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## Parish Council Minutes

Guiden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on  
Monday 17 December 2007 in Guiden Sutton Village Hall

Chairman: Cllr D Fisher (in the absence of Cllr R J K Bayton).

Present: Cllrs Brown, Fisher, Hughes, Moulton, Paterson, Roberts.

In attendance: City Cllr S Parker.

Public Speaking Time.

Mrs Michelle Kerfoot spoke to her application for co-option as a Member of the Council.

1 Apologies. Apologies were received and accepted from Cllr R J K Bayton. Apologies were received from County Cllr E Johnson, City Cllr B J Bailey, PC M Baker.

2 Procedural matters.

(i) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room and not seek to influence any decision made. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Cllr M S J Roberts indicated a prejudicial interest in any matters relating to the planning appeal in respect of application 07/00509/FUL, 2 no. garages, on land between 4 Summerfield Road and Summerfield House on the basis he was in employment in an adjoining building.

Cllr D Hughes indicated a prejudicial interest in any matters relating to the planning appeal in respect of application 07/00509/FUL, 2 no. garages on land between 4 Summerfield Road and Summerfield House of the basis of his chairmanship of Guiden Sutton Community Association which owned the Village Hall in the near vicinity.

(ii) Confirmation of the minutes of the special meeting of the Council held on Monday 12 November 2007 in Guiden Sutton Village Hall. The minutes of the special meeting of the Council held on Monday 12 November 2007 in Guiden Sutton Village Hall were proposed by Cllr Paterson, seconded by Cllr Brown and agreed.

The Clerk reported that in connection with the special meeting, he had received a letter from former Cllr Armitage conveying his thanks to the Council for the scroll and gift which had been presented to him. He had felt very honoured to be recognised in this way and had been quite touched at the generous comments made. Former Cllr Armitage asked for his best wishes to be passed on to the Council together with his hope that Members would derive as much satisfaction and enjoyment as he had from their council work.

(iii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 12 November 2007 in Guilden Sutton Village Hall. The minutes of the ordinary meeting of the Council held on Monday

12 November 2007 in Guilden Sutton Village Hall were proposed by Cllr Hughes, seconded by Cllr Moulton and agreed.

(iv) Co-option. The Clerk reported the receipt of expressions of interest from Richard Worth Esq, 14 Orchard Croft and from Geoff Collins Esq, 2 Bridge Cottage, Hare Lane together with an application from Mrs Michelle Kerfoot, 42 School Lane. He indicated his understanding that Mr Worth and Mr Collins, on reflection, did not wish to proceed at the present time due to other commitments. He had thanked Mr Worth and Mr Collins for their interest and the Council agreed this would be noted for the future should a vacancy arise in line with the Council's normal practice.

The Council considered the application from Mrs Kerfoot, which had been circulated to all Members and it was proposed by Cllr Paterson, seconded by Cllr Roberts and agreed unanimously that Mrs Kerfoot should be co-opted as a Member of the Council. Mrs Kerfoot signed the declaration of acceptance of office and was welcomed to the Council by the Chairman.

(v) Dates of future meetings:

Confirmed: 7 January, 4 February, 3 March, 7 April, 12 May, 9 June, 21 July, 1 September, 6 October, 10 November and 1 December 2008.

Cllr Fisher indicated with regret that it would be necessary for him to tend his apologies for the meeting scheduled for 21 July 2008.

(vi) Quality Council matters. The Clerk indicated he hoped it would now be possible for him to formally devote time to progressing his qualification.

(vii) New model code of conduct for local authority members. The Clerk indicated that County Cllr E Johnson had helpfully informed as to the outcome of recent training she had attended which had highlighted the need for Members to declare at least a personal interest should they know a third party connected with the business of the meeting. This advice would be revisited at the January meeting.

(viii) Mrs E Boughton. The Clerk reported the receipt of a Christmas card from Mrs Eleanor Boughton. This was gratefully appreciated. It was agreed it would be most appropriate for the Council to respond and the Vice Chairman kindly agreed to visit. Action: The Vice Chairman.

3 Planning:

(i) New applications:

Telecommunications issues:

05/00107/FUL 37.5m high lattice mast on land at Tile Farm, Wicker Lane for T Mobile. Proposals for a further reduction in height. There was nothing further to report in the absence of City Cllr B J Bailey.

Householder issues:

07/00241/REM detached dwelling, The Vicarage, Wicker Lane CH3 7EL for the Chester Diocesan Board of Finance. There was nothing further to report at this stage.

07/01760/FUL two storey extension and alterations to access including new gate at Southcroft, Wicker Lane, CH3 7EL for G and C Allen. The Clerk reported he had been advised, by letter from the local planning authority, that the proposal had been withdrawn.

07/01952/FUL single storey extension to front and rear at 60 Oaklands CH3 7HG for Mr and Mrs D Baldacchino. Further inquiries had been made by Cllrs Bayton and Moulton. No objection had been raised subject to parking standards being maintained.

07/02126/FUL single storey extensions at front and rear of dwelling, 22 Oaklands CH3 7HE for M and L Peacock. Further inquiries would be made by Cllrs Paterson and Brown. It was noted a response was due by 4 January 2008.

(ii) Decision notices.

07/01952/FUL single storey extension to front and rear at 60 Oaklands CH3 7HG for Mr and Mrs D Baldacchino. Planning permission.

(iii) Appeal.

07/00509/FUL 2 no. garages, land between Summerfield House and 4 Summerfield Road. Speaking under paragraph 12 (2) of the code prior to withdrawing, Cllr Roberts indicated his concerns had previously been minuted. The Clerk reported the receipt of notification, dated 10 December 2007, of this appeal. The appeal would be decided on the basis of written representations and it was noted that any additional comments would be due by 15 January 2008. He further reported the receipt of correspondence dated 14 December 2007 from Mrs Margaret Rowlands, Scheme Manager, Summerfield House. Mrs Rowlands indicated she was writing to the Parish Council on behalf of the tenants of Summerfield House who wished the Council to note their objections. The Clerk suggested it might be helpful if he approached Mrs Rowlands to advise the matter was now in the hands of the Planning Inspectorate and that any further representations should be made to them. This was agreed. Action: The Clerk.

(iv) Parish Plan. Cllr Paterson reported further.

(v) Village Design Statement. Cllr Fisher indicated there was nothing further to report at this stage as to the progress of his informal work.

(vi) Strategic planning. Public Consultation: strategic environmental assessment of Cheshire's joint municipal waste management strategy. Comments were invited on the County Council's assessment of the environmental and sustainability impacts of Cheshire's joint municipal waste management strategy and its proposals for measures to prevent, mitigate and monitor the impacts. It was agreed initial consideration should be given by the Clerk who would then refer the documents to Cllr Roberts. The Council noted a response was due by 4 February 2008.

4 Parish car park. Further to the concern expressed by Cllr Bayton as to the amount of weed growth both through the asphalt and within the boundary planting, Cllr Hughes confirmed that Messrs Gresty were on standby to attend a site meeting. Action: Cllr Hughes, the Clerk. The Clerk reported the receipt, by correspondence dated 24 November 2007, of concerns expressed by Mrs Y Kirk as to the maintenance regime for the village car park in view of 2008 being the Cheshire Year of the Garden. Mrs Kirk had drawn attention to the borders around the edge of the car park being very untidy with saplings growing through the shrubs and the whole area requiring regular sweeps. Mrs Kirk noted the war memorial had been tidied by a group of volunteers and suggested the Council might encourage the White Tornado groups which had previously cleaned up untidy areas. She indicated her willingness to join such a group. Cllr Hughes suggested that care should be taken if any work was carried out by volunteers in areas maintained under the Council's grounds maintenance contract. Action: issue to be revisited at the January meeting.

5 Leisure Services.

(i) Children's Playing Field:

(a) Grounds maintenance issues. It was noted the reseeded carried out by Messrs Gresty appeared to have been successful. (b) Mole infestation. There was nothing further to report

at this stage. (c) Nets. There was nothing further to report at this stage. (d) Dog Exclusion Order. The Clerk had confirmed his understanding the Order had been confirmed by the full City Council.

(ii) Children's Play Area

(a) CCTV and CCTV protocol.

An estimate had been received from Messrs Barlows for the fitting of a new mount for the forward facing camera at a cost of £52 plus VAT for the bracket. It was noted the work had already been carried out. The Clerk had confirmed that in connection with the possible upgrade of the system, a decision on the application submitted to the Goway North Area Committee had been deferred to the Area Committee's meeting on Thursday 10 January 2008. Cllr Hughes indicated that with respect to the approach to the primary school, although the school wished to consider the possibility of including part of the school grounds within the system, it was unlikely a financial contribution would be forthcoming due to financial constraints.

(b) inspections including condition of safety surfacing/operation of gate. (i) The Clerk would issue an inspection rota for 2008. (ii) Annual independent inspection. The formal report by the independent inspector had been received from the City Council and referred to Cllr Paterson. No major issues had arisen.

(c) Litter bin emptying. There was nothing further to report at this stage subject to concerns minuted beneath under Environmental Services, litter bins.

(d) Grounds maintenance issues. The proposed variation to the specification for grounds maintenance within the play area to include the removal of accumulations of leaves and hedge cuttings would be raised with the appointed contractor.

(e) Chester City Council contributions to play areas in parished areas, 2007/2008, round 2. The Clerk reported the receipt of correspondence, dated 13 December 2007, indicating the City Council was seeking further applications from groups which wished to carry out improvements to their play areas. It was noted that applications were due by 21 January 2008. Action: Noted.

(iii) Public Footpaths

(a) Footpath 7. There was nothing further to report at this stage.

(b) Kissing gate project. A bid for stiles should further supplies become available was being progressed with the Parish Paths Warden.

(c) Footpath 2. The Clerk was progressing the site meeting which it was proposed should be sought following the complaint to Cllr Roberts as to the condition of the footpath. The Clerk further reported the receipt, by letter dated 24 November 2007, of a complaint from Mrs Y Kirk as to the condition of this path. This would be taken into account. Action: The Clerk.

(d) Parish Small Grants Scheme for Countryside Access Improvements. The Clerk reported the receipt, by letter dated 16 November 2007 of advice that funding was available for further projects under the Parish Small Grants Scheme for Countryside Access Improvements. This would be referred to the Parish Paths Warden. Action: The Clerk.

(e) Mid Cheshire Footpath Society report 31 October 2007/4 November 2007. The Clerk reported the receipt, by letter dated 15 November 2007, of a report from the Mid Cheshire Footpath Society. This would be referred to the Parish Paths Warden. Action: The Clerk.

(f) Parish Paths group, bank account. Cllr Hughes reported the group had not been active for a number of years although the bank account had been maintained. He questioned whether

the funds, some of which had been contributed directly by the Council, should remain with the group or should return to the Council. It was agreed that action should be taken to return the funds to the Parish Council with the proviso the position would be reconsidered if the group again became active. Action: Cllr Hughes. Members noted that as the Council normally made provision for a grant to the Footpaths Group in its budget, future modest expenditure on footpaths would not become a charge against the contingency should this provision continue to be made in some form.

(iv) Grounds Maintenance.

(a) Vale. There was nothing further to report at this stage of the season. (b) Parish Council contract 2007/08. Cllr Hughes and the Clerk were to seek a further site meeting with Messrs Gresty to monitor progress.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover. There was nothing further to report at this stage.

(vii) Provision for youth. There was nothing further to report at this stage.

6 Public transport.

(i) ChesterBus. C35 service. Cllr Roberts indicated there had been no response to the request that the 1300 departure from Chester should be brought forward to 1200. City Cllr Stuart Parker indicated that despite further efforts, at this stage the operator was unwilling to provide additional services. The Clerk reported the receipt, by letter dated 24 November 2007, of copy correspondence from Mrs Y Kirk to city and county councillors urging pressure to achieve a more regular bus service to Guilden Sutton. Mrs Kirk also believed that action should continue to be taken by the Parish Council. Action: noted.

7 Highways.

(i) Strategic. Hoole Bridge closure. The Clerk reported he had attended a presentation on the proposed closure of Hoole Road bridge for a three month period in the New Year to enable a small number of the bays of the viaduct to be strengthened. This would involve diversion routes across the city and its approaches which could increase the volume of traffic using the A41 past the junction with Guilden Sutton Lane. He understood the highway authority was to deploy mobile traffic monitors at congestion hotspots and would ask for conditions at the junction to be monitored. Action: The Clerk.

(ii) Local matters.

(a) Speed issues. (i) Speed indicator device. There was nothing further to report at this stage, the Council having deferred any further sessions until the Spring. (ii) Police radar. A response was awaited in relation to the approach to the Project Rural Matters Co-coordinator, Mr D Bowker, as to a police radar check being carried out within the parish on the basis of the information gathered by the speed indicator device and the concerns expressed by a Member as to the proportion of motorists exceeding the limit.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. There was nothing further to report at this stage as to whether the intended site visit by the highway authority had taken place. The highway authority had been informed Members would wish to see the red patch, which had been disturbed by utility works, reinstated and extended.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage.

(d) Speed review, Wicker Lane/Hare Lane. There was nothing further to report at this stage.

(e) Hare Lane. The Clerk reported an initial response had been received from Mr Christopher Burnham, Police Roads Liaison Officer, as to the Council's concerns with respect to the

speed of traffic on Hare Lane and double parking in the vicinity of the rugby club. This had included a request that enforcement should be carried out. Mr Burnham had indicated he would ask PC Baker for his comments on the issue.

(f) Footway rear Cathcart Green/Summerfield Road. The Clerk understood from the occupier that repairs were to be carried out to the step.

(g) Hill Top Road nameplate. There was nothing further to report at this stage.

(h) Parking, Arrowcroft Road. There was nothing further to report at this stage.

(i) Drainage, Guilden Sutton Lane diversion. Further to the concerns expressed by Cllr Moulton as to the condition of the drainage system in the verges of the Guilden Sutton Lane diversion, the Clerk indicated a site meeting had taken place. Cllr Moulton reported that work had been carried out to clear the grids.

(j) Flags, Summerfield Road. There was nothing further to report at this stage as to the condition of the flags.

(k) Disabled access to shops. At the request of Cllr Roberts, inquiries had been made by the Clerk as to any advice which might be available to improve disabled access to the shops. The Clerk indicated he was to meet the Access Officer on site on Wednesday 19 December 2007 at 0915.

(l) Condition of carriageway, Oaklands. Faults on Oaklands were being reported to the Area Maintenance Engineer.

(m) Field boundary adjoining the footway. The Clerk reported he had contacted the highway authority as to the accident in which a pedestrian had tripped and in so doing had received an injury from adjacent barbed wire which had necessitated hospital treatment. He understood appropriate action as to the boundary fence was to be taken by the highway authority. Cllr Moulton confirmed the landowner was to be approached.

(n) Highways and transportation local joint committee Thursday 22 November 2007. The Clerk reported he had attended a meeting of this committee and apart from the works to Hoole Bridge, no issues had arisen which directly affected the parish.

(o) Junction A41/Guilden Sutton Lane. Cllr Moulton referred to the fact that historically this junction had been a crossroads with direct access to the village from Hoole Lane. He believed that if there was a return to this position, controlled by traffic signals, the probability of a more adequate bus service to the parish would be increased. It was agreed that Members should consider the issue further. PC Baker would also be advised Action: The Clerk.

(p) shrubs, Heath Bank. Cllr Moulton reported that at his request, the highway authority was to cut overgrown shrubs at the junction of Heath Bank and Guilden Sutton Lane.

(q) Gullies. Cllr Hughes reported that a number of gulleys in the parish had been surcharged during recent heavy rain. Cllr Paterson indicated these had subsequently been cleansed by the highway authority. Cllr Hughes reported further that standing water in gullies on Wicker Lane had been identified during a ward walk with PC Baker. The issue had been raised by PC Baker and had been dealt with by the highway authority the next day. It was agreed that PC Baker should be thanked. Action: The Clerk.

(r) Footway, Guilden Sutton Lane. Cllr Roberts and Cllr Hughes referred to conditions on the footway on Guilden Sutton Lane where water from an adjacent field flooded across the footway. This was unhelpful in view of the possibility of a walking bus being established to the primary school. It was agreed the issue should be raised with the highway authority. Action: The Clerk.

(s) speed limit, School Lane. The Clerk reported the receipt, by correspondence dated 24

November 2007, of a request by Mrs Y Kirk for a 10mph speed limit on Porters Hill due to the dangerous nature of the road and the narrow footway. It was agreed this should be referred to the highway authority. Action The Clerk.

(t) road signs. The Clerk further reported that in her correspondence, Mrs Kirk had referred to the fact that several of the road signs in and around the village were obscured by vegetation. She believed that from a driver's point of view, foliage needed cutting back for least 50 metres before the site. It was agreed this should be referred to the highway authority. Action: The Clerk.

(iii) Lighting. Cllr Roberts reported that defects in light columns on the path from Fox Cover to Church Lane had led to pedestrians falling. This had been reported to the highway authority.

8 Finance:

(i) Income:

2006 wreath donation	£	18.00
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(ii) Payments:

Mrs R Mort

playing field rent

Jan - Mar 2008	£	137.50
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R J K Bayton

refreshments per special meeting	£	16.54
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D Fisher stationery	£	6.98
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North Wales Newspapers newsletter distribution	£	27.03 (inc VAT £4.03)
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Clerk

Expenses:

Stationery/equipment	£	3.41
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Photocopies

315@ 5p	£	15.75
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Mileage 42@40p	£	<u>16.80</u>
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£

35.96

Proposed by Cllr Paterson, Seconded by Cllr Brown and agreed.

(iii) Balances

Co-operative Bank

30 November 2007	£	2,439.42
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Scottish Widows

no 1 account £22,708.94

Scottish Widows no 2

2 July 2007 £ 2,275.85

(iv) Report on contingency payments.

Budget: £ 1,465.00

Payments:

Cllr D Fisher

Tyre damage £ 116.12

Cllr D Hughes

Plastic ties £ 4.46

Gresty

painting war memorial £ 106.23

R J K Bayton refreshments per special meeting £ 16.54

D Fisher stationery £ 6.98

£ 250.33

(v) Insurance. (a) Fidelity. The application form obtained from the insurers with respect to the proposed increase in the fidelity limit would be completed. (b) Further consideration would be given to a number of individual elements within the insurance initially by Cllr Hughes and the Clerk. The same would apply to the a rural parish council insurance scheme underwritten by Zurich Municipal which appeared to offer significant savings. Action: Cllr Hughes, The Clerk.

(vi) Transfer to Clerk's gratuity account. The Clerk had calculated that the transfer in respect of 2007/08 amounted to £151.11. This would be verified by Cllr Hughes. Action: Cllr Hughes.

(vii) Payment of invoices. The Clerk reported that discussions with the bank had indicated it would be possible to set up direct debits to suppliers which could be activated by telephone. This would be considered further to ensure the arrangement did not compromise the security of access to the Council's funds.

(viii) Budget 2008/09. (i) Preliminary report. The Clerk presented a financial statement as at 30 November 2007 together with a forecast of the likely outturn at 31 March 2008. This would be further refined and would also take account of the payments agreed at this meeting prior to the usual consideration of budget issues by the Chairman, Vice Chairman and Clerk before the January meeting. A copy would be provided to Cllr Hughes. (ii) Parish precept 2008/2009. The Clerk reported the receipt of correspondence from Chester City Council, dated December 2007, indicating the parish precept should be notified by Friday 25 January 2008.

## 9 Environment services:

(i) Recycling issues. Cllr Roberts, Parish Recycling Champion, indicated he had received further information from Cheshire County Council and would update the noticeboard in early course.

(ii) Amenity cleansing. (a) Site meeting. A site meeting was being sought in relation to the condition of footpath 2, including the condition of the access to footpath 2 opposite Cathcart Green and that of the footway at the rear of Orchard Croft. A request had been made for sweeping to be carried out on the footpath at the rear of Orchard Croft, the footway on Porters Hill and the steps from Cinder Lane to Church Lane. The Clerk indicated he was aware an operative had visited the parish. (b) Fence panels, the dell. There was nothing further to report at this stage. It was noted the damaged fence panels remained in the dell. (c) deposit of garden refuse. The Clerk confirmed a note as to Members' concerns as to the deposit of garden refuse had appeared in the newsletter.

(iii) Dog fouling. (a) The dell. Cllr Paterson indicated she had yet to be contacted by the Dog Warden with respect to continuing dog fouling in the vicinity of the dell. (b) Footpath 2. A response was awaited to the request to the Dog Warden for a bin to be provided on public footpath no 2.

(iv) Litter bins. The Clerk reported the receipt of a request, by letter dated 24 November 2007, from Mrs Y Kirk for the litter bins in the area of the shops and village hall to be emptied more often as they were regularly full to overflowing. Action: The Clerk.

(v) Lengthsman. There was nothing further to report at this stage.

(vi) Sewers. There was nothing further to report at this stage.

10 Trees and hedges. (i) Access to public footpath no 2 from Oaklands. Further inquiries were being made by the Clerk to establish the extent of the City Council's ownership. (ii) Hedges, Guilden Sutton Lane. A Member reported that following a site meeting with the highway authority, letters would be sent to the occupiers of properties with overhanging hedges. (iii) fallen debris, Porters Hill. Cllr Hughes reported that following recent poor weather he had removed debris which had fallen onto Porters Hill at night which would have been hazardous to motorcyclists.

## 11 Cheshire Association of Local Councils.

(i) Chester Area Meeting. There was nothing further to report this stage. (ii) Communications with Councils and Councillors. The Clerk was progressing the correspondence received from the Chief Officer with respect to improving methods of communication with councils and councillors. (iii) 2007/8 national salary award for Local Council Clerks. Details of this award were received. (iv) Newsletter 117. Received and noted.

## 12 Chester City Council

(i) Maintenance of churchyards and burial grounds. The Clerk had revisited the position regarding the invitation to the parochial church council to apply for a grant of £250 towards the cost incurred in maintaining the churchyard.

(ii) He reported the new PCC treasurer had supplied documentation which would enable, in the first instance, an approach to the City Council to determine if that authority was prepared to entertain an application at this stage.

(ii) Gowy North Area Committee. (a) Next meeting. It was noted the next meeting of the committee would be held on Thursday 10 January 2008 at St Oswald's Primary School, Mollington. (b) Second Round of Payments 2007/08. As minuted above, decisions on the second round of payments had been deferred to the committee's January meeting.

(iii) Review of polling places. The Clerk reported the receipt, by letter dated 20 November

2007, of advice that the City Council was conducting a review of designated polling districts and polling places. Comments were due by 23 December 2007. Action: noted.

(iv) Village Hall and community buildings seminar, Wednesday 16 January 2008, 7 pm, Burley Hall, Waverton. The Clerk reported the receipt of information relating to this seminar which would be referred to Cllr Hughes as Chairman of Guilden Sutton Community Association.

13 Cheshire County Council. There were no action items to report.

14 Local Government Review. City Cllr Stuart Parker reported. He indicated the Secretary State was considering further information which had been provided in respect of the proposal for two unitary councils for Cheshire.

15 Cheshire Community Council. (i) Strengthening rural communities. The Clerk reported the receipt, by correspondence 21 November 2007, of advice that grants available under a Strengthening Rural Communities across the North West scheme applied to initiatives in Guilden Sutton. He had referred this to Cllr Hughes as Chairman of Guilden Sutton Community Association. (ii) Cheshire Rural Trust. The Clerk reported the receipt, by letter dated 21 November, of advice of the Cheshire Rural Trust which could assist with grants for schemes intended to tackle deprivation and isolation in rural areas. Action: noted.

16 CPRE. There were no action items to report.

17 Health. There were no action items to report.

18 Policing. (i) Chester Police Forum. It was noted the next forum would take place on Tuesday 15 January 2008 in St Mary's Centre, St Mary's Hill, Chester at 7pm.

(ii) Ward Walk Tuesday 11 December 2007. Cllr Hughes expressed disappointment that he had been the only Member attending this walk which had taken place at 1830. Cllr Hughes hoped the Council would support Ward Walks.

(iii) Police/Probation initiative. The Clerk reported the receipt of advice from the rural inspector as to a scheme involving the Police and the Probation service under which very low-level offenders, supervised by a police community support officer, could carry out work to benefit the community. The Clerk had inquired, through D Bowker Esq if the scheme applied to environmental improvements. A response was awaited. Cllr Hughes confirmed the initiative offered the opportunity for the police to involve police community support officers.

19 Newsletter. The Clerk informed a further issue of the newsletter, no 123, would be distributed prior to Christmas in order to publicise the Christmas lights competition.

20 Memorial garden. It was confirmed the Clerk was to request an application form for the proposed work to the Sycamore as previously minuted. Action: The Clerk. Cllr Moulton commended the condition of the memorial garden.

21 Bulb planting. There was nothing further to report at this stage

22 Parish IT. Cllr Fisher reported he had been approached as to an interview with Cheshire Life which would feature the village website. This was a matter for congratulation.

23 Primary School. Cllr Hughes reported further. He had attended a Christmas performance in which all 208 pupils had taken part.

24 Remembrance Sunday Service. An inquiry was being made by the Clerk as to the cost of the order of service which had been used and whether or not it would be appropriate for the Parish Council to offer the Methodist Church a contribution.

25 Overhead electricity supply lines, Church Lane. A further approach was being made by the Clerk to Scottish Power.

26 Planning post cards. A renewed approach had been made by the Clerk to the printer.

27 Condition of land. Further to the minute at the previous meeting, the Clerk indicated he had revisited the most recent response from the City Council as to the untidy condition of land, referred to by a Member. He informed this had stated that action would not be appropriate as due to the time, possibly up to 20 years, for which the land had been used for that purpose, it would be immune from enforcement action. Activity on the land was said to be de minimus.

28 Annual parish meeting: matters arising. The remaining issues raised by members of the public at the annual parish meeting were being addressed by the Clerk. These included the condition of the City Council "no ball games" sign at the Fox Cover amenity area, the state of part of the planting at the shops in Summerfield Road and the provision of bins for the reception of canine faeces.

29 Disability Discrimination Act: barrier, Hill Top Road. The issue was to be pursued by City Cllr B J Bailey.

30 Members information items.

There were no Members information items.

31 Information correspondence.

Mid Cheshire Footpath Society: walks programme January-June 2008.

Cheshire Association of Local Councils: 2008 training dates.

Chester City Council: proposed post office closures; Christmas/New Year refuse collections.

Cheshire County Council: Cllr Eleanor Johnson; winter gritting routes 2007/08; Cheshire Matters November 2007, Cheshire Matters December 2007.

Cheshire Community Council: Cheshire Community Car Scheme.

CPRE: Countryside Voice Autumn 2007, Fieldwork December 2007.

Health: NHS North West annual report 2006/07.

Chester RSPB Group 2007/08 programme of meetings and field trips.

There were no part II items.