

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 3 September 2012 in Guilden Sutton Village Hall.

Chairman: Cllr D Hughes.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, M S J Roberts.

In attendance: PCSO L Beddows, R J K Bayton Esq, Parish Plan Group.

1 Procedural matters.

(i) Apologies. Apologies were received and accepted from Cllr J Hughes

Apologies were received and noted from Cllr M Parker, Cllr S Parker and PC R Boulton.

(ii) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

It was noted this advice would be amended following the adoption of the revised code.

Cllr I Brown declared a personal and prejudicial interest in planning application 12/03514/FUL conservatory to rear (retrospective) 28 Oaklands CH3 7HE by virtue of being a close friend of the applicant.

Cllr P M Paterson declared a personal interest in planning application 12/03388 (resubmission of 11/04381/FUL) single storey front extension (demolition of existing porch) Westcroft, Station Lane, CH3 7HD due to her involvement in adjoining premises (MC2).

Cllr D Hughes declared a personal and prejudicial interest in planning application 12/02840/FUL, erection of outdoor classroom and stage area and addition of activity and exercise apparatus, Guilden Sutton CE Primary School, Arrowcroft Road by virtue of being a governor of the school.

Cllr D Hughes declared a personal interest in agenda item 25 Community events: Fête by virtue of being a member of the Fête Committee.

Cllr P M Paterson declared a personal interest in agenda item 25 Community events: Fête by virtue of being Treasurer of the Fête Committee.

(iii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 16 July 2012. The minutes of the ordinary meeting of the Council held on Monday 16 July 2012 were proposed by Cllr Moulton, seconded by Cllr Paterson and agreed as a correct record.

(iv) Code of Conduct. (iv) Code of Conduct. Members considered the recommended replacement code of conduct prepared by Cheshire West and Chester Council and the Cheshire Association of Local Councils together with the guidance issued by the Chief Officer of the Cheshire Association of Local Councils on the procedure for completing and returning the registers. It was proposed by Cllr Roberts, seconded by Cllr Fisher and agreed that the Council should adopt the recommended code of conduct with the inclusion of the right for Members to have the same rights to speak as a member of the public when declaring a Disclosable Pecuniary Interest as set out in Appendix A of the code.

Guidance issued by the Department for Communities and Local Government and the House of Commons Library, previously circulated by the Clerk, was also noted.

(v) Dates of future meetings: Mondays 1 October, 5 November and 3 December 2012.

12/13 068

Cllr Paterson proposed the following dates for 2013 which were agreed:

Mondays 7 January, 4 February, 4 March, 8 April, 6 May, 3 June, 15 July, 2 September, 7 October, 4 November and 2 December.

(vi) Late information report 3 September 2012. The late information report for the current meeting was received and noted.

(vii) Boundary Commission for England 2013 review of parliamentary constituencies. The Clerk informed there appeared to be uncertainty as to whether the coalition government would proceed with the intended reform.

(viii) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course. The amount of business received during the recess, noted in the Clerk's updates, was noted.

(ix) Reimbursement of Members' expenses. There was nothing further to report at this stage.

(x) Public speaking time. Further to the decision at the previous meeting, the Council noted that public speaking time was now split with separate agenda items for members of the public and visiting members of the principal authority, officers and parish wardens and that in each case the speaker would be invited to move forward and speak from a designated seat, rather than from the public gallery, as was the practice adopted by the principal authority.

(xi) World Rural Women's Day. The Clerk reported the receipt of an invitation from the Cheshire Association of Local Councils Council to submit a nomination from within the community for the 2012 World Rural Women's Day Awards in Cheshire. After due consideration it was agreed that on this occasion no nomination should be made. The County Office would be informed. **Action: The Clerk.**

(xii) Motion. Members noted that Cllr Roberts had given notice of the following motion:

"This Council resolves to support the continued operation of the Bird in Hand as a Public House within the Parish as an important part of our local economy and an important place of interest within the Parish."

The Clerk had indicated that should the motion be seconded, Members might also wish to discuss an amendment on the following lines:

"This Council affirms its support for the Bird in Hand public house and other businesses operating within the parish in line with the aspirations of the adopted Parish Plan."

Cllr Roberts' motion having been seconded by Cllr Paterson, Cllr Roberts indicated, with the agreement of Cllr Paterson that he wished to proceed on the basis of the amendment.

The Council agreed unanimously, without further debate, to adopt the amendment.

2 Community engagement.

(i) Public speaking time.

(a) Members of the public. Mrs Y Kirk. Mrs Kirk referred to the condition of the parish car park on Church Lane, which she believed was not properly looked after although more recently weed growth had been removed. Overgrowth at the junction of Wicker Lane and Church Lane had not been strimmed and she believed consideration should be given to improved lighting at the foot of steps from Fox Cover to Church Lane. Mrs Kirk also referred to the overgrown condition of the memorial garden. The Chairman thanked Mrs Kirk for her attendance and indicated the Council will give due consideration to the points she had raised and advise the outcome.

(b) Visiting members, officers and wardens.

PCSO Liam Beddows. PCSO Beddows provided an update on current issues in the parish, which he described as quiet but stressed the importance of occupiers locking their vehicles. The PCSO had visited the primary school to monitor parking conditions following the July meeting and agreed there were concerns including vehicles parking on the corners of Arrowcroft Road and Hill Top Road. 12/13 069

He referred to the possibility of these being moved. PCSO Beddows responded further to Members' questions and was thanked by the Chairman for his attendance.

R J K Bayton Esq. On behalf of the Parish Plan Group, Mr Bayton formally presented the Council with the adopted Parish Plan for Guilden Sutton. He hoped the plan would assist the Council and the community. Mr Bayton kindly indicated he particularly wished to thank Cllr Paterson and the Clerk for their assistance. The Chairman wished to second the thanks to Cllr Paterson and the Clerk and congratulated the group on their extremely hard and through work which he believed had produced a very fine document.

(ii) Report of surgery held on Saturday 1 September 2012. The Chairman and Cllr Moulton had presided. The presence of grass in the gutter of Belle Vue Lane had been raised together with fly tipping in Hoole Village parish off Guilden Sutton Lane. It was agreed the latter issue should be brought to the attention of the Clerk to Mickle Trafford and District Parish Council. It was agreed that Cllrs Paterson and Davis would preside at the surgery to take place on Saturday 29 September 2012.

(iii) Notice boards. Further to Cllr Moulton suggesting the Summerfield Road notice board might benefit from a Spring clean and to an estimate being obtained by the Clerk in the sum of £100 plus VAT, this had been progressed by the contractor following the successful bid to the Ward Members' budgets. **Action: The Clerk.**

(iv) Parish Council drop ins.

(a) Faster broadband. Further to the well attended drop in held on Tuesday 7 February 2012 the issue would continue to be publicised.

(b) Participatory budgeting. Further to the disappointing drop in held on Tuesday 28 February 2012 at which there had been no attendance, further opportunities would be sought to raise the profile of the issue.

3 Planning.

The Chairman thanked those Members who had assisted with planning applications which had been received to during the recess.

(i) Current/New applications.

The Clerk reported current applications were as follows (most recent first):

Pitched roof at rear, removal of timber cladding on front elevation and replace with render
Foot Of The Hill Church Lane Guilden Sutton Chester Cheshire CH3 7EW
Ref. No: 12/03594/FUL | Validated: Tue 07 Aug 2012 | Status: Pending consideration.

Cllr Moulton reported. It was agreed no objection would be raised.

Conservatory to rear (retrospective)
28 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 12/03514/FUL | Validated: Fri 17 Aug 2012 | Status: Pending consideration.

Cllr Fisher reported. It was agreed that no objection would be raised.

Front extension (demolition of existing porch) Resubmission of 11/04381/FUL
Westcroft Station Lane Guilden Sutton Chester Cheshire CH3 7HD
Ref. No: 12/03388/FUL | Validated: Mon 06 Aug 2012 | Status: Pending consideration.

Cllr D Hughes reported. No objection had been raised.

Raise roof height to create first floor accommodation, single storey extensions to front and rear.
Halfways Hare Lane Chester Cheshire CH3 7ED.
Ref. No: 12/03165/FUL | Validated: Tue 17 July 2012 | Status: Pending consideration

Cllrs D Hughes and Moulton had concluded, on consideration of the submitted documents, that an objection should be raised on the grounds advised to the agent by the case officer and rehearsed in the design and access statement. Members had not been not persuaded, having considered the proposal, to depart from the view the application should not have permission. This was agreed by the Council. 12/13 070

It was noted the case officer had concerns about the overall height increase of the first floor elements of the proposal as while in parts the increase was only 1.5m, in other parts the increase was more than 1.5m and the potential impact on the residential amenity on Harewood (adjacent property) due to the raising of the roof along the entire length of the property and the proposed depth of the single storey rear extension. In terms of the percentage increase on the original property size, there were concerns about the size of the proposed single storey rear extension and the overall percentage increase in size of the property as the policy and the NPPF stated that extensions and alterations to properties within the Green Belt should not amount to disproportionate additions on top of the original dwelling house. It was felt the proposals amounted to disproportionate additions and were not in keeping with the character of the original property.

The Clerk indicated the agent had been invited to submit a revised proposal but this had not been forthcoming and the application before the Council for consultation comprised the original plans to which the concerns above referred.

Rear extension

Tabora Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ

Ref. No: 12/03163/FUL | Validated: Tue 17 July 2012 | Status: Pending consideration.

Cllr D Hughes reported. No objection had been raised.

Removal of condition 3 of 6/21637 to allow habitable accommodation in loft space.

The Paddock Church Lane Guilden Sutton Chester Cheshire CH3 7EW

Ref. No: 12/03090/S73 | Validated: Mon 09 July 2012 | Status: Pending consideration.

Cllr Moulton reported. No objection had been raised as the removal of the condition reflected the current position following a previous planning permission Cllr Fisher helpfully reminded Members of the history of the application site.

Repair to section of rear garden wall.

4 Guilden Green Guilden Sutton Chester Cheshire CH3 7SP

Ref. No: 12/02942/FUL | Validated: Tue 10 July 2012 | Status: Pending consideration.

Further inquiries had been made by Cllr Moulton. The Council's response had been:

The Council appreciates the reason for the relocation of the wall but notes the style is out of keeping with the original and occupiers have mixed views as to whether it is appropriate or not. The LPA is therefore asked to consider if the proposal would be unduly harmful to the character of that part of Oaklands.

Erection of outdoor classroom and stage area and addition of activity and exercise apparatus.

Guilden Sutton CE Primary School Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES

Ref. No: 12/02840/FUL | Validated: Tue 26 June 2012 | Status: Application permitted

Further inquiries had been made by Cllrs Roberts and J Hughes. The Council's response had been:

There is no objection to the proposal but the Council would wish to see at least an informative, preferably a condition, that a management plan should be in force to ensure the security of the site out of school hours and to provide immediately adjoining occupiers with advice as to the action they should take, with out of hours contact information, in the event of issues such as anti social behaviour and/or substance misuse arising.

12/00936/FUL, convert outbuilding to provide ancillary accommodation, Wicker House, Wicker Lane, CH3 7EL. The decision notice was awaited.

(ii) Decisions:

[Removal of condition 3 of 6/21637 to allow habitable accommodation in loft space](#)

The Paddock Church Lane Guilden Sutton Chester Cheshire CH3 7EW

Ref. No: 12/03090/S73 | Validated: Mon 09 July 2012 | Status: Application permitted. PD removed.

Erection of outdoor classroom and stage area and addition of activity and exercise apparatus.

Guilden Sutton CE Primary School Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES

Ref. No: 12/02840/FUL | Validated: Tue 26 June 2012 | Status: Application permitted.

The case officer's report had been circulated.

12/13 071

Oak at the front of the property reduce and reshape by approximately 30% all round (by 11.5 metres, paying particular attention to shortening the limb on the property side), remove major deadwood, cut ivy at the base. To control the overall size of the tree and tidy the canopy

22 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 12/02608/TPO | Validated: Fri 08 June 2012 | Status: Application permitted. (For information only).

Detached dwelling

Land At The Cottage Church Lane Guilden Sutton Chester Cheshire

Ref. No: 12/01713/FUL | Validated: Fri 20 Apr 2012 | Status: Application refused.

The case officer's report had been circulated.

The Council's response had been:

The Council is not persuaded to move from the general reasons for the previous refusal and wishes to OBJECT on the following grounds:

(i) The site lies within an area designated as Green Belt wherein there is a presumption against all inappropriate forms of new development. The proposal does not constitute limited infilling and, as such, constitutes inappropriate development in the Green Belt. As no special circumstances exist to set aside the national and local presumption against inappropriate development, the proposal is contrary to the advice contained within PPG 2 (Green Belts) and the relevant local planning policies applicable within the former Chester district including HO4 and ENV63. Although a net increase in the number of dwellings in Chester district is required, this aspiration does not outweigh the other policy considerations.

(ii) The proposed development would, by reason of its size, design and location close to site boundaries, result in a form of development appearing comparatively cramped and intrusive in the streetscene which would be detrimental to the character and appearance of the locality and would not comply with PPS1 and policies ENV2 and HO5 of the Chester District Local Plan.

(iii) Development control process.

(a) LPA: e notifications. The Clerk was continuing to monitor the position. **Action: The Clerk.**

(b) Parish Council procedure. The Council revisited its procedure for determining the response to consultations which could not be brought before the full Council. The Chairman believed it was courteous for Members to provide the Chairman and Vice Chairman with a full report on all proposed responses as this was the practice he followed. Cllr Fisher believed the protocol which required Members to consult the Chairman and Vice Chairman only on those responses involving contentious issues was adequate and should continue. This was agreed.

Members requiring planning postcards would notify the Clerk. **Action: All Members.**

(iv) Community planning.

(a) Parish Plan.

(i) Progress report. It was noted the intention was the Parish Plan should be distributed to all households in the parish in the near future. Cllr Fisher asked if the plan would be reviewed. The Clerk informed of his understanding this would be on an annual basis .

(b) Christleton Community Plan. There was nothing further to report at this stage.

(c) Village Design Statement. There was nothing further to report at this stage.

(d) Neighbourhood Plan:

(i) Co-operation with Mickle Trafford and District Parish Council. There was nothing further to report at this stage.

(ii) Cheshire Association of Local Councils, neighbourhood plans workshop. There was nothing further to report at this stage. Advice from the Development Officer, Cheshire Association of Local Councils had been circulated.

(iii) Cheshire West and Chester Council, Neighbourhood Planning Event, 12 and 18 September 2012, 3.30pm – 9pm, Castle Park, Frodsham. The Clerk informed the first event on 12 September would be an introduction to Neighbourhood Planning and the second event on 18 September was for parish councils who were already in the process of producing a Neighbourhood Plan. Cllr Paterson kindly indicated she would be able to attend the first event.

Action: The Clerk.

(e) Affordable housing. Report of meeting held on Wednesday 22 August 2012 with Lesley Bassett, Housing Strategy & Enabling Officer, Cheshire West and Chester Council. Cllr D Hughes reported he had attended with Cllrs Paterson and Davis and the Clerk. It had been proposed the Parish Council should co-operate with the housing association to assess demand for affordable housing in the village. This would involve a form being sent to every house in the parish. This approach was agreed. Cllr Fisher inquired as to the definition of affordable housing. The Clerk informed his understanding was that this referred to housing available at 80% of the market price rather than social housing as in the past.

Members noted a meeting of the Chester Villages Housing Group would take place on 26 September 2012, from 6pm in Room G2 at HQ. Cllr Davis and the Clerk would attend.

(f) Housing reform. There was nothing further to report at this stage.

(v) Strategic Planning.

(a) Gypsy and Traveller issues. There was nothing further to report at this stage which would directly affect Guilden Sutton.

(b) Local Development Framework. The Council noted that Cheshire West and Chester Council had taken a key decision on preferred policy directions for the emerging Local Plan on Thursday 2 August, 2012. It had been agreed that the Preferred Policy Directions Plan would be subject to an extensive public consultation exercise which would be extended from six weeks to a 10 week period. This would be in line with the Council's Statement of Community Involvement and would involve Community Forums, meetings with Community Groups, Parish Councils and other Key Stakeholders. In addition, the Council had published a guide to timescales regarding any alterations to the Green Belt. The Council further noted the consultation had commenced on 31 August 2012 and would end on 12 November 2012. A consultation copy of the directions had been received. The Clerk would initially assess the directions on the main issues of the Green Belt and housing numbers and report further. At a later stage, he suggested the Council might wish to consider public transport in the rural area and economic support for rural businesses.

(c) Development control: National planning policy framework. There was nothing further to report at this stage.

(d) Cheshire West and Chester Council Strategic Housing Land Availability Assessment. There was nothing further to report at this stage.

(e) Chester One City Plan. There was nothing further to report at this stage.

4 Quality Council issues.

(i) Training: (a) Power to Promote Well Being. There was nothing further to report at this stage as to the Clerk informing this had been replaced by a General Power of Competence which would require the Council and the Clerk to meet similar tests and the Clerk to pass an additional stand alone module to the Certificate. (b) General. Members would advise the Clerk should they wish to attend any of the training dates previously circulated. Further to the Vice Chairman indicating he wished to attend the Cllr 4 training taking place on 25 July 2012 at the Northwich Town Council offices, no places had been available but the session was to be repeated later in the year.

Cllr Moulton had attended the Chairmanship 2 training course which had taken place on 19 July 2012 at Cotebrook Village Hall. The course had covered the following:

Ground Rules for Effective Meetings
Handling Conflict in Meetings
Dealing with the Public, Visiting Speakers & the Media
Hints on dealing with the Press, TV and Radio
Defamation and Privilege
Dealing with Harassment and Bullying

12/13 073

Ethics, Bullying and other Code of Conduct Issues

(ii) Quality Councils Forum. Cllrs Moulton and Paterson had attended the meeting which had taken place on Wednesday 22 August, 2012 which had dealt with housing including the assessment of need, site allocation and the role of localism in development and local plans and the pressures on the Cheshire countryside. There had also been reports on consultations and matters in progress from representatives of Cheshire West and Chester and Chester East Councils. It was noted the next meeting would be held on Wednesday 21 November, 2012. (iii) Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group. (b) Certificate. The Clerk was to obtain copies to enable the original to be displayed in the Village Hall.

5 Parish car park.

(i) Grounds maintenance. Performance against specification by the contractor, including the need for the grass to be cut on a regular basis and for weeds to be removed from the hard surface, would continue to be closely monitored. Further to measures to control ivy to the rear boundary being discussed with the grounds maintenance contractor, there was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review. The issues raised by Mrs Kirk would be considered with the contractor. **Action: Cllr D Hughes/The Clerk.**

(ii) Improvement scheme. Further to the Clerk confirming the grounds maintenance contractor was aware the Council was awaiting his estimate for work to improve the existing boundary arrangement, there was nothing further to report at this stage as to any response. The council revisited a possible solution of concreting the side and rear verges topped by chippings.

(iii) Rear boundary wall. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field.

(a) Grounds maintenance issues including litter bin emptying. The need for the field side goal mouth to receive attention at some stage was being brought to the attention of the grounds maintenance contractor. **Action: The Clerk.** Cllr Fisher inquired as to the maintenance of the hedge and ditch. The Clerk informed this was normally carried out on an annual basis within the grounds maintenance contract.

(b) Mole infestation. There was nothing further to report at this stage.

(c) Nets. The Clerk informed the nets had been fixed by Mr Palmer and colleagues to whom he had spoken.

(d) Basket ball equipment. Further to the Clerk informing repairs had been carried out by Messrs Deva Forge, an invoice was awaited.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. Further to Cllr D Hughes referring to a possible future upgrade of the system, the Clerk would investigate the possibility of grants. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.**

(b) Inspections. (i) Rota. Further to Cllr Paterson suggesting the Council should consider the alternative option of discontinuing the informal weekly inspections and notifying the insurer and seeking estimates for a suitable service, the Clerk informed he had secured estimates from two possible inspectors, both known to the Council. It was agreed the estimate from Play Inspection and Maintenance Services should be accepted on a provisional basis subject to a revised quotation being sought to incorporate the parish playing field. **Action: The Clerk.** (ii) Repair. Further to Cllr D Hughes reporting the need for repairs to a small area of the safety surfacing which had been damaged and to a pad becoming loose, the Clerk confirmed the repairs had been completed by Play Inspection and Maintenance Services. (iii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, no further action would be taken pending the outcome of the Clerk's inquiries as to a possible replacement playground. **Action: The Clerk.** (iv) Cleansing. Further to the Clerk informing that Messrs S&H Services had retired, an alternative contractor was being approached. **Action: The Clerk.**

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. Further to Cllr Fisher referring to the height of the boundary hedging which he believed should be reduced to enable parents sitting in the play area to be able to see children leaving the school and to the Chairman kindly agreeing to raise the issue, there was nothing further to report at this stage. **Action: Cllr D Hughes.** It was agreed that Messrs Gresty would be requested to sweep the safety surfacing. **Action: Cllr D Hughes/The Clerk.**

(e) Replacement of safety surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground.

(f) Possible replacement playground. Further to the Clerk informing he had sought a third quotation to meet the requirements of the grant awarding bodies, he advised a revised estimate had been received from the third potential supplier but this did not amount to a price match. He had obtained details of a further supplier who appeared to offer a fund raising service and would seek a quotation. It had previously been agreed the preliminary panel would comprise Cllrs D Hughes, Fisher and Paterson with the Clerk.

(iii) Public Footpaths.

(a) Footpath 7. Further to the concerns raised by Cllr Paterson that branches from adjoining trees were overhanging the route and the view of the Public Rights of Way Warden that these trees were dying back and declining rapidly, the Clerk had been informed by the Warden that he had carried out a comprehensive survey of the route and had recorded the condition of the trees. The comment by Cllr Paterson as to the condition of the route was being referred to the Public Rights of Way Warden. **Action: The Clerk.**

(b) Footpath 2: (i) Clearance and sweeping. The Clerk was pursuing overgrowth on this and other paths which had been referred to Streetscene. Members would advise the Clerk of any other areas of concern of which they became aware. **Action: All Members.** (ii) Steps. There was nothing further to report at this stage.

(c) Footpath 1. A response remained outstanding from the Public Rights of Way Unit as to the comments of the Public Rights of Way Warden relating to the condition of part of this route in the vicinity of Belle Vue Cottage and that of the adjoining stile. The warden had also referred to overgrowing trees. The Clerk would seek to progress the issue. **Action: The Clerk.**

(d) Rights of Way Group. (i) Bank account. Further to Cllr D Hughes reporting £1,300 remained in the account and the decision that the funds should be returned to the Council as a ring fenced reserve to be applied to public rights of way related activities, there was nothing further to report at this stage.

(e) Mid Cheshire Footpath Society. There was nothing further to report at this stage.

(f) Greenway. (i) Cyclists/Pedestrians. There was nothing further to report at this stage as to additional signage to inform both cyclists and pedestrians emerging from the Garners Lane access and traffic on Guilden Sutton Lane. (ii) Surface, Garners Lane. Further to the comments made by the Public Rights of Way Warden as to the unsatisfactory condition of areas of the existing surfacing of Garners Lane, a response remained outstanding from the Public Rights of Way Unit to which the issue had been referred. (iii) Garners Lane, ownership. Further to the Clerk informing he had contacted the Public Rights of Way Unit to ascertain the ownership of Garners Lane, the Council remained disappointed that a response was still awaited to this and the inquiries referred to above. The Clerk would seek to progress the issues. **Action: The Clerk.** (iv) Use by horse riders. There was nothing further to report at this stage. (v) Friends of the Millennium Greenway. There was nothing further to report at this stage.

(g) Rights of Way Improvement Plan 2011-2016. There was nothing further to report at this stage.

(iv) Grounds Maintenance. (a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2012/13. A progress meeting would be sought with the contractor by Cllr D Hughes and the Clerk.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Fox Cover. (i) Landscaping. The need for growth to be cut back had been referred to Streetscene.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Wild flower meadow. The Clerk would contact the highway authority as to the suggestion that wildflower planting might take place on the embankments of the Guilden Sutton Lane diversion. 12/13 075

7 Public transport.

- (i) Services, general. C27. Revised timetable 19 May 2012. There was nothing further to report at this stage.
- (ii) Moorcroft Crescent inbound bus stand. Cllr Paterson informed the hedge had been cut back at this a bus stop.
- (iii) Timetable information. There was nothing further to report at this stage.
- (iv) Service DB8. There was nothing further to report at this stage.
- (v) Railway halt, Mickle Trafford, Mid Cheshire Railway Users Association. There was nothing further to report at this stage.
- (vi) Shelter cleaning. Following the retirement of Messrs S&H Services and to the Clerk informing an estimate had been sought from an alternative contractor, there was nothing further to report at this stage.

8 Highways.

- (i) Major schemes. There was nothing further to report at this stage.
- (ii) Issues with highway authority, ownership by Traffic Group. The Clerk had produced an updated list to inform the intended review which had been completed by the Traffic Group on 29 August 2012 ahead of a meeting to be sought with the Area Highways Manager. Members had indicated the issues they wished to progress and these would be detailed in a report to be provided to the Area Highways Manager. **Action: The Clerk.**
- (iii) Current issues
 - (a) Speed issues.
 - (i) Speed indicator device. It was noted future dates were Friday 7 to 14 September, Friday 5 to 12 October and Friday 2 to 9 November 2012. Further to the Chairman referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, the Chairman was to discuss this with PC Boulton. **Action: Cllr D Hughes.**
 - (ii) Community speed management. There was nothing further to report at this stage.
 - (b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. (ii) Suggestion by former Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety. Both these issues remained with the Area Highways Manager.
 - (c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's understanding that following his renewed approach to the highway authority as to the status of the intended 30mph limit, the issue was under review.
 - (d) Speed review, Wicker Lane/Hare Lane. The issue remained with the Area Highways Manager. The more recent request made by Mrs Earlam for a reduced speed limit on Wicker Lane and the installation of a permanent speed indicator device also stood referred.
 - (e) Footway rear Cathcart Green/Summerfield Road. Further to the comments made at a surgery as to the need for repairs to this unadopted path, there was nothing further to report at this stage.
 - (f) Parking, Arrowcroft Road. Further to the issue raised at a surgery as to damage to verges, the Section Engineer had advised a trial had taken place with a small section of reinforced verge being relaid outside no 10 together with the installing of a verge marker post. The marker post was installed to deter parking in the area taking into account visibility at the junction. This had determined there was no intention to install additional marker posts along the remaining sections of verge as there would be no benefit to parking and vehicles manoeuvring along Arrowcroft Road, particularly taking into account the grass verges which appeared to have been more established this year with muddy areas not really being a problem. There was no intention to hardsurface verges this financial year. Occupiers at no 8 and no 6 had been informed of the purpose of the trial and that no further works were proposed at this point. Both parties had noted the attempts made and had acknowledged contact being made.

- (g) Flags, Summerfield Road. There was nothing further to report at this stage.
- (h) Over riding, Summerfield Road. There was nothing further to report at this stage following the installation of 3 no cycle racks to deter vehicles overriding the footway to reach the Village Hall car park.
- (i) Junction A41/Guilden Sutton Lane. There was nothing further to report at this stage.
- (j) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.
- (k) Migration of gravel. There was nothing further to report at present.
- (l) Porters Hill. The issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager.
- (m) Path, Cinder Lane to Church Lane. (i) Condition. Further to Cllr D Hughes referring to the condition of this path which it was understood had been placed in an eight week schedule by Streetscene, the position would continue to be monitored. (ii) Use by motor cycles. There was nothing further to report as to the complaint to the Public Rights of Way Warden with respect to the use of this path by motorcyclists which had been referred to Streetscene by the Area Highways Manager.
- (n) Footway, Guilden Sutton lane, obstruction by nettles, brambles and an overgrown hedge respectively. Members would advise the Clerk if any of these concerns remained, including the location.
- (o) Flooding, Church Lane. There was nothing further to report at this stage.
- (p) Verges, Guilden Sutton Lane CDS. There was nothing further to report at this stage.
- (q) Speed limit, Station Lane. There was nothing further to report at this stage as to the operation of the 30mph limit other than that minuted above.
- (r) Flooding, Wicker Lane. There was nothing further to report at this stage.
- (s) Planters. The installation of the planters was awaited. Adopters would be sought for those on Station Lane and Wicker Lane, Cllr Moulton having intimated he would be happy to care for the planter at the reservoir.
- (t) Steps, Heath Bank to Guilden Sutton Lane. The condition of these steps remained with the Area Highways Manager.
- (u) Subsidence, reinstatement Guilden Sutton Lane. There was nothing further to report at this stage following the condition of the reinstatement of this heavily trafficked section of the road being inspected by the Clerk at a site meeting with the Area Highways Manager.
- (v) Church Lane/Wicker Lane, overgrowth at corner. The renewed concerns raised by Mrs Kirk would be referred to the Area Highways Manager. **Action: The Clerk.**
- (w) School Lane. Further to the work in progress to reduce pressure on the boundary wall of a property adjoining the narrower length of footway on Porters Hill, there was nothing further to report at this stage.
- (x) Traffic management. Further to Cllr Moulton informing of the opportunity to inform the Police of locations at which a survey of the volume, type and speed of traffic would be of benefit, there was nothing further to report at this stage as to the suggestion by Cllr J Hughes that such a survey should be carried out on Wicker Lane.
- (y) Fingerpost signs. Further to Cllr Davis reporting the Tarvin Road arm of the School Lane fingerpost had been snapped off by a farm vehicle which had also demolished a telegraph pole, repairs had been completed at no expense to the Council. **Action: Noted.** Mrs S Davies, an adjoining occupier, had been thanked for kindly retrieving the damaged finger.
- (z) Patching, Oaklands. Further to Cllr Paterson expressing concern with respect to renewed subsidence outside 44 Oaklands, there was nothing further to report at this stage.

The work had been inspected by the Clerk at a site meeting with the Area Highways Manager.

(za) Hoole roundabout advertising. There was nothing further to report at this stage.

(zb) Footways, Oaklands. Further to Cllr Paterson informing as to the condition of the footway at 5-13 Oaklands, this had been brought to the attention of the Area Highways Manager. There was nothing further to report at this stage.

(zc) Village access for mobility scooters. There was nothing further to be reported at this stage.

(zd) Parking, Summerfield Road. The increase in the incidence of long term parking outside the shops continued to be monitored.

(ze) Traffic group. There was nothing further to report at this stage other than that minuted above.

(zf) 20 mph limit. The Clerk would progress engagement with the community as to their views on a 20mph limit being sought for the existing 30mph area within the parish. **Action: The Clerk.**

(zg) Damaged verge, Guilden Sutton Lane, adjacent to Messrs Gresty's field. There was nothing further to report at this stage as to reinstatement.

(zh) Ward members' meeting with Area Highways Manager, 14 December 2011. Advice was awaited on the Guilden Sutton issues: junction Guilden Sutton Lane and the A41, speed limits on Guilden Sutton Lane and Wicker Lane, kerbing on Wicker Lane and possible options for a new vehicular entrance to a property on Wicker Lane.

(zi) Fence adjoining school access. Further to the Clerk informing a further section of fencing was now collapsing, albeit to a lesser extent, Cllr Davis was disappointed to report the repairs due on 15 June 2012 remained outstanding. He would seek to progress the issue. **Action: Cllr Davis.**

(zj) Church Lane. Further to Cllr Paterson informing of a defect in Church Lane advised by Mr B J Bailey and to the Section Engineer reporting the area would be monitored during the course of routine visits to the area, there was nothing further to report at this stage.

(zk) Speed markings, Wilding Business Estate. Further to Cllr Moulton informing that traffic markings kindly provided by Mr Anthony Wilding some years ago were now faded and to his belief they should be reinstated and strengthened with an unofficial stop sign, this was being raised with the estate. **Action: The Clerk.**

(zl) Arrowcroft Road/Jct School Lane. Further to the Clerk informing of an overflowing gully, the Section Engineer had confirmed the situation would continue to be monitored to determine if relaying of the carrier drains was required.

(zm) Guilden Sutton Lane: footway drainage. The Section Engineer had informed that recent siding out had taken place to the section of footway between the two field gates in the locality to assist with the width of footway available to pedestrians. In addition, works orders were being prepared to install two additional gullies in the footway to capture surface water runoff from adjacent field. The actual installation date for the new gullies could not be confirmed but it was hoped this would be auctioned before mid October.

(iv) Lighting. (a) Faults. There were no faults to report. (b) Lighting, Heath Bank. Further to Cllr Roberts informing of the concern of an occupier as to a lack of lighting towards the end of the cul de sac, this had been brought to the attention of the highway authority by the Clerk. A response remained outstanding.

(c) Junction Church Lane and Fox Cover steps. The request from Mrs Kirk would be referred to the street lighting authority.

9 Finance.

(i) Income:

Co-operative Bank
Bank interest 5 July, 2012

£ 4.93

Scottish Widows 1
Interest 1 July 2012

£ 0.00

12/13 078

Scottish Widows 2
Interest 1 July 2012 £ 2.10

(ii) Payments

Devaprint
Parish plan printing £ 1726.50*

Guilden Sutton Fête Committee
Fête grant 2012 £ 250.00

St John's PCC
Holiday Club grant 2012 £ 200.00

Play Inspection and Maintenance Services
Surface repairs £ 279.38 (inc VAT £46.56)

Cheshire Association of Local Councils
Chairmanship 2 training
19 July, 2012 £ 30.00

The Clerk requested Members to note the Council's insurance policy s due for renewal on 1 October 2012. Sums insured had been index-linked by 6.67% and covered the 2011/12 schedule of insurance. The renewal premium was £1,039.47, including 6% insurance premium tax. This took into consideration the Council's long-term agreement and included the annual 5% no claims discount. The policy excess remained at £250 for each and every claim.

Broker Network Ltd £ 1,039.47

J Carswell
Member budget projects £ 1,446.00 (inc VAT £241.00)

Members were requested to note this included the additional cost of £80 following damage to the Church Lane sign and the addition of the church sign, £45 for the repainting of the Station Lane nameplate on the memorial and an additional £20 to allow for the replacement of the fingers at the junction of Belle Vue Lane and School Lane.

Gresty
1256 £ 160.00

Audit Commission
Audit fee 2011/12 £ 162.00 (inc £27.00 VAT)

Clerk's Expenses:

Postage £ 0.00
Telephone £ 0.00
Mileage
8 @45p £ 3.60
Photocopies
408 @ 5p £ 20.40
£ 24.00

* confirmation of urgent payment

Proposed by Cllr Fisher
Seconded by Cllr Paterson
and agreed.

(iii) Balances

Co-operative Bank
25 July, 2012 £20,004.59 12/13 079

Scottish Widows
11 July 2012 £25,706.70

Scottish Widows 2
1 July, 2012 £ 3,379.743

(iv) Report on contingency payments.

Budget: £ 944.00
Payments: £ 0.00

(v) Insurance. There was nothing further to report at this stage other than the renewal minuted above.

(vi) Audit Group. The Audit Group would review Q1 of 2012/13 in due course.

(vii) Review of procedures for risk assessment. There was nothing further to report at this stage. Initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(viii) Participatory budgeting. There was nothing further to add to that minuted above.

(ix) Clerk's gratuity. There was nothing further to report at this stage.

(x) External audit. The Clerk informed the Audit Commission had confirmed that on the basis of their review, the information in the Council's annual return for 2011/12 was in accordance with proper practices and no matters had come to their attention giving cause for concern that the relevant legislation and regulatory requirements had not been met. There were no other matters not affecting their opinion which they wished to draw to the Council's attention. The Chairman thanked the Clerk for his work in achieving this opinion. The notice of completion of audit would be displayed.

Further to the Clerk informing the Audit Commission proposed to appoint BDO LLP as the Council's auditors for five years from 2012/13, the Clerk requested the Council to note confirmation of the appointment of BDO LLP.

(xi) Localisation of Council Tax, effect on Parishes. The Council noted consultation in progress on possible changes to council tax levels in order to fund this change in the payment of relief to council tax payers of working age imposed by central government.

(xii) Progress on electronic payments. The Clerk invited the Council to note this brief from the Cheshire Association of Local Councils as to the possible introduction of electronic payments.

10 Environment Services.

(i) Recycling issues. (a) Existing Chester waste collection and recycling contract and replacement Cheshire West and Chester Council contract. Members commented on the roadshow held in the Village Hall on Saturday 11 August 2012. It was noted the new system of containers would be introduced from 8 October 2012.

(ii) Amenity cleansing. (a) Areas of concern. Members would advise the Clerk of locations at which they believed action was necessary. **Action: All Members.** The condition of the steps from Fox Cover to Church Lane, raised by Cllr D Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. (b) Litter bin, Fox Cover steps. The renewed request for a litter bin at this location had been progressed by Streetscene and had been installed. Further to a Member referring to the need for a bin in the vicinity of the junction of Guilden Sutton Lane and Hare Lane, this had been progressed by Streetscene and installed. (c) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iii) Dog fouling: (a) Requests for additional bins. There was nothing further to report at this stage. (b) Dog control. There was nothing further to report at this stage following Members referring to increased fouling in the vicinity of the shops and on footpath 2 towards Belle Vue Lane including the issue referred to at the July meeting by Cllr Paterson.

(iv) Sewers. There was nothing further to report at this stage.

12/13 080

(v) Noise issues. There was nothing further to report at this stage.

(vi) Equine fouling. Further to a Member reporting equine fouling had taken place on a footway within the parish, it was noted that no further incidences had arisen. It was agreed the proposed letter to liveries within the parish would be held in abeyance. **Action: The Clerk.**

11 Trees and Hedges.

- (i) Hedges, Guilden Sutton Lane. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges was noted. The Clerk advised that where fieldside hedges were concerned, the bird nesting season continued to 31 August and landowners could be expected to carry out 1 no annual cut thereafter. Further to Members revisiting the action they wished to take, the Clerk was progressing a standard proforma to advise individual occupiers as appropriate. This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.
- (ii) Canopy, Porters Hill. There was nothing further to report at this stage. The issue remained with the Area Highways Engineer who was understood to be reviewing the matter.
- (iii) Footway, Porters Hill. There was nothing further to report at this stage.
- (iv) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, a response remained outstanding from the Public Rights of Way Unit given their proximity to public footpath no 2.
- (v) Hedge, opposite play area. There was nothing further to report at this stage as to the assurance the hedge would in future be cut by the Borough Council.
- (vi) Hedge, off Belle Vue Lane. Further to Cllr Fisher informing of the proposal by an adjoining occupier to remove a length of hedge adjoining footpath 2 and to plant a replacement of native species, there was nothing further to report at this stage.
- (vii) Sycamore, Memorial Garden. The Clerk would discuss the need for a further inspection of the major fork, which was a potential issue, with the arboricultural contractor and seek an up to date estimate for felling should this be required. **Action: The Clerk.**
- (viii) Trees, Oaklands. Further to the removal by the borough council of 2 no trees thought to have died back as a result of damage, further inquiries had been made by the Clerk as to the concern a further tree nearby was now suffering a fungal disease which may have spread from those which had been removed, Cllr Paterson believing disease to be the cause. The Clerk informed the tree concerned was in the garden of a private property. Cllr Davis felt that severe damage to a number of trees was due to beetle damage elsewhere.
- (ix) Hedge off Hill Top Road. There was nothing further to report at this stage following the hedge having been reduced as a result of the site meeting held with Streetscene on 3 August 2011.
- (x) Trees adjoining footpath 2. There was nothing further to report at this stage with respect to the trees and overhanging branches previously reported by Cllr Paterson and to concerns referred to by Cllr D Hughes. It was noted that overgrowth generally was being reported to Streetscene.
- (xi) Trees adjacent to Summerfield House. There was nothing further to report at this stage, Streetscene having advised the proposed work to the trees adjacent to Summerfield House had been deferred due to lack of funds. At the suggestion of Cllr Paterson, further inquiries had been made and a response was awaited. Concerns were expressed by Cllr D Hughes.
- (xii) Pruning of verge trees. Further to a Member expressing concern at the pruning of trees in a highway verge and to the issue being raised at a site meeting with the Area Highways Manager, there was nothing further to report at this stage.
- (xiii) Satellite reception, trees, the dell. There was nothing further to report at this stage. 12/13 081

(xiv) Overgrown tree, Oaklands/Porters Hill area. Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xv) Cheshire Landscape Trust. here was nothing further to report at this stage.

(xvi) Highway tree adjoining 45 Oaklands, basal growth. There was nothing further to report at this stage.

(xvii) Overgrowth, Summerfield Road car park. There was nothing further to report at this stage. It was noted the Section Engineer had indicated that further action may be required at some point in the future.

(xviii) Shrubs, Wicker Lane. Further to Cllr D Hughes referred to shrubs overhanging the footway in the vicinity of The Vicarage and to Cllr Davis referring to the effect on HGVs of an overgrown hedge through their being thrown into the centre of the carriageway, Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xix) Oaks, School Lane/Oaklands junction. There was nothing further to report at this stage.

(xx) Overgrowth, Bird in Hand. There was nothing further to report at this stage.

(xxi) Hedges, Cinder Lane. The condition of these hedges had been raised by Mr B J Bailey. The Clerk informed that overgrowth generally, including these which obstructed the Longster Trail, were being reported to Streetscene.

(xxii) Footway obstruction. Cllr D Hughes expressed concern at the number of footways obstructed by overgrowth from adjoining fields. The advice minuted above was noted.

(xxiii) School path. Cllr I Brown referred to a tree in the vicinity of 9 The Dell.

12 Cheshire Association of Local Councils.

(a) Annual meeting. The Clerk invited Members to note the annual meeting 2012 would take place at the Cheshire Fire and Rescue Headquarters in Winsford on Thursday 25 October, 2012 from 7pm to 9pm. Refreshments would be available from 6pm. A response was required **by Friday 21 September, 2012.** Motions should be raised by **7 September 2012.**

(b) Chester Area Meeting. The Clerk informed, as Honorary Secretary, that the annual meeting of the Chester Area Meeting would take place in Room G2 at HQ on Wednesday 19 September, 2012 at 7.30pm. The Council was requested to consider nominations for officers. It was proposed by Cllr D Hughes, seconded by Cllr Moulton and agreed that the Clerk should be proposed as Honorary Secretary, the Clerk assenting.

13 Cheshire West and Chester Council.

(i) Community Forums. (a) Chester Villages. Further to the issue being raised by the Vice Chairman and to Cllr S Parker informing that Cheshire West and Chester Council was in the process of reassessing and evaluating Area Partnership Boards and Community Forums in the light of the emerging Localism and All Together Better programmes with the Five Themes of Starting Well, Living Well, Working Well, Ageing Well and Better Integrated Services, there was nothing further to report at this stage although it was noted Cllr Parker had indicated that Community Forums would certainly feature again very soon.

(b) Inaudibility of proceedings. There was nothing further to report at this stage.

(ii) Contact card. Further to the suggestion that Cheshire West and Chester Council might produce a card showing the telephone numbers which people should contact with frequently raised issues, there was nothing further to report at this stage, the matter having been raised with the parish liaison officer.

(iii) Members' budget projects. It was noted the current projects had been completed. The Council was grateful to the ward Members for their support.

(iv) Community governance review. At the July meeting, the Clerk had invited Members to note that at the meeting of the Community Governance Review Committee held on Wednesday 11 July 2012 in HQ, at which he had spoken, the suggested boundary changes on Guilden Sutton Lane and Hare Lane due to the construction of the A55 had been agreed for further consultation.

It was also proposed to transfer Park Farm and two other dwellings from Mickle Trafford and District to Guilden Sutton. The Clerk had indicated this would be acceptable provided the occupiers were in agreement.

Arising from concerns as to part of the boundary of Mickle Trafford and District, the Clerk had advised the minute of the meeting may include a question in the next stage of consultation as to whether the boundary in Hare Lane should be aligned to the A41. This would be circulated when available.

Responses from members of the public. At an appropriate point, the Council would consider whether for more consideration should be given to this aspect of the first stage of consultation.

(v) School planning and policy: standardised school year consultation. It was noted that Cheshire West and Chester Council, with adjoining education authorities, had agreed a standardised school year for holidays at maintained schools. It had been hoped that faith schools would support the proposed arrangement.

(vi) Altogether Better, Community Empowerment and Delivery. Following the session in advance of the QPC Forum held on 22 August 2012, the Director, Strategic Partnerships had provided the following note (extract only). The portfolio template referred to has been circulated to all Members.

Identification of currently public sector delivered services which might be more appropriately and effectively influenced, controlled or owned at a more local, community level. A table listing such services was circulated and those present kindly agreed to give some thought to whether, from a community perspective, there would be appetite and scope for greater involvement at a local level. This involvement could range from:

Influence - perhaps no appetite or scope for community delivery but certainly a service on which local people should have a greater say;

Joint Delivery - potential for the community to deliver alongside the main public sector organisation, perhaps providing part of the wider service or an enhanced service to the general standard;

Delegation - there is appetite and scope for the service to be delivered locally by the community but with the main public sector organisation retaining overall ownership and accountability; and

Devolution - there is appetite and scope for the service to be controlled and owned locally with direct local accountability.

Equally, there may be services listed which you think have no relevance or place in community delivery.

I would welcome any views on this exercise (bearing in mind that this is merely providing a steer and is not committing anybody to do anything at this stage) and have therefore attached the service template below. I have also, as requested, included additional blank lines should there be other services that I've not reflected.

Action: Noted.

(vii) Responsible Drinking Zone: Ellesmere Port, Winsford and Rural West. The Clerk invited the Council to note that Cheshire West and Chester Council could apply for a Responsible Drinking Zone for areas in and around Ellesmere Port, Winsford and Rural West. This was officially known as Designated Public Place Order or DPPO.

A Responsible Drinking Zone gave Police officers and the Council's Community Safety Wardens the ability to ask a person to stop drinking alcohol in a public place, where they had reason to believe that alcohol related nuisance and annoyance was likely to occur. Uniformed officers could also confiscate alcohol.

It was not a criminal offence to drink alcohol within the designated area and an offence was only committed if a person refused to obey a uniformed officer's request to stop drinking.

The borough council had consulted on whether this was a power residents wished the Council to adopt. He would advise the Council further in due course.

14 Cheshire Community Action. Network event, 12 September 2012, 12.30pm, Hartford. Cllr Paterson kindly indicated she would be able to attend.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing.

(i) Western Police Area Question Time. There was nothing further to report at this stage.

(ii) Crime. There was nothing further to report at this stage.

12/13 083

(iii) Parking, Arrowcroft Road. Concerns as to continuing inconsiderate parking were minuted above.

(iv) Parking, Cinder Close. There was nothing further to report at this stage.

18 Newsletter. The reporting forms on the Cheshire West and Chester Council website would be publicised in a future edition.

19 Memorial Garden. Members reviewed the comments made by Mrs Kirk in relation to the memorial garden. It was agreed an estimate should be sought from Messrs Gresty to remove the current planting, resoil and replant with low maintenance shrubs. It was noted that any such uplift might be carried out in connection with the felling of the Sycamore and the removal of the remaining stump.

20 Bulb planting. Arrangements for the review agreed at the previous meeting would be progressed in due course.

21 Parish IT. The need for photographs of Members to complete the web page remained outstanding.

22 Primary School. Cllr D Hughes reported.

23 Land ownerships. (i) General. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage.

25 Community events.

(i) Holiday Club. Application from St John's PCC towards the 2012 holiday club. The Clerk reported he had received a completed application form from the organisers of the Holiday Club which included the required financial information and advised the Council could proceed in line with its provisional decision at the July meeting. This was agreed.

26 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter was being pursued by the Clerk. **Action: The Clerk.**

27 Enhanced broadband. There was nothing further to report at this stage.

28 Village Hall Management Committee. Further to Cllr J Hughes informing the committee would now take on more of the day to day routine of maintaining the hall and suggesting the Council, as a user, might consider work it would be prepared to take on, Cllr Davis would now report further to a future meeting.

29 MC2, Guilden Sutton Methodist Church. Cllr Paterson reported further.

30 Summerfield House. Further to Cllr Roberts informing the new manager of Summerfield House was keen for residents to be more involved in local events, there was nothing further to report at this stage.

31 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding. **Action: The Clerk.**

32 Members Information Items.

Bird in Hand. Cllr Roberts advised his understanding the premises were to re-open in the near future.

33 Information correspondence.

Highways: temporary road closure, Tarvin Road, Chester 16/17 August, 2012. Cllr S Parker.

Finance: Co-operative Bank interest rates; Request from Insurers for employer reference number.

Cheshire Landscape Trust: Annual Lecture Tuesday 9 October 2012 Capesthorne Hall, Macclesfield.

12/13 084

ChALC August 2012 newsletter.

NALC E bulletin 20 July, 3, 17, 31 August 2012; Events Bulletin.

Cheshire West and Chester Council.

Members' Briefings Members briefings 374 Northwich gyratory; 375 Armed Forces community covenant; 376 Green infrastructure; 377 Homeless Transition fund; 378 Information governance; 379 Reforming the law on taxi and private hire services; 380 Social Care White Paper; 381 Police and Crime Commissioners election; 382 Healthwatch consultation; 383 Pay to Stay consultation; (384 absent); 385 Private sector housing stock; 386 Census results; 387 Expansion of apprenticeships within the borough; 388 Community learning in Cheshire and Chester; 389 National Grid gas main renewal works in Boughton; 390 Social care consultation; 391 Provider services consultation; 392 New schools funding formula; 393 Chester City Business Improvement Consultation; 399 - Paralympic Flame Celebrations; 400 - Interim Housing Planning Policy Statement Consultation; 401 Schools Formula Funding Review Update.

Partnerships Bulletins July, August 2012; July and August Bulletins for Local Councils, Altogether Better Updates 18, 19, 20. Outcome of standardised school holidays consultation; Rural West Area Partnership Board update.

Cheshire Playing Fields Association: The Playing Field summer 2012

CPRE: Help us break the bag habit campaign; Countryside Voice summer 2012.

Policing: Western Rural Police Area Update 30 July, 6, 13, 20 August 2012.

Homewatch: Warning re cash machine scams; Cold callers - loft insulation; Door-to-door and other collections; July 2012 review; Update information.

Connecting Cheshire Partnership update July 2012.

Chester Voluntary Action: community ownership and management of assets.

S Mosley Esq MP. Request to display contact details.

General:

Getmapping, Parish Online newsletter 2 August, 2012.

GovKnow: Conference programme Autumn 2012 - Spring 2013; Training Course: Local Government & Governance; A Comprehensive Guide to Local Government - Training Invitation; Safeguarding Children and Young People - Children and Young People's Conference 2012.

Historic Towns Forum - coming events; newsletter 6 August, 2012.

North Housing: Northern Voice newsletter.

Ordnance Survey news bulletin August 2012.

PSMA member survey and Royal Mail royalty terms reminder.

Reaseheath College: Woodlands Management Day; Management Training for Women in Rural Business.

Rural Services Network Weekly email news digest 16, 23, 30 July, 6, 13, 20 August 2012; Rural opportunities bulletin 1 August 2012.

Unlock Democracy: opportunity for Town and Parish Councils to gain new powers and funding to help their communities.

Matters considered in the absence of the press and public.

The exclusion of the public and press for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information was moved by the Chairman, seconded by the Vice Chairman and agreed.

34 Possible enforcement issues.

(i) Steps, Cinder Lane - Church Lane. Further to a Member raising a possible issue concerning these steps, this would continue to be monitored following action by the Section Engineer. 12/13 085

(ii) Satellite dishes. Advice would be sought from the local planning authority on an issue previously advised to the Council and on any others which may become apparent.

gspc 030912

12/13 086