

Guiden Sutton Parish Council

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Minutes of the annual meeting of the Council held on Monday 14 May 2012 in MC2 (the former Guiden Sutton Methodist Church) on the rising of the Annual Parish Meeting.

Chairman: Cllr J Hughes.

Present: Cllrs I Brown, A Davis, D Hughes, J Hughes, W Moulton, P M Paterson, M S J Roberts.

In attendance: B M Lewin Esq, PC R Boulton, D Reeves Esq, Cheshire West and Chester Council, Mr D Palmer.

1 Procedural matters.

(i) Election of a Chairman of the Council for the ensuing year. The Clerk confirmed that Cllr Fisher would not accept a nomination as Chairman for 2012/13 due to personal circumstances and was also content for a new Vice Chairman to be elected.

It was proposed by Cllr Paterson and seconded by Cllr Moulton that Cllr D Hughes should be elected as Chairman of the Council for the ensuing year. There being no further nominations, Cllr D Hughes was unanimously elected as Chairman of the Council for 2012/13. Cllr Hughes signed the Declaration of Acceptance of Office and thanked Cllr J Hughes for her contribution to the work of the Council during her year of office.

Cllr D Hughes in the Chair.

(ii) Apologies. Apologies were received and accepted from Cllr D M Fisher.

Apologies were received and noted from Cllr Margaret Parker and Cllr Stuart Parker.

The Chairman thanked Cllr Paterson for kindly making MC2 available at extremely short notice following an unfortunate double booking of the Committee Room at the Village Hall. It was indicated the Council would wish to receive an appropriate invoice for the hire of the premises. **Action: Cllr Paterson.**

(iii) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

(iv) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 2 April 2012. The minutes of the ordinary meeting of the Council held on Monday 2 April 2012 were proposed by Cllr Moulton, seconded by Cllr Paterson and agreed as a correct record.

(v) Election of a Vice Chairman of the Council for the ensuing year. It was proposed by Cllr Roberts and seconded by Cllr Davis that Cllr W Moulton should be elected as Vice Chairman of the Council for the ensuing year. There being no further nominations, Cllr W Moulton was elected as Vice Chairman of the Council for 2012/13. Cllr Moulton signed the Declaration of Acceptance of Office.

(vi) Election of representatives/attendees to outside bodies:

(a) Cheshire Association of Local Councils, Chester Area Meeting (three representatives). It was noted the status of the Area Meeting was subject to some uncertainty and agreed that should a meeting be convened this would be attended by the Chairman and Vice Chairman. It was noted that any Member was welcome to attend but that in the event of a vote, a maximum of three should participate.

(b) Cheshire Community Action Community Buildings Network (vice Village Halls Forum). It was agreed that Cllr D Hughes should continue.

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(c) CPRE. It was agreed that Cllr I Brown should continue.

(d) Guilden Sutton Village Hall Management Committee. Cllr J Hughes indicated she wished to stand down and was thanked for her contribution. Cllr A Davis indicated an interest. There being no further nominations, Cllr Davis was invited to be the Council's representative.

(e) Chester Villages Community Forum. This would be attended by the Chairman and Vice Chairman although it was noted that any Member was welcome to attend.

(f) Cheshire Police Authority Western Division Police Question Time Meeting. Should a meeting of this or any similar successor forum be convened, this would be attended by the Chairman and Vice Chairman. It was noted that any Member was welcome to attend.

(vii) Appointment of office holders.

(a) Parish Rights of Way Warden. It was agreed that B M Lewin Esq should be invited to continue.

(b) Parish Tree Wardens. It was agreed that Cllr Brown and Mr A Young should be invited to continue.

(c) Local Bus User Contact. It was agreed that Cllr Moulton should be invited to continue.

(viii) Dates of future meetings:

Mondays 11 June, 16 July, 3 September, 1 October, 5 November and 3 December 2012.

(ix) Code of Conduct. The Clerk understood that following the abolition of the Standards Board for England on 31 March 2012 with replacement local provisions due to take effect from 1 July 2012, the Council would be free to adopt, modified or otherwise, a model code to be prepared by Cheshire West and Chester Council.

(x) UK Youth Parliament. Mr D Palmer being present was invited to comment on his term of office. Mr Palmer indicated this had been extremely enjoyable and apart from Youth Parliament meetings in Westminster had included serving as a co-opted member of Cheshire West and Chester Council scrutiny committees.

(xi) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

(xii) Reimbursement of Members' expenses. There was nothing further to report at this stage.

(xiii) Late information report 2 April 2012. The late information report for the current meeting was received and noted.

(xiv) Boundary Commission for England 2013 review of parliamentary constituencies. The Clerk reported the Commission had acknowledged the Council's response to the secondary consultation.

(xv) Early Day motion on planning appeals and The Planning Applications (Appeals by Town and Parish Councils) Bill.

The Clerk advised that at the suggestion of ChALC, the MP had been requested to support this motion, set out beneath, but had declined as he and others did not sign Early Day Motions on cost grounds. Mr Mosley had, however, kindly provided details of a number of other Coalition Government measures he believed assisted Town and Parish Councils in this area although it was noted none provided a right of appeal.

“That this House supports the Planning Applications (Appeals by Town and Parish Councils) Bill introduced by the Hon. Member for xxxx with the support of the Suffolk and the Kent Associations of Local Councils, along with that of the Hampshire Association and the Hertfordshire Association; notes that the Bill would give Town and Parish Councils the right of appeal against the granting of planning permissions to which they had objected and that this policy is backed by the National Association of Local Councils which represents 10,000 Town and Parish Councils in England and by One Voice Wales / Un Llais Cymru which represents Welsh Town and Community Councils; and hopes that the Bill will become law soon”.

It was suggested by Cllr Roberts and agreed that the MP should be informed of the Council's view that nonetheless Early Day Motions provided a good method of raising awareness of particular issues. **Action: The Clerk.**

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2 Community engagement.

(i) Public speaking time.

PC R Boulton. PC Boulton referred to a person having been seen trying car doors and urged everyone not to leave property such as portable computing devices in their vehicles. There was an ongoing need for vehicle owners to be aware. Members raised continued concerns as to parking at the primary school, dog issues and young people with scooters in the road. PC Boulton indicated he was to visit the Primary School the following day to offer a presentation on road safety. PC Boulton responded further to Members' questions and was thanked for his attendance.

Mr D Palmer. Speaking on behalf of young people in the parish, Mr Palmer referred to the provision of facilities for youth in particular the present condition of the playing field. He referred to the possibility of forming a local football team and believed the field to be in a poor state for community use. Mr Palmer asked if this was something the Council could look at, including the provision of new nets. Mr Palmer was thanked for his attendance and advised the issue would be dealt with at the appropriate point in the agenda.

(ii) Report of surgery held on Saturday 5 May 2012. Cllr Paterson reported. A question had arisen as to drainage in Arrowcroft Road. It was agreed councillors Davis and Paterson would preside at the surgery to take place on Saturday 2 June 2012.

(iii) Notice boards. Further to Cllr Moulton suggesting the Summerfield Road notice board might benefit from a Spring clean and to an estimate being obtained by the Clerk in the sum of £100 plus VAT, this was being progressed by the contractor following the successful bid to the Ward Members' budgets. **Action: The Clerk.**

(iv) Parish Council drop ins.

(a) Future themes. It was noted future drop ins could include the provision of affordable housing in the village (see minute beneath).

(b) Faster broadband. Further to the well attended drop in held on Tuesday 7 February 2012 the issue continued to be publicised. The Clerk informed a tweet had been posted on the Twitter account.

(c) Participatory budgeting. Further to the disappointing drop in held on Tuesday 28 February 2012 at which there had been no attendance, further opportunities would be sought to raise the profile of the issue.

3 Planning.

(i) Current/New applications.

12/00631/FUL single storey rear extension (resubmission 11/05173/FUL), Ashbourne House Hare Lane. Further inquiries had been made by councillors Paterson and Brown:

The following response had been made:

The Council is not persuaded to move from the planning authority's previous reasons for refusal. The site lies within an area designated as Green Belt in the Chester District Local Plan. The Council believes the extension is out of scale and keeping with the original dwelling and amounts to a disproportionate addition over and above the size of the original dwelling and represents inappropriate development as defined by Planning Policy Guidance note 2 (Green Belt). As very special circumstances have not been demonstrated to set aside the national and local policy presumption against inappropriate development, the new build is considered to be contrary to the provisions of PPG2 and policies ENV63, ENV66 and HO8 of the Chester District Local Plan and the Supplementary Planning Document (House Extensions). The application should therefore be REFUSED.

12/00936/FUL, convert outbuilding to provide ancillary accommodation, Wicker House, Wicker Lane, CH3 7EL. Further inquiries had been made by councillors D Hughes and Moulton.

The following response had been made:

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There is no objection but the Council requests a condition that the outbuilding shall be used solely for purposes ancillary to the enjoyment of the dwelling house Wicker House, Wicker Lane and shall not be used as a separate or independent dwelling. Reason: To ensure the proposed development remains ancillary to the principal residential use of the site.

12/01218/FUL: First floor side extension, porch to front and single storey rear extension, 4 The Vetches. Further inquiries had been made by councillors D Hughes and Moulton.

It was noted the planning history was:

Single storey rear extension and single storey front extension, extension to garage roof.
Ref. No: 11/02922/FUL. Validated: Fri 15 Jul 2011. Status: Application permitted.

Retrospective application to replace side/front flat roof with pitched roof and brick up sides to existing porch

Ref. No: 03/01564/FUL. Validated: Mon 01 Sep 2003. Status: Application permitted

The following response had been made:

There is no objection but the Council wishes to reiterate the concerns of occupiers at no 3 The Vetches as to the likely disturbance to them from the use of the front side door of the proposed development.

12/01713/FUL: detached dwelling, land at The Cottage Church Lane. Further inquiries would be made by councillors Paterson and J Hughes.

(ii) Decision notices.

The Clerk informed none had been received.

(iii) Development control process.

(a) e notifications. The Clerk was continuing to monitor the position. **Action: The Clerk.**

(iv) Community planning.

(a) Parish Plan. (i) Progress report. Cllr Paterson reported further. A detailed action plan was being prepared showing partners who would be involved in delivering the plan in addition to the Council. It was noted the Council had resolved to formally adopt the Plan when the action points had been finalised. (ii) Mapping. Cllr Paterson reported the mapping issue had been successfully progressed through the Parish Online Resource.

(b) Christleton Community Plan. There was nothing further to report at this stage.

(c) Village Design Statement. There was nothing further to report at this stage.

(d) Neighbourhood Plan: Co-operation with Mickle Trafford and District Parish Council. This would be revisited in consultation with Mickle Trafford and District Parish Council following the outcome of the Neighbourhood Planning community forum held on 3 November 2011 in Waverton.

(e) Affordable housing.

Further to Guilden Sutton and Mickle Trafford and District parish councils being invited by the Housing Strategy and Enabling Officer (Lesley Bassett) to appoint two or three representatives to join the Chester Villages group to enable a strategic approach to affordable housing to be taken across the whole of the ward, a meeting had been held on Wednesday 11 April 2012, attended by Cllr D Hughes and the Clerk, to provide an update and enable discussion of any actions/issues in advance of the parishes attending their first formal

meeting of the group. There had been a degree of urgency as the existing group had reached a critical stage and was to meet with the Housing Associations very shortly.

Cllr D Hughes informed of his apprehension with respect to new build within the parish as none had taken place for many years and the prospect of a development of affordable homes may alarm some occupiers. Members considered a list of sites identified within the parish for inclusion in the Strategic Housing Land Availability Assessment (SHLAA), provided by the officer, which invited the Council's views as to possible exception sites for affordable housing.

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All had been discounted for market housing on Green Belt grounds or because they were too small for viable development. Members considered two sites identified by the Clerk for their consideration, only one of which it was agreed should be seen as a preferred exception site for possible consideration subject to the role it played in the purposes of including land within the Green Belt including checking urban sprawl and safeguarding against encroachment into the countryside. The officer would be informed. **Action: The Clerk.**

Members noted the outcome of the meeting attended by councillors D Hughes and Paterson and the Clerk with the Housing Strategy and Enabling Officer on Tuesday 1 May 2012 to discuss Guilden Sutton issues, including consideration of the SHLAA sites. It was further noted the next meeting of the Chester Villages group would take place on 17 May 2012 in room G2 in HQ. The meeting would start at 5.30pm to discuss the second part of the meeting with the representatives from the housing associations who would join the meeting at 6.15pm. It was agreed the Parish Council representatives would be councillors D Hughes and Davis and the Clerk.

The Clerk had circulated the Action with Communities in Rural England (ACRE): Rural Community Profile for Guilden Sutton parish provided by the officer which was noted.

(f) Housing reform. There was nothing further to report at this stage.

(v) Strategic Planning.

(a) Gypsy and Traveller issues. There was nothing further to report at this stage which would directly affect Guilden Sutton.

(b) Local Development Framework core strategy: Chester Green Belt study.

Members were reminded the Clerk had attended a drop in session held on Wednesday 28 March, 2012 in The Wesley Church Centre, St John Street, Chester at which developers and Parish Councils had been asked whether the Green Belt in the city – in Guilden Sutton's case between the A41 and 55 - met the five purposes for including land in the Green Belt which were:

- to check the unrestricted sprawl of large built-up areas.
- to prevent neighbouring towns from merging into one another
- to assist in safeguarding the countryside from encroachment
- to preserve the setting and special character of historic towns
- to assist in urban regeneration, by encouraging the recycling of derelict and other land.

It was agreed the following initial response should be made to the Strategic Manager, Spatial Planning, Cheshire West and Chester Council:

Thank you for the opportunity to offer views on the assessments you have made so far on how well the areas of Green Belt land around Chester meet the five objectives of including land in the Green Belt as set out in the new National Planning Policy Framework.

So far as the land under review in Guilden Sutton parish is concerned the Council wishes to make the following comments:

Checking the unrestricted sprawl of large built up areas. Due to its immediate proximity to the built up area of Chester, the Council believes the existing Green Belt boundary is correctly drawn and has made an invaluable and continuing contribution to achieving this objective in an area where there are historic pressures for development. This is graphically illustrated by the number of SHLAA sites within the parish which would increase the overall amount of housing by a factor of at least four placing unacceptable pressure on existing infrastructure and facilities.

Preventing neighbouring towns from merging into one another. Given the relative proximity of the built up areas of Chester and Ellesmere Port and the pressures rehearsed above, the

Council believes the existing boundary has been extremely successful in contributing to this objective and should be retained.

Assisting in safeguarding the countryside from encroachment. Development plans for Guilden Sutton drawn up in the late 1960s placed great weight on maintaining the open countryside surrounding most of the parish and largely drew the new village envelope extremely tightly around existing roads. In particular, valuable views out were identified for protection in a huge sweep from the Green Belt to the west and the Gowy Valley to the sandstone ridge and towards Beeston.

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The existing Green Belt boundary should therefore be retained as it successfully assists in safeguarding the countryside from encroachment.

Preserving the setting and special character of historic towns. In addition to the open aspects referred to above, open Green Belt space on the fringe of the parish offers spectacular views towards the city of Chester and the Clwyd range. This contributes greatly to the setting of the historic city and therefore the existing boundaries should be maintained to allow this to continue.

Assisting in urban regeneration by encouraging the recycling of derelict and other urban land. The Council believes the initial drawing of the Green Belt boundary close to the urban area of Chester has made an invaluable contribution to the focus on urban regeneration and the recycling of derelict and other urban land within the city which as a result has seen a great deal of new sustainable house building in recent years. This purpose is therefore also successfully met.

The Council invites the conclusion that Green Belt land within the parish and the existing Green Belt boundary make an extremely strong, durable and successful contribution towards meeting all five purposes for including land within the Green Belt. It urges the borough council to maintain this particular part of the Green Belt around the city as existing.

(c) Development control: National planning policy framework. There was nothing further to report at this stage.

(d) Cheshire West and Chester Council Strategic Housing Land Availability Assessment. The Clerk informed the supply of housing land within the borough, said to be 2.3 years against a target of 5 years and a requirement for 6 years where there was a significant shortfall, was now under review on the basis of doubts as to the current validity of housing figures dating back to the 2001 census.

(e) Chester One City Plan. The Clerk informed he believed the plan would be launched towards the end of the month.

4 Quality Council issues.

(i) Training: (a) Power to Promote Well Being. The Clerk informed this had been replaced by a Power of General Competence which would require the Council and the Clerk to meet similar tests. The Society of Local Council Clerks had advised the Clerk was required to pass an additional stand alone module to the Certificate. Modules were to be offered by ChALC on 6 June and 10 July 2012. (b) General. Members would advise the Clerk should they wish to attend any of the training dates previously circulated. **Action: All Members.** The Clerk reminded Members an Effective Presentations skills workshop was to take place on Tuesday 15 May 2012. The fee would be £150.00. A Chairmanship 1 training session would be held on Wednesday 23 May 2012 at 1.30pm at Cotebrook Village Hall. (ii) Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group. (b) Certificate. The Clerk would obtain copies to enable the original to be displayed in the Village Hall. (iii) Quality Forum. It was noted the next meeting would take place on Wednesday 23 May 2012 and would deal with employment issues with speakers from NALC and ACAS. Councillors J Hughes and Paterson would attend together with the Clerk.

5 Parish car park.

(i) Grounds maintenance. Performance against specification by the contractor, including the need for the grass to be cut on a regular basis and for weeds to be removed from the hard surface, would continue to be closely monitored. Further to measures to control ivy to the rear boundary being discussed with the grounds maintenance contractor, there was nothing

further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review.

(ii) Improvement scheme. Further to the Clerk confirming the grounds maintenance contractor was aware the Council was awaiting his estimate for work to improve the existing boundary arrangement, there was nothing further to report at this stage.

(iii) Rear boundary wall. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field:
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(a) Grounds maintenance issues. The need for the field side goal mouth to receive attention at some stage was being brought to the attention of the grounds maintenance contractor.

Action: The Clerk.

(b) Mole infestation. There was nothing further to report at this stage.

(c) State of nets. The condition of the nets was being kept under review by Cllr D Hughes.

Action: Cllr Hughes. The issues raised by Mr Palmer were visited. Cllr D Hughes reported the net ties had been cut deliberately. Cllr Roberts shared the concerns expressed by Mr Palmer and felt it was important to protect the needs of the majority. It was agreed a reply should be made by the Clerk to Mr Palmer, including the purchase of a set of nets. **Action: The Clerk.**

(d) Basket ball equipment. The Clerk informed repairs had been carried out by Messrs Deva Forge. Overgrowth to the hedge at the entrance gate had been dealt with.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. Further to Cllr D Hughes referring to a possible future upgrade of the system, the Clerk would investigate the possibility of grants. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.**

(b) Inspections. (i) Rota. There was nothing further to report at this stage. (ii) Repair. Further to Cllr D Hughes reporting the need for repairs to a small area of the safety surfacing which had been damaged, the Clerk informing of some damage to a pad and to the Clerk advising a quotation from Mr Phil Davies, an estimate remained outstanding from Play and Leisure following a reminder. **Action: The Clerk.** The Clerk reported an inquiry as to the condition of the safety surfacing of the play area had been received from Mrs Dale. A response has been made. (iii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, no further action would be taken pending the outcome of the Clerk's inquiries as to a possible replacement playground. **Action: The Clerk.** (iv) Cleansing. Further to the Clerk informing that Messrs S&H Services had retired, an alternative contractor was being approached. **Action: The Clerk.** (v) Annual inspection – Morral Play Solutions. A report was awaited.

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. The Clerk had inspected the obstruction of signage by overgrowth and had taken appropriate action.

(e) Replacement of safety surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground.

(f) Possible replacement playground. Further to the Clerk informing he had sought a third quotation to meet the requirements of the grant awarding bodies, this had now been received. Possible suppliers would now be interviewed in due course. **Action: The Clerk.**

(iii) Public Footpaths.

(a) Footpath 7. There was nothing further to report at this stage as to the concerns raised by Cllr Paterson that branches from adjoining trees were overhanging the route and the view of the Public Rights of Way Warden that these trees were dying back and declining rapidly.

(b) Footpath 2: (i) Clearance and sweeping. Overgrowth would continue to be reported to Cheshire West and Chester Council. **Action: The Clerk.** Members would advise the Clerk of any other areas of concern of which they became aware. **Action: All Members.** (ii) Steps. There was nothing further to report at this stage.

(c) Footpath 1. A response remained outstanding from the Public Rights of Way Unit as to the comments of the Public Rights of Way Warden relating to the condition of part of this route in the vicinity of Belle Vue Cottage and that of the adjoining stile. The warden had also referred to overgrowing trees. The Clerk would seek to progress the issue. **Action: The Clerk.**

(d) Rights of Way Group. (i) Bank account. Further to Cllr D Hughes reporting £1,300 remained in the account and the decision that the funds should be returned to the Council as a ring fenced reserve to be applied to public rights of way related activities, there was nothing further to report at this stage.

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(e) Mid Cheshire Footpath Society. (i) Adopt a Path initiative. Further to the Clerk reporting the receipt of correspondence from the Chairman, Mrs J Ford, suggesting that dedicated groups should walk the named trails in the county, including The Longster Trail between Helsby Hill and Chester, to carry out a systematic survey and to undertake to become guardians of their trail, this had been referred to the Public Rights of Way Warden who was to investigate and report further. **Action: Public Rights of Way Warden**

(f) Greenway. (i) Cyclists/Pedestrians. There was nothing further to report at this stage as to additional signage to inform both cyclists and pedestrians emerging from the Garners Lane access and traffic on Guilden Sutton Lane. (ii) Surface, Garners Lane. Further to the comments made by the Public Rights of Way Warden as to the unsatisfactory condition of areas of the existing surfacing of Garners Lane, a response remained outstanding from the Public Rights Way Unit to which the issue had been referred. (iii) Garners Lane, ownership. Further to the Clerk informing he had contacted the Public Rights of Way Unit to ascertain the ownership of Garners Lane, the Council remained disappointed that a response was still awaited to this and the inquiries referred to above. The Clerk would seek to progress the issues. **Action: The Clerk.** (iv) Use by horse riders. There was nothing further to report at this stage. (v) Friends of the Millennium Greenway: request for parish council funding to help group projects. The Clerk reported the receipt of correspondence from the Friends which referred, inter alia, to the Council's decision not to provide funding for improvements although the route was well used by residents from within the parish. It was noted the route was outside the parish and therefore outside the scope of the Council's grant scheme. In addition the established approach was to leave donations to causes in the hands of individual residents. The availability of Members Budget Funding was also noted. Cllr Paterson referred to the use of Footpath Group money and it was agreed the views of the Group should be sought. **Action: The Clerk.**

(g) Rights of Way Improvement Plan 2011-2016. There was nothing further to report at this stage.

(iv) Grounds Maintenance. (a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2012/13. Messrs Gresty had been advised of the award of the contract on the basis of the estimate which had been submitted including a surcharge should the price of fuel exceed £1.50 per litre during the year. **Action: The Clerk.**

(v) Public Seats. There was nothing further to report at this stage.

(vi) Fox Cover. (i) Landscaping. The need for growth to be cut back from the handrail was revisited following a report by the Clerk. The Chairman kindly agreed to undertake clearance. **Action: The Chairman.**

(vii) Provision for youth. There was nothing further to report at this stage other than that raised by Mr Palmer.

(viii) Wild flower meadow. Advice was awaited from Cheshire West and Chester Council as to the possible use of borough council owned land within the parish as a wild flower meadow.

7 Public transport.

(i) Services, general. C27. Revised timetable 19 May 2012. Further to Cllr Moulton, Local Bus User Contact, advising the new contract would commence on Saturday 19 May 2012, the Clerk informed a supply of timetables was being obtained from the Integrated Transport Service for the Post Office. The change had been publicised on the Council's Twitter site. He confirmed a note would be included in the newsletter when details of the new timetable were available. **Action: The Clerk.** Cllr Moulton informed further.

(ii) Moorcroft Crescent inbound bus stand. There was nothing further to report at this stage.

(iii) Timetable information. There was nothing further to report at this stage.

(iv) Service DB8. There was nothing further to report at this stage.

(v) Railway halt, Mickle Trafford, Mid Cheshire Railway Users Association. There was nothing further to report at this stage.

(vi) Shelter cleaning. Following the retirement of Messrs S&H Services and to the Clerk informing an estimate had been sought from an alternative contractor, the Clerk advised the contractor had been appraised and had been requested to provide an annual invoice.

8 Highways.

(i) Major schemes.

A55 resurfacing, M53 junct 12 - A55, junct 37. There was nothing further to report at this stage as to whether the intended resurfacing with quieter materials had been completed.

(ii) Issues with highway authority, ownership by Traffic Group. The Clerk would produce an updated list to enable the intended review by the Traffic Group ahead of a meeting to be sought with the Area Highways Manager.

(iii) Current issues

(a) Speed issues. (i) Speed indicator device. The suggestion by Cllr Moulton that the Council should revisit the sites at which the equipment should be deployed would be pursued. The confirmed dates for future sessions were now 18 June – 22 June; 9 July – 13 July; 7 September - 15 September. An additional lease would be sought in October. Analysis of the data obtained from the sessions held between 23 April - 29 April 2012 was included in a paper circulated during the presentation beneath.

(ii) Community speed management. Mr D Reeves, Cheshire West and Chester Council, kindly attended and was welcomed by the Chairman. Mr Reeves, an engineer in the Council's Road Safety team, informed as to speed management issues, including the Road Safe initiative, which were designed to support communities in reducing the impact of excessive or inappropriate speed on their local roads. Enforcement intervention would generally apply where the average speed was 40mph in 30mph zones and 50mph in 40 mph zones. Mr Reeves provided an analysis of data available with respect to traffic speeds within the parish, the only issue for future action being traffic speed on Station Lane which had an average speed of 37mph southbound. If speeds continued to exceed 36mph, community safety wardens would carry out radar gun surveys and issue warning letters to offenders. The Chairman referred to the Council's aspiration to achieve 30mph limits on Guilden Sutton Lane and Wicker Lane and it was noted the highway authority preferred to avoid restrictions stepping down from 60mph to 40mph to 30mph. In 30mph limits drivers would also expect to see houses. Mr Reeves responded further to Members' questions and was thanked for his attendance.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. (ii) Suggestion by former Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety. Both these issues remained with the Area Highways Manager.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's understanding that following his renewed approach to the highway authority as to the status of the intended 30mph limit, the issue was under review.

(d) Speed review, Wicker Lane/Hare Lane. The issue remained with the Area Highways Manager. The more recent request made by Mrs Earlam for a reduced speed limit on Wicker Lane and the installation of a permanent speed indicator device also stood referred.

(e) Footway rear Cathcart Green/Summerfield Road. Further to the comments made at a surgery as to the need for repairs to this unadopted path, there was nothing further to report at this stage.

(f) Parking, Arrowcroft Road. Further to the issue raised at a surgery as to damage to verges, the Section Engineer had been thanked for his proposed trial involving lifting and resetting a small area of grass geogrid which would be resoiled and seeded. Within this area a plastic verge marker would be placed to protect the area being re-established. This may not be successful but would hopefully give a direction as to resetting the remaining geogrid verges or making an application for funding in future years.

(g) Flags, Summerfield Road. There was nothing further to report at this stage.

(h) Over riding, Summerfield Road. There was nothing further to report at this stage following the installation of 3 no cycle racks to deter vehicles over riding the footway to reach the Village Hall car park.

(i) Junction A41/Guilden Sutton Lane. There was nothing further to report at this stage.

(j) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.

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Further to the concern expressed by Cllr D Hughes as to the condition of a School Lane nameplate at the war memorial, for which an estimate of £45 had been accepted, this work was included with the intended refurbishment of the signpost which was now proceeding.

(k) Migration of gravel. There was nothing further to report at present.

(l) Porters Hill. The issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager.

(m) Path, Cinder Lane to Church Lane. (i) Condition. Further to Cllr D Hughes referring to the condition of this path which it was understood had been placed in an eight week schedule by Streetscene, the position would continue to be monitored. (ii) Use by motor cycles. There was nothing further to report as to the complaint to the Public Rights of Way Warden with respect to the use of this path by motorcyclists which had been referred to Streetscene by the Area Highways Manager.

(n) Footway, Guilden Sutton lane, obstruction by nettles, brambles and an overgrown hedge respectively. Members would advise the Clerk if any of these concerns remained, including the location.

(o) Flooding, Church Lane. There was nothing further to report at this stage.

(p) Verges, Guilden Sutton Lane CDS. There was nothing further to report at this stage.

(q) Speed limit, Station Lane. There was nothing further to report at this stage as to the operation of the 30mph limit other than that minuted above.

(r) Flooding, Wicker Lane. There was nothing further to report at this stage.

(s) Planters. The installation of the planters was awaited. Adopters would be sought for those on Station Lane and Wicker Lane, Cllr Moulton having intimated he would be happy to care for the planter at the reservoir. At the suggestion of Cllr Moulton, the Clerk was ascertaining the advice of the insurers as to volunteers carrying out maintenance. **Action: The Clerk.**

(t) Steps, Heath Bank to Guilden Sutton Lane. The condition of these steps remained with the Area Highways Manager.

(u) Subsidence, reinstatement Guilden Sutton Lane. There was nothing further to report at this stage following the condition of the reinstatement of this heavily trafficked section of the road being inspected by the Clerk at a site meeting with the Area Highways Manager.

(v) Church Lane/Wicker Lane, growth at junction. There was nothing further to report this stage as to the request the area should be cut back as regularly as other verges in the village.

(w) School Lane. Further to the work in progress to reduce pressure on the boundary wall of a property adjoining the narrower length of footway on Porters Hill, there was nothing further to report at this stage.

(x) Traffic management. Further to Cllr Moulton informing of the opportunity to inform the Police of locations at which a survey of the volume, type and speed of traffic would be of benefit, there was nothing further to report at this stage as to the suggestion by Cllr J Hughes that such a survey should be carried out on Wicker Lane.

(y) Fingerpost signs. The signwriter had been requested to proceed following the successful applications to the Ward Members' personal budgets.

Members visited the refurbishment of the Church Lane sign and the question of whether this should include the modified finger referring to the church and the public house, presently

closed or the original legend 'Guilden Sutton, Village Only'. The Clerk proposed a refurbishment with the original legend, with a black and white addition referring to the church allowing for a brown direction sign to the public house should it reopen on a continuing basis. This was agreed. The signwriter would be informed. **Action: The Clerk.**

(z) Patching, Oaklands. Further to Cllr Paterson expressing concern with respect to renewed subsidence outside 44 Oaklands, there was nothing further to report at this stage following the work being inspected by the Clerk at a site meeting with the Area Highways Manager.
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(za) Hoole roundabout advertising. There was nothing further to report at this stage.

(zb) Footways, Oaklands. Further to Cllr Paterson informing as to the condition of the footway at 5-13 Oaklands, this had been brought to the attention of the Area Highways Manager.

(zc) Village access for mobility scooters. There was nothing further to be reported at this stage.

(zd) Parking, Summerfield Road. The increase in the incidence of long term parking outside the shops continued to be monitored.

(ze) Traffic group. There was nothing further to report at this stage other than that minuted above.

(zf) 20 mph limit. The Clerk reminded Members the approach to possible 20mph limits was to be considered by the Cheshire West and Chester Council Community and Environment Policy Development Board. The initial survey required would be funded by the Ward Members' personal budgets. Further to Cllr Moulton referring to the extent of parking on Oaklands and suggesting there should be a 20mph limit, the Clerk would progress engagement with the community as to their views on a 20mph limit being sought for the existing 30mph area within the parish. **Action: The Clerk.**

(zg) Damaged verge, Guilden Sutton Lane, adjacent to Messrs Gresty's field. There was nothing further to report at this stage as to reinstatement.

(zh) Ward members' meeting with Area Highways Manager, 14 December 2011. Advice was awaited on the Guilden Sutton issues: junction Guilden Sutton Lane and the A41, speed limits on Guilden Sutton Lane and Wicker Lane, kerbing on Wicker Lane and possible options for a new vehicular entrance to a property on Wicker Lane.

(zi) Fence adjoining school access. The Clerk informed a further section of fencing was now collapsing, albeit to a lesser extent. Cllr Davis kindly agreed to progress. **Action: Cllr Davis.**

(zj) Guilden Sutton Lane: damage to surface. There was nothing further to report at this stage as to the condition of the previous patching in the vicinity of the parish playing field.

(iv) Lighting. (a) Faults. There were no faults to report. (b) Lighting, Heath Bank. Further to Cllr Roberts informing of the concern of an occupier as to a lack of lighting towards the end of the cul de sac, this had been brought to the attention of the highway authority by the Clerk. A response remained outstanding.

9 Finance:

(i) Income:

Co-operative Bank

Interest

3 February 2012	£	1.78
5 March 2012	£	1.69
5 April 2012	£	1.86

Scottish Widows 2

Interest

1 April 2012	£	2.08
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(ii) Payments:

Gresty
Lengthsman/grounds mntce £ 570.00 (under query)

ChALC
Audit update session £ 5.00

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Cheshire Cty Playing Fields Assn Fee 2012/13	£ 13.00
CPRE Subscription 2012/13	£ 29.00
NWN Media Newsletter distribution	£ t/f
Devaprint Newsletter printing	£ 20.00
Getmapping plc On line mapping	£ 48.00 (inc VAT £8.00)
D Tubman Esq Internal audit	£ 45.00
Clerk	
Expenses	
Postage	£ 2.16
Photocopies	
Copies	
494 @ 5p	£ 24.70
Mileage	
48 miles @ 45p*	<u>£ 21.60</u>
	£ 48.46

* Direct2Door, Civic Offices Ellesmere Port.

Proposed by Cllr J Hughes
Seconded by Cllr Paterson
and agreed.

Members noted the following expected payments which may need to be agreed under urgency prior to the next meeting: Messrs Gresty (amended invoice); NWN Media (newsletter distribution); Deva Forge (mesh repairs).

(iii) Balances

Co-operative Bank	
1 March 2012	£13,246.68
31 March 2012	£13,088.79
20 April 2012	£11,053.90

Scottish Widows no 1	
1 April 2012	£20,004.59

Scottish Widows no 2	
1 April 2012	£ 3,377.64

(iv) Report on contingency payments.

Budget:	£ 944.00
Payments:	£ 0.00

(v) Insurance. There was nothing further to report at this stage.

(vi) HMRC. The Clerk reported the the P35 employer annual return was due to be submitted on line by 19 May 2012.

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(vii) Audit Group. There was nothing further to report at this stage.

(viii) Bank signatories. The Clerk reported the Bank had confirmed the removal of former councillors Armitage and Bayton from the mandate and the addition of councillors Brown, Davis, J Hughes and W Moulton. Cllr Roberts had been declined for administrative reasons for which he provided an explanation.

(ix) Budget 2012/13. The payment of the precept for 2012/13 was awaited.

(x) Review of procedures for risk assessment. There was nothing further to report at this stage. Initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(xi) Participatory budgeting. There was nothing further to add to that minuted above.

(xii) Clerk's gratuity. It was noted further guidance was expected at the meeting of the Quality Councils Forum to be held on 23 May 2012.

(xiii) External audit.

The Clerk reported the internal audit had been concluded satisfactorily. This had also included the annual return and supporting notes which had been circulated prior to the meeting. It was proposed by Cllr D Hughes, seconded by Cllr Moulton and agreed that the annual return and appropriate supporting notes should be submitted to the Audit Commission. The Council gave detailed consideration to the annual governance statement following which it was proposed by Cllr D Hughes, seconded by Cllr Moulton and agreed that this should be signed.

(xiv) Non Domestic Rates. The Clerk informed that Cheshire West and Chester Council had confirmed that due to relief, the amount due for the parish car park in 2012/13 would be £0.00. **Action: Noted.**

10 Environment Services.

(i) Recycling issues. (a) Existing Chester waste collection and recycling contract and replacement Cheshire West and Chester Council contract. There was nothing further to report at this stage.

(ii) Amenity cleansing. (a) Areas of concern. Members would advise the Clerk of locations at which they believed action was necessary. **Action: All Members.** The condition of the steps from Fox Cover to Church Lane, raised by Cllr D Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. (b) Litter bin, Fox Cover steps. The renewed request for a litter bin at this location would be progressed by the Clerk. **Action: The Clerk.** A Member referred to the need for a bin in the vicinity of the junction of Guilden Sutton Lane and Hare Lane. This would be raised with Streetscene. **Action: The Clerk.** (c) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iii) Dog fouling: (a) Requests for additional bins. There was nothing further to report at this stage. (b) Dog Control Order. The Clerk informed the borough wide Order had been introduced. (c) Dog control. There was nothing further to report at this stage following a Member referring to increased fouling in the vicinity of the shops. Increased fouling was noted on footpath 2 towards Belle Vue Lane.

(iv) Sewers. There was nothing further to report at this stage.

(v) Noise issues. (a) Barking dog. Further to Cllrs Paterson and D Hughes referring to a barking dog complaint, which had been referred by the Clerk to Cheshire West and Chester Council regulatory services which had been requested to contact the complainant, there was nothing further to report at this stage.

11 Trees and Hedges.

(i) Hedges, Guilden Sutton Lane. There was nothing further to report at this stage as to the increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges. Further to Members revisiting the action they wished to take, the Clerk was progressing a standard proforma to advise individual occupiers as appropriate. This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(ii) Canopy, Porters Hill. There was nothing further to report at this stage. The issue remained with the Area Highways Engineer who was understood to be reviewing the matter.

(iii) Footway, Porters Hill. There was nothing further to report at this stage.

(iv) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, a response remained outstanding from the Public Rights of Way Unit given their proximity to public footpath no 2.

(v) Hedge, opposite play area. There was nothing further to report at this stage as to the assurance the hedge would in future be cut by the Borough Council.

(vi) Hedge, off Belle Vue Lane. Further to Cllr Fisher informing of the proposal by an adjoining occupier to remove a length of hedge adjoining footpath 2 and to plant a replacement of native species, there was nothing further to report at this stage.

(vii) Sycamore, Memorial Garden. There was nothing further to report at this stage as to the major fork which was a potential issue and had been due to be reinspected.

(viii) Trees, Oaklands. Further to the removal by the borough council of 2 no trees thought to have died back as a result of damage, further inquiries were being made by the Clerk as to the concern a further tree nearby was now suffering a fungal disease which may have spread from those which had been removed. Cllr Davis believed that severe damage to a number of trees was due to beetle damage elsewhere. **Action: The Clerk.**

(ix) Hedge off Hill Top Road. There was nothing further to report at this stage following the hedge having been reduced as a result of the site meeting held with Streetscene on 3 August 2011.

(x) Trees adjoining footpath 2. There was nothing further to report at this stage with respect to the trees previously reported by Cllr Paterson and to the overhanging branches referred to by Cllr D Hughes. Cllr Paterson further informed of overhanging branches.

(xi) Trees adjacent to Summerfield House. There was nothing further to report at this stage, Streetscene having advised the proposed work to the trees adjacent to Summerfield House had been deferred due to lack of funds. At the suggestion of Cllr Paterson, further inquiries would be made. **Action: The Clerk.**

(xii) Pruning of verge trees. Further to a Member expressing concern at the pruning of trees in a highway verge and to the issue being raised at a site meeting with the Area Highways Manager, there was nothing further to report at this stage.

(xiii) Satellite reception, trees, the dell. There was nothing further to report at this stage.

(xiv) Overgrown tree, Oaklands/Porters Hill area. Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xv) Cheshire Landscape Trust. There was nothing further to report at this stage.

(xvi) Highway tree adjoining 45 Oaklands, basal growth. There was nothing further to report at this stage.

(xvii) Overgrowth, Summerfield Road car park. There was nothing further to report at this stage. It was noted the Section Engineer had indicated that further action may be required at some point in the future.

(xviii) Shrubs, Wicker Lane. Further to Cllr D Hughes referred to shrubs overhanging the footway in the vicinity of The Vicarage and to Cllr Davis referring to the effect on HGVs of an overgrown hedge through their being thrown into the centre of the carriageway, Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xix) Oaks, School Lane/Oaklands junction. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

(i) Chester Area Meeting.

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There was nothing further to report at this stage.

13 Cheshire West and Chester Council.

(i) Community Forums. (a) Chester Villages. There was nothing further to report at this stage. (b) Inaudibility of proceedings. Cllr Moulton informed that at the suggestion of the Clerk he had contacted the chairman of the committee which was considering the future of community forums and had again raised this point.

(ii) Contact card. Further to the suggestion that Cheshire West and Chester Council might produce a card showing the telephone numbers which people should contact with frequently raised issues, there was nothing further to report at this stage, the matter having been raised with the parish liaison officer.

(iii) Members' budget projects. The Clerk informed that as a result of the period School Lane nameplate being refurbished, the Station Lane nameplate on the opposite side of the memorial compared unfavourably. He recommended this should also be brought up to standard. This was agreed. The Memorial Garden project now comprised 2 no repairs, the refurbishment of the fingerpost and the refurbishment of the 2 no adjoining street nameplates. The Public Realm project provided for the refurbishment of the Church Lane fingerpost, the addition of a sign to the church, the refurbishment of the notice board at Summerfield Road and the refurbishment of the signpost at Belle Vue Lane/School Lane.

(iv) Community governance review. Further to the terms of reference being agreed at the Community Governance Review committee on Wednesday 21 March 2012, the Clerk reported the receipt of correspondence from the committee chairman as to the way forward. It was agreed a meeting should be sought with the principal authority on Tuesdays 22/29 May 2012.

(v) School planning and policy: standardised school year consultation. Members agreed this change would be beneficial. The borough council would be informed. **Action: The Clerk.**

14 Cheshire Community Action. There were no action items to report.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing.

(i) Western Police Area Question Time. There was nothing further to report at this stage.

(ii) Crime. There was nothing further to report.

(iii) Parking, Arrowcroft Road. Concerns as to continuing inconsiderate parking were minuted above.

18 Newsletter. The reporting forms on the Cheshire West and Chester Council website would be publicised in a future edition.

19 Memorial Garden. There was nothing further to report at this stage.

20 Bulb planting. Members discussed future planting.

21 Parish IT. The need for photographs of Members to complete the web page remained outstanding.

22 Primary School. Cllr D Hughes informed that on Tuesday 15 May, 2012 he would be involved in a Road Safe initiative at the Primary School. PC Boulton would give a presentation on road safety.

23 Land ownerships. (i) General. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage.

25 Community events.

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(i) HM The Queen Diamond Jubilee. Cllr Paterson reported further. A lunch organised by St John's Church in the Village Hall was to be extended to all. Cllr Moulton informed of a celebration for residents between the A41 and A55.

(ii) Fête. It was noted the Council would need to decide its arrangements for running the ice cream stall.

26 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter was being pursued by the Clerk. **Action: The Clerk.**

27 Network Rail communications mast. Cllr Moulton informed that with the completion of the installation there would be nothing further to report. .

28 Enhanced broadband. There was nothing further to add to that minuted above.

29 Village Hall Management Committee. Further to Cllr J Hughes informing the committee would now take on more of the day to day routine of maintaining the hall and suggesting the Council, as a user, might consider work it would be prepared to take on, Cllr Davis would now report further to a future meeting.

30 Guilden Sutton Methodist Church. Cllr Paterson reported that disappointingly there had been no response to a questionnaire as to support for the future of the building.

31 Summerfield House. Further to Cllr Roberts informing the new manager of Summerfield House was keen for residents to be more involved in local events, there was nothing further to report at this stage.

32 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate, the matter had been brought to the attention of Scottish Power. A response was awaited. **Action: The Clerk.**

33 Matters arising from the annual parish meeting.

The single issue which had been raised was minuted above.

34 Members Information Items.

Unauthorised advertising. Members informed they had removed unauthorised advertising which had come to their notice.

35 Information correspondence.

Planning: Parish Online, Parish Online News April 2012.

Leisure Services:

Fields in Trust, Funds for Queen's Diamond Jubilee - Queen Elizabeth II Fields Challenge.
Friends of the Millennium Greenway: Request for assistance in the elimination of Japanese Knotweed.

Finance: Co-operative Bank weekly rates for parish and town councils.

ChALC: Briefing paper, Cheshire Rural Access Forum; Training, presentations skills event reminder; Code of Conduct update.

NALC People in Action conferences 2012

Society of Local Council Clerks summer symposium 2012.

Cheshire West and Chester Council.

Armed Forces Day 2012 (30 June) Flying a Flag.

Members Budgets Rural West, grant monitoring 2011/12.

Members briefings 330 New web site; 331 Community governance review; 332 Connexions update; 333 Cart MJ Awards submission; 334 Northwich entertainment and leisure centre update; 335 Housing management update; 336 Chester Zoo bus link; 337 Health and Social Care Act; 338 Fab Lab; 12/13 032

339 Barons Quay progress update; 340 Fair deal for park homes; 341 Food hygiene rating scheme; 342 Housing market research; 343 Regeneration funding successes; 344 White Ribbon award; 345 Tenancy strategy; 346 Homelessness services recommissioning; 347 Dressing the borough; 348 International Day against Homophobia.

Altogether Better newsletter 4, 5, 6, 7.

Heritage Crime.

Partnerships West edition 38

Five Ways to Well Being communication tool kit.

NW photography competition.

April bulletin for local councils.

Grant funding training, venues across Cheshire, summer 2012;

Cheshire Community Action: Cheshire Playing Fields Association magazine Spring 2012.

CPRE: National Planning Policy Framework; Cheshire events in May and June; Countryside Voice Spring 2012; Stopping the industrialisation of the countryside.

Policing: Western Rural newsletters 16, 23, 30 April, 7 May 2012

Western Watch: Seasonal message; Police Inspector's updates; Cold callers; Invitation to Homewatch seminar, trading standards 14 May, 2012; Homewatch 30th anniversary; Invitation to Homewatch seminar, community information and police intelligence 23 May 2012, 6.30pm Barbour Institute, Tattenhall; Homewatch door to door and other collections.

Chester Summer Music Festival.

Chester and District Housing Trust/NHS Western Cheshire/Cheshire West and Chester Council touring clinic, Waverton 18 May 2012, noon to 4pm.

Reaseheath College: Renewable energy and sustainability courses; New course dates for May 2012.

Clerks and Councils Direct May 2012.

General:

Govknow Children and Young People's conference 2012, London Historic Towns Forum: VAT on listed buildings.

Local works.org: Empowering town and parish councils.

Rural Services Network: Weekly E mail news digest 2, 10, 16, 23, 30 April; 8 May 2012; Rural Opportunities Bulletin; Rural intelligence from behind the headlines; 2012 Rural Insight survey

Appeals: Teenage Cancer Trust; Red Cross Week; National Search and Rescue Dogs Association.

Matters considered in the absence of the press and public.

The exclusion of the public and press for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information was moved by the Chairman, seconded by the Vice Chairman and agreed.

36 Possible enforcement issues. (i) Development control: possible development control issue. Members revisited two outstanding issues on which advice had been requested but remained outstanding. It was resolved that in one case no further steps should be taken and that in the other, a renewed request would be made for advice. Advice would be taken on an issue brought to this meeting. **Action: The Clerk.**

(ii) Steps, Cinder Lane – Church Lane. Further to a Member raising a possible issue concerning these steps, this would continue to be monitored following action by the Section Engineer.

(iii) Satellite dishes. Advice would be sought from the local planning authority on an issue previously advised to the Council and on any others which may become apparent.

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