sutton Lane for Cheshire County Council.

02/01720/FUL 20 metre telecommunications tower with 6 no antennas, radio equipment housing and ancillary equipment at Tile Farm, Wicker Lane, Guilden Sutton, CH3 7EL for T Mobile UK Ltd. Clarification was received from the development control manager as to the approach taken by the local planning authority to access arrangements in connection with telecommunications applications.

02/01911/FUL garage extension at 10 Middlecroft CH3 7HF for Mr R Gregg. Cllr Hughes.

02/01958/FUL, conservatory in retrospect at 18 Oaklands CH3 7HE for D and A Cowell. Cllr Paterson. An objection had been raised on the grounds the conservatory would be overdominant.

4 Parish car park.

There was nothing further to report at this stage.

5 Leisure services:

(i) Parish playing field. The Clerk reported that Mr Carswell had expressed reserve in the light of the Council's comments about the robustness of the sign for which he had estimated in the sum of £30 plus VAT. It was agreed to proceed without prejudice to Mr Carswell.

(ii) Play area.

(a) improvement scheme. The grounds maintenance contractor had been thanked for his estimate for a reduction in the height of the boundary hedge and for the relocation of the public seat within the children's play area to the opposite verge. He had been advised that at this stage the estimate had been noted and would be further considered in due course. Estimates had been sought by Councillor Fisher for the provision of benches to the front boundary of the play area in the sum of £700 plus VAT. This was agreed. It was further agreed that costings would be sought for suitable hardsurfacing of the front boundary border. Councillor Proudlove reported further on the position with respect to a replacement slide. Councillor Proudlove also informed the Council of details of alternative items of

equipment. Estimates were being sought by the Clerk for the removal of the existing slide.

(b) CCTV. With respect to the proposed installation of CCTV equipment, Councillors Hughes and Proudlove had progressed the proposal by Barlows Electrical Ltd. The details of the installation had been accepted by the Chairman under urgency powers, following a briefing, on Thursday 23 January 2003. It was proposed by Councillor Hughes, seconded by Councillor Proudlove and agreed that the action of the Chairman in authorising Barlows Electrical Ltd to proceed, in view of the need for the installation to be completed by

31 March 2003 in order to qualify for grant, should be approved. A further approach had been made to the City Council to ascertain if additional funding might be available from that source. The Clerk reported that additional funding of £516 had been obtained. A letter had been sent to Guilden Sutton Community Association formally outlining the position which envisaged the placing of equipment on and within the Village Hall. Advice was being sought from the City Council CCTV manager as to data protection issues.

(c) anti social behaviour. Further to the advice from NALC legal officers that the draft provided by the Clerk could be used on a wider basis, arrangements had been made for this to appear in the newsletter. Councillor Fisher referred to an incident in the play area which had been brought to his attention by the Headteacher. Both he and Councillor Armitage had responded promptly. It was noted the Headteacher had issued a letter referring to the incident and a response would be made indicating the action taken by the Council and requesting this be brought to parents' attention.

(iii) Public footpaths (a) Footpath No. 2. There was nothing further to report at this stage. (b) Footpath sign, The Steadings. Councillor Fisher indicated the footpath sign at the access to The Steadings required attention. This would be brought the notice of the Public Rights of Way Unit.

(iv) Public seats. There was nothing further to report at this stage.

(v) Grounds maintenance. The grounds maintenance contractor had been asked to sweep the path from Orchard Croft to Oaklands. The issue of remedial maintenance to the planting in the verge at Fox Cover was being pursued with the City Council's Parks and Open Spaces Manager.

6 Public Transport. (i) Request for seats. The Clerk was contacting contractors from whom estimates would be sought for the provision of seats in the bus shelters in School Lane and in Guilden Sutton Lane opposite the former primary school. Councillor Hughes indicated that Gresty had expressed an interest in submitting a quotation and this would be pursued. (ii) Parish Transport Grant. The Clerk indicated he had discussed the proposed timetable publicity further with Cheshire Community Council and the County Transport Co-ordination Service. It appeared that both authorities were keen to make progress with the scheme and the cost to the parish council, estimated at £1,000, would be fully funded by Parish Transport Grant. It was agreed the Council should proceed with the production of suitable publicity material on this basis.

7 Highways.

(i) Major schemes. (a) Chester Deeside Transport System, extension of cycleway to Park Farm. There was nothing further to report at this stage. (b) A 51 maintenance, Summer 2003. There was nothing further to report at this stage.

(ii) Local matters. (a) Direction signs to Village Hall. It was now understood that due to pressure of work within the highway authority, the scheme would proceed early in the new financial year. The effect of this on the Local Panel grant would be revisited. (b) Footway and verges Guilden Sutton Lane. There was nothing further to report at this stage (c) Local safety scheme, junction A41 and Guilden Sutton Lane. There was nothing further to report at this stage pending the completion of works at the junction by a public utility. (d) Request for pedestrian crossing, Hoole Lane/Guilden Sutton Lane. There was nothing further to report at this stage.

(e) Road markings, approach to parish playing field. Further action was awaited by the highway authority following the Council's request for the proposed 'Slow' marking in the outbound carriageway opposite the parish playing field to be extended into the adjoining carriageway approaching Guilden Sutton in lieu of the reinstatement of a previous marking. The matter had been pursued and the highway authority had acknowledged the work was outstanding. (f) Rescission of minor improvement schemes. The Clerk reported the receipt, by letter dated 22 January 2003, of formal consultation by the highway authority on the proposed rescission of long-standing minor improvement schemes. These were an improvement to the Station Lane/School Lane junction, the provision of a footway on School Lane by The Lodge, the realignment and widening of Wicker Lane at the approach to the A 51 and the widening of Wicker Lane together with a visibility improvement at Church Lane. It was agreed the Council wished to see the schemes retained. (g) Station Lane. There was nothing further to report at this stage as to the extent of standing water on Station Lane in wet weather conditions. (h) Wicker Lane. Councillor Proudlove referred to concerns as to the speed of traffic using Wicker Lane in view of the sharp bends at the approach to The Steadings. It was noted a temporary limit was to be requested during the period of the A 51 maintenance works. It was hoped this would then be further considered by the speed review panel (i) Guilden Sutton Lane. Councillor Hughes referred to difficulties on Guilden Sutton Lane due to the parking of vehicles at night without lights in the opposite direction to oncoming traffic. This would be referred to the police. The Vice Chairman referred to the need for a survey to assess the standard of lighting at a particular location. This was agreed.

(iii) Lighting. There was nothing further to report at this stage.

## 8 Finance

### (i) Income

Bank of Scotland : Interest (Jan) £ 18.82

### (ii) Payments:

Devaprint

Newsletters £ 50.00

Chester Standard

Newsletter distribution £ 16.74 (VAT £2.49)

Clerk

## Salary arrears

Apr – Dec 2002 £ 75.00

## Photocopies

Oct 02: 155

Nov 201

Dec 208

Jan 208

Total 772 @ 5p £ 38.60

Proposed by Councillor Hughes, Seconded by Councillor Fisher and agreed.

## (iii) Balances

Jan 31 £12,021.58

(iv) external audit 2001/02. The notice of completion of audit was being displayed. The Clerk would progress an internal audit for the first six months of 2002/03.

(v) budget 2003/04. The Clerk confirmed a precept of £10,300 had been requested.

## 9 Environment services.

(i) Amenity cleansing. The attention of the City Council and City Councillor B J Bailey had been brought to the dumping of rubbish in accesses in Belle Vue Lane and to the amount of general litter along the road. Cllr Whitehouse referred to the need for gutters in the parish to be swept.

(ii) Litter bins. A response was awaited from the City Council following a further approach as to the types of bin available.

10 Trees and hedges. (i) sycamore, War Memorial. The Clerk was to discuss the condition of the Sycamore with the Parish Tree Warden.

11 Cheshire Association of Town and Parish Councils/NALC. Councillor Fisher reported he had attended a seminar organised by the Association on 11 February 2003 on regional government. It was noted a sounding exercise was in progress with comments due by 3 March 2003 as to whether or not there should be a referendum on the introduction of regional government in the north-west. The County Council did not favour an elected regional assembly. The City Council accepted the present proposals were less than adequate but believed a referendum should be held. The position was noted.

12 Chester City Council. There were no action items to report.

13 Cheshire County Council. There were no action items to report.

14 Cheshire Community Council. There were no action items to report.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing. There were no action items to report

18 Newsletter. The Clerk was to speak to the distribution agents as to the inclusion of Wicker Lane in the schedule for delivery of the Chester Standard.

19 Memorial Garden. There was nothing further to report at this stage apart from the condition of the sycamore minuted above.

20 Bulb planting. There was nothing further to report at this stage.

21 Parish ICT. Councillor Fisher reported on the present position. Councillor Hughes expressed pleasure at the high standard of the web site.

22 Primary school. The chairman of the governors had been congratulated on the excellent results achieved by the school in the 2002 SATS. This had been copied to the Headteacher.

23 Surgeries. The March surgery would be attended by Councillors Proudlove and Hughes. A decision would be taken at the March meeting of the Council as to whether or not they should be continued.

24 Village Hall car park. Councillor Proudlove referred to an abandoned vehicle on the Village Hall car park.

There were no part 2 items.