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## Parish Council Minutes

### Guilden Sutton Parish Council

#### Minutes of the annual meeting of the Council held on Monday 14 May 2007 in Guilden Sutton Village Hall.

Chairman: Cllr R M Armitage.

Present: Cllrs Armitage, Bayton, Brown, Fisher, Moulton, Paterson, Roberts.

In attendance: City Cllr B J Bailey

Public Speaking Time.

The Chairman welcomed seven members of the public, including the warden of Summerfield House, who wished to object to planning application 07/00509/FUL, 2 no garages on land between Summerfield House and 4 Summerfield Road for Mr C Houlbrook. Members of the public expressed their concerns and were thanked by the Chairmen for their attendance.

1 Apologies. An apology was accepted from Cllr D Hughes.

Apologies were also received from PC M Baker, City Cllr S Parker, County Cllr J E Burke.

2 Procedural matters.

(i) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room and not seek to influence any decision made. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Planning application 07/00509/FUL, 2 no garages, land between Summerfield House and 4 Summerfield Road for Mr C Houlbrook. Cllr P M Paterson declared a prejudicial interest being an office holder in the Guilden Sutton Community Association which occupied adjoining land. Cllr M S J Roberts declared a prejudicial interest as he held part-time employment with, and had been nominated as a member of the Council by, an objector.

(ii) Election 3 May 2007. The Clerk reported he had been advised by the returning officer that the eight candidates nominated for membership of the Council had been duly elected unopposed on Thursday

3 May 2007.

They were:

Robert Michael Armitage, 12 Oaklands, Guilden Sutton, Chester CH3 7HE

Ronald James Kimpton Bayton, Bramfield, 24 Cinder Lane, Guilden Sutton, Chester CH3 7EN

Imogen Sue Brown, 5 Cathcart Green, Guilden Sutton, Chester CH3 7SR

Danny Michael Fisher, 5 The Dell, Guilden Sutton, Chester CH3 7ST

Derek Hughes, 47 Oaklands, Guilden Sutton, Chester, Cheshire CH3 7HE

Bill Moulton, 9 Moorcroft Crescent, Guilden Sutton Lane, Chester CH3 7HA

Patricia Margaret Paterson, 46 Oaklands, Guilden Sutton, Chester CH3 7HE

Michael Stephen John Roberts, 113 Oaklands, Guilden Sutton, Chester CH3 7HG.

Members signed their declarations of acceptance of office before the Proper Officer.

The Chairman welcomed members of the new Council and in particular Cllr Roberts who was taking his seat for the first time.

(iii) Election of a Chairman of the Council for the ensuing year. It was proposed by Cllr Fisher and seconded by Cllr Paterson that Cllr R J K Bayton should be elected Chairman of the Council for the forthcoming year. There being no further nominations, Cllr Bayton was elected unanimously. Cllr Bayton completed his declaration of acceptance of office before the Proper Officer.

Vacating the chair, Cllr Armitage said he would wish to thank Members of the Council and the Clerk for their work during the previous 12 months. Taking the chair, Cllr Bayton thanked Members for their confidence.

(iv) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 16 April 2007 in Guilden Sutton Village Hall. The minutes of the ordinary meeting of the Council held on Monday 16 April 2007 in Guilden Sutton Village Hall were proposed by Cllr Armitage, seconded by Cllr Paterson and agreed.

(v) Election of a Vice Chairman of the Council for the ensuing year. It was proposed by Cllr Armitage and seconded by Cllr Paterson that Cllr D M Fisher should be elected Vice Chairman of the Council for the ensuing year. There being no further nominations, Cllr Fisher was elected unanimously. Cllr Fisher completed his declaration of acceptance of office before the Proper Officer.

(vi) Election of representatives to outside bodies:

(a) Cheshire Association of Local Councils, Chester Area Meeting (three representatives) It was noted that all Members of the Council were welcome to attend but that only three of those present, including the Clerk, would be entitled to participate in any vote. It was agreed the Council's nominated representatives would be the Chairman, Vice Chairman and Cllr Hughes.

(b) Cheshire Community Council Village Halls Forum. It was agreed the Council's representative would be Cllr Hughes.

(c) CPRE. It was agreed the Council's representative would be Cllr Brown.

(d) Guilden Sutton Village Hall Management Committee. It was agreed the Council's representative would be Cllr Paterson.

(e) Gowy North Area Committee. It was noted that all Members of the Council were welcome to attend but the nominated reporting Members would be the Chairman and Vice Chairman.

(f) Chester Police Forum. It was agreed that Cllr Moulton would represent the Council at meetings of the Chester Police Forum.

(g) Chester District Public Transport Liaison Committee. It was agreed that at this stage, there would be no nominated representative to attend as an observer. The Clerk reminded the Council it had previously been able to benefit from the attendance of Cllr Armitage as a representative of the County Association.

(vii) Appointment of office holders.

(a) Parish Paths Warden. It was agreed that Brian Lewin Esq should be invited to continue as Parish Paths Warden.

(b) Parish Tree Warden. It was agreed that Cllr Bayton and Alan Young Esq should be invited to continue as Parish Tree Wardens.

(c) Local Bus User Contact. The Clerk reminded Members that former Cllr P Astbury had agreed to continue as Local Bus User Contact following her resignation from the Council in May 2006. It was agreed that Cllr Astbury would be invited to continue but that Cllr Roberts would also take an interest.

(viii) Dates of future meetings.

As at present: 18 June, 23 July, 3 September, 1 October, 12 November and 17 December 2007. It was agreed the dates of 18 June, 23 July, 3 September and 17 December should be confirmed. Possible alternative dates of 8 October and 19 November would be considered.

(ix) Quality Council matters. There was nothing further to report at this stage.

(x) New model code of conduct for local authority members. (a) Confidentiality. City Cllr Bailey responded as to the need expressed by Cllr Fisher for guidance concerning any confidential material held by Members, including when they had left office.

City Cllr Bailey confirmed that Members were required to keep confidential information confidential both when in office and when they had ceased to hold office. (b) Correspondence, Chester City Council. The Clerk reported the receipt of advice from Chester City Council, by letter dated 20 April 2007, relating to the new model code of conduct for councillors. A copy of the code was enclosed which the Clerk had circulated to all Members. It was noted the City Council was to arrange a training and awareness session and would prepare a draft report for use by the Parish Council in adopting the new code should it wish to do so. (c)

correspondence, Standards Board for England. The Clerk reported the receipt of advice from the Standards Board for England, by letter dated 1 May 2007, that the new code of conduct for members would come into force on 3 May 2007. Parish Councils had until 1 October 2007 to adopt the revised code. The existing code would continue in force until such time as the Council adopted the new one or until 1 October 2007 whichever was the sooner.

(xi) Allowances. It was agreed the document previously circulated by Cllr Armitage, the issue having been raised by Cllr Fisher particularly to encourage younger councillors, should be revisited at the June meeting.

3 Planning.

(i) New applications

Telecommunications issues:

05/00107/FUL 37.5m high lattice mast on land at Tile Farm, Wicker Lane for T Mobile. City Cllr Bailey indicated that with respect to the proposals for a reduction in the height of the installation, advice was awaited from an independent consultant appointed to review the coverage plots.

Householder issues:

07/00029/FUL bedroom extension at 14 Old Hall Park CH3 7ER. There was nothing further to report with respect to the correspondence per Dr and Mrs J E Cantle.

07/00241/REM detached dwelling, The Vicarage, Wicker Lane CH3 7EL for the Chester Diocesan Board of Finance. There was nothing further to report at this stage.

07/00280/FUL ground floor extension at 78 Oaklands for Mr F Duffy. No objection had been raised.

07/00304/FUL Two storey side extension, rear single storey extension and pitched roof over existing flat roof to front and part side elevation at 7 Belle Vue Lane CH3 7EJ for Mr and Mrs Clowes. No objection had been raised.

07/00366/FUL extension and two dormer windows at Brackendale, Church Lane for Mr Jessop. No objection had been raised.

07/00419/FUL Two storey extension and pitched roof over existing dormer windows at 3 Station Lane CH3 7HD for Mr and Mrs I Tonks. No objection had been raised.

07/00496/FUL replacement dwelling at Westview, Hare Lane CH3 7ED for Mr and Mrs P D Collinson. No objection had been raised subject to the separation from the boundary with Halfways being maintained and to the design and materials of a proposed garage roof matching the new dwelling.

07/00509/FUL 2 no garages, land between Summerfield House and 4 Summerfield Road, Guilden Sutton for Mr C Houlbrook. Councillors Paterson and Roberts withdrew having declared a prejudicial interest. The Clerk reported the receipt of this application together with a supporting statement. The supporting statement had been circulated to all Members and the Clerk confirmed the applicant had been advised that public speaking time was available should he wish to avail

himself. The Clerk further reported he had obtained a copy of the 1989 appeal decision, which related to outline plans for garages positioned parallel and closer to the gable of 4 Summerfield Road rather than parallel to and adjoining the boundary fence of Summerfield House as now proposed together with the receipt of an objection from Mr Andrew Peers, 3A Summerfield Road and of correspondence from Mr Peers to the applicant together with a response from the applicant. Cllr Bayton reported on the outcome of consultations which had disclosed objections, particularly from occupiers of Summerfield House. The Clerk indicated he had taken advice and a number of the issues which had arisen were not planning matters. Members raised concerns although it was noted that on balance development might be preferable to untidy grass. 07/08 012

Damaged flagstones which were a long standing issue would also be improved. Having given careful consideration to all the issues and to the applicant's supporting statement, the Council resolved unanimously to oppose the application. The following response would be made to the local planning authority:

*Members wish to OBJECT on the basis the development would have an unacceptable impact on adjacent occupiers contrary to policies GEN3 of the Cheshire Structure Plan and GE3 of the Chester District Local Plan.*

*The Council agrees with the statement by the applicant that the possibility of climbing, given the flat roofs of the proposed buildings, should be considered. This would be taking place in close proximity to the windows of main habitable rooms in Summerfield House and to the main entrance to the building where residents already suffer distressing abuse.'. Taken with the opportunity for concealment provided by the layout of the proposal, the Council is persuaded the application does not meet the requirements of Section 17 of the Crime and Disorder Act 1998 as to designing out opportunities for anti social behaviour and safeguarding community safety.*

*Should the LPA be minded to approve the application, Members support the conditions suggested by the inspector in the 1989 appeal that the buildings should be restricted to the garaging of private motor vehicles and that there should be prior approval of the proposed means of access, together with the crossing of the footway, prior to the buildings being brought into use*

*In addition, the Council would request a condition that none of the application site is to be used for the external storage of vehicles or other paraphernalia associated with the use of the garages.'*

City Cllr Bailey indicated he would investigate if planning guidance had changed since the original application.

07/00525/FUL single storey extension, removal of porch and bay window, pitched roof to replace flat roof and conversion of roof space at 5 School Lane CH3 7ET for Mr D Everton. No objection had been raised.

07/00561/TPO proposed works to trees protected by a Tree Preservation Order. One Sycamore crown raise or remove, one Cedar remove one stem and crown raise, one Cherry crown, clean and raise at Cedar Lodge, School Lane for Mr B Harding. The Clerk understood from the Trees and Woodlands Officer, who had thanked the Council for its response, that the application would be refused.

07/00784/FUL two storey extension and conservatory at rear, relocation and rebuilding of garage at Wicker House, Wicker Lane CH3 7EL for Mr and Mrs G P Hughes. Further inquiries would be made by Cllr Paterson.

(ii) Decision notices.

0700280/FUL ground floor extension at 78 Oaklands CH3 7 HG for Mr F Duffy. Planning permission.

07/00304/FUL two storey side extension, rear single storey extension and pitched roof over existing flat roof to front and part side elevation at 7 Belle Vue Lane at CH3 7EJ for Mr and Mrs Clowes. Planning permission. Condition requiring two car parking spaces to be made available within the curtilage of the site prior to the extension being brought into use and to details to be submitted and approved of rainwater goods and the method of surface water drainage from the flat roofed extension/garage.

07/00366/FUL extension and two dormer windows at Brackendale, Church Lane for Mr Jessop. Condition re no windows in the south east facing elevation of the extension without the prior granting of planning permission to safeguard the privacy of occupants of adjacent properties and the approved development.

07/00419/FUL two storey extension and pitched roof over existing dormer windows at 3 Station Lane CH3 7 HD for Mr and Mrs R I Tonks. Planning permission. Condition re no windows to be inserted in the north elevation of the extension without the prior granting of planning permission to safeguard the privacy of occupants of adjacent properties and the approved development.

07/00525/FUL single storey extension, removal of porch and bay window, pitched roof to replace flat roof and conversion of roof space including front dormer at 5 School Lane CH3 7ET for Mr D Everton. Planning permission.

(iii) Parish Plan. Cllr Paterson reported. Cllr Fisher confirmed that provision had been made for the website to include information relating to the parish plan.

(iv) Village Design Statement. Cllr Fisher indicated he would be happy to produce initial proposals for a Village Design Statement for further development. Cllr Fisher's generous gesture was noted and would be supported

4 Parish car park. The condition of the parish car park continued to be monitored.

5 Leisure Services.

(i) Playing Field:

(a) grounds maintenance issues (b) mole infestation (c) nets. With respect to item (c) it was noted further work was required to satisfactorily fix the nets to the posts. **Action: Cllr Hughes.** Cllr Moulton referred to the lack of a gate post for the side gate. It was indicated this had not been a problem in the past.

(ii) Play Area

(a) CCTV and CCTV protocol. The Clerk confirmed the Area Manager had been asked if it would be possible for the issue of CCTV equipment suppliers to be raised at a meeting of the Gowy North Area Committee. Action was awaited by

Messrs Barlows who had been informed that the infra red sensor on the camera at the rear of the Village Hall appeared to be loose.

(b) inspections including condition of safety surfacing/operation of gate. (i) Cllr Paterson reported the contractor had taken action to deal with areas of the safety surfacing which required attention. The condition of the see saw handles would continue to be monitored. The Clerk reported the steering wheel had become detached from the toddler's equipment. Cllr Fisher kindly agreed to refit. (ii) The Clerk would revise the inspection rota for 2007 taking account of the outcome of the May elections. **Action: The Clerk.** (iii) Purchase of lock and chain. The Clerk was purchasing a lock and chain and preparing a suitable notice for use should it become necessary to close the play area on health and safety grounds. **Action: The Clerk.** (iv) Chester City Council contributions to play areas in parished areas 2007. The Clerk reported the receipt from Chester City Council, by letter dated 27 April 2007, of advice of funding available from Chester City Council towards improving existing play facilities or developing new ones in parished areas. It was noted applications were due by 2 July 2007.

(c) Grounds maintenance issues. The proposed variation to the specification for grounds maintenance within the play area to include the removal of accumulations of leaves and hedge cuttings would be raised with the appointed contractor.

(iii) Public Footpaths

(a) Footpath 7. There was nothing further to report at this stage. (b) Kissing gate project. The Clerk had informed the Parish Paths Warden of the advice from the Countryside Access Manager as to the availability of kissing gates to replace stiles on paths to increase accessibility. **Action: The Clerk.**

(iv) Grounds Maintenance.

(a) Vale. It was noted that the frequency of cuts in the dell and the Fox Cover amenity area continued to be inadequate. The issue would be raised by City Cllr Bailey. (b) Parish Council contract 2007/08. Cllr Hughes and the Clerk should continue to seek site meetings with Messrs Gresty to monitor progress.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover. There was nothing further to report at this stage.

(vii) Provision for youth. There was nothing further to report at this stage.

6 Public transport (i) Arriva: services to Guiden Sutton. The Clerk was pursuing further clarification of the response from Arriva indicating there were currently no plans to provide services to Guiden Sutton.

(ii) Chester District Public Transport Liaison Committee Wednesday, 18 April 2007. Cllr Armitage indicated there were no action items to report.

07/08 014

7 Highways.

(i) Strategic. There were no action items to report.

(ii) Local matters.

(a) Speed indicator device. A request had been made for the use of the device during weeks commencing Monday 21 May 2007 and Monday 9 July, 2007. A response was awaited.

(b) Radar gun. There was nothing further to report at this stage.

(c) Signing and lining schemes. (i) Wicker Lane/Station Lane. The location of a sign in Station Lane, which Members believed could be 10m to 15m closer to Guilden Sutton, was being raised with the highway authority. There was nothing further to report at this stage as to progress with the lining proposals which had been deferred to 2007/08. (ii) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking, high visibility 30mph signs. There was nothing further to report at this stage as to progress with the lining proposals which had been deferred to 2007/08.

(d) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the decision by the highways and transportation local joint committee for Chester to carry out a speed review of Guilden Sutton Lane. The highway authority was being informed of the Council's view the limit on the CDS length of Guilden Sutton Lane from Willow Cottage to the highways depot should be reduced to 30mph. **Action: The Clerk.**

(e) junction A41/Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's approach to the highways and transportation local joint committee with respect to the need for a 50mph limit on the A41 at this junction to reduce hazards faced by vehicles emerging from the gap in the central reservation, the provision of traffic signals to deal with the problem of more than one vehicle waiting in the gap in the central reservation and associated road rage and for street lighting between the junction and the Hoole roundabout. The Clerk was advising City Cllr B J Bailey of the representations which had been made.

**Action: The Clerk.**

(f) Footway School Lane. There was nothing further to report at this stage as to the overhanging Ivy affecting the footway on Porters Hill which had been brought the matter to the attention of the adjoining occupiers.

(g) speed restriction sign, Station Lane. The matter was being reported to the Area Maintenance Engineer. **Action: The Clerk.**

(h) Footway, Guilden Sutton Lane. The migration of gravel from driveways into the footway had been raised with the Area Maintenance Engineer by City Cllr Bailey. Cllr Moulton reported he had raised the issue at a meeting of the Goway North area committee.

(i) Hare Lane. (a) RTA, Hare Lane/Belle Vue Lane. Cllr Paterson reported an RTA had occurred at the junction of Hare Lane and Belle Vue Lane in which a young cyclist had been injured. She expressed concern that a neighbour had narrowly avoided being knocked down while rushing to help. It was understood inquiries were being made by PC Baker. (b) traffic. Concern was expressed at the speed of traffic on Hare Lane and at double parking in the vicinity of the rugby club when training took place. It was agreed the issues would be raised with the highway authority and with PC Baker. **Action: The Clerk.**

(k) Verge grass cutting. At the suggestion of Cllr Fisher, it was agreed the Area Maintenance Engineer should be thanked for the care taken by the contractor to ensure sensible strimming around Daffodil planting, the first occasion for several years on which this had taken place. **Action: The Clerk.**

(iii) Lighting. Faults would be reported by the Clerk.

8 Finance:

(i) Income:

Bank of Scotland:

Interest

30 March	£
0.90	

Chester City Council

Double tax grant	£ 1,490.00
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(ii) Payments

Allianz Cornhill

renewal 1 June 2007	£ 1,228.63
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Gresty

Lengthsman 2006/07	£ 1,438.20 (VAT £214.20)
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3 no bags daffodils	<u>£ 99.87 (VAT £ 14.87)</u>
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(Invoice total	£ 1,538.07 (VAT £229.07)
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S & H Services

Shelter cleaning	£ 14.00
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CPRE Subscription 2007/08	£ 27.00
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Cheshire Cty Playing Fields Assn

Subscription 2007/08	£ 14.00
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Clerk

Expenses:

Photocopies

387@ 5p	£ 19.35
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Proposed by Cllr Paterson Seconded by Cllr Brown and agreed.

(iii) Balances

Bank of Scotland

30 March £ 1,018.39

20 April £12,063.58

Scottish Widows no 1 account

2 April 2007 £18,155.24

Scottish Widows no 2 2 April 2007 £ 2,247.59

(iv) Report on contingency payments.

Budget: £1,465

Payments: £ NIL

(v) Insurance. The application form obtained from the insurers with respect to the proposed increase in the fidelity limit would be completed. Further consideration would be given to a number of individual elements within the insurance, including the recently received renewal, initially by Cllr Hughes and the Clerk. **Action: Cllr Hughes, The Clerk.**

(vi) Banking facilities. Transfer of current account. There was nothing further to report at this stage.

(vii) Audit. The Clerk reported the receipt of advice from UHY Hacker Young as to the annual audit for the year ended 31 March 2007. He further reported this had been accompanied by further advice as to the internal audit which had been forwarded for consideration to D Tubman Esq and Cllr Hughes. 07/08 016

9 Environment services: (i) recycling issues. Cllr Roberts kindly agreed to fulfil the role of Parish Recycling Champion Vice former Cllr Carter. (ii) amenity cleansing (a) Belle Vue Lane. It was noted that action had been taken by City Cllr Bailey to deal with this issue. (b) general. Concern was expressed by Cllr Moulton as to the amount of litter within the parish. (iii) dog fouling. (a) The dell. The Clerk was progressing the concerns raised by Cllr Paterson as to continuing dog fouling in the vicinity of the dell.

(b) Footpath no 2. It was agreed a bin should be sought for Footpath no 2. **Action: The Clerk.** (iv) litter bins. Litter bins at the play area and the Village Hall were being monitored to check the regularity of their emptying. (v) lengthsman. There was nothing further to report at this stage. (vi) sewers. There was nothing further to report at this stage.

10 Trees and hedges. (i) Access to footpath 2 from Oaklands. Further inquiries were being made by the Clerk to establish the extent of the City Council's ownership. (ii) hedge, Guilden Sutton Lane. It was agreed a visit should be made in connection with an overgrown hedge which had been mentioned by Member. (iii) Inquiries were being made as to whether the large oak felled within the

parish, reported to the previous meeting, was protected. (iv) planting, junction of Guildden Sutton Lane/Heath Bank. The overgrown condition of this planting was raised by Cllr Roberts. Cllr Roberts was informed that pruning had been carried out by the Area Maintenance Engineer after a suggestion had been made by the Area Maintenance Engineer that the planting should be removed.

11 Cheshire Association of Local Councils. (i) Chester Area meeting. It was noted the annual meeting would be held on Wednesday 4 July 2007 subject to confirmation. (ii) Communications with Councils and Councillors. The Clerk reported the receipt of correspondence from the Chief Officer with respect to improving methods of communication with councils and councillors. The Chief Officer requested to be advised of the names and contact details of representatives to the Area Meeting and of the names and contact details of all councillors in order to forward documents and notice of events relevant to them in their role as councillor which were not necessarily required to pass through the Council. (iii) Chairmanship training. It was noted a training session on the role of chairmen for recently elected chairmen and vice chairmen was to be held at the County Office on Thursday 24 May 2007.

12 Chester City Council (i) maintenance of churchyards and burial grounds. A response was awaited to the invitation to the parochial church council to apply for a matching grant of £250 towards the cost incurred in maintaining the churchyard. (ii) Rural Commission Call for Evidence seminar Tuesday 8 May 2007 7pm - 9pm Chester Town Hall. Details of this seminar had been circulated by the Clerk. (iii) Gowy North Area Committee 10 May 2007. The Chairman reported. It was noted that parish councils could request arisings from mowing to be collected from amenity areas. It was agreed collection should be requested from the dell and Fox Cover. (iv) City Council Election 3 May 2007. The Clerk had been advised by the returning officer that Mr Stuart Parker (Con) had been elected in place of the late City Cllr John Boughton.

13 Cheshire County Council. There were no action items to report.

14 Local Government Review. The Clerk reported the receipt of correspondence, by letter dated 24 April 2007, from the Chief Executive, Cheshire County Council together with a position paper from the Cheshire Association of Local Councils which summarised the association's position. It was agreed that representatives from the county and city councils should be invited to address the Council at the June meeting on the specific point of how changes to the structure of local government would affect the work of the Parish Council.

15 Cheshire Community Council. There were no action items to report.

16 CPRE. There were no action items to report.

17 Health. There were no action items to report.

18 Policing. (i) Chester Police Forum Tuesday 17 April 2007, Chester Town Hall. Cllr Moulton reported on the meeting of the Chester Police Forum which had taken place on Tuesday 17 April 2007 in Chester Town Hall. It was noted that future meetings would take place on Tuesday 10 July in the Village Hall, Common Lane, Waverton, Tuesday 9 October, 2007 in St Theresa's Parish Centre, Blacon and Tuesday 15 January 2008 in St Mary's Centre, St Mary's Hill, Chester, all at 7pm.

19 Newsletter. The Clerk reported an issue was to be prepared referring to the newly elected Council, and containing a summary of the Council's annual

report.

07/08 017

20 Memorial garden. There was nothing further to report in the absence of Cllr Hughes as to the introduction of colour into the garden which at present was planted with shrubs.

21 Bulb planting. There was nothing further to report at this stage other than that minuted above with reference to the standard of strimming which had been carried out by the contractor.

22 Parish ICT. Cllr Fisher reported the site now contained new content following an article in The Marigold. Cllr Fisher believed it was unfortunate that more organisations in the village did not choose to benefit from the opportunities offered by the website.

23 Primary School. There was nothing further to report at this stage in the absence of Cllr Hughes.

24 Remembrance Sunday Service (i) Fallen of the First War. Cllr Moulton reported further. Inquiries would also be made by Cllr Paterson. **Action: Cllrs Moulton, Paterson.**

25 Overhead electricity supply lines, Church Lane. There was nothing further to report at this stage.

26 Uneven flags, private land, Summerfield Road. The Clerk reported he had been assured by the landowner that the flags were to be attended to in the near future. The work had not been carried out previously due to an inability to find a willing contractor.

27 Planning post cards. The request by Cllr Fisher for a further supply of planning post cards was being progressed.

28 Condition of land. The untidy condition of land, referred to by a Member, was being notified to City Cllr B J Bailey. **Action: The Clerk.**

29 Annual parish meeting: matters arising. The issues raised by members of the public at the annual parish meeting were being addressed by the Clerk. These included the condition of the City Council amenity area at Fox Cover, including the 'no ball games' sign, the state of part of the planting at the shops in Summerfield Road and the provision of bins for the reception of canine faeces.

30 Disability Discrimination Act: barrier, Hill Top Road. The issue was to be pursued by City Cllr B J Bailey.

31 Commission for Rural Communities Inquiry: strengthening the role of rural councillors. The Clerk reported the receipt of this survey, with a closing date of Saturday 19 May 2007. Action: To be circulated.

32 Memorial safety. The Clerk had advised the Rector of the correspondence from the Department for Constitutional Affairs providing guidance as to procedures to be followed in respect of memorial safety.

33 Member's information items.

Footpath no 2. A Member reported that following repairs to a damaged fence, the damaged panels had been deposited in the dingle. The City Council would be informed.

Footpath no 3. A Member reported this path to the Little Chef had been ploughed. This would be brought to the attention of the Parish Paths Warden. **Action: The Clerk.**

Footway, rear of Cathcart Green. A Member reported a trip hazard on this footpath where a previous accident was known to have occurred. A site inspection would be sought with the Area Maintenance Engineer with a view to the defect being repaired and the path being adopted if not adopted. **Action: The Clerk.**

Routing of HGVs. A Member reported the use of Belle Vue Lane by an HGV, possibly as a result of the use of satellite navigation. It was understood the vehicle had proceeded to McKenzie King. Cllr Fisher kindly undertook to approach the site manager. **Action: Cllr Fisher.**

The Cllr J R Boughton Award. Cllr Armitage asked if the Council had been informed of a request for nominations for the recipient of the Cllr J R Boughton Award which had been inaugurated by the Gowy North area committee. The Clerk would make enquiries of the Area Manager. **Action: The Clerk.**

34 Information correspondence.

ChALC/NALC: Local Council Review May 2007; newsletter number 114, May 2007; Community Empowerment Awards. Closing date of 15 June 2007.

Chester City Council: May Day bank holiday week refuse collection arrangements.

Local Government Review. Chester City Council: people and places.

Cheshire County Playing Fields Assn: The Playing Field Spring 2007.

CPRE: Cheshire branch annual report 2006; request for volunteers; writing competition 2007; Buy Local Awards 2007; Cheshire News April 2007.

Policing: Chester Police Forum Newsletter April 2007; Cheshire Police Authority review of the effectiveness of police forums, Wednesday 13 June 2007, 6.30pm Constabulary headquarters.

Part II.

There were no part II items.