



Parish Council Minutes

[Main Menu](#)

[Home](#)

[Introduction](#)

[History](#)

[Parish Councillors](#)

[Role of PC](#)

[PC Meeting Dates](#)

[PC Minutes](#)

[PC Newsletters](#)

[Community Association](#)

[Marigold Newsletter](#)

[St John's Church](#)

[Methodist Chapel](#)

[Political Representatives](#)

[Police](#)

[Schools](#)

[Local Transport](#)

[Photo Gallery](#)

[What's On](#)

[Lottery Results](#)

[Local Weather](#)

[Links](#)

Guilden Sutton Parish
Council

Minutes of the ordinary
meeting of the Council
held on
Monday 3 April 2006 in
Guilden Sutton Village Hall.

Chairman: Cllr P M Paterson

Present: Cllrs R M Armitage, R
Bayton, D Fisher, D Hughes, P M
Paterson, J Proudlove.

In attendance: City Cllr J R Boughton,
PC M Baker

Public Speaking Time.

Application 06/00484/COU two rooms
to be used as bed and breakfast at
Roseville, 17 Belle Vue Lane for Mr J
Banks. Mr W B Davies, Roughwood,
Belle Vue Lane expressed concerns
as to this proposal including
highways issues, quality of life and
precedent. The Chairman assured Mr
Davies his concerns would be taken
into account and thanked him for his
attendance.

1 Apologies: Apologies were received
and accepted from Cllrs Astbury and
Young.

Apologies were received from City Cllr B J Bailey.

2 Procedural matters.

(i) Declarations of interest. Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room and not seek to influence any decision made. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

(ii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 6 March 2006. The minutes of the ordinary meeting of the Council held on Monday 6 March 2006 were proposed by Cllr Hughes, seconded by Cllr Armitage and agreed subject to the inclusion of PC M Baker under apologies.

(iii) Dates of future meetings:

Confirmed: 8 May (Annual Parish Meeting commencing at 7pm), 12 June and 17 July, 2006.

Provisional: 11 September, 9 October, 6 November and 11 December, 2006.

(iv) Quality Council matters. The Clerk had obtained a copy of the most recent prospectus relating to the Clerk's qualification.

3 Planning.

(i) New applications.

6/05/02107/CPO rationalisation of depot including construction of vehicle maintenance facility, two mobile office units, provision of CCTV, lighting columns and replacement fencing, refuelling facility, lorry parking bay, office parking, new ramp and roundabout. The Clerk reported the proposal was recommended for approval by the County Council's Development Regulatory Committee. Action:
Resident to be informed.

06/00187/FUL conservatory at 4 Cinder Close CH3 7EP for Mr and Mrs Wilks. Following a report by Cllr Hughes, it was agreed that no objection should be raised.

06/00385/FUL upgrade 15m 2G mast at Guilden Sutton highway depot to 20m 3G mast with six antennas and four transmission dishes for Orange PCS. Cllr Armitage reported the Guilden Sutton Day Nursery, Guilden Sutton Lane, had not been consulted although the Clerk had drawn the attention of the agents to the premises and it was thought part of the curtilage fell within the consultation zone. In the absence of this, the Council did not feel able to reach a recommendation.

06/00476/FUL chimney at 12 Cinder Lane CH3 7EN for Mr and Mrs R Gillingwater. Further inquiries would be made by Cllr Paterson.

06/00484/COU two rooms to be used as bed and breakfast at Roseville, 17 Belle Vue Lane for Mr J Banks. Further inquiries would be made by Cllrs Fisher and Bayton. The issues raised by Mr Davies in public speaking time would be taken into account. Cllr Armitage believed there may be no grounds for objection providing adequate parking was maintained. It was felt evening meals should be restricted by condition.

City Cllr J R Boughton intimated there was some doubt as to whether an application was necessary for the use of two bedrooms, subject to adequate parking. He would not foresee any problems.

(ii) Decisions:

06/00187/FUL conservatory at 4 Cinder Close CH3 7EP for Mr and Mrs Wilks. Planning permission.

06/00197/FUL ground floor lounge extension at 117 Oaklands CH3 7HG for Mr S Parkyn. Planning permission.

(iii) Appeal.

05/01007/FUL, temporary storage at Chespack, Chester House, Hare Lane for Mr G Parr. The Clerk reported further on this appeal. The Council had objected to the retrospective application on Green

Belt grounds and the application had been refused by the local planning authority on that basis.

(iv) General: Parish Plan. Cllrs Paterson and Fisher had attended a Parish Plan seminar held on Wednesday 8 March, 2006 in the Burley Memorial Hall, Waverton. The area working initiative had been facilitated by the City Council and Cheshire Community Council and had considered what was involved in Parish Plans, the help and support which is available and the benefits and/or problems. Cllr Paterson indicated those parishes which had prepared parish plans had felt them to be worthwhile. Cllr Fisher said parish plans were seen as an important issue for parishes to grip. He remained unsure, however, as to where those who would drive the issues forward from within the community would be found. It was agreed the proposed pre meeting should be held on Thursday 27 April 2006 at 7.30 pm in the Village Hall.

City Cllr J R Boughton confirmed that parish plans were formally adopted by the City Council as supplementary planning guidance.

(iv) Strategic planning. (a) Strategic planning: statement of community involvement - consultation. The Clerk was requesting a paper copy to be provided to Cllr Armitage. (b) Cheshire Planning Forum. It was noted a meeting of the Cheshire Planning Forum would be held on Friday 7 April 2006 at 2pm in the Vale Royal Borough Council offices. (c) Regional spatial strategy. The Clerk

reported the receipt of advice, by letter dated 28 February 2006, of a briefing session for town and parish councils on the North West Regional Spatial Strategy to take place on Friday 21 April 2006 at 2pm in Winsford. Cllr Armitage would attend. (d) The Clerk reported the receipt of advice, by letter dated 20 March 2006, of consultation on the submitted draft regional spatial strategy. It was noted that comments were due by Monday 12 June 2006. (e) Chester District Local Plan. City Cllr J R Boughton advised the Council the Chester District Local Plan had been formally adopted by the City Council.

4 Parish car park.

There was nothing to report at this stage.

5 Leisure Services.

(i) Playing Field (a) clearance of ditch. An approach was being made to the highway authority as to responsibility for the ditch. Action: The Clerk. Cllr Armitage reported on the action he had taken to deal with arisings in the vicinity of the culvert. (b) Facilities. The Council confirmed the Clerk should pursue the purchase of nets. The Clerk reported the receipt of an estimate from Gresty, dated 3 April 2006, in the sum of £100, for wire brushing down the goalposts and applying one coat of undercoat and one coat of white gloss paint. It was agreed this estimate should be accepted. Cllr Proudlove indicated she dissented from this proposed course of action.

(ii) Play Area (a) CCTV. A protocol was being prepared by the Clerk. A site meeting would be arranged with the contractor by Cllr Proudlove to discuss a possible upgrade of the system.

The possibility of an application to the Gowy North Area Committee for a grant would depend on sufficient information being available by the closing date of Friday 21 April 2006.

The Clerk indicated there had been a request from the post office for help in pointing them towards possible assistance with the provision of a system. This would be taken into account. (b) inspection check list. The Chairman referred to the importance of inspection check sheets being completed and returned. (c) annual independent playground inspection. There was nothing further to report at this stage. (d) benching. A response was awaited from the suppliers as to the condition of the benches. This would be pursued.
Action: The Clerk.

(iii) Public Footpaths (a) Footpath No 7. (i) Cllr Armitage said he was unhappy to see references to this route in a political newsletter which he believed to be counterproductive. (ii) Application for traffic regulation order. The Clerk advised the County Council's Rights of Way Committee had considered a report on the principle of applying traffic regulation orders. He would report further having studied the decision paper. (b) Replacement signs. The Clerk was ascertaining the cost of the

replacement posts and signs required at Oxen Bridge, the Bird in Hand and Guilden Sutton Lane which the Council had agreed to fund. He understood the signs might be available directly from Gresty. (c) Footpath Group. Further to the comments made by Cllr Hughes at the February meeting with respect to the distribution of the remaining stocks of the Parish Footpaths Map, the Clerk confirmed a reference to this had appeared in the newsletter. (d) Cllr Bayton expressed concern that footpath No. 2 was being used as a bridleway. Action: To be referred to Stephen Holden and the Parish Paths Warden.

(iv) Grounds Maintenance: contract. The Clerk reported an amended invoice had been received from the City Council and appeared later in the agenda for payment.

(v) Public Seats. Following extensive damage to the public seat on Guilden Sutton Lane, details had been obtained by the Clerk of suitable replacements. The damaged seat had been removed by Gresty and Cllr Hughes and the Clerk reported further on a generous offer by Mr Gresty to refurbish the seat at his own expense. This was agreed. Mr Gresty would be thanked for his kind offer.

(vi) Landscaping, Fox Cover. Cllr Bayton reported.

(vii) Provision for youth. The Clerk had contacted Mr Spencer as to the possibility of the Council providing support for the youth group.

6 Public transport. Cllr Mrs Astbury had informed the Clerk of inconvenience being caused to wheelchair users if a non wheelchair friendly vehicle was used on the 0900 service. They then had to wait for a later service. It was suggested that Dial a Ride might be a suitable alternative.

7 Highways:

(i) Strategic. The Clerk reminded the Council of the opportunity to learn more about the study into increasing the capacity of the M6 between junctions 11A and 19 to be held in the Tenants Hall at Tatton Park on Friday 7 April.

(ii) Local matters: (a) Speed matters: speed indicator device, Community Speed Watch, Set the Pace, Western Rural NPU trailer. Further to the suggestion by Cllr Proudlove that a publicity campaign should be launched through the school, with the assistance of PC Baker, to raise awareness of speed issues, the support of the Headteacher had been sought by the Chairman and Clerk. A favourable response had been received. The Chairman indicated there might be an opportunity to promote the initiatives at a school parents meeting in May. Cllr Hughes indicated that discussions with Mr D Bowker had suggested that 'Set the Pace' was to be relaunched after a period of some uncertainty. The outcome was awaited of the site meeting held with County Cllr J E Burke on Wednesday 15 February 2006 as to the suggestion by Cllr

Hughes that the 30mph signs at the approach to the parish playing field should be replaced by signs with a yellow border in order to reinforce the limit. (see further beneath.) It was not yet known if the Western Rural NPU trailer would be deployed within the parish. The question of the provision of high visibility clothing for residents and children had been raised with the Headteacher in order to gauge the extent of possible interest. Further inquiries of suppliers were being made by the Clerk. (b) Wicker Lane. (i) The completion of the proposals for lining and signing from the vicinity of Cinder Lane to Station Lane was awaited. (ii) Condition/provision for pedestrians. The outcome was awaited of the dialogue with residents held on 22 February 2006.

(iii) Complaints by Mr Fenwick. There was nothing further to report at this stage as to the outcome of the promised inquiries by the highway authority into the planning position. (iv) boundary sign. A response was awaited to the Council's offer to the highway authority to meet 50% of the cost of a village boundary sign towards the A51. (c) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking, high visibility 30mph signs.

A response was awaited following the site meeting held on Wednesday 15 February 2006 with County Cllr J E Burke on the basis the scheme at Wicker Lane would protect two of the three principal approaches to the village, leaving Guilden Sutton Lane less protected at the approach to the playing field. (d) Condition of the

footway. The concerns expressed at the condition of the footway at two locations on Oaklands and Hill Top Road would be revisited at a future meeting.

(iii) Lighting. (i) A 41. A response had been received as to the Council's request for street lighting to be installed on the A41 between the Hoole Hall Roundabout and the existing lighting on the dual carriageway. This indicated that funding was unlikely to be available. (ii) School Lane. A gap in the lighting in School Lane was being referred to the lighting authority.

8 Finance:

(i) Income:

Bank of Scotland:

Interest

(31
Jan)
£ 21.21

(28
Feb)
£ 16.54

(ii) Payments

Mid Ch Ftpth Society

Subscription
£ 8.00

ChALC

subscription
£ 251.58

Local Council
Review £ 28.00

£ 279.58

Devaprint

newsletters 112,
113 £ 110.00

Chester City Council

Ist half year rates
 £ 276.07

Chester City Council

grounds mntce
2005 £ 678.50
(includes £101.05 VAT)

£ 117.30 (includes £ 17.47 VAT)

£ 795.80 (includes £118.52 VAT)

(estimate £777.57, charged £677.28)

Councillor D Fisher

Website software
 £ 66.87

Gresty

Lengthsman duties

05/06 £ 977.60

(includes VAT £)

North Wales Newspapers

Newsletter

distribution £

22.91 (includes VAT £)

St John's PCC

City Council

grant £ 250.00*

SLCC registration

fee £ 70.00*

Clerk

Salary

Jan - Mar 06

£ 908.25

Equipment expenses

05/06

£ 100.00

Photocopies

109@5p

£

5.45

Mileage

16 @40p

£ _____

6.40

£ 111. 85

Proposed by Cllr Hughes, Seconded
by Cllr Proudlove, and agreed.

* not issued

(iii) Balances:

Bank of Scotland

(28 February)

£12,472. 64

(14 March)

£12,431.

32

Scottish Widows

(3

January)

£ 8,433.04

(iv) Report on contingency payments.
There had been no change.

(v) Audit: (a) Informal Member Audit.
The completed accounts for the first
six months of the current financial
year had been considered by Cllr
Hughes who reported there were no
issues to raise.

(vi) Insurance 2005/06. The
application form obtained from the
insurers with respect to the proposed
increase in the fidelity limit would be
completed. Further consideration
would be given to a number of
individual elements within the
insurance.

(vii) Banking facilities. Those Members who wished to be signatories had indicated. Advice would be sought by the Clerk as to the completion of the application form.

(viii) General. (a) Payment of duplicate affiliation fee (£14) to the Cheshire County Playing Fields Association. Reimbursement of this amount would be pursued by the Clerk.

9 Environment services: (i) amenity cleansing. The Clerk reported on litter and accumulations of refuse on Belle Vue Lane and Guilden Sutton Lane. (ii) dog fouling. (iii) litter bins. (iv) lengthsman. (v) sewers. There were no action items to report under these headings.

10 Trees and hedges. (i) Inquiries had been made by the Clerk of Mickle Trafford and District Parish Council as to its procedure for dealing with instances of trees and hedges overhanging the footway. Where the occupiers were known to Members, Members visited, otherwise the issue was referred to the Area Maintenance Engineer. Action: noted. (ii) Viewpoint, Wicker Lane. The Clerk reported the receipt of correspondence dated 9 March and 16 March 2006 from Mr B Bunn and City Cllr J R Boughton respectively as to the decision taken by the Trees and Woodlands Officer. (iii) the dell. The Council was pleased to note replanting which had been carried out by the City Council in the dell.

11 Cheshire Association of Local Councils. (i) Chester Area Meeting. It was noted a meeting of the Chester Area Meeting would be held on Wednesday 5 April 2006 at 7.30 pm in County Hall, Chester. The meeting was to be addressed by the Strategic Director, Development, Chester City Council.

12 Chester City Council (i) Maintenance of churchyards and burial grounds. The Parochial Church Council would be invited to apply for a matching grant of £250 towards the costs incurred in maintaining the churchyard. (ii) Gowy North Area Committee. It was noted the next closing date for applications for grants from the area committee was 21 April 2006. (iii) Emergency information bottles. The availability of the remaining supply of emergency information bottles had been further publicised in the newsletter.

(iv) Greenspace and Biodiversity audit. The Clerk reported a request had been received from the City Council for comments on a proposed approach to an audit of green space and biodiversity within the district. This had been required by Friday 31 March 2006 and the following response had been made:

`We would ask the City Council to include the following sites within Guilden Sutton Parish in the review:

The Gowy Valley

All open spaces identified in the Local Plan including the parish playing field on Guilden Sutton Lane and City Council owned amenity areas on

Oaklands (the dell) and Fox Cover. We would also wish you to consider the status of the orchard adjoining Wood Farm on School Lane, the line of public footpath No 7 running from Guilden Sutton Lane to Station Lane on the boundary of Guilden Sutton Parish and Mickle Trafford Parish and that of public footpath no 2 (the dingle path) running from Belle Vue Lane to Church Lane.

Previous surveys have shown the parish to be deficient in all aspects of open space and we would ask for this to be considered.

We would also ask for the survey to take account of what are recognised to be important landscape views out of the parish, for example from Guilden Sutton Lane railway bridge towards the sandstone ridge, from School Lane towards Mickle Trafford, from Station Lane and Wicker Lane towards the Gowy Valley, from Belle Vue Lane towards Beeston Castle and indeed from Hare Lane at the approach to the rugby club towards the city centre and the Clwyd hills.'

Members suggested the audit should also include the following:

Amenity area, Vicarage Close

Churchyard, St John the Baptist

Copse, The Steadings, Wicker Lane

Grass bank rear of parish car park,
Church Lane

Oaks, School Lane

Planting, Guilden Sutton Lane diversion

(v) Parish Council Toolkit. The Clerk reported the receipt, by letter dated 16 March 2006, of this reference document for parish clerks relating to ethics and standards matters which were regarded as best practice and provided information on matters councils may not have dealt with before or did so infrequently.

(vi) Contributions to play areas in parished areas 2006/07. The Clerk reported the receipt, by letter dated 23 March 2006, of advice from the City Council that applications should be made on or before Monday 12 June 2006. The scheme covered provision of facilities for youth. (vii) Gowy North Area Committee. The Clerk reported the receipt of notice of a meeting of the Gowy North Area Committee to be held on Thursday 6 April 2006 in Huxley Village Hall.

13 Cheshire County Council (i) Configuration of NHS ambulance trusts in England. The Clerk reported the receipt, by letter dated 14 March 2006, of advice that the County Council believed it could not support any proposals for the reconfiguration of NHS ambulance trusts in England which did not substantially improve the ambulance emergency response overall to the people of Cheshire.

14 Cheshire Community Council. (i) Affiliation to Cheshire County Playing Fields Association. (see above)

15 CPRE. The Council had been represented at the annual general

meeting of the Chester District of the CPRE held on Monday 20 March 2006 in Guilden Sutton Village Hall.

16 Health. See minute 13 above.

17 Policing. (i) Police Community Support Officers. The Clerk said he understood that should parishes choose to share a PCSO there would be an additional cost for the provision of the vehicle which would be necessary. (ii) Police force restructuring. The Clerk reported he had visited Mrs Christine Russell MP to raise the concerns of the Chester Area Meeting and of the Parish Council. He reported the receipt, by letter dated 9 March 2006, of further information from the Cheshire Police Authority. It was noted the closing date for any representations to the Home Secretary was 2 July 2006. (iii) PC Baker was welcomed to the meeting by the Chairman and indicated that ward walks were to be agreed. He had attended Arrowcroft Road to deal with school parking. Cllr Hughes asked if advice was available from the police as to CCTV systems as he believed the Council should ensure their equipment was effective. (iv) Custody visitors to police stations. The Clerk reported the receipt of information from the Cheshire Police Authority as to the recruitment of custody visitors. The closing date for applications was Friday 14 April 2006.

18 Newsletter. The Clerk reported a further newsletter had been prepared.

19 Memorial garden. Cllr Armitage reported.

20 Bulb planting. Cllr Fisher suggested the Council should consider possible locations for bulb planting in Autumn 2006. Cllr Proudlove suggested existing planting should be reinforced and believed young people's organisations and the primary school should be involved in order to include the village in the planting. Enquiries would be made by Cllr Paterson. Cllr Hughes referred to the possibility of planting in the Fox Cover verge.

21 Parish ICT. Cllr Fisher reported the updated software for the maintenance of the village website had been obtained at modest cost.

22 Primary School. Cllr Proudlove sought confirmation that the Council would support 10% of current fundraising for the provision of IT equipment for the primary school. This was agreed. It was noted there would be a family quiz on Saturday 6 May 2006.

23 Maintenance of street furniture. A further estimate had been sought by the Clerk for maintenance to the noticeboards, public seats and shelter seating. It was agreed an estimate in the sum of £385 from Grosvenor Design would be accepted.

24 Withdrawal of telephone kiosks. The Clerk reported the Church Lane kiosk had been withdrawn.

25 Africa. The Clerk reported he had spoken to Mr E J Spencer as to the Council's view that it had no role in

this issue and that the matter should be progressed through a public meeting with any support being derived from the community. Those members of the Parish Council who wished to do so would offer their support on an individual basis with other members of the public.

26 Cheshire Fire Brigade. There were no action items to report.

27 Members' information items.

Cllr Young. The Chairman congratulated Cllr Young on the success of her play 'Cheshire Cats' which had received nominations, including that of Cllr Young as best actress. An abridged version of which was to be performed at the Edinburgh Fringe.

27 Information correspondence:

Ince Resource Recovery Park

Mid Cheshire Footpath Society:
annual general meeting 5 April 2006,
annual report 2005/06

Concessionary travel scheme

Highways and transportation local
joint committee Thursday 23 March
2006

Highways Agency M6 study, Tatton
Park Friday 7 April 2006.

The Charter for Cheshire councils

Chester City Council: your council tax

for 2006/07

Cheshire County Council: deposit of records, Cheshire Matters March 2006, Cheshire budget report Spring 2006.

CPRE: houses and gardens 2006, Countryside Voice Spring 2006.

Cheshire Police Authority: budget 2006/07.

Cheshire Fire Authority: council tax leaflet 2006/07

The Local Channel, guaranteed free for life website for Guilden Sutton Parish Council.

Clerks and Councils Direct March 2006.

Matters considered in the absence of the press and public

28 Clerk's terms and conditions. The Clerk was reviewing the proposed contract. In the absence of the Clerk Members resolved to pay a final figure of £561 to the Clerk in order to bring his salary for 2005/6 up to the previously agreed sum of £4,694, which included £500 for work in connection with the BOAT. Members also resolved to transfer the sum of £176.03 (3.75% of £4694) into the deposit account which has been set up to provide a gratuity for the Clerk upon his eventual retirement. Members agreed to review the clerk's salary for 2006/7 at a future meeting when his Contract of Employment and Job Description had been agreed.

