

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 18 July 2011 in Guilden Sutton Village Hall.

Chairman: Cllr J Hughes.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, J Hughes, P M Paterson, M S J Roberts.

In attendance. R Hibbert Esq, Chairman, Accreditation Panel, Cheshire Association of Local Councils; PC R Boulton, W Moulton Esq.

Quality Parish Council: Accreditation.

Prior to the commencement of the business, R Hibbert Esq, Chairman, Accreditation Panel, Cheshire Association of Local Councils, handed a letter dated 12 July 2011 informing the Council he was delighted to be able to advise that at the Accreditation Panel meeting held on 11 July 2011 the Council had been duly accredited with Quality Status. The letter commented:

"The panel noted that the parish had had a contested election which it felt showed an important interest in local democracy and there were a number of areas where Guilden Sutton demonstrated particularly high standards, for example, by:

"Producing a quarterly newsletter

"Making excellent use of IT through the hosting of a weblog

"Engaging with local people through councillors surgeries; and

"Forging strong links with the community and voluntary sectors.

"The panel commended the excellent average attendance of Members at Council meetings.

"It would like to encourage Guilden Sutton to develop and adopt a community engagement strategy as the panel felt that would be a useful tool in conveying the efforts of the Council to outside bodies."

Mr Hibbert offered his congratulations to the Clerk and the Council on achieving Quality Council status.

Mr Hibbert was thanked for his attendance and for his kind remarks. It was noted a formal presentation of the certificate would take place at a later date.

1 Procedural matters.

(i) Apologies. Apologies were received and accepted from Cllr M Kerfoot.

Apologies were received from Cllr S Parker.

(ii) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

In view of likely declarations in respect of planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS, Arrowcroft Road, the Clerk advised he had sought the advice of the Monitoring Officer to assist Members if required.

Cllr D Hughes declared a personal and prejudicial interest in planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS by virtue of being a governor.

Cllr D M Fisher declared a personal and prejudicial interest in planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS by virtue of being a close neighbour to the site of the planned development.

Cllr J Hughes declared a personal interest in planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont).

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Cllr I Brown declared a personal interest in planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS by virtue of being a parent of children at the school.

Cllr P M Paterson declared a personal in planning application 11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS.

Cllr P M Paterson declared a personal interest in planning application 11/02237/TPO felling of willow, 5 Orchard Croft.

Cllr P M Paterson declared a personal in item 25, application for a grant for the Guilden Sutton Fête 2011, as a member of the committee.

Cllr D Hughes declared a personal and prejudicial interest in item 25, application for a grant for the Guilden Sutton Fête 2011 as chairman of the committee.

Cllr D Hughes declared a personal interest in any proposal by the Chairman that the Council should arrange an activity to maintain the Village Hall.

(iii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 6 June 2011.

The minutes of the ordinary meeting of the Council held on Monday 6 June 2011 were proposed by Cllr D Hughes, seconded by Cllr M S J Roberts and agreed as a correct record.

(iv) Resignation of Cllr M Kerfoot. The Clerk indicated he wished to withdraw this item from the agenda. This was agreed.

(v) Dates of future meetings:

Mondays 5 September, 3 October, 7 November, 5 December, 2011.

(v) Code of Conduct. (i) The Clerk indicated that following his preparation of a draft note he was seeking to have this scrutinised for accuracy by the Monitoring Officer. **Action: The Clerk.**

(vi) UK Youth Parliament. The Clerk reported the receipt of correspondence, dated 8 June 2011 from Connexions as to the elections early in 2012. Young people aged 11 to 16 were being invited to express their interest and a selection event would be held at the Rudheath Centre on Saturday 22 October 2011. If the Council knew of any young people in the area who may be interested in this opportunity, Connexions would be grateful if they could be asked to contact them or complete a self-nomination form. **Action: All Members.**

(vii) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

(viii) Late information report. The late information report for the current meeting was received and noted.

(ix) Parish Elections. Further to Cllr Roberts informing that at the Guilden Sutton count, parish candidates had not been given prior advice of the votes cast, depriving them of the opportunity to request a recount, the Clerk reported he had contacted the deputy returning officer formally to ask for the matter to be raised at any review of the election arrangements and had received an appropriate assurance. **Action: Noted.**

(x) Localism. Cllr Paterson and the Clerk reported on a Localism conference held in Liverpool on 14 July, 2011 by Places Matter. In response to a question from the Clerk, a speaker had indicated that notwithstanding the outcome of local consultation on the approach to be adopted in any Neighbourhood Plan, any such plan would be required to conform to the principal authority's Local Development Framework (LDF). This could have implications for the Green Belt should local people prefer low growth to protect the Green Belt set against the possibility of medium growth in the adopted LDF.

(xi) Reimbursement of Members' expenses. The Clerk revisited this issue in view of the increasing number of journeys being made by Members on Council business and the rising cost of fuel. Cllr D Hughes stressed the need for appropriate procedures and Cllr Fisher emphasised these should allow Members to claim only if they wished to do so. It was agreed the Clerk would seek further information from the County Office. **Action: The Clerk.**

2 Community engagement.

(i) Public speaking time.

PC R Boulton. PC Boulton reported on crime issues. Cllr D Hughes congratulated PC Boulton on his visibility in the village including at the fête. Cllr Fisher commented there was an opportunity for policing matters to be included in the Council's newsletter. PC Boulton responded further to Members' questions and was thanked for his attendance.

Mr W Moulton. Mr Moulton said he had received no further information as to the use of the speed indicator device. He further informed he wished to congratulate the organisers of the fête.

(ii) Report of surgery held on Saturday 2 July 2011. Cllrs Roberts and Davis had presided. They indicated there was nothing to report.

(iii) Badges. Further to the kind offer by B Lewin Esq to assist with the production of identity badges, the Clerk circulated the proposed design for the badge. This would need to be amended to take account of the Quality Council logo. Mr Lewin had advised the badges should have provision for either a clip or lanyard. **Action: Mr Lewin, the Clerk.**

(iv) Noticeboard. Further to former councillor W Moulton suggesting this might benefit from a Spring clean, estimates were being sought by the Clerk. **Action: The Clerk.**

3 Planning.

(i) New applications.

11/01732/FUL replacement canopy and porch to front at 48 Oaklands CH3 7HE. No objection had been raised.

11/01738/FUL, single storey side extension at 1 Arrowcroft Road for Mr N Craig. No objection had been raised. Further to the concern expressed by the applicant that photographs of the site had been taken by the case officer in his absence, the matter had been raised with the case officer. A response was awaited.

11/01832/FUL single storey rear extension at Windy Nook, Belle Vue Lane CH3 7EJ. No objection had been raised.

11/01990/FUL, single storey extension, Guilden Sutton CE (Cont) PS, Arrowcroft Road, CH3 7ES. Further inquiries would be made by Cllrs Roberts and J Hughes.

11/02046 Single-storey side extension at Roughwoods, Belle Vue Lane, CH3 7EJ. Cllrs Davis and Paterson reported. It was agreed that no objection should be raised.

11/02237/TPO felling of willow at 5 Orchard Croft CH3 7SL. An objection had been raised on the basis the agent had not provided any detailed justification for felling. The Clerk had been advised by the applicant that the application was to be withdrawn. The Clerk reported, however, that permission had been granted.

11/02238/FUL Single-storey rear extension at 14 Fox Cover CH3 7HH. It was agreed no objection should be raised.

11/02870/FUL Proposed detached dwelling, The Vicarage, Wicker Lane CH3 7EL. Further inquiries would be made by Cllrs J Hughes and Brown.

(ii) Decision notices.

11/01191/FUL solar panels to front elevation, 10 Oaklands CH3 7HE for Mr and Mrs E Morton. Planning permission

11/01486/TPO remove large heavy branches of Chestnut tree and remove dead and dying branches of Sycamore tree at The Vicarage, Wicker Lane, CH3 7EL. Planning permission.

11/01732/FUL replacement canopy and porch to front at 48 Oaklands CH3 7HE. Planning permission.

11/01738/FUL single storey side extension at 1 Arrowcroft Road CH3 7ES. Planning permission.

11/01832/FUL single storey rear extension at Windy Nook, Belle Vue Lane CH3 7EJ. Refusal of planning permission.

11/02237/TPO felling of Willow, 5 Orchard Croft CH3 7SL. Permission.

(iii) Parish Plan.

(a) Progress report. Cllr Paterson reported further.

(b) Christleton Community Plan. There was nothing further to report at this stage.

(iv) Village Design Statement. There was nothing further to report at this stage.

(v) Neighbourhood Plan, possible co-operation with Mickle Trafford and District Parish Council.

The Clerk reported that under Localism there was the expectation that communities would develop Neighbourhood Plans which would take account of existing parish plans. In the absence of such plans, which would set out the community's agreed approach and be validated by the principal authority, there would be a presumption that development which met national planning policies would be approved. Mickle Trafford and District Parish Council had identified a funding opportunity through Cheshire West and Chester Council (CWAC) which would enable it to progress a pilot Neighbourhood Plan. It was believed there could be a synergy between Mickle Trafford and District and Guilden Sutton as a possible neighbourhood and the opportunity appeared to be a valuable one which should be taken given it would attract support from CWAC. The Clerk was aware that members of Mickle Trafford and District Parish Council were agreeable to the concept. Cllr D Hughes commented that no other Neighbourhood Plan pilots appeared to be in Green Belt parishes. He had discussed the issue with the Chairman of Mickle Trafford and District Parish Council whom he had met at a conference and supported the possibility of co-operation between Guilden Sutton and Mickle Trafford and District. The Clerk further informed that should the Council agree, a joint working group would be set up with three members from each Council which he would clerk. It was proposed by Cllr J Hughes, seconded by Cllr Fisher and agreed that Guilden Sutton Parish Council should seek to be part of a pilot Neighbourhood Plan project with Mickle Trafford and District. It was further agreed the Council's representatives would be the Chairman, Cllr D Hughes and Cllr Roberts with the Vice Chairman as a reserve.

(v) Strategic Planning.

(a) Cheshire West and Chester Council, open space audit and assessment of need. See 6 (ix) beneath.

(b) Gypsy and Traveller issues.

(i) Cheshire Partnership Gypsy and Traveller Liaison Officer The Clerk informed he still intended to meet the Cheshire Partnership Gypsy and Traveller Liaison Officer in due course. It was also hoped the officer would attend the Chester Area Meeting.

(ii) Response by Cheshire West and Chester Council to the Government's Planning for Traveller Sites consultation. This had been circulated to all Members. Related correspondence from Mickle Trafford and District Parish Council, which had been circulated, was noted.

(c) Local Development Framework core strategy - The Future of You Area, Have Your Say.

The Clerk reported a "low" growth proposal would be unlikely to require a review of the Green Belt around Chester but could stifle economic growth and lead to housing needs not being met in the local area. There would be insufficient houses for workers which would increase commuting, congestion and pollution. Under a "moderate" growth scenario, there would be a need for new housing sites on the edge of the city in surrounding settlements or some release of Green Belt land. Greenfield land may be used to meet the needs for jobs and homes. A "high" level of growth would require a significant amount of Green Belt land surrounding the city. It was more likely that new affordable homes would be built with more market homes and the city would have to expand into the Green Belt. He further reported the receipt of correspondence from the CPRE which said it was extremely concerned at the very high number of homes proposed for Chester and the Chester rural area.

The CPRE believed there should be a cautious approach to development in Chester and that a "low" growth option should be chosen to enable the Green Belt around the city to be retained.

(d) Cheshire West and Chester Council Strategic Housing Land Availability Assessment 2010-2011.

The Clerk reported the receipt of correspondence dated 23 June 2011 referring to the publication of this assessment. It was noted that extracts from the assessment had been circulated by the CPRE which in the former Gowry ward, included, for example, proposals for 2,138 homes off Wicker Lane, 391 homes at Manor Farm, 161 homes on School Lane, 180 homes on Guilden Sutton Lane and 11 homes adjacent to The Wood, School Lane. There were also proposals for 337 homes on Belle Vue Lane, 418 homes on Hare Lane and 115 homes on Station Lane. In the former Mickle Trafford ward, there were proposals for 269 homes at Hoole Hall. **Action: Noted.**

(e) Cheshire West and Chester Council rural regeneration strategy and action plan consultation. There was nothing further to report at this stage.

(f) Cheshire West and Chester Council consultation on safeguarding minerals. The Clerk had asked officers if the position remained there were no mineral sites within Guilden Sutton parish. A response was awaited.

(g) Planning and the Sustainable Communities Act.

The Clerk reported the receipt of advice from the Local Works pressure group of an opportunity regarding a proposal under the Sustainable Communities Act that would help Parish and Town Councils and requesting the Council's support. In summary, this would require applicants of major developments to attend a meeting of the local Town or Parish Council to answer questions on the application and to fund the council to secure an independent report on the application and critique of any reports the applicant had submitted. The rationale was that local elected representatives and local people should be making their decision on whether an application should go ahead based on the best evidence and this would help ensure that evidence was available. It was agreed the measure should be supported.

(h) Chester One City Plan. The Clerk reported the receipt of advice from Chester Renaissance of workshops on different aspects of the draft plan taking place during July and August.

(vi) Development control process.

The Parish Liaison Officer had advised a pilot project with Winsford Town Council, which was co-located with the borough council in Winsford, had been running for some weeks with the town council receiving notifications electronically and running their meetings using an electronic format. There had been some teething problems, mostly IT related issues and it was evident further work was required to make the system more user friendly and flow much better. Paper notifications of planning applications to all other councils would remain in place while this work was undertaken. It was accepted that once it was clear the IT issues had been resolved there needed to be much more discussion with town and parish councils before CWAC could move forward with the project. This would be done on a council by council basis with full consideration of individual needs.

It was suggested that councils which wished to approach electronic working could be set up to work electronically while safe in the knowledge that paper notifications would continue. This would allow gradual movement towards electronic notification of applications where appropriate. The Clerk advised he had already set up an account, which appeared to be partly functioning but would approach the LPA to progress the issue. **Action: The Clerk.**

4 Quality Council issues.

(i) Training: (a) Power to Promote Well Being. At an appropriate stage, the Council would revisit the possibility of training being requested from the County Office. (b) General. Members would indicate to the Clerk should they wish to attend sessions listed in a revised schedule of training dates for 2011 which had been circulated. **Action: All Members.** Cllr J Hughes reported she would attend further chairmanship training on 27 July 2011. It was noted the Council should maintain a record of training which had been attended and of certificates which had been received.

(ii) Moving Towards Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group which now consisted of the Chairman, Cllr Paterson, Cllr Brown and the Clerk to ensure continuity.

Further to the Clerk informing of the availability from the National Association of Local Councils of a guide on the administration law for local councils in England and Wales and that the Council's current copy of Local Council Administration was now some years old, the Clerk was progressing the purchase of the former, which was known to cost £25 and the latter up to the publisher's recommended price of £73.50. **Action: The Clerk.** (b) Work programme. This had been completed satisfactorily and, as reported above, the Council had received Quality accreditation. Cllr Fisher kindly expressed his appreciation to the Clerk.

5 Parish car park.

(i) Grounds maintenance. Performance against specification by the contractor, including the need for the grass to be cut on a regular basis and for weeds to be removed from the hard surface, would continue to be closely monitored. Measures to control ivy to the rear boundary would be discussed with the grounds maintenance contractor. **Action: The Clerk.** The emptying of the litter bin by Cheshire West and Chester Council be kept under review at the suggestion of Cllr Paterson.

(ii) Improvement scheme. The Clerk confirmed the grounds maintenance contractor was aware the Council was awaiting his estimate for work to improve the existing boundary arrangement.

(iii) Rear boundary wall. There was nothing further to report at this stage.

(iv) Bulb planting. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field:

(a) Grounds maintenance issues. Cllr Paterson reported she had purchased bin-liners at a cost of £0.74p. This will be reimbursed by the Clerk. The need for the field side goal mouth to receive attention at some stage was being brought to the attention of the grounds maintenance contractor. **Action: The Clerk.** Further to Cllr Davis reporting he had been advised by Messrs Gresty that spraying had been carried out around the goal posts, inquiries had been made as to whether this have been done by the Borough Council's contractor. A response was awaited.

(b) Mole infestation. Cllr Davis informed there was nothing further to report at this stage.

(c) State of nets. The condition of the nets was being kept under review by Cllr D Hughes. Cllr Hughes indicated he had purchased 100 no ties at a cost of £5.12p. **Action: Hughes.**

(d) Basket ball equipment. There was nothing further to report at this stage.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. Cllr D Hughes referred to a possible future upgrade of the system. It was agreed the possibility of grants should be investigated. The Council revisited the need for a simple protocol covering the Inspection of images captured by the system.

(b) Inspections. (i) Rota. This was being updated following the elections on 5 May 2011. (ii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, further advice was being sought by the Clerk.

Action: The Clerk. (iii) Cleansing. An estimate was awaited from Messrs S&H Services. **Action: The Clerk.**

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. The Clerk was inspecting the obstruction of signage by overgrowth reported at the previous meeting. **Action: The Clerk.** Cllr Paterson reported the borders were overgrown and litter was present. The former would be raised with the grounds maintenance contractor. The latter was an outstanding issue with Cheshire West and Chester Council.

(e) Replacement of safety surfacing. The Clerk would report further following his approach to external funding officers at Cheshire West and Chester Council who had helpfully provided a comprehensive suggestion as to possible sources of grant. **Action: The Clerk.**

(f) Damaged manhole. The Clerk informed inquiries by the section engineer, Mr B Sapio, had revealed no record of the manhole on the asset registers of utility companies. Mr Sapio had helpfully taken the matter in hand and a replacement had been fitted. It was agreed that Mr Sapio should be thanked for his efforts. **Action: The Clerk.**

(iii) Public Footpaths.

(a) Footpath 7. There was nothing further to report at this stage as to the concerns raised by Cllr Paterson that branches from adjoining trees were overhanging the route and the view of the Public Rights of Way Warden that these trees were dying back and declining rapidly.

(b) Footpath 2: (i) Clearance and sweeping. Overgrowth would again be reported Cheshire West and Chester Council. **Action: The Clerk.** Members would advise the Clerk of any other areas of concern of which they became aware. **Action: All Members.** Cllr Davis helpfully informed that overgrowth could be controlled by spraying but only if this was done early in the season prior to vigorous growth taking place. This would be advised to Streetscene. (ii) Complaint. A Member referred to the condition of the steps on which a member of the public had suffered a fall. It was noted the Council had repeatedly drawn the attention of Cheshire West and Chester Council and its predecessors to the need for the steps to be placed within a maintenance schedule.

(c) Footpath 1. A response was awaited from the Public Rights of Way Unit as to the comments of the Public Rights of Way Warden relating to the condition of part of this route in the vicinity of Belle Vue Cottage and that of the adjoining stile.

(d) Rights of Way Group. (i) Bank account There was nothing further to add at this stage to Cllr D Hughes informing he held the cheque book and that money could be expended on footpath related projects.

(e) Mid Cheshire Footpath Society. There was nothing further to report at this stage.

(f) Greenway. (i) Cyclists/Pedestrians. There was nothing further to report at this stage as to additional signage to inform both cyclists and pedestrians emerging from the Garners Lane access and traffic on Guilden Sutton Lane. (ii) Surface, Garners Lane. Further to the comments made by the Public Rights of Way Warden as to the unsatisfactory condition of areas of the existing surfacing of Garners Lane, a response was awaited from the Public Rights Way Unit to which the issue had been referred. (iii) Garners Lane, ownership. Further to the Clerk informing he had contacted the Public Rights of Way Unit to ascertain the ownership of Garners Lane, the Council remained disappointed that a response was still awaited to this and the inquiries referred to above. (iv) Use by horse riders. There was nothing to report. (v) Request for funds. Further to the Clerk reporting the receipt of a request, dated 9 March 2011, from the Friends of the Millennium Greenway hoping the Parish Council would allocate funding to assist the group in its continuing work to provide better facilities and to improve biodiversity along the whole pathway, the Clerk recommended the following response should be made:

"Earlier in the Spring you asked about the possibility of the Council making a grant given residents within the parish enjoy the Greenway. We have given careful thought to this but I regret to say we do not feel able to do so. For many years we have taken the view that if local residents wish to support a cause outside the parish such as the Air Ambulance or Save The Family (we receive many requests) they can chose to do so. Any donation from the Council would be a charge on all occupiers and we do not believe we should do that, particularly in the current financial climate".

This was agreed.

(vi) Sustrans presence 3 and 6 August 2011. It was noted that Sustrans intended to be present on the Greenway on these dates to address issues known to be causing concern.

(g) Rights of Way Improvement Plan 2011-2016. There was nothing further to report at this stage.

(iv) Grounds Maintenance. (a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2011/12. A site meeting would be sought with the contractor to review progress. **Action: Cllr D Hughes/The Clerk.**

(v) Public Seats. There was nothing further to report at this stage.

(vi) Fox Cover. (i) Landscaping. It was noted that at this stage, little, if any, work needed to be carried out to maintain the planting within the hand rail. The situation would be kept under review.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Multi use games area. There was nothing further to report at this stage in the absence of Cllr Kerfoot.

(ix) Cheshire West and Chester Council open space assessment and audit. The Clerk reported a briefing note had been issued which listed key issues arising from the audit. These were:

There is a need to ensure that open space, sport and recreation facilities are designed and managed in a way that is sustainable and to facilitate ongoing and continuous improvement.

Partnership working is identified as key to the sustainability of open space.

There needs to be a co-ordinated approach with communities, schools, parish councils and voluntary organisations.

In rural areas the resources need to be maximised. Community use of school facilities is crucial to providing access to better facilities - using school grounds to provide sports facilities, allotments and natural areas.

Consultation revealed a lack of awareness of opportunities available to residents. Promotion of parks, open spaces, sports facilities, linear routes and the networks joining the open spaces is required to inform residents of the Borough about what is available and where.

The study highlighted that the main determinant of usage of the sites in Cheshire West and Chester is the proximity of homes to those sites. Essentially, a series of neighbourhood networks of sites and linkages could be created, including cycleways and footpaths.

(x) Community Garden. There was nothing further to report at this stage.

7 Public transport.

(i) C27. There was nothing further to report at this stage.

(ii) Moorcroft Crescent inbound bus stand. There was nothing further to report at this stage.

(iii) Timetable information. There was nothing further to report at this stage.

(iv) Service DB8. There was nothing further to report at this stage.

8 Highways.

(i) Major schemes.

There was nothing further to report at this stage.

(ii) Issues with highway authority. There was nothing further to report at this stage following the Clerk reporting the receipt of an updated response from the Area Highways Manager which had appeared in the minutes of the February meeting.

(iii) Current issues

(a) Speed issues. There was nothing further to report at this stage.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. (ii) Suggestion by Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety. Both these issues remained with the Area Highways Manager.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's understanding that following his renewed approach to the highway authority as to the status of the intended 30mph limit, the issue was under review.

- (d) Speed review, Wicker Lane/Hare Lane. The issue remained with the Area Highways Manager. The more recent request made by Mrs Earlam for a reduced speed limit on Wicker Lane and the installation of a permanent speed indicator device also stood referred.
- (e) Footway rear Cathcart Green/Summerfield Road. No repairs appeared to have been carried out to this unadopted path at this stage.
- (f) Parking, Arrowcroft Road. See minute 17 (iii).
- (g) Flags, Summerfield Road. There was nothing further to report at this stage.
- (h) Over riding, Summerfield Road. There was nothing further to report at this stage following the installation of 3 no cycle racks to deter vehicles over riding the footway to reach the Village Hall car park.
- (i) Junction A41/Guilden Sutton Lane. There was nothing further to report at this stage following the Clerk reporting he had inspected the junction with the Area Highways Manager.
- (j) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation. Further to the concern expressed by Cllr D Hughes as to the condition of a School Lane nameplate at the war memorial, the signwriter had been informed his estimate of £45 had been accepted. This work would await the intended refurbishment of the signpost.
- (k) Migration of gravel. There was nothing further to report at present.
- (l) Porters Hill. The issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager.
- (m) Path, Cinder Lane to Church Lane. (i) Condition. There was nothing further to report as to the condition of this path which had been referred to Streetscene by the Area Highways Manager. (ii) Use by motor cycles. There was nothing further to report as to the complaint to the Public Rights of Way Warden with respect to the use of this path by motorcyclists which had been referred to Streetscene by the Area Highways Manager.
- (n) Footway, Guilden Sutton lane, obstruction by nettles, brambles and an overgrown hedge respectively. Members would advise the Clerk if any of these concerns remained, including the location.
- (o) Flooding, Church Lane. There was nothing further to report at this stage.
- (p) Verges, Guilden Sutton Lane CDS. There was nothing further to report at this stage.
- (q) Speed limit, Station Lane. There was nothing further to report at this stage as to the operation of the 30mph limit.
- (r) Flooding, Wicker Lane. There was nothing further to report at this stage.
- (s) Planters. The highways authority had been informed the preferred locations were thought to be at the Guilden Sutton boundary signs at Guilden Sutton Lane and Wicker Lane and in the grass verge opposite the properties on Station Lane. Confirmation was awaited that suitably inscribed self watering planters would be provided by Cheshire West and Chester Council.
- (t) Steps, Heath Bank to Guilden Sutton Lane. The condition of these steps remained with the Area Highways Manager.
- (u) Subsidence, reinstatement Guilden Sutton Lane. There was nothing further to report at this stage following the condition of the reinstatement of this heavily trafficked section of the road being inspected by the Clerk at a site meeting with the Area Highways Manager.
- (v) Church Lane/Wicker Lane, growth at junction. There was nothing further to report this stage as to the request the area should be cut back as regularly as other verges in the village.
- (w) School Lane. Further to the work in progress to improve the boundary treatment at a property adjoining the narrower length of footway on Porters Hill and to the condition of the adjoining boundary wall, it was noted the occupier appeared to be considering setback fencing.

Cllr Fisher kindly agreed to make inquiries. **Action: Cllr Fisher.**

(x) Traffic management. Further to former councillor W Moulton informing of the opportunity to inform the Police of locations at which a survey of the volume, type and speed of traffic would be of benefit, there was nothing further to report at this stage as to the suggestion by Cllr J Hughes that such a survey should be carried out on Wicker Lane.

(y) Grit bag. Further to the request that during adverse weather a grit bag should be made available to Guilden Sutton to service the approaches to the primary school, the Village Hall car park, the shops and the approaches to the shops from Summerfield House, this would now be pursued following the Borough Council elections.

(z) White lining. Further to the request by Cllr D Hughes for a white line to be provided at the junction of Hill Top Road and Arrowcroft Road, Arrowcroft Road being a school access, the issue remained with the highway authority.

(za) Fingerpost signs. Further to the Clerk reporting the receipt of a suggestion by Mrs Kirk that the signs should be refurbished, estimates were being sought by the Clerk and a request would be made to Ward Members for a contribution from their Personal Budgets.

(zb) Patching, Oaklands. Further to Cllr Paterson expressing concern with respect to further subsidence outside 44 Oaklands, there was nothing further to report at this stage following the work being inspected by the Clerk at a site meeting with the Area Highways Manager.

(zc) Hoole roundabout advertising. There was nothing further to report at this stage.

(zd) Patching, Guilden Sutton Lane. It was noted further remedial work had been carried out to replace the patching adjacent to the fieldside verge from the A41 laid earlier in the year.

(ze) Footways, Oaklands. Cllr Paterson informed as to the condition of the footway at 5-13 Oaklands. This would be brought to the attention of the Area Highways Manager. **Action: The Clerk.**

(zf) Village access for mobility scooters. The Clerk reported this issue had been raised by the Public Rights of Way Warden. It was noted the practicalities of creating access from the bottom of the village to the Summerfield Road shops had previously been visited. A suggestion by Cllr Roberts that a ward walk might take place was agreed.

(zg) Parking, Summerfield Road. It was agreed an increase in the incidence of long term parking outside the shops would be monitored.

(iv) Lighting. (a) Faults. There were no faults to report. (b) Lighting, Heath Bank. Cllr Roberts informed of the concern of an occupier as to a lack of lighting towards the end of the cul de sac. This would be brought to the attention of the highway authority. **Action: The Clerk.**

9 Finance:

Co-operative Bank

Interest

3 June 2011 £ 2.84

VAT refund 2010/11 £ 165.55

Scottish Widows 1

Interest

1 July 2011 £ 0.00

Scottish Widows 2

Interest 1 July 2011 £ 1.97

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(ii) Payments:

Mrs P Blythe Playing field rent July - Sept 2011	£ 160.00
ChALC Training 2 June 2011	£ 30.00
Gresty Gnds mntce/lengthsman May 2011	£ 210.00
Devaprint Annual report	£ 155.00*
NWN Media Newsletter distribution	£ 27.53 (inc £4.59 VAT)
Gresty Gnds mntce/lengthsman June 2011	£ 200.00
Salary April - June 2011	£ 1,208.43 gross (net tbc)
QPC arrears 35 hours @ £11.185 per hr	£ 391.47 gross (net tbc)
Postage	£ 1.84
Photocopies 403 @ 5p	£ 20.15
Mileage	
Arrears April/May 116 @ 5p	£ 5.80
June 8 @ 45p	£ 3.60
Seminar expenses 14 July 2011	
	<u>£ 12.05</u>
	£ 43.44

* Cost of newsletter 142 deducted due to printing error.

Proposed by Cllr Paterson
Seconded by Cllr Fisher
and agreed.

(iii) Balances

Co-operative Bank 27 June 2011	£22,168.96
Scottish Widows 1 1 July 2011	£20,210.84
Scottish Widows 2 1 July 2011	£ 3,165.33

(iv) Report on contingency payments.

Budget:

£ 1,228.00

Payments:

£ 0.00

(v) Insurance. There was nothing further to report at this stage.

(vi) Payment of employees, revised HMRC guidance. The detail was awaited to enable payment to the Clerk of the salaries minuted above.

(vii) External audit 2010/11.

(a) Annual return and statement of governance. The Clerk reported the receipt of an unqualified opinion from the Audit Commission.

(b) Audit Group. The group would meet on Tuesday 16 August 2011 at 10am to consider the first quarter of the Council's financial affairs for 2011/12 and to maintain a regular review of the Council's financial and risk management.

(viii) Non domestic rates. The Clerk understood that no non domestic rate would be payable on the car park until November 2012 under the Government's relief.

10 Environment Services:

(i) Recycling issues. (a) Chester waste collection and recycling contract. There was nothing further to report at this stage.

(ii) Amenity cleansing. (a) Areas of concern. Members would advise the Clerk of locations at which they believed action was necessary. **Action: All Members.** The amount of litter on the Village Hall car park led to comment. It was noted this was an outstanding issue with Streetscene. (b) Litter pickers. There was nothing further to report at this stage following the Clerk securing prices for litter pickers which suggested the equipment previously used by the Council, costing in the region of £15, appeared to be the most appropriate as cheaper alternatives had unfavourable reviews. (c) Streetscene. It remained unclear as to the arrangements which were in place in the high footfall areas in the vicinity of the shops, Village Hall and car park, the Primary School access and play area which had yet to be notified. It was noted the Parish Council's contractor was working to a revised rota in the interim pending further information.

(iii) Dog fouling: (a) Requests for additional bins. There was nothing further to report at this stage. The possibility raised by the Rights of Way Warden of appropriate posters being displayed on noticeboards was being progressed. (b) Dog Control Order. Further to the Clerk informing that Cheshire West and Chester Council were exploring the opportunity to establish a borough wide Dog Control Order making it an offence to fail to remove dog faeces, clarification was awaited of the status of the existing Orders covering the playing field and the play area. Members were reminded the order, if adopted, would remove public confusion. Parish and Town Councils would be encouraged to support the promotion of responsible dog ownership and the Order itself through parish magazines and newsletters, the erection and replacement of signs provided by the borough council and by engendering public support and imposing peer pressure to challenge and report offenders.

(iv) Sewers. There was nothing further to report at this stage.

(v) Noise issue. Further to a Member referring to the disturbance arising from a particular ice cream van which it was thought was unreasonable and to the matter being raised with the Borough Council by the Clerk, there was nothing further to report at this stage.

11 Trees and Hedges.

(i) Hedges, Guilden Sutton Lane. There was nothing further to report at this stage as to the increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges. A note would be included in the Newsletter.

(ii) Canopy, Porters Hill. There was nothing further to report at this stage. The issue remained with the Area Highways Engineer who was understood to be reviewing the matter.

11/12 053

(iii) Hedges, Porters Hill. There was nothing further to add to that minuted above following action taken by the adjoining landowner.

(iv) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, there had been no response to the Clerk informing the Public Rights of Way Unit given their proximity to public footpath no 2.

(v) Hedge, opposite play area. There was nothing further to report as to the assurance the hedge would in future be cut by the Borough Council.

(vi) Hedge, off Belle Vue Lane. Further to Cllr Fisher informing of the proposal by an adjoining occupier to remove a length of hedge adjoining footpath 2 and to plant a replacement of native species, there was nothing further to report at this stage.

(vii) Sycamore, Memorial Garden. The Clerk reported tree surgeons would be on site on Tuesday 19 July 2011 at 8.45am. The adjoining occupier, Mr Cronin, had been informed. Tree officers were to be available on site to supervise the works as once the contractor had the opportunity to examine the condition of the tree at height, more radical surgery work may be required.

(viii) Hedge off Hill Top Road. There was nothing further to report at this stage as to the view expressed by Cllr Davis that the cutting back of this hedge would assist in the collection of litter from the ground beneath.

(ix) Trees adjoining footpath 2. There was nothing further to report at this stage.

(x) Trees, Oaklands. There was nothing further to report at this stage.

(xi) Trees adjacent to Summerfield House. The Clerk reported the receipt, by correspondence dated 4 July 2011, of advice from former councillor Brian Bailey that work to the trees and to a hedge would be carried out by Cheshire West and Chester Council at the end of the nesting season.

(xii) Pruning of verge trees. Further to a Member expressing concern at the pruning of trees in a highway verge and to the issue being raised at a site meeting with the Area Highways Manager, there was nothing further to report at this stage.

(xiii) Trees, rear of Oaklands. Further to a Member expressing concern that trees at the rear of properties on Oaklands were obstructing a footway on the Village Hall car park, an informal note would be delivered by the Clerk.

(xiv) Satellite reception, trees, the dell. There was nothing further to report at this stage.

(xv) Overgrown tree, Oaklands/Porters Hill area. There was nothing further to report at this stage.

(xvi) Cheshire Landscape Trust. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

(i) Chester Area Meeting. There was nothing further to report at this stage. (ii) Pay settlement 2010/11 and 2011/12. There was nothing further to report at this stage.

13 Cheshire West and Chester Council.

(i) Service delivery to local councils: service base levels. There was nothing further to report to that minuted above.

(ii) Gowy Community Forum. There was nothing further to report at this stage as to the concerns expressed by former councillor W Moulton as to the inaudibility of the proceedings.

(iii) Scrutiny review of the relationship between the principal authority and Town and Parish Councils.

The Clerk reported the final report of the former Chairman of the Overview and Scrutiny committee, Cllr Andrew Dawson, had been accepted by the Borough Council's Executive on Wednesday June 8. It had been decided that:

11/12 054

The recommendations of the former Overview and Scrutiny Committee review be endorsed, and:

(1) A Local Council Compendium be published annually on the basis of the details contained within the Scrutiny Report.

The Local Council Compendium be published electronically in a format that readily permits the data presented to be searched, sorted and manipulated by all.

The Local Council Compendium include an executive summary, populated with readily intelligible tables permitting a ready understanding of the data.

The Local Council Compendium be confined simply to matters of readily ascertainable fact and that each Local Council be given the opportunity to verify that the data published concerning them is correct. It is also suggested that the opportunity be given for each Local Council to provide a narrative comment about their parish and community and the plans they have and are seeking to implement;

(2) Clear Place Based Service Standards be put in place for all services and clearly communicated to Local Councils;

(3) The feasibility of introducing a differential council tax rate for non-parished areas which would allow such areas to also receive enhanced or additional services to those set out in Service Standards where the communities served are seen to require or request them in a democratically accountable fashion, be investigated;

(4) Options be identified for developing a "credits approach" which would allow Local Councils to ensure flexible local service provision in accordance with local priorities;

(5) (i) Support be given to the Cheshire Association of Local Councils (ChALC) in its work to promote the democratic role of Local Councils;

(ii) ChALC be asked to:

** swiftly formulate flexible proposals to ensure the maximum accreditation of local councils under the "Quality Status" banner;*

** consider and draw up proposals which would identify those other Local Councils in the Borough that in addition to those who currently hold the 'Quality Status' are capable of taking on enhanced opportunities and should be encouraged to work more closely with Cheshire West & Chester Council and partners; and draw up proposals to ensure that all Local Councils are represented by ChALC; and*

(iii) ChALC and the Council consider how the services of a fully qualified clerk could be made available for all Local Councils at reasonable cost;

(6) The Council establish a Local Council Assembly comprising of all Local Councils in the area to meet at least once a year;

(7) A Borough-wide Community Governance Review be initiated ideally at the same time as, or ahead of, reviewing the Area Working arrangements;

(8) The current support arrangements for Local Councils be reviewed as detailed in the recommendations contained in the Scrutiny review.

(9) The decisions relating to the support that do not require additional input from Local Councils be published as soon as possible and publicised;

(10) Work be undertaken with ChALC to identify how those support products that would require financial or other commitment from Local Councils would be best taken forward;

(11) Local Councils in Cheshire West and Chester be asked to identify opportunities for joint working to achieve savings for local residents and to take forward the opportunities presented by the localism agenda;

(12) ChALC and the Council work together to re-invigorate the Parish Plan process, together with those of Village Design Statements and Village Appraisals to ensure Local Councils are at the heart of development and delivery of plan for their locality; and

(13) All Local Councils and ChALC be encouraged to work with the Cheshire West UK Youth Parliament Representatives to identify mechanisms to actively encourage young people to be involved in the work of their Local Council.

Reason for the Decision

To ensure continued engagement and partnership with Local Councils.

(iv) Contact card. Further to the suggestion that Cheshire West and Chester Council might produce a card showing the telephone numbers which people should contact with frequently raised issues, there was nothing further to report at this stage, the matter having been raised with the parish liaison officer.

(v) Rural Conference 23 June 2011, 10am, Oulton Park. Cllr D Hughes reported on this conference which had provided an opportunity for Town and Parish Councils to consider the changing policy landscape and the implications of the Localism Bill, including Neighbourhood Planning, as well as looking at how rural regeneration and housing strategies could assist local councils and other organisations to achieve sustainable communities through managed growth.

The programme had included a keynote speech from the Head of the Rural Communities Policy Unit in DEFRA and a number of workshops including neighbourhood planning, superfast broadband, delivering affordable housing in rural areas and sustainable rural communities.

(vi) Consultation on proposed changes to home to school transport. The Clerk reported the Executive had agreed to withdraw discretionary denominational and post 16 travel from September 2012 although there was particular objection from faith schools and their parents. This would save a figure approaching £1m a year.

14 Cheshire Community Action. Further to Cllr D Hughes informing he had not been contacted during the previous 12 months as to any meeting of the Village Halls Forum, further inquiries had been made by the Clerk who had advised Cheshire Community Action to contact Cllr Hughes directly.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing.

(i) Western Police Area Question Time. There was nothing further to report.

(ii) Crime. There was nothing further to report to that minuted above.

(iii) Parking, Arrowcroft Road. There was nothing further to report to that minuted above.

(iv) PC Boulton. Further to a Member referred to his understanding that PC Boulton would be less visible in the future and to an undertaking by the Chief Constable at Police Question Time that front line services would be maintained, the following letter had been sent to the Chief Constable:

"Members attended the Chester Question Time early in the New Year and welcomed your assurance that front line services would be protected. I believe I have also read that resources in the rural area have been strengthened. This is also welcome.

"The Council is, however, concerned that our local officer, PC R Boulton, based in Mickle Trafford, appears to be somewhat less visible now than in the past. PC Boulton is an excellent officer and the fact the parish is "quiet" is undoubtedly due to his firm grip on matters, gained, for example, by patrols on foot or by bicycle at anti social hours.

"Members would be grateful to be reassured that the measures you are no doubt having to take in the current financial situation provide for the continued visibility of PC Boulton".

The following response had been received from the Rural Inspector:

11/12 056

"I have been asked to respond on behalf of the Chief Constable to your letter and would agree that promises were made to bolster the policing strength of the Western Rural Team and I envisaged that Pc Rob Boulton would be crucial to achieving that success as he is a very committed and able local beat officer.

"In addition, you may recall that when Pc Malcolm Baker retired I adhered to my promise to provide a replacement officer immediately and I deliberately selected Pc Boulton as he is very adept at resolving community matters and has a wealth of experience in dealing with long term issues of anti social behaviour and crime. I feel that I have honoured that promise and in essence your local policing has been enhanced.

"Your point regarding the visibility of Pc Boulton I think alludes to his abstraction for events such as Chester Races and Response cover. I can understand your frustration at him being used for these events, however, it is a pressing operational need to utilise all staff that are on duty when you have the potential disorder problems that exist with large scale labour intensive events such as this. We try to share the burden of policing these events around our staff in order that one officer is not being continually used and to this end I feel that we have achieved this balance, whilst not compromising the valuable role of community officer.

"Furthermore, as we have recently combined community and response policing this means that I actually have more officers at my disposal, but they are spread across a 5 week shift system covering 24 hrs. On occasion this means that Pc Boulton will have to attend incidents perhaps in Frodsham or Malpas which is not ideal but if the volume of incidents exceed manageable levels, then I feel it only prudent that those communities receive a priority response.

"In conclusion, I have been your local Inspector for over 6 1/2 years now and most of my staff have worked for me well in advance of this time. I feel that we have always policed fairly and this does not mean that there will be any additional requests for Pc Boulton to become abstracted to his area as his main priority is your community. He will on occasion have to work on other duties but his default will always be to return to your community and he will be supported by other officers such as PCSO Lyam Beddows of whom I have received favourable reports from other community members and it is to this end that I can safely say that crime in your area has once again reduced and it is my intention that it will continue to do so".

18 Newsletter. The Clerk informed the recent issue of the newsletter had contain the summary annual report. An approach was being progressed to the publishers of the Gowy Gazette as to the newsletter being circulated with that publication. The reporting forms on the Cheshire West and Chester Council website would be publicised in a future edition.

19 Memorial Garden. There was nothing further to report at this stage other than that minuted above re the Sycamore.

20 Bulb planting. Members gave further consideration to areas where further planting might take place. Cllr D Hughes indicated he was happy to plant in the school after identifying suitable sites. Cllr Paterson believed Guilden Sutton Lane was well covered. The Chairman suggested further planting could take place on the parish car park. It was agreed that 2 no sacks of mixed daffodils should be ordered. **Action: The Clerk.**

21 Parish IT. The need for photographs of Members to complete the web page was noted. Cllr Paterson encouraged Members to report any information on the site which was not up to date.

22 Primary School. There was nothing further to report at this stage to that minuted above.

23 Land ownerships. (i) General. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage.

25 Community events: (i) Holiday Club. The Clerk reported the receipt of a completed application form from the organisers seeking a grant of £200. This set out the objectives of the event, estimated expenditure and sources of additional funding. It was proposed by Cllr Roberts, seconded by Cllr Fisher and agreed that the application should be approved. (ii) Fête. The Clerk reported the receipt of a completed application form from the Fête Committee seeking a reduced grant of £250. This set out the objectives of the event, estimated expenditure and sources of additional funding. It was proposed by Cllr Roberts, seconded by Cllr Brown and agreed that the application should be approved.

11/12 057

26 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter was being pursued by the Clerk. **Action: The Clerk.**

27 Network Rail communications mast. There was nothing further to report at this stage.

28 Right to Buy. Further to Cllr Paterson referring to a right to buy proposal relating to community assets outlined in a Cheshire West and Chester Council Members Briefing, there was nothing further to report at this stage.

29 Enhanced broadband. Further to Cllr D Hughes referring to various initiatives to achieve enhanced broadband and to the Clerk understanding a campaign had been launched by Huntington PC, the Clerk of that Council had helpfully provided useful contact details which had been referred to Cllr D Hughes.

30 Member's information items.

(a) Guilden Sutton Methodist Church. Cllr Paterson informed the Chester Methodist Circuit had generously granted the community six months to prove the church building was appreciated and could be successfully utilised and maintained by the village. Suggestions for possible uses included family history workshops, a book and video library, an Internet café, silver surfer workshops, councillors' surgeries, children's parties, a soft play area and café facilities for patrons.

(b) Noise nuisance. Cllr Paterson referred to a barking dog complaint. This had been referred by the Clerk to Cheshire West and Chester Council regulatory services which had been requested to contact the complainant.

(c) Village Hall Management Committee. The Chairman informed the committee would now take on more of the day to day routine of maintaining the hall. She felt the Council, as a user, might consider activities it would be prepared to take on. This would be included in the September agenda.

31 Information correspondence.

Planning: North West Design Review service; Historic Towns Newsletter; Neighbourhood planning, why it is important.

Highways: Vehicle activated signs.

Finance: Co-operative Bank deposit rates for parish councils; Insurance: Parish Matters newsletter.

ChALC Management of memorials, inspection workshop 17 June, 2011; Newsletter July 2011; Training 2011; Standards committee nominations.

NALC: Communities in Action conference; Events Bulletin; Local Council Review Summer 2011.

Cheshire West and Chester Council: Recruitment and retention of volunteers workshop, Saughall, Thursday 14 July, 2011; June bulletin for Town and Parish Councils; Members briefings 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226; Rural West update; Something Blooming competition at 2011.

Cheshire Community Action: Open Day and Members Evening 7 July, 2011.

CPRE Campaigns updates; Cheshire Viewpoint Spring 2011; Fieldwork Spring 2011.

Policing: Rural Inspector's Updates.

Homewatch: Police warning for shoppers; Update: information from partner agencies; Door-to-door and other collections; Police Inspector's Updates; charity bag collections.

Cheshire Wildlife Trust: Walks in the Gowy Meadows.

Appeals: Save the Family.

Clerks and Councils Direct July 2011.

Northern Voice July 2011, What We are Proud of 2011.

Sustainable Government: Weekly updates.

Matters considered in the absence of the press and public.

The exclusion of the public and press for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information was moved by the Chairman, seconded by the Vice Chairman and agreed.

32 Insurance for volunteers. The Clerk reported further on insurance cover for a prospective volunteer. The volunteer had been offered the opportunity to consider the terms and had accepted. This would be confirmed in writing.

33 Possible enforcement issues. (i) Development control. Following a Member referring to a possible development control issue, advice had been sought from the appropriate officers. A response was awaited. (ii) Noise. Further to the receipt of a complaint concerning noise from premises in the parish, a Member further informed of the likelihood of a repetition. The Council would consider if an approach to the occupier might be the best way forward.

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