

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 21 July 2008 in Guilden Sutton Village Hall.

Chairman: Cllr D Hughes.

Present: Cllrs I Brown, D Hughes, M Kerfoot, W Moulton, P M Paterson, M S J Roberts.

In attendance: G Collins Esq.

Public Speaking Time.

Mr J Dale referred to parking outside his property at unsociable hours by youths from outside the village who made their way to the green lane and allegedly indulged in anti social behaviour, photographic evidence of which was submitted by Mr Dale. The Chairman assured Mr Dale the issue would be considered at an appropriate point in the agenda and thanked Mr Dale for his attendance.

Mr Michael Brown referred to changes which had been introduced to the bus timetable and indicated he would be unable to reach his educational establishment. The Chairman assured Mr Brown the issue would be considered at an appropriate point in the agenda and thanked Mr Brown for his attendance.

Mr G Collins presented a report on the work of the Primary School Travel Group which had been involved in the preparation of a school travel plan. It was noted that many of the traffic and transportation issues identified in a survey of parents mirrored issues which were being pursued by the Parish Council and by the Parish Plan Group. Mr Collins agreed it would be valuable for the Parish Council to be represented at future meetings of the group as its work progressed to the implementation stage. Mr Collins was thanked by the Chairman for his attendance.

(i) Apologies. Apologies were accepted from Cllr D M Fisher.

Apologies were received from City Cllr B J Bailey, City Cllr S Parker, County Cllr E Johnson and PC M Baker.

2 Procedural matters.

(i) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

(ii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 9 June 2008 in Guilden Sutton Village Hall. The minutes of the ordinary meeting of the Council held on Monday 9 June 2008 in Guilden Sutton Village Hall were proposed by Cllr Paterson, seconded by Cllr Kerfoot and agreed.

(iii) Dates of future meetings: 1 September, 6 October, 10 November and 1 December 2008.

5 January, 2 February, 2 March, 6 April, 11 May, 8 June, 20 July, 7 September, 5 October, 2 November, 7 December 2009.

(iv) Quality Parish Council issues. The Clerk indicated he had attended a session on 18 June 2008 at the Vale Royal Borough Council offices in Winsford which had considered changes to the portfolio required for the CILCA qualification. He was pleased to report that in some cases the requirement for large volumes of documents had been reduced. The Clerk confirmed he was in possession of the updated Portfolio Guide and would hope to make some progress during the recess.

08/09 032

(v) Vacancy: to co-opt a Member. The Clerk reported the receipt of an application, dated 20 June 2008, from Mrs Jane Hughes, Wicker House, Wicker Lane. Mrs Hughes's application had been circulated to each Member. There being no further nominations, it was proposed by Cllr Paterson, seconded by Cllr Kerfoot and agreed unanimously that Mrs Hughes should be co-opted to the vacancy. **Action: The Clerk.**

3 Planning.

(i) New applications:

Householder issues:

08/00986/FUL single storey extension to side of existing dwelling at Oakleigh, Hare Lane, CH3 7ED for Mr S Pinder. The Clerk reported that initial consideration had been given to this application by Cllr Paterson who had determined the proposal was a neighbouring parish notification. In consultation with the Clerk, Cllr Paterson had agreed that no further action should be taken in order to release time, given the availability of Members, for consultations on a proposal within the parish

08/01084/FUL two storey extension at Polruan, Belle Vue Lane for Mr M Jones. Cllr Hughes reported. The Council believed there would be no unacceptable harm to the Green Belt and agreed that no objection should be raised.

08/01154/FUL demolish existing conservatory and replace with single storey extension at 67 Oaklands CH3 7HG for Mrs J Tindle. Cllr Paterson reported. It was agreed that no objection should be raised.

(ii) Decision notices.

08/00814/FUL ground floor extension to front and side of dwelling at 8 Orchard Croft CH3 7SL for Mr Pryer. Planning permission.

08/00849/FUL construction of single storey extension, porch and removal of existing garage at Wembrook, Belle Vue Lane for Mr and Ms Mitchell and Steepe. Planning permission. Balcony rail not approved and should be omitted from the proposed development to safeguard the privacy of both the occupants of the adjacent property and the application property.

(iii) Parish Plan: progress report. Cllr Paterson reported that questionnaires have been distributed. Details of the authorised officers empowered to sign cheque requests (two signatures) for forwarding to the Parish Council had been provided to the Clerk.

(iv) Village Design Statement. There was nothing further to report at this stage.

(v) Strategic planning.

There was nothing further to report at this stage.

4 Parish car park.

(i) Grounds maintenance. A site meeting was to be arranged by Cllr Hughes with respect to concerns raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008.

(ii) Possible improvement scheme. The Clerk would seek separate estimates for the proposed tree work and improvements to the boundary planting for which grants totalling £1,000 had been obtained. **Action: The Clerk.**

(iii) Repairs to Signage. An estimate had been sought by the Clerk for the replacement of the rotten leg of the "no parking" signage.

5 Leisure Services.

(i) Children's Playing Field:

(a) Grounds maintenance issues. The condition of the ditch, which would normally have 1 no clearance a year, would be revisited at the September meeting. (b) Mole infestation. There was nothing further to report at this stage.

08/09 033

(c) Repairs to goal mouths. There was nothing further to report at this stage.

(d) State of nets. There was nothing further to report at this stage.

(e) Basket ball equipment. The condition of the mesh would be revisited at the September meeting.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. There was nothing further to report at this stage.

(b) Inspections. Cllr Paterson and the Clerk referred to the continuing deterioration in the condition of the safety surfacing. The outcome of the statutory annual inspection would be awaited pending a further approach to the contractor.

(c) Litter bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. The need for any cutting of the boundary hedge during the summer period would be progressed at the proposed meeting with the grounds maintenance contractor.

(e) Cleansing of equipment. An approach would be made to the City Council Graffiti Busters as to whether a cleanse could be carried out as a special service. Should any estimate be received, the Chairman and Vice Chairman were authorised to progress the issue.

(iii) Public Footpaths.

(a) Footpath 7. The Parish Paths Warden, Mr Brian Lewin, had advised the Council he had added his voice to problems being highlighted on the route. Mr Lewin had informed the PROW maintenance officer that roots and stumps left protruding during the clearance were a hazard as evidenced by a heavy fall experienced by a resident having tripped on a stump. Most of the more serious trip hazards had since been removed but it was suggested the route should be checked. The Warden had confirmed the concern expressed by Mr Dale that the area around the seats was being used late at night and as a result was becoming overrun with litter, bottles and cans. He suggested the Footpath Group could organise a regular cleaning of the area and believed it would be a shame if the seats were removed at this stage. The maintenance officer had been asked if there were any other options which could be recommended to prevent a deterioration of the area. Cllr Brown kindly agreed to assist with any scavenging in the area of the seats. The Council concurred with the view the seats should not be removed at this stage.

(b) Footpath 2. (i) Site meeting. Following the site meeting which he had attended with City Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the footpath, the Clerk reported he was still awaiting advice from the City Council officer as to seeking a quotation from an alternative contractor. He further reported the receipt of a complaint from an occupier in Belle Vue Lane as to the condition of the route. (ii) Sign, Church Lane. The position of the signpost at the junction of Church Lane and Footpath 2 had been referred to the Parish Paths Warden who had raised the issue with the PROW maintenance officer. (iii) Maintenance. There was nothing further to report this stage as to the outcome of the Clerk's representations to the Highways and Transportation Local Joint Committee with respect to the maintenance of the new steps for Footpath 2, the adjoining level section of the path and the adjoining section of the Longster Trail running between the hedges on Cinder Lane. (iv) Steps. The Clerk had been informed by the Parish Paths Warden that the new steps had been installed. (v) Arisings. It was noted that comments had been received as to arisings deposited at the side of the path following maintenance to a hedge. This would be drawn to the attention of the occupier.

(c) Footpath 1 (a) Gates. The Clerk reported the gates had recently been removed. (b) The Clerk reported the receipt of copy correspondence dated 14 June 2008, from J D Williams of The Laurels, Belle Vue Lane, as to his concerns about the erection of the gates.

(d) Parish Paths Group. There was nothing further to report at this stage.

(e) Mid Cheshire Footpath Society. The report on paths in the parish which had been walked by members of the society on 19 May 2008 was being referred to the Parish Paths Warden.

(f) Permissive path, Station Lane. The Clerk reported he had received a suggestion that a permissive path should be created from the junction of Footpath 7 and Station Lane back to the village to complete the circular walk. This was noted.

08/09 034

(iv) Grounds Maintenance.

(a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2008/09. Cllr Hughes confirmed he was proposing to walk the contract with the contractor.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover. The present high standard of the planting was complimented.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Cheshire Year of Gardens. It was noted the Gardens Day organised by Cllr Kerfoot in her private capacity had taken place on Sunday 20 July 2008 and had been extremely successful. The event, opened by the Lord Mayor of Chester, Cllr Brian J Bailey accompanied by the Lady Mayoress, Mrs Raewyn Bailey, had attracted an entry of 17 gardens, one of which had received more than 100 visitors during the afternoon. In addition, a range of activities had taken place in and around the Village Hall for all age groups. Cllr Kerfoot was warmly congratulated on her success but said the outcome had been a team effort. It was noted that plans for a gardens day in 2009 were already under consideration and the organisers were reminded of the need to submit any bid for funding when budget discussions commenced in November 2008. Cllr Kerfoot reported the proceeds amounted to £825 which would be distributed to children's groups in the parish. A letter of congratulations would be sent to Cllr Kerfoot.

Action: The Clerk.

It was proposed by Cllr Roberts, seconded by Cllr Brown and agreed that the Chairman and Vice Chairman should be authorised to approve expenditure to a maximum of £500 incurred in the organisation of the event, subject to satisfactory supporting documentation.

6 Public transport. (i) Bus services. The comments made at public speaking time by Mr Michael Brown and concerns raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008 were noted. Cllr Roberts referred to the desirability of a service around 0915 but questioned the numbers of passengers who would take advantage. He also believed a more reliable service would be useful. The Chairman felt the Council should continue to press for an earlier bus. Cllr Paterson wondered if any existing inter village service could be diverted through Guilden Sutton. (ii) Public meeting. It was noted that due to the change to the timetable, introduced on 21 July 2008, the proposed meeting on public transport had been deferred to September to enable the position to be reassessed. (iii) Chester District Public Transport liaison committee. The Clerk said he was delighted to report that Cllr Roberts had been appointed as the representative of the Chester Area Meeting of the Cheshire Association of Local Councils to the Chester District Public Transport Liaison Committee.

7 Highways.

(i) Strategic.

There was nothing to report

(ii) Local matters.

(a) Speed issues. (i) Speed indicator device. The July session had been aborted as the equipment had been found to be defective. (ii) Police radar. A renewed approach would be made to the Project Rural Matters Co-ordinator, Mr D Bowker, as to a police radar check being carried out within the parish on the basis of the information gathered by the speed indicator device and the concerns expressed by a Member as to the proportion of motorists exceeding the limit.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. A response was awaited from the highway authority. (ii) The suggestion by Cllr Kerfoot of a lining scheme or rumble strips on Porters Hill to improve safety would be raised with the highway authority. **Action: The Clerk.**

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage.

(d) Speed review, Wicker Lane/Hare Lane. There was nothing further to report at this stage. 08/09 035

- (e) Hare Lane. There was nothing further to report at this stage as to the concerns with respect to the speed of traffic on Hare Lane and double parking in the vicinity of the rugby club.
- (f) Footway rear Cathcart Green/Summerfield Road. Arising from a question from Cllr Roberts, the Clerk suggested the possibility that as the path was not adopted, adjacent occupiers might approach a local builder to effect a repair as an expedient.
- (g) Street nameplates, Hill Top Road, Belle Vue Lane. There was nothing further to report at this stage.
- (h) Parking, Arrowcroft Road. There was nothing further to report at this stage.
- (i) Flags, Summerfield Road. There was nothing further to report at this stage.
- (j) Disabled access to shops. The issues identified at the meeting between the Clerk and the Access Officer on 19 December 2007 would be revisited.
- (k) Condition of carriageway, Oaklands. Action was awaited in respect of the reported faults on Oaklands.
- (l) Field boundary adjoining the footway. The Clerk was pursuing the concerns expressed by a Member that following the site meeting, repairs had been intended to the footway. **Action: The Clerk.**
- (m) Junction A41/Guilden Sutton Lane. There was nothing further to add to the Clerk's understanding that traffic conditions at this junction, particularly on those Sunday mornings when car boot sales were held at Chester Rugby Club were to be monitored by PC Baker and the police traffic liaison officer.
- (n) Footway, Guilden Sutton Lane. Further to Cllr Roberts informing that although work had been carried out by the highway authority to improve drainage, the gully which had been installed was proud of the standing water, this had been referred to the highway authority. A response was awaited.
- (o) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation. The concerns raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008 were noted.
- (p) Migration of gravel. A Member reported that gravel continued to migrate onto the footway on Guilden Sutton Lane.
- (q) Porters Hill. The issue raised by Cllr Hughes as to poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety would be referred to the highway authority as would the effect of trees overhanging the road. **Action: The Clerk.**
- (r) Path, Cinder Lane to Church Lane. The condition of this path would be raised with the highway authority. **Action: The Clerk.**
- (s) Emerging traffic, Wilding Business Estate. Further to the extremely prompt action taken by Messrs Wilding to renew the signing and lining on the access to the estate following the previous meeting, Cllr Moulton indicated he had subsequently spoken to the day nursery as some vehicles were slowing rather than stopping at the junction with the footway to Guilden Sutton Lane. Cllr Paterson believed that in securing the replacement lining and signing, the Council had done everything which might have reasonably been expected and that no further action should be taken. It was agreed the position would be monitored for a further month to ascertain if any further steps should be taken.
- (t) HGVs. Concerns raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008 as to increasing numbers of HGVs using village roads, possibly as a result of SatNavs, would be referred to the highway authority.
- (iii) Lighting. It was noted that some lights on Guilden Sutton Lane continued to be obstructed by trees. A faulty light would be reported at the rear of the Village Hall.

8 Finance:

(i) Income:

Co-op Bank
Interest (May) £ statement awaited

Scottish Widows no 1
Interest (1 July) £ 78.39

Cheshire Community Action
Parish Plan grant £ 3,000.00

Chester City Council
CCTV grant £ 1,450.00

Chester City Council
GNAC grants £ 1,020.00

(ii) Payments:

St John's PCC
Holiday Club grant £ 200.00

Gresty
Grounds maintenance/
Lengthsman £ 309.00

Devaprint
Newsletter 126,
Gardens Open Day flyer £ 145.00

Direct 2 Door £ 30.55 (VAT £4.55)*

Sharon Press
Parish Plan printing £ 145.00

D Tubman Esq
Internal Audit £ 44.00

Mrs R Mort
Playing field rent
Apr – June (arrears) £ 137.50
July – Oct £ 160.00

Clerk:

Salary
Apr – June 2008 £ 1,079.33

Newsletter postage £ 41.40*

Printer calculator £ 15.99

Expenses:

Photocopies
@ 5p £16.50

Mileage
@40p £17.60

* confirmation of urgent payments.

Proposed by Cllr Paterson
Seconded by Cllr Brown
and agreed.

(iii) Balances

Co-operative Bank 30 June 2008	£13,254.57
Scottish Widows no 1 1 July 2008	£20,349.25
Scottish Widows no 2 31 March 2008	£ 2,492.66

(iv) Report on contingency payments.

Budget:	£ 1,305.00
Payments:	£ NIL

(v) Insurance. (a) Fidelity. The application form obtained from the insurers with respect to the proposed increase in the fidelity limit remained to be completed. (b) Further consideration would be given to a number of individual elements within the insurance initially by Cllr Hughes and the Clerk. The same would apply to possible alternative providers. **Action: Cllr Hughes, The Clerk.**

(vi) Transfer to Clerk's gratuity account. The transfer in respect of 2008/09 would be advised by Cllr Hughes. **Action: Cllr Hughes.**

(vii) Clerk's salary. Cllr Hughes was providing an appropriate minute with respect to the Clerk's terms and conditions from 1 April 2007.

(viii) External Audit. The Clerk had circulated the proposed annual return, supporting notes and accounts which were required to be with the District Audit by 31 July 2008. He reported that no significant issues had been raised by the Internal Auditor and reminded the Chairman and Members that in agreeing the annual return, including the annual governance statement, they were acknowledging their responsibility for the Council's finances. Members were further asked to review whether they were satisfied that the Council's procedures for dealing with risk were operating satisfactorily. It was proposed by Cllr Paterson, seconded by Cllr Kerfoot and agreed that the annual return should be signed.

9 Environment Services:

(i) Recycling issues. Cllr Roberts, Parish Recycling Champion, indicated there was nothing further to report at this stage.

(ii) Amenity cleansing. (a) Site meeting, Belle Vue Lane. Following the site meeting with he had attended with City Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the footpath, the Clerk reported he was still awaiting advice from the City Council officer as to seeking a quotation from an alternative contractor. **Action: The Clerk.**

(b) Sweeping. There was nothing further to report at this stage.

(c) Fence panels, the dell. There was nothing further to report at this stage. It was noted the damaged fence panels remained in the dell.

(d) White Tornado. There was nothing further to report at this stage.

(e) Fly tipping. The Clerk would inquire as to the outcome of the indication from Derek Bowker Esq, Project Co-ordinator, Project Rural Matters of the intention of the project to achieve positive action with respect to persistent flytipping in the rural area.

(iii) Dog fouling. (a) The dell. There was nothing further to report at this stage as to Cllr Paterson's request to be contacted by the Dog Warden with respect to continuing dog fouling in the vicinity of the dell.

(b) Footpath 2. A response was awaited to the request to the Dog Warden for a bin to be provided on public footpath no 2. (c) Wicker Lane/Cinder Lane. The degree of fouling on Wicker Lane/Cinder Lane was noted.

(iv) Lengthsman. There was nothing further to report at this stage.

(v) Sewers. There was nothing further to report at this stage.

10 Trees and hedges.

(i) Access to public footpath no 2 from Oaklands. A response was awaited from the senior estates surveyor to determine the extent of the City Council's ownership of the access to footpath 2 at the rear of Porters Croft.

(ii) Hedges, Guilden Sutton Lane. Following the report by a Member that letters would be sent by the highway authority to the occupiers of properties with overhanging hedges, it was reported that three hedges had been trimmed but one hedge outside two adjoining properties was obstructing the footway. This would be reported to the highway authority. **Action: The Clerk.**

(iii) Canopy, Porters Hill. The issue raised by Mr Jackson was being referred to the highway authority.

(iv) Hedges, Porters Hill. There was nothing further to report at this stage as to the concern expressed by a Member that overgrown hedges on Porters Hill were at head height.

(v) Shrubbery Heath Bank. It was suggested the shrubbery at the junction of Heath Bank and Guilden Sutton Lane required cutting. This would be referred to the highway authority. **Action: the Clerk.**

(vi) Trees, Footpath 2. Cllr Hughes referred to the possibility of topping trees adjacent to Footpath 2. Cllr Paterson indicated this had previously been raised with one of the adjoining landowners, Mr Stuart Arden, who had indicated the path was inaccessible to tree cutting machinery.

11 Cheshire Association of Local Councils.

(i) Chester Area Meeting. (a) Representatives. The Council's nominated representatives to the Chester Area Meeting had been advised to the County Office. (b) Honorary Secretary. The Clerk reported that at the annual meeting held on 9 July, 2008 he had been re-elected as Honorary Secretary of the Area Meeting.

(ii) New unitary, local arrangements. The Clerk and the Vice Chairman of the Chester Area Meeting had attended a session on options put forward by the shadow authority for local working arrangements which had taken place at Tarvin Community Centre on Monday 23 June 2008.

(iii) Annual meeting. (a) Motions. It was noted that any motions to the annual meeting of the Association, to be held on Thursday 23 October 2008 in Middlewich Civic Hall, were due by 31 August, 2008. (b) Attendance. It was noted that representatives wishing to attend the annual meeting were required by Friday 5 September, 2008.

12 Chester City Council. There were no action items to report.

13 Cheshire County Council. There were no action items to report.

14 Cheshire West and Chester Council. Further to the minute above, the Clerk indicated the shadow authority was consulting on its intended local arrangements. One option could see Guilden Sutton at the extremity of an Area Programme Board stretching to the Shropshire border, another at the extremity of an area stretching towards Mid Cheshire.

15 Cheshire Community Council. There were no action items to report.

16 CPRE. There were no action items to report.

17 Health. There were no action items to report.

18 Policing.

(i) Chester Have Your Say. Cllr Moulton reported on the Have Your Say meeting held on Tuesday 15 July at Lache Community Centre, Hawthorn Road. Future meetings would take place on Tuesday 14 October at the Barbour Institute, Tattenhall and on Tuesday 13 January 2009 at St Mary's Centre, St Mary's Hill, Chester all at 7pm.

(ii) Police/Probation initiative. A response was awaited from the Project Rural Matters Co-ordinator as to whether the scheme involving the Police and the Probation service under which very low-level offenders, supervised by a police community support officer, could carry out work to benefit the community, encompassed environmental improvements.

(iii) Crime issues. There was nothing further to report at this stage.

(iv) Ward walk. It was understood Cllr Fisher had accompanied PC Baker on the ward walk which had taken place on Sunday 22 June 2008.

19 Newsletter. A further issue of the newsletter had been issued prior to this meeting to publicise the co-option and the open gardens day. A summary annual report had been included.

20 Memorial garden. The application form for the proposed work to the Sycamore had been forwarded to Cllr Brown as Parish Tree Warden. **Action: Cllr Brown.**

21 Bulb planting. (i) Verge cutting. The Clerk was to raise the disappointment that a number of late flowering bulbs had been strimmed at an early stage by the highway authority contractor. **Action: The Clerk.** (ii) Planting 2008. It was agreed that planting in the Autumn would take place on the green lane which would enable this to be a community event. The Council noted the suggestion raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008 that bluebells should be planted. In view of disappointing experience in the past, it was agreed that 4 no sacks of mixed daffodils would be ordered. **Action: The Clerk.**

22 Parish IT. It was noted that images of the gardens open day had very promptly been posted on the website by Mr Brian Lewin. Mr Lewin would be thanked for his efforts. **Action: The Clerk.**

23 Primary School. (i) Tree Planting. The copy correspondence from Mr B J Wale, 13 Oaklands to the head teacher expressing concern at the large number of saplings which had been planted in the school playing field immediately behind his property had been referred to Cllr Hughes. Cllr Hughes indicated that some reorganisation of the planting was being considered for the autumn. Mr Jackson and Mr Lewin would be approached to ascertain if they had other suitable alternative sites in mind. The school would also be informed an appropriate article for inclusion in the Parish Council newsletter would be welcomed. **Action: The Clerk.** (ii) Travel Plan. The presentation by Mr Collins was noted. The Council agreed it would be more than willing to be represented at future meetings of the group. Mr Collins would be informed. **Action: The Clerk.**

24 Planning post cards. A renewed approach had been made to the printer by the Clerk to obtain a modest supply in view of the new unitary council succeeding the City Council on April 1 2009.

25 Annual parish meetings: matters arising. The remaining issues raised by members of the public at the most recent annual parish meetings, previously minuted, were being addressed by the Clerk where this was necessary.

26 Disability Discrimination Act: barrier, Hill Top Road. There was nothing further to report at this stage.

27 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

28 Railway fencing, Guilden Sutton Lane. Further to the concerns of an occupier who had been informed by Network Rail that security fencing would be erected on the boundary of her garden and the railway embankment, the Clerk reported he had raised the matter and had yet to reach a satisfactory resolution.

29 Members information items.

Fundraising. At the invitation of the Council, Cllr Kerfoot reported that on the evening prior to the gardens open day, a frog racing event had been held at the Village Hall which had raised a profit of £955, £855 of which was to be donated to the school. The remainder was to be used to support athletics at the school, match funded by a private sector company. Cllr Kerfoot was congratulated on the success of this event.

Village Hall. Cllr Hughes indicated the possibility of fencing was being considered to enclose the grassed area at the side of the hall.

Planning Board. The Clerk indicated that Chester City Council was to introduce public speaking at meetings of the Planning Board from September.

Gas markers, Belle Vue Lane. Concerns raised by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008 as to redundant gas pipe markers in Belle Vue Lane were noted.

Planting, Summerfield Road. The Council expressed its appreciation of planting carried out by the Rainbows in one of the planters at the Summerfield Road shops. It was noted that similar views had been expressed by Mrs Y Kirk, Spring Lodge, 11 Old Hall Park by correspondence dated 30 June 2008.

30 Information correspondence.

Highways and Transportation local joint committee Thursday 10 July 2008.

ChALC/NALC: newsletter 121, local Council Review July 2008.

Chester's City Council: Ethics and Standards committee 9 July 2008, Past Uncovered June 2008.

Cheshire County Council: Cheshire Matters July 2008, Cheshire historic landscape characterisation project.

CPRE: Countryside Voice summer 2008

Health: Cheshire and Wirral Partnership NHS Trust Newsletter.

Clerks and Councils Direct June 2008.

Matters considered in the absence of the press and public.

It was proposed by Cllr Hughes, seconded by Cllr Roberts and agreed that the public and press should be excluded for consideration of the following items due to the likely disclosure of exempt information.

31 Obstruction of the highway. The issue would be drawn to the attention of the highway authority.

Action: The Clerk.

32 Clerk's salary. Following the outcome of the review of the Clerk's salary with effect from 1 April, 2007 together with a revised spinal point, a formal minute was being prepared and would be appended to the minutes. **Action: Cllr Hughes.**

33 Rent of children's playing field. The Clerk reported the receipt of a request on behalf of the landowner for an increase in the quarterly rent of the children's playing field from £137.50 to £160.00. It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed the increase would be accepted with effect from 1 July 2008.