

Guiden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 3 December 2012 in Guiden Sutton Village Hall.

Chairman: Cllr D Hughes.

Present: Cllrs I Brown, A Davis, D Hughes, J Hughes, W Moulton, P M Paterson, M S J Roberts.

In attendance. Cllr S Parker, PC R Boulton.

1 Procedural matters.

(i) Declarations of interest. Members were reminded that they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. With a Disclosable Pecuniary Interest, the Member must not take part in the discussion or vote and must withdraw. There was no right to speak as a member of the public. With an Other Disclosable Interest, the Member must not take part in the discussion or vote but may remain in the room after making a statement if he/she wished to do so. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

There were no declarations.

(ii) Apologies. Apologies were received and accepted from Cllr D Fisher.

Apologies were received from Cllr M Parker.

(iii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 5 November 2012. The minutes of the ordinary meeting of the Council held on Monday 5 November 2012 were proposed by Cllr Davis, seconded by Cllr Brown and agreed subject to the following additions:

Declarations of interest: Cllr W Moulton declared an Other Disclosable Interest in planning application 12/04749/FUL demolition of existing single storey element to rear, coal shed and garage and erection of a single storey side/rear extension and replacement garage with hobby room, 3 Moorcroft Crescent Guiden Sutton Chester CH3 7HA by virtue of the applicant being a close neighbour.

Minute 3 (v) (ii) Response to LDF consultation. Addition of 'where this would be inappropriate and harmful to the Green Belt' after 'no further development in the village'.

(iv) Code of Conduct. Members were reminded their completed registers had been due with the County Office by 1 October 2012. Members noted, as above, the guidance that Members did not have the same rights to speak as a member of the public when declaring a Disclosable Pecuniary Interest.

(v) Dates of future meetings: Mondays 7 January, 4 February, 4 March, 8 April, 13 May, 3 June, 15 July, 2 September, 7 October, 4 November and 2 December 2013. Members noted the originally proposed date of 6 May 2013 for the annual parish meeting and the annual meeting of the Council was the Early May Bank Holiday. An alternative meeting place would be required as it was probable the Village Hall would not be available on 13 May 2012.

(vi) Late information report 3 December 2012. The late information report for the current meeting was received and noted.

(vii) Boundary Commission for England 2013 review of parliamentary constituencies. The Clerk reported the following response to the revised proposals published on Tuesday 16 October, 2012 had been sent to the Boundary Commission for England, copied to the Ward Members and the MP who had been requested to make strenuous representations. The response had included the concern as to the use of the former Goway Division boundaries suggested by Cllr Roberts: *Guiden Sutton Parish Council wishes to OBJECT in the strongest possible terms to the proposal to move Guiden Sutton from the City of Chester constituency to the proposed Eddisbury constituency for the reasons previously adduced. All the parish's ties are with Chester and none with Eddisbury. There is also no public support for the proposal.*

The requirement to proceed on the basis of the defunct County Council Gowy division is fatally flawed (and totally incomprehensible) and the proposal should be revisited on the basis of the Chester Villages ward boundaries with Guilden Sutton remaining within the City of Chester constituency.

(viii) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

(ix) Reimbursement of Members' expenses. There was nothing further to report at this stage.

2 Community engagement.

(i) Public speaking time.

(a) Public speakers.

Bird in Hand. Mr Lance Warburton introduced himself as the new licensee. Mr Warburton had 22 years experience in the trade including at The Custom House in Chester. He hoped the public house would become part of the community and wished to take account of the views of local people. Mr Warburton was thanked by the Chairman for his attendance.

(b) Visiting members, officers and wardens.

Cllr S Parker. Cllr Parker referred to the Boundary for Commission for England Review, 2013 and to current Cheshire West and Chester Council issues including safeguarding of children and the launch of the Christmas Festivities in Chester on Thursday November 22, 2012. The Vice Chairman referred to reported financial difficulties facing May Gurney, the new waste and recycling contractor and to impending industrial action by the workforce. Cllr Parker provided reassurance as to the financial viability of the company and said measures were in place to mitigate any industrial action. Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

PC R Boulton. PC R Boulton kindly attended and gave a brief overview. PC Boulton emphasised the particular importance of keeping property secure, including outbuildings, at this time of year. PC Boulton responded further to Members' questions and was thanked by the Chairman for his attendance.

(ii) Report of surgery held on Saturday 1 December 2012. It was noted no issues had arisen. Cllrs Davis and Moulton would preside at the surgery to take place on Saturday January 5, 2013.

(iii) Parish Council drop ins.

(a) Faster broadband. Further to the well attended drop in held on Tuesday 7 February 2012 the issue would continue to be publicised.

(b) Participatory budgeting. Further to the disappointing drop in held on Tuesday 28 February 2012 at which there had been no attendance, further opportunities would be sought to raise the profile of the issue.

(iv) Twitter. There was nothing further to report at this stage.

3 Planning.

(i) Current/new applications were as follows (most recent first):

Single storey rear extension includes amendments to integral garage
12 Middlecroft Guilden Sutton Chester Cheshire CH3 7HF
Ref. No: 12/05180/FUL|Validated: Tue 20 Nov 2012|Status: Pending consideration
Cllr Brown reported. It was agreed no objection should be raised.

Single storey rear extension.
10 Middlecroft Guilden Sutton Chester Cheshire CH3 7HF
Ref. No: 12/05038/FUL|Validated: Mon 19 Nov 2012|Status: Pending consideration
Cllr D Hughes reported. It was agreed no objection should be raised but the LPA would be requested to take account of previous new build and to consider if there would be any unacceptably detrimental effect on the Green Belt.

Demolition of existing single storey element to rear, coal shed and garage and erection of a single storey side/rear extension and replacement garage with hobby room

3 Moorcroft Crescent Guilden Sutton Chester Cheshire CH3 7HA

Ref. No: 12/04749/FUL|Validated: Fri 26 Oct 2012|Status: Pending consideration.

Cllr Paterson reported. The following response had been made:

There is no objection in principle but it is noted the additional floor space approaches 45% and the LPA is asked to be satisfied this is appropriate in the Green Belt and not unduly harmful to its openness.

Yew (T1) crown lift to give 3m clearance, Western Red Cedar (T2) reduce height by 3-4m, Western Red Cedar (T3)

Remove very large limb over the highway and two smaller ones adjacent to light column and a minor branch over road remove large limb adjacent to property and reduce overall height by 3-4m

The Lodge School Lane Guilden Sutton Chester Cheshire CH3 7EU

Ref. No: 12/04732/TPO|Validated: Mon 22 Oct 2012|Status: Pending consideration

It was noted this application was for information only.

Single storey extensions to front and rear - Amendment to application 12/03165/FUL

Halfways Hare Lane Chester Cheshire CH3 7ED

Ref. No: 12/04577/FUL|Validated: Mon 15 Oct 2012|Status: Pending consideration.

Council's response:

There is no objection but the LPA is asked to be satisfied the increase in floor space is appropriate in the Green Belt.

Use of flats 1 and 2 and cottage as dwelling houses.

Park Farm Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX (neighbouring parish)

Ref. No: 12/04138/LDC|Validated: Thu 27 Sep 2012|Status: Pending consideration

The Clerk advised that local councils, in the past, had not normally been consulted on these applications which were determined on the basis of the evidence. It was agreed the Council had no relevant information it could provide and the LPA would be asked to reach a decision on the basis of the evidence available to it as Members were unable to comment further. The LPA would be advised there was some concern the breach had been allowed to occur and to become immune without the knowledge of the LPA and that Members believed that conditions such as these should be monitored by the LPA to ensure compliance.

(ii) Decision notices.

Crown reduction of 4 oak trees

30-34 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN

Ref. No: 12/04486/TPO|Validated: Fri 05 Oct 2012|Status: Permission.

(iii) Development control process.

(a) LPA: e notifications. The Clerk was continuing to monitor the position. **Action: The Clerk.**

(b) Planning postcards. Members requiring planning postcards would notify the Clerk. **Action: All Members.**

(iv) Community planning.

(a) Parish Plan. Clerk reported the receipt of correspondence from Cheshire Community Action requiring a statement of account and the completion of a feedback form. Cllr Paterson advised that remaining funds in the ring fenced grant of £3,000 from Cheshire Community Action could be applied to implement Parish Plan related activities.

(b) Christleton Community Plan. There was nothing further to report at this stage.

(c) Village Design Statement. There was nothing further to report at this stage.

(d) Neighbourhood Planning:

(i) Co-operation with Mickle Trafford and District Parish Council. There was nothing further to report at this stage.

(ii) Cheshire Association of Local Councils. (a) Neighbourhood plans workshop. There was nothing further to report at this stage.

(b) Supporting information. The Clerk reported the receipt of helpful supporting information from the Development Officer which he had circulated and which would inform the Council's understanding of the neighbourhood planning process.

(iii) On line course. Cllr J Hughes recommended Members to visit the on line course at www.ntselearning.co.uk. Cllr J Hughes reported further on neighbourhood plans and neighbourhood development areas and outlined the process. She believed a decision was required initially as to whether the parish wished to have a neighbourhood plan and the area it would cover and stressed any plan would be required to comply with the borough council's Local Plan.

(iv) Neighbourhood Planning Newsletter. The Clerk reminded Members that Cheshire West and Chester Council was seeking feedback on the Neighbourhood Planning Update newsletter, circulated monthly, by 31 December 2012. The borough council wished to know of any future areas of neighbourhood planning where local councils would like help and advice in the newsletter and separately of any other relevant issues that local councils felt they needed training or guidance on.

(e) Affordable housing. Chester Villages Housing Group, 26 September 2012. There was nothing further to report at this stage as to the housing need survey proposed by the Housing Strategy & Enabling Officer, Cheshire West and Chester Council

(f) Housing reform. There was nothing further to report at this stage.

(v) Strategic Planning.

(a) Gypsy and Traveller issues. There was nothing further to report at this stage which would directly affect Guilden Sutton.

(b) Local Development Framework.

(i) Consultation. There was nothing further to report at this stage to that minuted beneath.

(ii) Chester Green Belt. (a) Campaigns. CPRE/ www.chestergreenbelt.com The Clerk had arranged for appropriate information to appear on the website and in a newsletter which had included the 4pp case presented by the CPRE. (b) Strategic release. Further to views expressed by members of the public during public speaking time at the November meeting the following response had been made to the borough council and circulated to the Ward Members and the MP:

Please record the following response:

Guilden Sutton Parish Council voted unanimously in support of the CPRE view there should be no strategic Green Belt release surrounding Chester.

So far as Green Belt land in Guilden Sutton parish is concerned the Council wishes to make the following comments in respect of the five objectives:

Checking the unrestricted sprawl of large built up areas. Due to its immediate proximity to the built up area of Chester, the Council believes the existing Green Belt boundary is correctly drawn and has made an invaluable and continuing contribution to achieving this objective in an area where there are historic pressures for development. This is graphically illustrated by the number of SHLAA sites within the parish which would appear to increase the overall amount of housing by a factor of at least four, possibly six, placing unacceptable pressure on existing infrastructure and facilities.

Preventing neighbouring towns from merging into one another. Given the relative proximity of the built up areas of Chester and Ellesmere Port and the pressures rehearsed above, the Council believes the existing boundary has been extremely successful in contributing to this objective and should be retained.

Assisting in safeguarding the countryside from encroachment. Development plans for Guilden Sutton drawn up in the late 1960s placed great weight on maintaining the open countryside surrounding most of the parish and largely drew the new village envelope extremely tightly around existing roads. In particular, valuable views out were identified for protection in a huge sweep from the Green Belt to the west and the Gowry Valley to the sandstone ridge and towards Beeston. The existing Green Belt boundary should therefore be retained as it successfully assists in safeguarding the countryside from encroachment.

Preserving the setting and special character of historic towns. In addition to the open aspects referred to above, open Green Belt space on the fringe of the parish offers spectacular views towards the city of Chester and the Clwyd range. This contributes greatly to the setting of the historic city and therefore the existing boundaries should be maintained to allow this to continue.

Assisting in urban regeneration by encouraging the recycling of derelict and other urban land. The Council believes the initial drawing of the Green Belt boundary close to the urban area of Chester has made an invaluable contribution to the focus on urban regeneration and the recycling of derelict and other urban land within the city which as a result has seen a great deal of new sustainable house building in recent years. This purpose is therefore also successfully met.

The Council invites the conclusion that Green Belt land within the parish and the existing Green Belt boundary make an extremely strong, durable and successful contribution towards meeting all five purposes for including land within the Green Belt. It urges the borough council to maintain this particular part of the Green Belt around the city as existing.

The following response had been received from the borough council:

Local Plan Preferred Policy Directions

Thank you for your comments on the latest stage of the Local Plan. They will be entered into our online consultation database and you will receive an automated email once this has been done (if you are not already registered on our database, you will also receive an automated email with registration details).

All comments will be carefully considered and reported to the Council's Local Development Framework Panel after the consultation closes. We will be in touch with you again to let you know when this is happening. Your views are very important to us in helping to shape the Plan as it develops.

We will keep you informed, including letting you know of further opportunities to comment on the Plan.

Please note that all comments will be made publicly available.

If you would like any further information about the emerging LPPD please contact the Spatial Planning Team TEL: 01244 973887 or email: spatialplanning@cheshirewestandchester.gov.uk

A letter in support of the Council's decision, to be circulated to all Members, had been received from S Mosley Esq MP.

(iii) Local Plan: ChALC consultation. Further to Members agreeing a proposed response to the Cheshire Association of Local Councils, previously circulated, the initial response would be revisited in the light of the decision minuted above.

(c) Cheshire West and Chester Council Strategic Housing Land Availability Assessment. There was nothing further to report at this stage.

(d) Chester One City Plan. There was nothing further to report at this stage.

4 Quality Council issues.

(i) Training: (a) Power to Promote Well Being. The Clerk informed of a training course to take place on Wednesday 27 March, 2013 and was authorised to attend. (b) General. (i) Councillor 2 Workshop, Thursday 15 November 2012, Tarvin Community Centre. The Chairman and Vice Chairman had attended. The Chairman indicated the course, which had covered the following aspects of Parish/Town Council business: Introducing councillors to the powers and duties that local councils have; linking the powers and duties to councils' policies and priorities and examining the councillor's role in financial matters, including setting budgets, monitoring and audit, had been extremely worthwhile. (ii) Councillor 4 workshop, Cotebrook Village Hall, 4 December 2012 1.30pm-4.30pm. It was noted the Vice Chairman was to attend this course which would provide an opportunity for councillors to consider their role as community representatives and leaders and to examine effective partnership working. (iii) Training dates 2013. Members had noted the proposed training dates for 2013 and would advise the Clerk should they wish to attend. (ii) Quality Councils Forum. It was noted the QPC Forum held on 21 November 2012 at the Cheshire Fire & Rescue HQ had included the revised code of conduct and a current consultation by the Fire and Rescue Service. Draft notes provided by the Forum had been circulated by the Clerk.

(iii) Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group.

(b) Certificate. The Clerk was to obtain copies to enable the original to be displayed in the Village Hall.

5 Parish car park.

(i) Grounds maintenance. There was nothing further to report at this stage following the report by Cllr D Hughes that Messrs Gresty were retiring wef 1 November 2012 but would fulfil the 2012/13 Parish Council grounds maintenance contract. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review. The issues raised by Mrs Kirk would remain under consideration. (ii) Improvement scheme. This would be revisited in due course.

(iii) Rear boundary wall. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field.

(a) Grounds maintenance issues including litter bin emptying. The need for the field side goal mouth to receive attention at some stage would remain under consideration.

(b) Mole infestation. There was nothing further to report at this stage.

(c) Nets. There was nothing further to report at this stage.

(d) Basket ball equipment. The Clerk reported Play Inspection and Maintenance Service had expressed concern as to a possible hazard presented by the equipment. This would be discussed with the inspector by Cllr Paterson. **Action: Cllr Paterson.**

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. (i) Upgrade. Further to Cllr D Hughes referring to a possible future upgrade of the system, the Clerk would investigate the possibility of grants. (ii) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (ii) Maintenance. The need for maintenance to the equipment was revisited. Further to Cllrs Roberts and Paterson expressing the view the equipment should be checked on a regular basis, the Clerk had contacted the contractor. A response was awaited. **Action: The Clerk.**

(b) Inspections. (i) Rota. The report for November 2012 was awaited from Play Inspection and Maintenance Services. The Clerk reported the inspector had kindly refixed a loose bolt to the steering wheel. (ii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, no further action would be taken pending the outcome of the Clerk's inquiries as to a possible replacement playground. **Action: The Clerk.** (iii) Cleansing. Further to the Clerk informing that Messrs S&H Services had retired, an alternative contractor was being approached. The **Action: The Clerk.**

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. Further to Cllr Fisher referring to the height of the boundary hedging which he believed should be reduced to enable parents sitting in the play area to be able to see children leaving the school and to the Chairman kindly agreeing to raise the issue, there was nothing further to report at this stage. **Action: Cllr D Hughes.** Advice as to a thorough clean of the safety surfacing had been sought from the inspector and guidance was awaited. **Action: The Clerk.**

(e) Replacement of safety surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground. (f) Possible replacement playground. Further to Members noting the Council was in receipt of three quotations, two of which were within the preferred financial parameters, the Clerk would invite these two suppliers to meet the preliminary panel comprising Cllrs D Hughes, Fisher and Paterson with the Clerk.

(g) NHS Western Cheshire voluntary code for smoke free play areas. Further to the Clerk informing of this initiative which the Council intimated it was keen to support, further details were being sought. **Action: The Clerk.**

(iii) Public Footpaths.

(a) Footpath 7. There was nothing further to report following the comment by Cllr Paterson as to the condition of the route which had been referred to the Public Rights of Way Warden. **Action: The Clerk.**

(b) Footpath 2: (i) Clearance and sweeping. The Clerk would continue to report overgrowth on this and other paths which had been referred to Streetscene. Members would advise the Clerk of any other areas of concern of which they became aware. **Action: All Members.** (ii) Steps. There was nothing further to report at this stage.

(c) Footpath 1. A response remained outstanding from the Public Rights of Way Unit as to the comments of the Public Rights of Way Warden relating to the condition of part of this route in the vicinity of Belle Vue Cottage and that of the adjoining stile. The warden had also referred to overgrowing trees. The Clerk would seek to progress the issue. **Action: The Clerk.**

(d) Footpath 3 Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the back of houses on Cinder Close, past the Bird in Hand (Grid ref : SJ448679) the matter had been referred through the Ward Members. The Warden believed it would be unfortunate if this was to fall on anybody particularly with the very wet weather possibly affecting the stability of the bank and had requested the Council to raise the issue with the Public Rights of Way Unit.

Further to the Warden advising the path had become impassable due to the deposit of quantities of chicken manure on the farmland causing a build up of contaminated surface water on the route, which was thought to be an environmental hazard taking account of the Nitrate Vulnerable Zone (NVZ) requirements, the Clerk had indicated to the Warden the Council was happy for him to raise the issue with the appropriate authorities. It was noted the water build up around the piles could easily lead to run off in the direction of Church Lane, as had occurred in the recent flooding.

(e) Rights of Way Group. (i) Bank account. Further to Cllr D Hughes reporting £1,300 remained in the account and the decision that the funds should be returned to the Council as a ring fenced reserve to be applied to public rights of way related activities, there was nothing further to report at this stage.

(f) Mid Cheshire Footpath Society. There was nothing further to report at this stage.

(g) Greenway. (i) Cyclists/Pedestrians. There was nothing further to report at this stage as to additional signage to inform both cyclists and pedestrians emerging from the Garners Lane access and traffic on Guilden Sutton Lane. (ii) Surface, Garners Lane. Further to the comments made by the Public Rights of Way Warden as to the unsatisfactory condition of areas of the existing surfacing of Garners Lane, a response remained outstanding from the Public Rights of Way Unit to which the issue had been referred. It was noted the Public Rights of Way Warden had reported repeated flooding of the access to the Greenway from Guilden Sutton to PROW. (iii) Garners Lane, ownership. Further to the Clerk informing he had contacted the Public Rights of Way Unit to ascertain the ownership of Garners Lane, the Council remained disappointed that a response was still awaited to this and the inquiries referred to above. The Clerk would seek to progress the issues. **Action: The Clerk.** (iv) Use by horse riders. There was nothing further to report at this stage. (v) Friends of the Millennium Greenway. There was nothing further to report at this stage.

(h) Rights of Way Improvement Plan 2011-2016. There was nothing further to report at this stage.

(iv) Grounds Maintenance. (a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2012/13. The proposed progress meeting would now be held in abeyance following the impending retirement on the contractor. Further to the Clerk informing he had obtained details of contractors employed by Mickle Trafford and District and Christleton parish councils, the contractor employed by Christleton PC had been in touch and was to estimate following a site visit. The specification had also been forwarded to the contractor employed by Mickle Trafford and District PC and a response was awaited.

(v) Public Seats. Guilden Sutton Lane. This had been inspected by the Clerk who believed maintenance should be carried out in the early Spring. He would also inspect the seat on Wicker Lane. **Action: The Clerk.**

(vi) Fox Cover. (i) Landscaping. Further to the possible need for growth to be cut back, which had been referred to Streetscene, a response was awaited. Members were reminded that Mr and Mrs Dawson, the occupiers of an adjoining property, had expressed concern the planting was taking their light.

(vii) Provision for youth. There was nothing further to report at this stage.

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(viii) Wild flower meadow. The Clerk would contact the highway authority as to the suggestion that wild flower planting might take place on the embankments of the Guilden Sutton Lane diversion. **Action: The Clerk.**

7 Public transport.

(i) Services, general. C27. Cllr Roberts indicated the 1335 service was not running. Further information would be sought. **Action: The Clerk.**

(ii) Moorcroft Crescent inbound bus stand. There was nothing further to report at this stage.

(iii) Timetable information. There was nothing further to report at this stage.

(iv) Service DB8. There was nothing further to report at this stage.

(v) Railway halt, Mickle Trafford, Mid Cheshire Railway Users Association. There was nothing further to report at this stage.

(vi) Shelter cleaning. Following the retirement of Messrs S&H Services and to the Clerk informing an estimate had been sought from an alternative contractor, there was nothing further to report at this stage.

8 Highways.

(i) Major schemes. There was nothing further to report at this stage.

(ii) Issues with highway authority, ownership by Traffic Group. The Clerk had reviewed the revised list of issues which the Traffic Group would seek to progress. This had been forwarded to the Area Highways Manager with a request for possible dates. A response was awaited.

(iii) Current issues

(a) Speed issues.

(i) Speed indicator device. Further to the Chairman referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, the Chairman was to discuss this with PC Boulton. **Action: Cllr D Hughes.**

(ii) Community speed management. Further to the suggestion that a permanent 30mph flashing sign should be installed, further inquiries were being made by the Clerk. **Action: The Clerk.**

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. (ii) Suggestion by former Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety. Both these issues remained with the Area Highways Manager.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's understanding that following his renewed approach to the highway authority as to the status of the intended 30mph limit, the issue was under review.

(d) Speed review, Wicker Lane/Hare Lane. The issue remained with the Area Highways Manager. The more recent request made by Mrs Earlam for a reduced speed limit on Wicker Lane and the installation of a permanent speed indicator device also stood referred.

(e) Footway rear Cathcart Green/Summerfield Road. Further to the comments made at a surgery as to the need for repairs to this unadopted path, there was nothing further to report at this stage.

(f) School parking. Further to Members being advised that PC Boulton had suggested the possibility of a residents' parking scheme, further information was being sought by the Clerk. **Action: The Clerk.**

(g) Flags, Summerfield Road. There was nothing further to report at this stage.

(h) Junction A41/Guilden Sutton Lane. There was nothing further to report at this stage.

(i) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.

(j) Migration of gravel. There was nothing further to report at present.

(k) Porters Hill. The issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager.

(l) Path, Cinder Lane to Church Lane. (i) Condition. Further to Cllr D Hughes referring to the condition of this path which it was understood had been placed in an eight week schedule by Streetscene, the position would continue to be monitored. (ii) Use by motor cycles. There was nothing further to report as to the complaint to the Public Rights of Way Warden with respect to the use of this path by motorcyclists which had been referred to Streetscene by the Area Highways Manager.

(m) Footway, Guilden Sutton lane, obstruction by nettles, brambles and an overgrown hedge respectively. Members would advise the Clerk if any of these concerns remained, including the location.

(n) Flooding, Church Lane. There was nothing further to report at this stage.

(o) Verges, Guilden Sutton Lane CDS. There was nothing further to report at this stage.

(p) Speed limit, Station Lane. There was nothing further to report at this stage as to the operation of the 30mph limit other than that minuted above.

(q) Flooding, Wicker Lane. Cllr J Hughes reported that water run off and icing had recurred. This would be reported to the Network Steward. **Action: The Clerk.**

(r) Planters. The installation of the planters was awaited. Further inquiries would be made by the Clerk. **Action: The Clerk.** Adopters would be sought for those on Station Lane and Wicker Lane, Cllr Moulton having intimated he would be happy to care for the planter at the reservoir.

(s) Steps, Heath Bank to Guilden Sutton Lane. The condition of these steps remained with the Area Highways Manager.

(t) Subsidence, reinstatement Guilden Sutton Lane. There was nothing further to report at this stage following the condition of the reinstatement of this heavily trafficked section of the road being inspected by the Clerk at a site meeting with the Area Highways Manager.

(u) Church Lane/Wicker Lane, overgrowth at corner. The renewed concerns raised by Mrs Kirk had been referred to the Area Highways Manager.

(v) School Lane. Further to the work which had been in progress to reduce pressure on the boundary wall of a property adjoining the narrower length of footway on Porters Hill, there was nothing further to report at this stage.

(w) Traffic management. Further to Cllr Moulton informing of the opportunity to inform the Police of locations at which a survey of the volume, type and speed of traffic would be of benefit, there was nothing further to report at this stage as to the suggestion by Cllr J Hughes that such a survey should be carried out on Wicker Lane.

(x) Footways, Oaklands. Further to Cllr Paterson informing as to the condition of the footway at 5-13 Oaklands, this had been brought to the attention of the Area Highways Manager. The Clerk was to inspect other similar areas. **Action: The Clerk.**

(y) Village access for mobility scooters. There was nothing further to be reported at this stage.

(z) Parking, Summerfield Road. The increase in the incidence of long term parking outside the shops continued to be monitored. Further to the Clerk informing of correspondence received from Mr John Browne, which he had circulated, as to parking conditions immediately to the front of the shops, this had been raised with the highway authority. A response was awaited. **Action: The Clerk.**

(za) Traffic group. There was nothing further to report at this stage other than that minuted above.

(zb) 20 mph limit. The Clerk would progress engagement with the community as to their views on a 20mph limit being sought for the existing 30mph area within the parish. **Action: The Clerk.** 12/13 127

(zc) Ward members' meeting with Area Highways Manager, 14 December 2011. Advice was awaited on the Guilden Sutton issues: junction Guilden Sutton Lane and the A41, speed limits on Guilden Sutton Lane and Wicker Lane, kerbing on Wicker Lane and possible options for a new vehicular entrance to a property on Wicker Lane.

(zd) Church Lane. Further to Cllr Paterson informing of a defect in Church Lane advised by Mr B J Bailey and to the Section Engineer reporting the area would be monitored during the course of routine visits to the area, there was nothing further to report at this stage.

(ze) Speed markings, Wilding Business Estate. Further to Cllr Moulton informing that traffic markings kindly provided by Mr Anthony Wilding some years ago were now faded and to his belief they should be reinstated and strengthened with an unofficial stop sign, this was being raised with the estate. **Action: The Clerk.**

(zf) Arrowcroft Road/Jct School Lane. Further to the Clerk informing of an overflowing gully, the Section Engineer had confirmed the situation would continue to be monitored to determine if relaying of the carrier drains was required.

(zg) Guilden Sutton Lane: footway drainage. Further to the Section Engineer informing works orders were being prepared to install two additional gullies in the footway to capture surface water run-off from the adjacent field, hopefully by mid October, it was noted that flooding continued during adverse weather in the absence of the proposed remedial measures.

(zh) Obstructed pavements. It was noted a site meeting had taken place on 12 November 2012 attended by . Cllrs D Hughes, Paterson, Roberts and R Sapio Esq, Network Steward to deal with issues highlighted by Members of the Council and by Mr Jackson. Mr Sapio had subsequently advised that several areas of unacceptable overgrowth of trees/hedges obstructing footways had been identified. He had attended to some of the areas identified by cutting back overgrowth, e.g. a large willow by 41 Oaklands, tree branches to link paths and growth around a Village Hall sign, together with making contact with respective residents requesting their assistance. Some residents had been very proactive and obstructions identified from the Oaklands/Porters Hill junction down School Lane had been removed. It was hoped further improvements would result. These would be monitored. It was agreed Mr Sapio would be thanked. **Action: The Clerk.**

(iv) Lighting. (a) Faults. A day burner adjacent to Hickmore Heys had been reported. (b) Lighting, Heath Bank and junction Church Lane/Fox Cover steps. Further to the Clerk receiving an approach from the new term maintenance contractor offering street lighting services, further information was being sought to inform a possible bid to the ward members' budgets. **Action: The Clerk.**

9 Finance.

(i) Income

Co-operative Bank		
Bank interest 5 October 2012	£	2.73

(ii) Payments

RBL Poppy Appeal		
Donation (s137)	£	18.00*

Mrs P Blythe		
Playing field rent		
January – March 2013	£	160.00

ChALC		
Training 16 November 2012	£	60.00

Clerk's Expenses.

Postage	£	2.20
Telephone	£	0.00
Photocopies		
402 @ 5p	£	20.10

Mileage		
8 @45p	£	3.60
	£	25.90

R Bayton Esq		
Parish Plan expenses	£	72.75

* confirmation of urgent payment

Proposed by Cllr Moulton
 Seconded by Cllr Davis
 and agreed.

(iii) Balances

Co-operative Bank		
8 October 2012	£18,791.40	
Scottish Widows 1		
1 October 2012		£20,004.59
Scottish Widows 2		
1 October 2012	£	3,381.87

(iv) Report on contingency payments.

Budget:	£	944.00
Payments:	£	0.00

(v) Insurance. The offer by the Council's insurers, Came & Company, to visit had been progressed (see minute beneath).

(vi) Audit issues. (a) Display of completion of notice of completion of audit. The Clerk was making arrangements for the display of this notice. (b) Internal audit. The Clerk confirmed the papers for both Q1 and Q2 were complete. It was noted these would be reviewed by the Audit Group following a meeting with the Council's insurers at 1030 on Tuesday 11 December, 2012.

(vii) Review of procedures for risk assessment. There was nothing further to report at this stage. Initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(viii) Participatory budgeting. There was nothing further to add to that minuted above.

(ix) Clerk's gratuity. There was nothing further to report at this stage.

(x) Localisation of Council Tax benefit. The Clerk informed that contrary to previous advice, the precepts of local councils would be impacted by any failure by the principal authority to achieve the required savings. He advised that Cheshire West and Chester Council was required to achieve savings in excess of £2.6m.

10 Environment Services.

(i) Recycling issues. (a) Cllr Davis informed of missed collections from the Village Hall car park area. (ii) Amenity cleansing. (a) Areas of concern. Members would advise the Clerk of locations at which they believed action was necessary. **Action: All Members.** The condition of the steps from Fox Cover to Church Lane, raised by Cllr D Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. (b) Retirement of lengthsman. The Clerk indicated his acting as temporary lengthsman for a trial period, which included inspections of the playing field, play area and parish car park, were proceeding satisfactorily. (b) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iii) Dog fouling: (a) Requests for additional bins - dingle path, Belle Vue Lane, School Lane, Garners Lane. These requests continued to be noted.

(b) Dog control. There was nothing further to report at this stage following Members referring to increased fouling in the vicinity of the shops and on footpath 2 towards Belle Vue Lane including the issue referred to at the July meeting by Cllr Paterson.

(iv) Sewers. There was nothing further to report at this stage.

(v) Noise issues. There was nothing further to report at this stage.

(vi) Equine fouling. There was nothing further to report at this stage. The proposed letter to liveries within the parish was held in abeyance.

11 Trees and Hedges.

(i) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges was noted, some of which had been visited at the site meeting minuted above. The Clerk was progressing a standard proforma to advise individual occupiers as appropriate. This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(ii) Canopy, Porters Hill. There was nothing further to report at this stage. The issue remained with the Area Highways Engineer who was understood to be reviewing the matter.

(iii) Footway, Porters Hill. There was nothing further to report at this stage.

(iv) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, a response remained outstanding from the Public Rights of Way Unit given their proximity to public footpath no 2.

(v) Hedge, opposite play area. There was nothing further to report at this stage as to the assurance the hedge would in future be cut by the Borough Council.

(vi) Hedge, off Belle Vue Lane. Further to Cllr Fisher informing of the proposal by an adjoining occupier to remove a length of hedge adjoining footpath 2 and to plant a replacement of native species, there was nothing further to report at this stage.

(vii) Sycamore, Memorial Garden. There was nothing further to report at this stage.

(viii) Trees, Oaklands, fungal disease. There was nothing further to report at this stage.

(ix) Hedge off Hill Top Road. There was nothing further to report at this stage following the hedge having been reduced as a result of the site meeting held with Streetscene on 3 August 2011.

(x) Trees adjoining footpath 2. There was nothing further to report at this stage with respect to the trees and overhanging branches previously reported by Cllr Paterson and to concerns referred to by Cllr D Hughes. It was noted that overgrowth generally was being reported to Streetscene.

(xi) Trees adjacent to Summerfield House. There was nothing further to report at this stage, Streetscene having advised the proposed work to the trees adjacent to Summerfield House had been deferred due to lack of funds. A response remained outstanding to further inquiries made at the suggestion of Cllr Paterson. (xii) Pruning of verge trees. Further to a Member expressing concern at the pruning of trees in a highway verge and to the issue being raised at a site meeting with the Area Highways Manager, there was nothing further to report at this stage.

(xiii) Satellite reception, trees, the dell. There was nothing further to report at this stage.

(xiv) Overgrown tree, Oaklands/Porters Hill area. Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xv) Cheshire Landscape Trust. Information relating to the Landscape Warden scheme had been referred to Cllr Brown as Tree Warden.

(xvi) Highway tree adjoining 45 Oaklands, basal growth. There was nothing further to report at this stage.

(xvii) Overgrowth, Summerfield Road car park. There was nothing further to report at this stage. It was noted the Section Engineer had indicated that further action may be required at some point in the future.

(xviii) Shrubs, Wicker Lane. Further to Cllr D Hughes referred to shrubs overhanging the footway in the vicinity of The Vicarage and to Cllr Davis referring to the effect on HGVs of an overgrown hedge through their being thrown into the centre of the carriageway, Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**

(xix) Oaks, School Lane/Oaklands junction. There was nothing further to report at this stage.

(xx) Overgrowth, Bird in Hand. Further to Enterprise Inns' contractor contacting the Clerk to confirm that vegetation management would take place, it was believed clearance had taken place.

(xxi) Hedges, Cinder Lane. Further to the condition of these hedges being raised by Mr B J Bailey and to the Clerk informing that overgrowth generally, including these which obstructed the Longster Trail, had been reported to Streetscene, there was nothing further to report at this stage.

(xxii) Footway obstruction from adjoining fields. Further to Cllr D Hughes expressing concern at the number of footways obstructed by overgrowth from adjoining fields, there was nothing further to report at this stage.

(xxiii) School path. Further to Cllr I Brown referring to a tree in the vicinity of 9 The Dell, further advice would be sought by the Clerk. **Action: The Clerk.**

(xxiv) Trees, Guilden Sutton Lane. There was nothing further to report at this stage as to trees at Heath Bank, said to be overgrown and a tree outside a house at the junction of Guilden Sutton Lane and Garners Lane which appeared to be dying.

(xxv) Hare Lane. The concerns raised by Mrs G M Reeder, Cheviot, Hare Lane as to overgrowth obstructing sight lines and the size of trees at various locations on Hare Lane was being progressed by Cllrs D Hughes, Davis and Brown. Mrs Reeder would be advised. **Action: The Clerk.**

(xxvi) Tree, Wicker Lane. Cllr J Hughes referred to an issue.

(xxvii) Debris, Cinder Lane. Cllr Roberts had advised the Clerk that a member of the public had been injured by a thorn remaining from arisings resulting from hedge cutting. This had been reported to Streetscene.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. It was noted the next meeting would take place on Wednesday 23 January 2013 at 7.30pm at HQ in Chester.

13 Cheshire West and Chester Council.

(i) Community Forums. (a) Chester Villages. There was nothing further to report at this stage. (b) Inaudibility of proceedings. There was nothing further to report at this stage. (ii) Contact card. Further to the suggestion that Cheshire West and Chester Council might produce a card showing the telephone numbers which people should contact with frequently raised issues, there was nothing further to report at this stage, the matter having been raised with the parish liaison officer.

(iii) Community governance review. There was nothing further to report at this stage. At an appropriate point, the Council would consider whether further consideration should be given to the responses from members of the public during the first stage of consultation.

(iv) Special expenses. There was nothing further to report at this stage.

(v) Altogether Better, Community Empowerment and Delivery. The Council would revisit whether or not it wished to respond to the template provided.

(vi) Review of special educational needs provision. Members noted the following advice: 12/13 131

The review is now into its eleventh week and in response to questions that have been received during this time, a Frequently Asked Questions (FAQs) document (circulated to all Members by the Clerk) has been compiled which seeks to address points of clarification to aid understanding of the options.

All issues raised during the consultation will be fed back and will inform the decisions around which options are developed into detailed proposals. The informal consultation runs until Wednesday 12 December.

The Local Authority is very keen for anyone who may have an interest in the SEN Review to be able to comment. If Members are aware of any person or group they think may have an interest in it, the borough council would be very grateful if details of the consultation could be passed to them.

All the documentation for this consultation can also be found on the Council's SEN Consultation webpage via the following link:

http://www.cheshirewestandchester.gov.uk/your_council/consultations_and_petitions/council_consultations/review_of_special_educational.aspx

(vii) Grant assistance for graveyard maintenance. The Clerk confirmed the application form for 2012 had been received and actioned by the due date.

(viii) Responsible Drinking Zone: Ellesmere Port, Winsford and Rural West. It was noted that as a result of these area programme board areas being designated, the entire borough was now a responsible drinking zone.

(ix) Cheshire West, consultation on a new governance model. The Clerk informed that consideration of the governance required to manage public service business in West Cheshire had been ongoing for some time. The development of the 'Altogether Better' whole place Community Budget programme had provided further opportunity to review requirements and develop a new set of arrangements that will support the implementation of more integrated public services. The consultation document outlined proposed governance arrangements for managing public service business across West Cheshire and all partners were invited to offer comment on these. The consultation ran until 31 December 2012. Responses from both individuals and organisations were welcomed. The intention was to implement the changes from 1 April 2013, though elements of the structure may be introduced earlier to support the transition to the new structure.

14 Cheshire Community Action. There were no action items to report.

15 CPRE. (a) Housing supply. Draft comments by the Cheshire branch in response to a consultation on housing supply issues had been referred to Cllr Brown. (b) CPRE emergency action: countryside under threat. Details of this issue had been forwarded to Cllr Brown.

16 Health. There were no action items to report.

17 Policing.

(i) Western Police Area Question Time. There was nothing further to report at this stage.

(ii) Crime. There was nothing further to report at this stage.

(iii) Parking, Arrowcroft Road. Possible measures to deal with continuing inconsiderate parking were minuted above.

(iv) Parking, Cinder Close. There was nothing further to report at this stage.

(v) Police and Crime Commissioner election, 15 November 2012. The Clerk informed Mr John Dwyer (Conservative), a former Assistant Chief Constable with the Cheshire Constabulary, had been elected. Polling, which had been very low, had taken place in the Bird in Hand due to a prior booking of the Village Hall.

18 Newsletter. The reporting forms on the Cheshire West and Chester Council website would be publicised in a future edition.

19 Memorial Garden. Further to the comments made by Mrs Kirk in relation to the memorial garden, the Clerk informed that Messrs Gresty had kindly tidied the bed free of charge ahead of Remembrance Sunday on behalf of the village.

20 Bulb planting. Further to the Vice Chairman indicating he was keen to see progress, Members would provide possible locations for planting to the Clerk which would then be circulated. **Action: All Members.**

21 Parish IT. The need for photographs of Members to complete the web page remained outstanding.

22 Primary School. Cllr D Hughes reported the Christmas fete would take place on Thursday 6 December 2012 from 3.20pm to 5pm.

23 Land ownerships. (i) General. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage.

25 Community events. It was noted the 2013 fete would take place on 13 July 2013.

26 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter was being pursued by the Clerk. **Action: The Clerk.**

27 Enhanced broadband. The Chairman advised that former councillor Andrew Arditti was now a broadband champion with the Connecting Cheshire initiative.

28 Village Hall Management Committee. Further to Cllr J Hughes informing the committee would now take on more of the day to day routine of maintaining the hall and suggesting the Council, as a user, might consider work it would be prepared to take on, Cllr Davis would report further to a future meeting.

29 MC2, Guilden Sutton Methodist Church. Cllr Paterson reported further including action being taken to market the premises by the Methodist Circuit..

30 Summerfield House. There was nothing further to report at this stage.

31 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding. **Action: The Clerk.**

32 Remembrance Sunday The Clerk invited the Council to thank Messrs Gresty for kindly tidying the Memorial Garden free of charge on behalf of the village, as minuted above and for sweeping and relocating the highways diversion sign on the morning of the service.

33 Cheshire Fire and Rescue Service Integrated Risk Management Plan (IRMP) 2013/14 Consultation. Members noted the following advice:

'We would like to thank all parishes who have taken the time so far to respond to our consultation on the future plans for Cheshire Fire and Rescue Service. For those of you who have yet to respond, we really value your feedback and opinions and encourage you to take a little time to submit a response either via the following hyperlink <http://www.surveymonkey.com/s/538CG5S>, by emailing consultation@cheshirefire.gov.uk, or in writing using the address below:

Communication and Engagement Officer, Cheshire Fire and Rescue Service, Sadler Road, Winsford

Cheshire CW7 2FQ

This draft plan is the most significant in the Fire Authority's 15 year history, as it sets out a number of far-reaching proposals, which have been developed so that it can maintain and improve the services it provides to the local community and make most effective use of its reduced funding.

The plan contains proposals to build up to 5 new fire stations through one-off capital costs, make significant changes to how fire stations are crewed, introduce a blanket 10 minute response time and reduce the number of full time firefighters and increase on-call staff.

The proposals would help the Service to meet expected budget cuts of around £5 million over the next four years, but will take a number of years to implement. Members of the Fire Authority say they are confident that no firefighters will be subject to compulsory redundancies.

You will also be able to access a summary of the plans (attached), as well as supporting material and a full copy of the IRMP 2013-14 through visiting our website: <http://www.cheshirefire.gov.uk/home/current-consultation>.

Our consultation closes on 17 December 2012, before then please take the opportunity to comment on our plans through the consultation and feel free to contact us if you require any additional information, or information in alternative formats, using the details above. We look forward to receiving your views'.

34 Members Information Items.

Tourism. Cllr Paterson informed the Roseville bed and breakfast, Belle Vue Lane, had been shortlisted for an award.

Voluntary work. Cllr Roberts suggested the Council might consider an award for voluntary work in the parish. This would be revisited.

35 Information correspondence.

Planning: Technical Reforms Of Planning Appeals - Consultation (via ChALC).

Leisure services: MCFS Walk Programme Jan - Jun 2013; Cheshire Archives and Local Studies newsletter.

Finance: Co-operative Bank deposit rates.

Trees and hedges: CLT Landscape Wardens Event 2 December 2012.

Cheshire Association of Parish Councils: NALC e bulletin; Deputy Chief Officer vacancy; ChALC Newsletter; Members only web pages; Rural communities and transport research.

NALC: NALC Bulletin 27 November 2012.

Cheshire West and Chester Council

Members briefings 421, Police and Crime Commissioner; 425 CCTV and urban traffic control; 426 community infrastructure levy; 427 Northgate master plan consultation; 428 Power to suspend credit licences consultation; 429 Northwich/Winsford Christmas Lights switch on events; 430 Connecting Cheshire Partnership update; 430 Thundersprint, 431 Dementia Challenge, 432 Chester Christmas market; 433 Christmas in Ellesmere Port; 434 Housing Market Update - This briefing provides information on research undertaken by the Housing Strategy and Enabling Team into the local housing market and highlights key findings from the latest Quarterly Bulletin to be published; 435 Civil Enforcement Remedies Consultation – The Department for Business Innovation and Skills (BIS) are consulting on proposals to extend the range of remedies available to Trading Standards and other regulators of consumer law, by introducing new remedies under Part 8 of the Enterprise Act 2002; 436 Tenancy Policy - The draft policy sets out the type of tenancies which will be offered to Council tenants living in properties managed by Plus Dane Group in Ellesmere Port and Neston. It also sets out the Council's expectations of Plus Dane in managing and sustaining tenancies, and in tackling tenancy fraud. The draft policy is currently out for consultation until 17 December 2012; 437 Walk of Light - Saturday 1 December; 438 Air Quality Update – This briefing provides an update for Members on the current status of air quality management within Cheshire West and Chester; 439 Waste Permit Variation – The briefing provides information on the recent application made by Veolia – Ellesmere Port, to the Environment Agency for incineration of low level radioactive waste. The application which has been submitted is for the treatment of 1,000 tonnes of low level waste per year at the Bridges Road site, which will account for around one per cent of the facility's overall capacity. It would include waste from hospitals, universities, medicine manufacturers and the energy industry; 440 Draft Housing Allocation Policy – Update on the Common Allocation Policy for Social Housing – draft document now available for consultation; 441 Fairtrade Borough Renewal; 442 Grosvenor Park Restoration Update – A progress update on the Restoration Project for Grosvenor Park, Chester, utilising funding from the Heritage Lottery Fund; 443 Portas Funding for The Rows - This briefing provides information on a successful bid for funding to improve security on 'The Rows' in Chester. The funding of £10,000 will come from the town improvement scheme backed by Mary Portas; 444 Permitted Development Consultation - The Government has recently published a consultation document seeking views on proposals to amend the permitted development rights. These will allow homeowners, shops and offices to build larger extensions and enable quicker installation of broadband infrastructure; 445 Warm Homes Healthy People – the briefing highlights a successful bid for funding to help protect vulnerable residents through the winter months. An announcement was received from the Department of Health on 21 November, confirming a successful application by Cheshire West and Chester and an allocation of £252,789 from the Warm Homes Healthy People fund, which is the fourth biggest payment received by authorities in the North West.

Local Councils Bulletin, November 2012; Partnerships Bulletin November 2012, issue 45.

Talking together: To note the following advice: *Do you and your councillors recognise the attached front cover? (circulated)*

The winter edition of the borough newspaper, Talking Together, should be delivered to every home in Cheshire West and Chester, this week. To help us monitor the distribution of this newspaper we would be grateful if you could ask your members to look out for their copy and let me know if they don't receive it.

They could also help us with our audit distribution by joining our group.

The Marketing Team at Cheshire West and Chester Council is looking for volunteers to join a Talking Together Distribution Checking group. Members of the group would simply be contacted by email a couple of times a year, when distribution is taking place, and be asked if they are aware of anyone not receiving the newspaper. It wouldn't take up much time to report any local delivery problems via email, but the information provided would be really valuable and help us to ensure that the Talking Together newspaper reaches the whole Cheshire West and Chester community. If you would like to join this email group please let me know.

Selina Simpson

Marketing Officer

Cheshire West and Chester Council

Cheshire Community Action: annual review 2011/12.

CPRE: New road building

Policing: PC Boulton November update.

Homewatch: Heritage Watch; Police Inspector's update 5, 12 November 2012; appeal following attempted robbery (in Upton); Home Watch: Police Inspector update, Western Rural 23, 26 November 2012; Hoax e mails; update – Trading Standards advice not to buy goods or services at the door.

General

Parish Online newsletter.

Reaseheath College: Skills for business diversification; Build Social Media Muscle with TWITTER.

Rural Services Network e mail news digest 5, 12, 19 26 November 2012.

Appeals: British Red Cross.

Matters to be considered in the absence of the press and public.

To exclude the public and press for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information.

36 Possible enforcement issues.

(i) Steps, Cinder Lane - Church Lane. Further to a Member raising a possible issue concerning these steps, this would continue to be monitored following action by the Section Engineer.

(ii) Satellite dishes. Advice would be sought from the local planning authority on an issue previously advised to the Council and on any others which may become apparent.

(iii) A Member referred to separate incidents of unusual interest being shown in open space within the Council's control.

The meeting concluded at 9.41pm.

Date of next meeting: Monday 7 January, 2013.