

Parish Council Minutes

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 2 March 2009 in Guilden Sutton Village Hall.

Chairman: Cllr D M Fisher.

Present: Cllrs I Brown, D M Fisher, D Hughes, J Hughes, M Kerfoot, W Moulton, P M Paterson.

In attendance: City Cllr S Parker and two members of the public.

1 Procedural matters.

(i) Apologies. Apologies were received and accepted from Cllr M S J Roberts.

Apologies were received from City Cllr B J Bailey, City Cllr H Deynem, County Cllr E Johnson and PC M Baker.

(ii) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Cllr D Hughes expressed a personal and prejudicial interest in any application for finance by the Guilden Sutton Fete Committee as Chair of the committee.

Cllr D Hughes expressed a personal and prejudicial interest in the Gardens Open Day as a probable participant.

Cllr D Hughes declared a personal and prejudicial interest in anything else in the village as Chair of Guilden Sutton Community Association and Chair of the Hall Management Committee.

Cllr P M Paterson declared a personal and prejudicial interest in any application for finance by the Guilden Sutton Fete Committee as joint treasurer of the committee.

Cllr I Brown declared a personal and prejudicial interest in any application for finance by the Guilden Sutton Fete Committee being a member of the committee.

Cllr I Brown declared a personal interest in any matters relating to the Gardens Open Day.

Cllr I Brown declared a personal interest in planning application 09/10201/FUL replacement front porch at 7 The Vetches CH3 7HL for Mr Ian Howell, applicant known to herself.

Cllr J Hughes declared a personal and prejudicial interest in planning application 09/10120/FUL single storey extensions to dwelling to form garden room and art studio at Clock House, The Steadings, Wicker Lane, CH3 7EL for Mr and Mrs P McCormick, owners known to herself.

Cllr M Kerfoot declared a personal and prejudicial interest in any application for finance for the Gardens Open Day as Chair and Treasurer of the committee.

Cllr M Kerfoot declared a personal and prejudicial interest in application in any application for finance for the

fete as a member of the committee.

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(iii) The minutes of the ordinary meeting of the Council held on Monday 2 February 2009 in Guilden Sutton Village Hall were proposed by Cllr W Moulton, seconded by Cllr J Hughes and agreed.

It was unanimously agreed, the Clerk associating himself with the remarks, that Cllr M S J Roberts should be thanked for his excellent note-taking at the February meeting of the Council.

(iv) Dates of future meetings: 6 April, 11 May, 8 June, 20 July, 7 September, 5 October, 2 November, 7 December 2009.

(v) Publication scheme. Further to the adoption of the new model publication scheme from 1 January 2009, the Clerk indicated he was progressing the completion and publication of the necessary information.

ACTION: The Clerk, B Lewin Esq (Webmaster).

(vi) Code of Conduct. The Clerk indicated he would prepare and circulate a note of the main points made by the Monitoring Officer at the February meeting.

2 Public Speaking Time.

Mrs J Lathaen referred to the forthcoming Gardens Open Day and the Village Fete and indicated that financial support would be welcomed towards both events.

The Gardens Open Day taking place on Monday 4 May would follow on from the success of the Gardens Open Day in 2008. Mrs Lathaen referred to the fact the Council had showed support in the previous year by totally funding the cost in celebration of Cheshire Year of Gardens 08. Any profits made in 2008 had been divided equally between the organisations which had formed part of the committee and the same would apply in 2009. The money would contribute towards the costs of printing, advertising, prize money, the hire of the village hall, refreshments and other expenditure. The figure was based on the actual costs of running the event in 2008.

The village fete was being organised by herself with a large group of volunteers from many different groups within the village. It would take place on Saturday 11 July from 1.30pm to 4.30pm at Guilden Sutton CE Controlled Primary School. There would be 20 stalls and sideshows all housed in gazebos, a central area with activities throughout the day and refreshments. The fete was planned to be a community event involving as many people from the village as possible. Any proceeds would be used to pay for the event this year and any funds left over would be applied to set up a village fete fund to allow a fete in future years. The plan would be to then divide the proceeds in future as agreed by the fete committee. Mrs Lathaen requested a grant of £500 to help pay insurance and advertising costs. The money would be ring-fenced and managed to the Guilden Sutton Community Association account. She believed the Council should be supporting the event as it involved the school and 19 groups from the village, covering all age groups.

Mrs Lathaen was thanked for her attendance by the Chairman.

Mrs Y Kirk referred her letter, which had been circulated to all Members by the Clerk, raising concerns as to dumping and litter, manoeuvres by large vehicles turning right into the A41 at Guilden Sutton Lane and a change to the timetable for the C80 service. Mrs Kirk was thanked for her attendance by the Chairman.

City Cllr S Parker kindly updated the Council on issues relating to the incoming Cheshire West and Chester Council including local area working and the fact that each Member would have £5,000 to allocate for local priorities. Cllr Parker also referred to concerns as to road safety on Station Lane with the extension of the cycleway to Mickle Trafford and indicated a reduced speed limit would be sought. Cllr Parker was thanked for his attendance by the Chairman.

3 Planning:

(i) New applications.

09/10023/FUL proposed alternative access arrangements from the Chester to Mickle Trafford greenway onto Station Lane for Sustrans.

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Further to the report to the previous meeting, the Clerk reported he had obtained a copy of the design and access statement which indicated the route would connect the greenway to Station Lane in Mickle Trafford to the south of Silverdale Park rather than the previously proposed access which would have involved a private residence, Network Rail vehicles and users of the greenway sharing the same access and passing near live railway lines and a signal box. The new route, which would be landscaped, would be some distance from the parish boundary although visible from Footpath 7.

09/10120/FUL single storey extensions to dwelling to form garden room and art studio at Clock House, The Steadings, Wicker Lane, CH3 7EL for Mr and Mrs P McCormick. Cllr D Hughes reported the proposal had been considered by The Steadings Management Committee which had no objection. It was agreed no objection should be raised by the Council subject to the local planning authority being satisfied there would be no unacceptable harm to the openness of the Green Belt

09/10171/FUL single storey extensions to side and rear and first floor side extension at Mountview, Station Lane for Mr P Fellows. Cllr Fisher reported. It was agreed no objection should be raised to this resubmitted application.

09/10201/FUL replacement front porch at 1 The Vetches CH3 7HL for Mr Ian Howell. Further inquiries would be made by Cllr Paterson.

(ii) Decision notices.

08/01958/COU change of use of two storey side extension to separate dwelling at 8 Hill Top Road, CH3 7HJ for Mrs Sansom. Planning permission. Conditions re details of the boundary enclosure, removal of permitted development, parking to be maintained.

(iv) Parish Plan: (a) progress report. Cllr Paterson confirmed it was intended there would be a preliminary presentation to the Parish Council at its May meeting. (b) Village Design Statement. Further to the inquiry by Cllr Kerfoot at the February meeting, the Chairman referred to the informal work which he had already carried out which was available for inspection.

4 Quality Council issues. (a) CiLCA qualification. The Chairman indicated the proposed meeting involving himself, the Vice Chairman, Cllr Brown and the Clerk had taken place and the Clerk had stated his intention to achieve qualification by March 2010 ahead of the next parish council elections in May 2011. (b) Training: general. The Clerk was progressing the indications by Members of the courses they wished to attend. (c) Towards a Quality Parish Council. (i) Conduct of Council business. The NALC model standing orders would be considered by the small group which had been established comprising the existing Quality Council group of Cllrs Fisher, D Hughes and Brown. (ii) Status. The Chairman referred to the requirements which would have to be met by the Council if it was to achieve Quality Parish Council status to which it was committed in principle. He believed that all Members should consider the actions which were necessary which should then be considered in detail by the Quality Council group.

5 Parish car park.

(i) Grounds maintenance. There was nothing further to report at this stage.

(ii) Improvement scheme.

(a) Contract work. Further to the Clerk reporting the receipt of a quotation from a specialist contractor in the sum of £275 for the removal of the stumps, it was agreed that any further consideration should be deferred to enable the possibility of grant from the Cheshire West and Chester Council to be taken into account. The quotation received from Messrs Gresty as to the removal of the ground growth would be accepted subject to clarification of the specification. The suggestion by Cllr Jane Hughes that this would enable the mass planting of bulbs was noted. The Clerk informed the contractor had advised that further damage had been caused to the retaining timber by vehicles. It was agreed a site meeting should be sought.

(b) Rear boundary wall. The Clerk would endeavour to identify an alternative contractor able to carry out any necessary powers to the sandstone wall including the damaged steps.

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(iii) Repairs to signage. Further to the receipt of estimates for alternative styles of replacement signage in wood (£210 plus VAT) or metal (£100 plus VAT) it was agreed that any further consideration should be deferred to enable the possibility of grant from the Cheshire West and Chester Council to be taken into account.

6 Leisure Services

(i) Children's Playing Field:

(a) Grounds maintenance issues. There was nothing further to report at this stage.

(b) Mole infestation. There was nothing further to report at this stage.

(c) State of nets. There was nothing further to report at this stage.

(d) Basket ball equipment. The condition of the mesh would be revisited at the April meeting.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. The CCTV protocol would be revisited in due course.

(b) Inspections. The Clerk understood the statutory annual inspection had now been carried out on behalf of the City Council and that although a report had yet to be received, any urgent issues would have been raised with the Council directly. The outcome of this inspection would be awaited pending any further approach to the contractor as to the condition of the safety surfacing.

(c) Litter bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. There was nothing further to report at this stage.

(e) Cleansing of equipment. There was nothing further to report at this stage.

(iii) Public Footpaths.

(a) Footpath 7. Cllr Paterson referred to the deposit of a large quantity of material. This will be clarified with the Parish Paths Warden. The condition of the adjoining Oaks which appeared to be dying back would be revisited. **Action: Cllr Brown.**

(b) Footpath 2. (i) Clearance and sweeping. There was nothing further to report at this stage although the Clerk remained mindful the extent of the work which had been carried out had not dealt entirely with the condition of the surface of the path between the kerbs. He believed this and the issues minuted directly beneath, in those instances where no progress had been possible during 2008/09, should be raised at the earliest possible opportunity with the new Cheshire West and Chester Council through the appropriate officer visiting the Council. (ii) Future maintenance. With respect to his representations to the Highways and Transportation Local Joint Committee concerning the maintenance of the new steps for Footpath 2, the adjoining level section of the path and the adjoining section of the Longster Trail running between the hedges on Cinder Lane, the Clerk would continue to seek assurances as to future maintenance. He would also pursue the possibility of additional lengthsman hours for the route and for the path at the rear of Orchard Croft to enable the standard of cleansing to be maintained at a higher level than would be provided by the three scheduled visits a year.

(c) Footpath 1. There was nothing further to report at this stage.

(d) Parish Paths Group. There was nothing further to report at this stage.

(e) Mid Cheshire Footpath Society. There was no correspondence to report to this meeting.

(f) Permissive Paths. Further to the extension of the greenway, Members visited the desirability of a permissive path to link that route to Footpath 7 and also to the village. The Chairman indicated the prospect of a permissive path running behind a hedge on Wicker Lane had been suggested by Mr Arden. Cllr J Hughes believed there was a particular need for a footway at the S-bend and informed there appeared to be an informal route on adjoining land which avoided this section of the highway. It was agreed the Parish Paths Warden should be approached with a view to him discussing the possibility of a permissive path with Mr Arden. **ACTION: The Clerk.**

(iv) Grounds Maintenance.

(a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2008/09. There was nothing further to report at this stage (c) (b) Parish Council contract 2009/10. The Clerk had prepared a draft contract which was agreed. Discussions with any preferred tenderer would require leaves to be removed from the play area rather than deposited in the hedge bottom and docket to be provided on a current basis. The future maintenance of the condition of the safety surfacing in the children's play area would be included in any future specification which might be submitted to Cheshire West and Chester for grant.

(v) Public Seats. Further to Cllr Hughes referring to damage to the seat on Guilden Sutton Lane, an estimate had been sought from Messrs Gresty. **ACTION: The Clerk.**

(vi) Landscaping, Fox Cover. There was nothing further to report at this stage.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Cheshire Year of Gardens. Appropriate publicity would be sought on completion of the parish car park project. **ACTION: The Clerk.**

7 Public transport.

(i) C35 service. There was nothing further to report in the absence of Cllr Roberts.

(ii) Public transport services. A report was awaited from Cllr Roberts as to his response to the correspondence, received by letter dated 5 December 2008, from Cheshire County Council transport and regeneration service inviting the Council to give consideration to issues relating to public transport services in its area and to provide any written comments or suggestions it might have. **ACTION: Cllr Roberts.**

(iii) C80. The issue raised by Mrs Kirk would be referred to Cllr Roberts, Local Bus User contact.

8 Highways.

(i) Strategic matters. There was nothing to report.

(ii) Local matters.

The Clerk reminded Members that individual action items which had been raised with the highway authority had been fully detailed in the minutes of the October 2008 meeting. These were:

Maintenance:

Oaklands, carriageway defects approaching junction with School Lane at Wood Farm.

Guilden Sutton Lane, trip hazard at the site of a fall.

Guilden Sutton Lane, drainage issue at a field entrance.

Wicker Lane, proposed resurfacing.

Station Lane, condition.

Obscured road signs including Belle Vue Lane and Station Lane.

Migration of gravel.

Condition of cycle route Church Lane - Cinder Lane.

Overgrown hedges, Cinder Lane.

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Guilden Sutton Lane, lighting obscured by trees.
Guilden Sutton Lane, overgrown hedges at two properties.
Footpath 2, condition.
Heath Bank, shrubbery, need for pruning.
Guilden Sutton Lane, obstruction of footway by nettles.
School Lane, encroachment onto the highway.

Traffic:

A 41/Guilden Sutton Lane, road rage, double parking in the gap, reinstatement of crossroads, installation of traffic signals, provision of crossing for cyclists and pedestrians as part of a safe route to school, traffic conditions on car boot Sundays.

Speed reviews, A41, Guilden Sutton Lane, Wicker Lane, Hare Lane.

Signing and lining: Guilden Sutton Lane at playing field, extend red patch "SLOW" marking and restore disturbed surface.

Porters Hill, remove centre line, add in edgeline, increase width of footway, provide rumble strips, install signals, reduce tree canopy.

Summerfield Road, disabled parking bay at shops.

Permissive paths, Station Lane, Wicker Lane.

Hare Lane, speed of traffic, double parking in vicinity of Rugby Club.

Wilding Business Estate, emerging traffic.

SatNavs, request for weight restrictions on unsuitable roads.

The Clerk believed these and the issues minuted directly beneath, where no progress had been possible during 2008/09, should be raised at the earliest possible opportunity with the new Cheshire West and Chester Council through the appropriate officer visiting the Council.

(a) Speed issues. (i) Speed indicator device. The Clerk would pursue the suggestion by Cllr Kerfoot that a note on the use of the SID equipment by the Parish Council should appear in the newsletter. At the suggestion of Cllr Hughes, future dates would be sought. (ii) Police radar. Cllr Paterson reported a police radar check had been carried out on Guilden Sutton Lane on the day of this meeting.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. A response was awaited from the highway authority. (ii) A response was awaited to the suggestion by Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage.

(d) Speed review, Wicker Lane/Hare Lane. There was nothing further to report at this stage.

(e) Hare Lane. There was nothing further to report at this stage as to the concerns with respect to the speed of traffic on Hare Lane and double parking in the vicinity of the rugby club.

(f) Footway rear Cathcart Green/Summerfield Road. No repairs appeared to have been carried out at this stage.

(g) Parking, Arrowcroft Road. There was nothing further to report at this stage.

(h) Flags, Summerfield Road. There was nothing further to report at this stage.

(i) Disabled access to shops. The issues identified at the meeting between the Clerk and the Access Officer on 19 December 2007 would be revisited.

(j) Junction A41/Guilden Sutton Lane. There was nothing further to add to the Clerk's understanding that traffic conditions at this junction, particularly on those Sunday mornings when car boot sales were held at Chester Rugby Club, were to be monitored by PC Baker and the police traffic liaison officer. He had raised the question with PC Baker. The concerns raised by Mrs Kirk would be referred to the highway authority.

(k) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.

(l) Migration of gravel. There was nothing further to report at present.

(m) Porters Hill. A response was awaited from the highway authority as to the issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety. The effect of trees overhanging the road had also been referred.

(n) Path, Cinder Lane to Church Lane. (i) Condition. It was not known what action had been taken by the highway authority as to the condition of this path. (ii) Use by motor cycles. A response was awaited to the complaint to the Parish Paths Warden as to the use of this path by motorcyclists which had been referred to the Area Maintenance Engineer.

(o) Footway, Guilden Sutton lane. It was not known what action had been taken by the Area Maintenance Engineer as to the construction of separate lengths of the footway on Guilden Sutton Lane by nettles and an overgrown hedge respectively.

(p) Parish boundary sign, Guilden Sutton Lane. Although the state of this sign had been referred to the Area Maintenance Engineer, it did not appear that any remedial action had been taken.

(r) Flooding, Church Lane. Further to Cllr D Hughes informing of flooding taking place at the foot of the Fox Cover steps, it was not known what action had been taken by the Highways Authority.

(s) Grit bin, Vicarage Close. The Council was pleased to note that following action by occupiers who had raised a petition and addressed the Council at its February meeting, a bin had been provided extremely promptly by the highway authority.

(iii) Lighting. There were no faults to be reported from this meeting.

9 Finance:

(a) Income:

Co-op Bank Interest 5 January	£ 0.91
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(ii) Payments:

Clerk:

Expenses:

Photocopies 245@5p	£ 12.25
Mileage 8@40p	<u>£ 3.20</u>
	£ 15.45

(iii) Balances

Co-operative Bank

21 January	£ 7,328.34
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Scottish Widows no 1 1 January 2009	£20,722.40
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Scottish Widows no 2
1 October £ 2,601.80

(iv) Report on contingency payments.

Budget: £ 1,305.00
Payments: £ NIL (£6,120.00)

The allocation of expenditure amounting to £6,120.00 which might, should Members wish, be set against contingency spending would be revisited.

(v) Insurance. (a) Fidelity. The application form obtained from the insurers with respect to the proposed increase in the fidelity limit remained to be completed. (b) Further consideration would be given to a number of individual elements within the insurance initially by Cllr D Hughes and the Clerk. The same would apply to possible alternative providers, including the Council's bankers which had recently made an approach. This would enable the market to be tested.

(vi) External Audit. It was noted a training session was to be held on 26 March 2009 at Fourways, Sandiway which the Clerk regretted he would be unable to attend.

10 Environment Services:

(i) Recycling issues. (a) Chester City Council waste collection and recycling contract. The Clerk would arrange for a suitable note to appear in the newsletter.

(ii) Amenity cleansing. (a) Belle Vue Lane. Following the site meeting with he had attended with City Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the accesses, on which no progress had been possible, the Clerk believed this should be raised at the earliest possible opportunity with the new Cheshire West and Chester Council through the appropriate officer visiting the Council. The same would apply to the related issues are raised by Mrs Kirk. (b) White Tornado. The suggestion this activity should be resumed would be revisited. (c) Fly tipping. There was nothing further to report as to the initiative proposed by Derek Bowker Esq, Project Co-ordinator, Project Rural Matters.

(iii) Dog fouling. (a) The dell. There was nothing further to report at this stage as to Cllr Paterson's request to be contacted by the Dog Warden with respect to continuing dog fouling in the vicinity of the dell.

(b) Provision of bins. It was agreed that bins should be requested at Fox Cover, for the dingle path and at Arrowcroft Road.

(iv) Sewers. There was nothing further to report at this stage.

11 Trees and Hedges.

(i) Access to public footpath no 2 from Oaklands. A response remained outstanding from the senior estates surveyor to determine the extent of the City Council's ownership of the access to footpath 2 at the rear of Porters Croft.

(ii) Hedges, Guilden Sutton Lane. As minuted above, a response was awaited from the Area Maintenance Engineer as to the need for a hedge at the approach to the diversion, which had vigorous growth and was obstructing the footway, to be pruned.

(iii) Canopy, Porters Hill. There was nothing further to report at present as to the issue raised by Mr Jackson which had been referred to the highway authority.

(iv) Hedges, Porters Hill. A response was awaited from the Area Maintenance Engineer as to the need for overgrown hedges on Porters Hill which were at head height to be pruned.

(v) Hedge, Station Lane. There was nothing further to report at this stage as to Cllr J Hughes's concern with respect to the condition of a hedge on Station Lane.

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(vi) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, these would be inspected by the Tree Warden. The ownership of the land would also be clarified. **ACTION: Cllr Brown/The Clerk.**

12 Cheshire Association of Local Councils.

(i) Chester Area Meeting. It was noted the Chief Executive of the incoming Cheshire West and Chester Council, Mr S Robinson, would attend the Chester Area Meeting to be held at County Hall on Wednesday 25 March 2009 at 7.30pm.

13 Chester City Council

(i) Gowy North Area Committee. It was noted the final meeting of the Gowy North Area Committee was to be held on Thursday 5 March, 2009. (ii) Maintenance of churchyards and burial grounds. The Clerk had dealt with the correspondence requesting an indication of the likely grant to be sought in 2009/10.

(ii) Damaged sign Fox Cover. The Clerk reported the receipt of an estimate in the sum of £100 plus VAT for the replacement of this badly damaged City Council owned sign and for the repainting of the existing posts. This would be revisited at the April meeting.

14 Cheshire County Council. The Chairman reported he would attend a Service of Thanksgiving to be held in Chester Cathedral on 29 March 2009 (ii) Cheshire Archives, evening for donors and depositors 10 February 2009. The Chairman reported he had attended this extremely interesting event. (iii) Chester waste and recycling collection service. The Clerk reported the receipt of advice, by correspondence dated 19 February 2009, of a series of roadshows explaining the new service.

15 Cheshire West and Chester Council.

(i) Funding for local councils. Confirmation of the continuing payment to the Council of the lengthsman grant during 2009/10 was being sought by the Clerk who understood the issue had been raised with the appropriate officer by Mrs Anne Lancaster, Area Manager.

(ii) Proposed Home Assistance policy. The Clerk reported the Council was being invited to respond, if it wished, to a draft policy setting out the types of financial assistance available to owner-occupiers, private sector tenants and landlords to improve their property condition or to provide adaptations for people with disabilities. It was noted any response was due by 11 March, 2009.

(iii) Transitional funding arrangements. (see also 15 (i) above. The Clerk reported the receipt, by letter dated 5 February 2009, of advice from the Chief Executive of the Cheshire West and Chester Shadow Authority as to the grant arrangements which would be honored for the duration of 2009/10. The Chief Executive also referred to delegated budgets of £5,000 available to each member of the new authority which represented a significant financial investment in local service delivery. It was noted the new council wished to move towards a commissioning based relationship rather than grant payments based on three-year contracts to provide greater stability and certainty.

(iv) Playbuilder Project. The Clerk reported the receipt of advice, by letter dated 19 February 2009 of the availability of grants for improved play facilities targeted at 8-13 year-olds especially girls. It was noted the deadline for applications was 27 February 2009.

(v) Electoral Review, Cheshire West and Chester. The Clerk reported the receipt of advice, dated 24 February 2009, of an electoral review of Cheshire West and Chester. In the preliminary consultation, views were being sought on the number of councillors who should serve on the new Cheshire West and Chester Council. It was noted a response was required by 6 April, 2009.

6 Cheshire Community Action. Community Pride Competition. There was nothing further to report at this stage. A possible entry in 2010, combined with the Gardens Open Day, would be the subject of consultation in the summer. Cllr Paterson informed the issue was not strongly supported in the Parish Plan questionnaires.

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17 CPRE. There were no action items to report.

18 Health. There were no action items to report.

19 Policing.

(i) Chester Have Your Say. It was noted that future meetings in Chester would be held on 19 May 2009 and 26 January, 2010 in St Mary's Centre.

(ii) Police/Probation initiative. See minute 10 (ii)(c) above.

(iii) Crime issues. There was nothing further to report at this stage.

(iv) Ward walk. PC Baker would attend a ward walk on Saturday 21 March 2009 at 1000 in the vicinity of the village shops.

20 Newsletter. The Clerk was preparing an estimate of the cost of posting copies to properties in Wicker Lane.

21 Memorial Garden. (i) Sycamore. It was agreed an estimate in the sum of £100 should be accepted for the removal of a low branch which would allow extra light to the shrubs which had been planted within the garden.

22 Bulb planting. It was noted some bulbs remained to be planted and it had been agreed that further planting should take place.

23 Parish IT. Work being carried out by Mr B Lewin, webmaster, was noted.

24 Primary School. Cllr D Hughes reported on provision for gifted and talented children, fundraising and extra curricular activities.

25 Disability Discrimination Act: barrier, Hill Top Road. There was nothing further to report at this stage.

ACTION: City Cllr B Bailey.

26 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

27 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage as to the concerns of an occupier who had been informed by Network Rail that security fencing would be erected on the boundary of her garden and the railway embankment.

28 Community events: (i) Gardens Day 2009. Members considered the request made by Mrs Lathaen under public speaking. Cllr Kerfoot spoke under the provisions of para 12 (ii) of the code and answered Members' questions before withdrawing. It was proposed by Cllr W Moulton, seconded by Cllr J Hughes and unanimously agreed a grant of up to £500 should be made subject to the organisers seeking funding to reduce the contribution to be made by the Parish Council. (ii) Proposed village fete 2009. Members considered the request made by Mrs Lathaen under public speaking. It was proposed by Cllr Moulton, seconded by Cllr J Hughes and agreed unanimously that a grant of £500 should be made to the Guilden Sutton Community Association Village Fete Fund.

29 Guilden Sutton FC: possible grant. This issue was deferred to the April meeting.

30 Royal Garden Party 7 July 2009. It was agreed the Chairman should be nominated.

31 Member's information items.

Road sweeping, Moorcroft Crescent. Cllr Moulton referred to issues surrounding road sweeping in Moorcroft Crescent.

Access to land, Guilden Sutton Lane. Cllr Moulton referred to the recent accessing of vehicles onto land at Guilden Sutton Lane.

Verges, Guilden Sutton Lane. The Chairman referred to action he had taken following complaints of damage to verges by HGVs accessing industrial premises on Guilden Sutton Lane.

32 Information correspondence.

Chester City Council: Ethics & Standards Cttee 12 February 2009, Fairtrade, Past Uncovered, February 2009.

Cheshire County Playing Fields Assn: The Playing Field Winter 08-09.

Matters considered in the absence of the press and public.

33 Clerk's terms and conditions. It was noted a meeting had been held between the Chairman, Vice Chairman, Cllr Brown and Clerk at which progress had been made. It was hoped that any outstanding payments due to the Clerk and an approach to pay and grading issues in future years would be resolved as quickly as possible .

34 Possible capital expenditure. Further to the Council being informed of a change in circumstances which might offer an opportunity for a capital acquisition, the matter was being progressed by the Clerk. **ACTION;**
The Clerk.