



[Main Menu](#)

Parish Council Minutes

[Home](#)

[Introduction](#)

[History](#)

[Parish Councillors](#)

[Role of PC](#)

[PC Meeting Dates](#)

[PC Minutes](#)

[PC Newsletters](#)

[Community](#)

[Association](#)

[Marigold Newsletter](#)

[St John's Church](#)

[Methodist Chapel](#)

[Political](#)

[Representatives](#)

[Police](#)

[Schools](#)

[Local Transport](#)

[Photo Gallery](#)

[What's On](#)

[Lottery Results](#)

[Local Weather](#)

[Links](#)

Guilden Sutton
Parish Council

Minutes of the
ordinary
meeting of the
Council held on
Monday 9th
October 2006 in
Guilden Sutton
Village Hall.

Chairman: Cllr R M
Armitage.

Present: Cllrs
Armitage, Bayton,
Brown, Carter,
Fisher, Hughes,
Moulton, Paterson.

Public Speaking
Time

There was no
public speaking.

1 Apologies.

Apologies were
received from City
Cllrs B J Bailey and
J R Boughton,
County Cllr J E
Burke and PC

M Baker.

2 Procedural
matters.

(i) New Members.

A formal welcome
was extended by
the Chairman on
behalf of the
Council to
Councillors Imogen
Brown,

5 Cathcart Green,
Guilden Sutton
CH3 7SR;
Catharine Carter, 5
The Vetches,
Guilden Sutton
CH3 7HL and
William Moulton, 9
Moorcroft Crescent,
Guilden Sutton
CH3 7HA who had
been co-opted to
the Council on
Monday 25
September 2006.

(ii) Declarations of
interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room and not seek to influence any decision made. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Cllr Moulton
expressed a
prejudicial interest

in planning application 06/01625/FUL, conservatory at 6 Moorcroft Crescent CH3 7HA for Mr Wilkins, given the extent to which he knew the applicant.

Cllr Brown declared a prejudicial interest in planning application 06/01690/FUL, change flat roof to pitched roof at front of property at 69 Oaklands CH3 7HG for Mr and Mrs R Hankins, due to the proximity of her property to the application site.

(iii) Confirmation of the minutes of the ordinary meetings of the Council held on Mondays 11 and

25 September 2006. The minutes of the ordinary meetings of the Council held on Mondays 11 and 25 September 2006 were proposed by Cllr Fisher, seconded by Cllr Hughes and agreed.

(iv) New Members induction.

The Clerk would consult new Members as to a suitable date for an induction session which the Chairman would also wish to attend.

(v) Action list.

An updated action

list would be circulated by the Clerk.

(vi) Dates of future meetings:

Confirmed: 6
November and 11
December 2006.

Provisional: 8
January, 5
February, 5 March,
16 April, 14 May, 4
June, 16 July, 3
September, 1
October,

5 November and 10
December, 2007.

The Chairman suggested alternative dates in 2007 of 12 March, 18 June and 23 July. The Clerk would wish to avoid 10 December 2007 if that was possible. It was agreed the matter should be revisited at the November meeting to which Members would bring their diaries.

(vii) Quality Council matters.

There was nothing further to report at this stage.

(viii) Archive material.

Further to the discussion at a previous meeting, inquiries had been made by Cllr Hughes as to the cost of commercial self storage accommodation.

This was noted.

Action: Clerk to make a further assessment of the Council's requirements in due course.

(ix) Local Recycling Champion.

Further to minute 2 (ix) of the meeting of Monday 11 September 2006, Cllr Carter indicated she would be willing to become Local Recycling Champion. Cllr Carter was thanked for her kind offer.

Action: County Council to be informed.

(i) New applications.

Telecommunications issues:

05/00107/FUL
37.5m high lattice mast on land at Tile Farm, Wicker Lane for T Mobile. The Chairman and Clerk reported. It was noted at this stage there still appeared to be uncertainty as to the height of the trees and the matter remained to be resolved. City Cllr B J Bailey had previously indicated it appeared to him that a height of 30m would be sufficient to meet network requirements.

Reservoir site, Guildden Sutton Lane. Cllr Moulton indicated that residents were

concerned at the additional frame and antennas which had been installed at one of the two masts at this location. It was noted that further inquiries were being made by City Cllr J R Boughton.

06/01594/FUL dwelling adjacent to existing property at Church Farm, Church Lane for Mr D Tennant. Following a report by Cllr Armitage, who had consulted the previous plans, it was agreed that no objection should be raised.

06/01625/FUL conservatory at 6 Moorcroft Crescent CH3 7HA for Mr Wilkins. Cllr Moulton expressed a prejudicial interest given the extent to which he knew the applicant and left the room. Cllr Paterson reported. Cllr Fisher believed there was concern as to the effect on the amenity the adjacent occupier could reasonably expect to enjoy due to the height of the proposal. It was agreed no objection should be raised but the concern raised by Cllr Fisher would be brought to the attention of the local planning authority.

06/01690/FUL change flat roof to

pitched roof at front of property at 69 Oaklands CH3 7HG for Mr and Mrs R Hankins. Cllr Brown declared a prejudicial interest due to the proximity of her property to the application site. Cllr Fisher reported a previously approved extension was substantially complete and the applicant wished to carry out this further minor improvement. Further inquiries would be made following which the Chairman would be consulted although the Council was minded to make no observations in view of previous similar applications having approval.

(ii) Decisions.

06/01163/FUL
demolish car port and garage and erect two storey side extension, single storey front and rear extensions and alterations at 7 Belle Vue Lane CH3 7EJ for Mr and Mrs Clowes. Refusal of planning permission. Over prominent form of development, loss of first floor space between nos 7 and 9 Belle Vue Lane would be exacerbated if repeated at no 9 to the detriment of the character and appearance of the locality.

06/01402/FUL first floor bedroom/ ensuite extension at 82 Oaklands CH3 7HG for Mr and Mrs R Webb. Planning permission. Condition re no new window or other openings to the first floor of the extension facing no 80 without prior approval.

06/01478/FUL replacement of hedge with brick wall at The Old School, Guilden Sutton Lane for Mr and Mrs P Hawkins. Refusal of planning permission. Overdominant and inappropriate due to massing and prominence, incongruous feature in the street scene.

(iii) Appeal.

05/00971/FUL corn/ grain shed at Tile Farm, Wicker Lane CH3 7EL for Mr and Mrs S Arden. It was noted that any further comments were due by Tuesday 17 October 2006.

(iv) Parish Plan.

A progress report was made by Cllr Bayton. It was noted an embryonic steering committee had been established which in addition to Cllrs Bayton and Paterson representing the

Parish Council included Cllr Carter in a personal capacity. Further volunteers would be welcome. A member of the public, Mr Michael S J Roberts, being present, indicated a willingness to join the group. This was welcomed. It was agreed a start-up grant of up to £200 would be made available to the group should this be required. It was noted a workshop entitled 'A practical look at parish planning' was to be held by Chester City Council and Cheshire Community Council on Thursday 26 October from 7pm to 9pm at the Burley Hall in Waverton. Details of the workshop would be circulated by the Chairman. Members of the steering group wishing to attend would advise the Clerk.

(v) Strategic planning.

(i) Chester City Council - consultation draft sustainability appraisal scoping report and draft supplementary planning document on affordable housing.

The Clerk reported the receipt, by letter dated 18 September 2006, of

a non technical summary of the draft sustainability appraisal of the supplementary planning document on affordable housing together with a full copy of the supplementary planning document.

(ii) Chester City Council - sports and leisure park consultation.

The Clerk reported that a report on this initiative together with wider sports provision in Chester district, including the possibility of a community swimming pool in Upton, had been withdrawn from a meeting of the Town Hall cabinet for further work.

(vi) General.

Cheshire Planning Forum, Friday 6 October 2006.

The Chairman reported. There had been presentations by the Environment Agency, Cheshire County Council and United Utilities.

4 Parish car park.

The Clerk reported that Mrs Y Kirk had been informed of the circumstances surrounding the condition of the parish car park and of action being taken to secure cutting of the verge

at the entrance to Church Lane by the highway authority.

5 Leisure Services.

(i) Playing Field

(a) Facilities.

Cllr Hughes reported he had obtained appropriate cable ties to fix the nets to the goal posts at a total cost of £4.96. Cllr Hughes was thanked for his efforts.

(b) Grounds maintenance.

It was agreed Messrs Gresty would be requested to carry out the intended October

Authority was given to the Chairman and Vice Chairman to accept the requested estimate from Messrs Gresty for dealing with the mole infestation should this be appropriate. Messrs Gresty would also be requested to provide an estimate for the cost of repairs to the goalmouths and other areas of the playing surface which were worn.

(ii) Play Area

(a) CCTV.

The draft protocol prepared by the Clerk would be revisited at a future

meeting. It was agreed an application should be made to the City Council's Goway North Area Committee for a grant towards the cost of improvements to the CCTV system identified by Cllr Hughes.

(b) Inspection check list.

A response was awaited from Play and Leisure as to the condition of parts of the wet pour surface together with a fault which had developed with the self closing gate. The Clerk had circulated a revised rota which took account of the co-opted Members. It was suggested that prior to their first inspections, new Members may wish to accompany either Cllr Armitage or Cllr Paterson on a regular monthly inspection. Concern was expressed by Cllr Brown as to the amount of litter in the vicinity of the play area. Cllr Paterson referred to a serious incident of litter and glass within the play area. The CCTV was to be examined and PC Baker would be informed if appropriate. The Council was most grateful to Mr Mark Paterson for having

dealt with this litter.
Action: Clerk to check with Chester City Council that the bin adjacent to the play area is being emptied in accordance with the schedule.

(c) Annual independent playground inspection.

Cllr Paterson reported. No immediate issues had been raised by the Inspector .

(iii) Public Footpaths

(a) Footpath 7.

The Clerk was pleased to report confirmation of the decision to designate the routes as restricted byways on the basis that section 67 of the Natural Environment and Rural Communities Act 2006 had come into effect.

(b) Replacement signs.

The Parish Paths Warden had indicated that replacement metal signs had been provided by the Rights of Way Unit. A further approach would be made by the Clerk to the unit as to the availability of wooden signs as provided under the

Parish Paths
Partnership.

(iv) Grounds
Maintenance.

(a) Vale. (i)
Invoices. The Clerk
was pleased to be
able to confirm the
two invoices
tendered in respect
of work by Vale in
June and July 2006
had been cancelled
by the City Council.

(ii) Grounds
maintenance. The
failure by the City
Council's contractor
to cut the amenity
areas at The Dell
and Fox Cover had
been brought to the
attention of the City
Council. It was
noted that although
Fox Cover had
been cut, the
standard was
unsatisfactory. The
City Council would
be thanked for the
work carried out so
far but the hope
would be
expressed the area
would be returned
to specification as
soon as possible.

(b) Messrs Gresty.
Current issues
concerning work by
Messrs Gresty
included those
identified on the
parish playing field
and minuted above
at (i) (b) and work
to deal with weed
control both in the
children's play area
and in the parish
car park.

(v) Public Seats.

There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover.

There was nothing further to report at this stage.

(vii) Provision for youth.

There was nothing further to report at this stage.

6 Public transport.

Chester Station.
There was nothing further to report at this stage.

7 Highways.

(i) Strategic.

There was nothing further to report at this stage.

(ii) Local matters.

(a) Speed indicator device.

The Clerk reported the Gowy North Area Committee speed indicator device would be available from Monday 30 October onwards. A request would be made on this basis and Members would be asked to indicate their availability. Concern at the speed of traffic on Guilden Sutton Lane in the vicinity of Moorcroft Crescent was raised by Cllr

Paterson.

(b) Speed gun.

The Clerk reported the receipt of advice about a training event which would be held in Waverton on

17 October 2006, to be conducted by Mr Christopher Burnham, Cheshire Police roads liaison officer for the Western Area, in the use of radar gun equipment. Members had been invited to indicate their interest.

(c) High visibility clothing.

An estimate had been obtained by the Clerk for the provision of high visibility vests in children's sizes at a cost of £2.39 per vest excluding VAT and carriage. The response from parents who had been approached through the Primary School was reported by Cllr Paterson. It was agreed that an order should be made for 10 small size, 50 medium size and 15 large size vests.

(d) Wicker Lane.

(i) Details of the proposals for lining and signing from the vicinity of Cinder Lane to Station Lane had

been received and were being considered by the Chairman. The proposals would be accepted subject to any modifications requested by the Chairman.

(ii) Condition/provision for pedestrians. The outcome was awaited of the dialogue with residents held on

22 February 2006.

(iii) Boundary sign. It was noted the provision of a boundary sign closer to the A 51 was included in the proposals referred to above.

(e) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking, high visibility 30mph signs.

Details of the highway authority's proposals had been received and were being considered by the Chairman. The proposals would be accepted subject to any modifications requested by the Chairman. The Council welcomed the provision of high visibility 30mph signs here and on Wicker Lane.

(f) Training.

The Clerk's approach to Project Rural Matters as to training in the use of radar equipment similar to that deployed by Mickle Trafford and District Parish Council had been dealt with through the training minuted above.

(g) Speed review, Guilden Sutton Lane.

There was nothing further to report at this stage as to the decision by the highways and transportation local joint committee for Chester to carry out a speed review of Guilden Sutton Lane.

(iii) Lighting.

Cllr Moulton pointed out the single street light in Moorcroft Crescent did not bear a number.

8 Finance.

(i) Income.

Bank of Scotland

Interest (31 Aug)

£ 4.79

Scottish Widows

Interest (2 Oct)

£
225.69

Scottish Widows no
2

Interest (2 Oct)

£
19.56

(ii) Payments.

UHY Hacker Young

audit 2005/06

£
293.75 (includes
VAT £43.75)

sun UK Ltd

high visibility vests

£
196.97 (includes
VAT £2.62)

Cllr D Hughes

cable ties

£
4.96

Clerk

Salary

July - Sept 2006
£ 1,079.33

Photocopies

534@ 5p

£
26.70

Proposed by Cllr
Hughes

Seconded by Cllr
Armitage

and agreed.

(iii) Balances

Bank of Scotland

(28 Sept)

£
2,518.97

Scottish Widows

2 October 2006

£21,724.37

Scottish Widows no
2

2 October 2006
£

2,195.59

(iv) Report on
contingency
payments.

There had been no
change to the
contingency
provision for
2006/07 of £1,465.

(v) Insurance.

The application
form obtained from
the insurers with
respect to the
proposed increase
in the fidelity limit
would be
completed. Further
consideration would
be given to a
number of
individual elements
within the
insurance.

(vi) Banking
facilities.

Transfer of current
account. The
completed
documents were
being forwarded to
the Co-operative
Bank.

9 Environment
services.

(i) amenity
cleansing.

(a) Gutters,
Oaklands. Further
to the letter from Mr

A G Jackson relating to the need for attention to be paid to the condition of gutters around Oaklands, to which a response had been made, the Clerk indicated the City Council had visited shortly thereafter without prompting. The gutters had been swept mechanically and growth had been removed manually.

(b) Litter, Belle Vue Lane. Further to the letter from Mr and Mrs George expressing their disgust at the amount of litter on Belle Vue Lane, to which a response had been made, and to dumping referred to by Cllr Fisher, it was agreed a list of grot spots throughout the parish would be compiled by Members and a site meeting requested through the ward members.

(ii) dog fouling. (iii) litter bins. (iv) lengthsman. (v) sewers. There were no action items to report under these headings apart from (iv) lengthsman. It was agreed the collection rota operated by Messrs Gresty should be amended to include litter picking of the grass verge opposite the play area for its entire

length from Hill Top Road. Messrs Gresty had been informed that their request for an additional half hour's scavenging each week in view of the volume of litter within the village had been agreed for the period 30 July 2006 to

30 September 2006. The Chairman was to prepare a specification formally detailing the lengthsman work carried out by Messrs Gresty.

10 Trees and hedges.

(i) Complaint by Mr A G Jackson. The Clerk had responded to the complaint by Mr A G Jackson as to the overgrown condition of a number of boundary hedges within the parish. He had indicated that a number had been cut without prompting immediately thereafter and where the landowner was known, the Parish Council would endeavour to seek action.

(ii) Overgrowth. Cllr Paterson referred to the overgrown condition of planting at the junction of Guilden Sutton Lane and

Heath Bank. Cllr Armitage referred to the overgrown condition of the dingle path to which Cllr Paterson added the access from Oaklands nearer to Cathcart Green.
Action: Clerk to request pruning of the Heath Bank planting by the Area Maintenance Engineer and to write to Mr S Arden as to the growth on his land adjoining the dingle path. Cllr Armitage to approach the occupier of 6 Hickmore Heys.

11 Cheshire Association of Local Councils.

(i) Chester Area Meeting 27 September, 2006. Cllr Armitage reported as Chairman of the Area Meeting.

(ii) Annual meeting Thursday 12 October 2006. Cllr Armitage would attend as a member of the County Executive. Cllr Hughes also indicated his willingness to attend.

12 Chester City Council.

(i) Maintenance of churchyards and burial grounds. A response was awaited to the

invitation to the parochial church council to apply for a matching grant of £250 towards the cost incurred in maintaining the churchyard.

(ii) Parish Council Members database update. The Clerk was responding.

(iii) Gowy North Area Committee. It was noted the closing date for the receipt of applications for a second round of payments from the committee's budget for 2006/07 was Friday 20 October 2006

The Council agreed to seek a grant towards the cost of an upgrade to the CCTV system, identified by Cllr Hughes, at a cost of £2,757.33 and towards the cost of a colour printer at a cost of £650, to be identified by Cllr Fisher, to improve communications.

(iv) Parish Partnership Reception Wednesday 1 November, 2006.

Cllrs Armitage, Fisher and the Clerk would attend together with Cllrs Brown and Carter who would attend training to be offered on the code of conduct at 7pm.

(v) Area profiling.
The Clerk reported the receipt of advice, by letter dated 12 September 2006, of a workshop on area profiling to be held on Thursday 2 November 2006 at a venue to be confirmed.

13 Cheshire County Council.

Local Working. The Clerk reminded the Council of the receipt of an invitation for Members to participate in a 'Play Your Part' event, as part of the County Council's commitment to strengthen local working, by attending an event at County Hall, Chester on Tuesday 24 October 2006 between 6.30pm and 9.30pm. Members wishing to attend would advise the Clerk.

14 Cheshire Community Council.

(i) Annual General Meeting 5 October, 2006. It had not been possible for the Parish Council to be represented at this meeting. Cllr Hughes reported that as Chairman of Guildden Sutton Community Association he had attended meetings of the Community Council's village halls forum.

(ii) Cheshire County
Playing Fields
Association Annual
General Meeting
Monday 20
September, 2006. It
had not been
possible for the
Parish Council to
be represented at
this meeting.

15 CPRE. There
were no action
items to report.

16 Health

(i) Cheshire and
Wirral Partnership
NHS Trust. The
Clerk reported the
closing date for
consultation on
plans by the
Cheshire and Wirral
Partnership NHS
Trust to become a
foundation trust
closed on Monday

9 October inst.

(ii) Cheshire and
Wirral Partnership
NHS Trust,
consultation event -
mental health
services for adults
and older people. It
had not been
possible for the
Parish Council to
be represented at
this event held on
Thursday 14
September, 2006.

(iii) Royal Liverpool
Children's NHS
Trust. The Clerk
reported
consultations on a
proposal by the
Royal Liverpool
Children's NHS
Trust to achieve

foundation status
were due to close
on Monday 23
October 2006.

17 Policing. Cllr
Paterson reported
on a ward walk she
had undertaken
with PC Baker.

18 Newsletter. The
Clerk reported a
further newsletter
was to be issued.

19 Memorial
garden. There were
no action items to
report at this stage.

20 Bulb planting.

The Clerk reported
the 3 no sacks
ordered from
Messrs Gresty were
available for
collection. It was
agreed planting
would be carried
out at the junction
of Guilden Sutton
Lane and Heath
Bank on Saturday
21 October 2006 at
10am.

21 Parish ICT.

(i) Colour printer.
This had been dealt
with at minute 12
above.

(ii) New Members.
Cllr Fisher, as
village webmaster,
requested new
Members to provide
contact details for
inclusion on the
website.

22 Primary School.

(i) Hedges. It was
now understood

hedges on the school boundary would be cut.

(ii) Community governor. The Clerk reported the name of Cllr Hughes had been submitted for consideration by the governors.

23 Members' information items.

(i) St John's Holiday Club.

The Clerk reported he had received the thanks of the Rector following payment of the Parish Council's grant of £200 in response to a decision by the City Council to withdraw support for this extremely worthwhile voluntary community effort.

(ii) Remembrance service.

The Chairman informed new Members of the arrangements for the Parish Council's participation in the annual Remembrance Service. This would be further visited at the November meeting.

24 Information correspondence

Defra: Rural Services Review

NALC/ChALC:
Local Council

Review September
2006

Chester City
Council/Cheshire
County Council
highways and
transportation local
joint committee

21 September 2006

Chester City
Council: Meeting of
the Council 11
October 2006

Cheshire County
Council: Cheshire
Matters September
2006

Cheshire
Community
Council: Cheshire
Rural View
September 2006;
appointment of
Rural Social and
Community
Programme Officer.

CPRE: Request for
voluntary help.

Health: Royal
Liverpool Children's
NHS Trust annual
report.

Policing: Chester
Police Forum 9
October 2006.

Army: Visit of Army
Presentation Team
to Chester 16
October 2006.

Slimming World
Tarvin group.

Matters to be
considered in
the absence of
the press and
public.

25 Enforcement matters.

A Member referred to untidy land in or on the outskirts of the parish. The Clerk reported advice had previously been sought from the local planning authority and it was not thought that action could be justified.

A Member referred to complaints received from occupiers about an unsightly area within a domestic curtilage on which burning was taking place. The Clerk had provided the Member with complaint forms which could be completed and returned to the City Council's environmental protection team. It was agreed the matter should be raised with City Cllr J R Boughton.