

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 4 March 2013 in Guilden Sutton Village Hall.

Chairman: Cllr D Hughes.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, M S J Roberts.

In attendance. Cllr S Parker, PCSO L Beddows, Mrs A Armstrong, Senior Manager, Partnership and Development, Cheshire West and Chester Council.

1 Procedural matters.

(i) Declarations of interest. Members were reminded that they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. With a Disclosable Pecuniary Interest, the Member must not take part in the discussion or vote and must withdraw. There was no right to speak as a member of the public. With an Other Disclosable Interest, the Member must not take part in the discussion or vote but may remain in the room after making a statement if he/she wished to do so. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

(ii) Apologies.

Apologies were received from Cllr M Parker, PC R Boulton.

(iii) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 4 February 2013. The minutes of the ordinary meeting of the Council held on Monday 4 February 2013 were proposed by Cllr Moulton, seconded by Cllr Fisher and agreed.

(iv) Code of Conduct. Further to his attending the training session minuted beneath, the Clerk would clarify the wording of the standing advice contained within the agenda as to action to be taken by a Member with a Disclosable Pecuniary Interest. **Action: The Clerk.**

(v) Dates of future meetings: Mondays 8 April, 13 May, 3 June, 15 July, 2 September, 7 October, 4 November and 2 December 2013.

As the originally proposed date of 6 May 2013 for the annual parish meeting and the annual meeting of the Council was the Early May Bank Holiday, an alternative meeting place had been sought by the Clerk for the proposed new date of Monday, 13 May 2013 as the Village Hall would not be available on that date. The Clerk informed that although the Church Hall was otherwise available, the hall was booked on Mondays. He invited Members to consider holding the meetings on Tuesday 7 May 2013 as the next available date to that originally proposed. It was agreed the annual parish meeting and the annual meeting of the Council would be held in the Church Hall on Tuesday 7 May 2013 commencing at 7.00pm. The hall would be booked from 6.30pm to 10.30pm. Appropriate publicity would be arranged by the Clerk. **Action: The Clerk.**

(vi) Late information report 4 March 2013. The late information report for the current meeting was received and noted.

(vii) Boundary Commission for England 2013 review of parliamentary constituencies. Further to the Clerk's understanding this review would not now come into effect before 2018, further inquiries had been made by the Clerk and the following statement from the Commission had been circulated. This would be publicised in the newsletter.

As a result of the Electoral Registration and Administration Act 2013 receiving Royal Assent on 31 January 2013, the date of the next boundary review has been postponed until 2018. The Boundary Commission for England has therefore ceased working on the 2013 Review and will no longer be reporting to the Secretary of State in autumn 2013. Both the Commission and the Secretariat would like to thank all of those who contributed to the 2013 Review and whose valuable submissions contributed so greatly to our task.

(viii) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

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(ix) Reimbursement of Members' expenses. There was nothing further to report at this stage.

(x) Resignation of Cllr J Hughes. Further to the Chairman reporting the receipt, with immediate effect, of the resignation of Cllr J Hughes, the Clerk informed that, as agreed unanimously, a letter had been sent to former Cllr J Hughes thanking her for her contribution to the work of the Council and to the community particularly during her year of office as Chairman.

In addition to publicity in the newsletter, notice of the vacancy had been posted on Thursday 14 February, 2013. The last date for a poll to be claimed would be Wednesday 6 March 2013. Should no poll be claimed, the Council would be free to co-opt at the meeting on Monday 8 April, 2013.

The Clerk informed of the receipt of an expression of interest from Mr R Stewart.

(xi) Royal Garden Party. Further to the clerk reporting the Council had been invited by the Cheshire Association of Local Councils to nominate two people to enter a ballot to attend a Royal Garden Party taking place on 22 May 2013 and to it being agreed the Chairman and Mrs Hughes should be so nominated in recognition of past service, the Clerk said he had to apologise for failing to meet the deadline. He had informed the Chairman.

2 Community engagement.

(i) Public speaking time.

(a) Public speakers. Mr R Stewart introduced himself as a candidate for co-option.

(b) Visiting Members, officers and wardens.

Cllr S Parker. Cllr S Parker kindly informed of current Cheshire West and Chester Council issues including the budget meeting of the Council which had agreed an increase in council tax of 1.9%. He informed the Council's resources portfolio holder, Cllr L Ford, had received national recognition for his efforts in saving £99m during the first three years of the Council, £39m of which had been reinvested. Further to Cllr Parker indicating that funding was still available from the ward members' personal budgets, Cllr Parker was pleased to report a bid had been received from the Clerk for funding towards the cost of a replacement children's playground and he had been able to approve a grant of £3,500. The Chairman indicated the Council's thanks. Cllr Parker further informed the Chester Villages Community Forum would resume in April/early May and would continue on a three/four monthly cycle with special meetings in addition. Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

PCSO L Beddows. PCSO Beddows kindly attended and gave a brief overview of current issues including the theft of a vehicle. Cllr Fisher referred to the security of a particular property. Cllr Davis raised the possibility of the police radar gun being deployed to which PCSO Beddows gave a favourable indication. PCSO Beddows responded further to Members' questions and was thanked by the Chairman for his attendance.

Mrs A Armstrong, Senior Manager, Partnership and Development, Cheshire West and Chester Council. Mrs Armstrong kindly attended to clarify issues which had arisen at the February Council in relation to the second phase consultation in the community governance review of Guilden Sutton. Mrs Armstrong indicated 589 letters had been mailed to cover every dwelling in the parish together with a questionnaire, a map and a return envelope of which 151 had been returned, a response rate of 26%. Analysis of the responses had revealed that 88% of respondents would prefer no change to the current arrangements though 16 respondents (11%) had highlighted suggested boundary changes. These predominantly related to the boundaries to the west of the parish which ran between the A55 and A41 and contained the Pipers Ash 'community'. The response would be considered at a meeting of the committee on Wednesday 13 March, 2013. Mrs Armstrong emphasised the overriding approach was there should be no change for change's sake. Members revisited the concerns which had been raised at the previous meeting and Mrs Armstrong confirmed the borough council did not have a predetermined agenda. Further consultation would be dependent on the recommendations agreed by the committee. She confirmed the review, due to be completed in time for the 2015 elections, would take in the whole borough. Mrs Armstrong responded further to Members' questions and was thanked by the Chairman for her attendance.

The Clerk informed he intended to attend the committee and to speak if necessary.

(ii) Report of surgery held on Saturday 2 March 2013. Cllrs Davis and Roberts had presided. It was agreed that Cllrs Hughes and Paterson would preside at the surgery to take place on Saturday 6 April, 2013.

(iii) Parish Council drop ins.

(a) Faster broadband. Further to the well attended drop in held on Tuesday 7 February 2012 the issue would continue to be publicised.

(b) Participatory budgeting. Further to the disappointing drop in held on Tuesday 28 February 2012 at which there had been no attendance, further opportunities would be sought to raise the profile of the issue.

(iv) Twitter. Further to the clerk informing of a third party tweet requesting occupiers not to park on pavements this was being referred to PC Boulton. **Action: The Clerk.**

3 Planning.

(i) Current/new applications were as follows (most recent first):

Detached dwelling

Land Rear Of The Vicarage Church Lane Guilden Sutton Chester

Ref. No: 13/00704/FUL | Validated: Wed 20 Feb 2013 | Status: Pending consideration

(Application required as further extension of time is not permitted.) Further inquiries would be made by Cllrs Fisher and Davis.

Re-pollarding to tree T1 and crown reduction to tree T2 to reduce shading to rear garden

26 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN

Ref. No: 13/00663/TPO | Validated: Thu 14 Feb 2013 | Status: Pending consideration

Addition of Velux roof light to rear

Mulberry House 2 The Steadings Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 13/00297/FUL | Validated: Wed 23 Jan 2013 | Status: Pending consideration.

Cllr Paterson. *No objection.*

Single storey rear and second floor extensions

Highfield Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 13/00100/FUL | Validated: Mon 14 Jan 2013 | Status: Application permitted

Cllr Hughes. *No objection subject to the proposal complying with Green Belt policy.* NEW DECISION.

Additional Velux roof light to rear elevation

3 The Steadings Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 12/05660/FUL | Validated: Fri 04 Jan 2013 | Status: Application permitted.

Cllr Paterson. *No objection.* NEW DECISION.

Installation of an external flue for a wood burning stove

45 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 12/05407/FUL | Validated: Mon 17 Dec 2012 | Status: Application permitted

Detached garage

Manor House Hare Lane Chester Cheshire CH3 7DB

Ref. No: 12/05352/FUL | Validated: Thu 13 Dec 2012 | Status: Application permitted

Cllr Hughes. *No objection subject to the proposal complying with Green Belt policy* NEW DECISION.

Use of flats 1 and 2 and cottage as dwelling houses.

Park Farm Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX

Ref. No: 12/04138/LDC|Validated: Thu 27 Sep 2012|Status: Pending consideration.

Cllr D Hughes/Cllr Davis.

Convert outbuilding to provide ancillary accommodation

Wicker House Wicker Lane CH3 7EL

Ref. No: 12/00936/FUL | Status: Approved Subject to S106 Agreement. NEW DECISION.

(ii) Appeal.

13/00001/REF | Detached dwelling | Land At The Cottage Church Lane Guilden Sutton CH3 7EW. There was nothing further to report at this stage.

(iii) Development control process.

(a) LPA: e notifications. The Clerk was continuing to monitor the position. **Action: The Clerk.**

(b) Planning postcards. Members requiring planning postcards would notify the Clerk. **Action: All Members.**

(iv) Community planning.

(a) Parish Plan. The Clerk reported he had dealt with correspondence received from Cheshire Community Action requiring a statement of account and the completion of a feedback form. It had been confirmed the remaining balanced could be applied to the implementation of action points within the plan. **Action: Cllr Paterson.**

(b) Christleton Community Plan. There was nothing further to report at this stage.

(c) Village Design Statement. There was nothing further to report at this stage.

(d) Neighbourhood Planning:

(i) Co-operation with Mickle Trafford and District Parish Council. There was nothing further to report at this stage.

(ii) Cheshire Association of Local Councils. (a) Neighbourhood plans workshop. There was nothing further to report at this stage.

(iii) (a) Neighbourhood plans, on line course. Further to former Cllr J Hughes reporting further on neighbourhood plans and neighbourhood development areas and to a decision being required initially as to whether the parish wished to have a neighbourhood plan and the area it would cover, there was nothing further to report at this stage. (b) Neighbourhood plans, advice session. It was noted an advice session organised by Cheshire West and Chester Council had taken place on 26 February 2013 for existing groups.

(iv) Cheshire West and Chester Council questionnaire. Further to the Clerk advising a survey had been received to assist the borough council in preparing a bid for Government funding in connection with neighbourhood planning and to a response having been made, there was nothing further to report at this stage.

(e) Affordable housing. Chester Villages Housing Group. There was nothing further to report at this stage as to the housing need survey proposed by the Housing Strategy & Enabling Officer, Cheshire West and Chester Council

(f) Housing reform. There was nothing further to report at this stage.

(v) Strategic Planning.

(a) Gypsy and Traveller issues. There was nothing further to report at this stage which would directly affect Guilden Sutton.

(b) Local Development Framework.

(i) Consultation, accelerated timetable. Members noted the following minute which impacted on the expected consultation on the strategic release of Green Belt around Chester.

Originally the Local Plan was hoped to be adopted at the end of 2014, which had been brought forward to spring 2014. This would require a 'publication' plan to be completed by the end of March 2013 and a submission plan completed by autumn 2013.

In order to achieve the proposed timetable it would mean that there would not now be a separate consultation on any specific site proposals for the Green Belt Review that had been anticipated to come to the Panel in spring 2013. Instead, any Green Belt proposal would be incorporated into the 'publication' plan.

The Clerk reported further as to advice from Cllr Margaret Parker, Chairman of the Panel, which he had circulated separately.

(ii) Chester Green Belt. Minute (i) immediately above refers. (ii) Correspondence per Mr David Walters, Wicker House, Wicker Lane. The Clerk reported further on correspondence received from the new occupier of Wicker House who had become aware from the web site of the SHLAA proposals for more than 2,000 new homes on land behind his property. He had apprised Mr Walters of the current position. **Action: Noted.**

(iii) Local Plan: ChALC consultation, possible financial contribution. Further to Members agreeing an initial response to the Cheshire Association of Local Councils as to any financial contribution to the cost of professional representation at the Examination in Public, the Association had been asked to indicate the response it had received to this aspect. The Chief Officer had advised the issue was awaiting clarification.

(c) Cheshire West and Chester Council Strategic Housing Land Availability Assessment. There was nothing further to report at this stage.

(d) Chester One City Plan. There was nothing further to report at this stage.

(e) CWAC Spatial Planning: strategic housing land availability. There was nothing further to report at this stage.

(f) CWAC Employment Land Study Update and Joint Call for Sites. There was nothing further to report at this stage.

(g) The Mersey Forest Plan - Have your say! Members noted this consultation could be found at www.merseyforest.org.uk/plan A response was required by end April.

4 Quality Council issues.

(i) Training: (a) General Power of Competence. The Clerk would attend a training course to take place on Wednesday 27 March, 2013. (ii) Training dates 2013. Members had noted the proposed training dates for 2013 and would advise the Clerk should they wish to attend. It was noted a Councillor Training Workshop 2 would take place on Thursday 7 March 2013 in Mobberley. The session would cover the following aspects of Parish/Town Council business:

Introducing Councillors to the powers and duties that local councils have.

Linking the powers and duties to councils' policies and priorities.

Examining the councillor's role in financial matters, including setting budgets, monitoring and audit.

(ii) Quality Councils Forum. The meeting of the Quality Forum scheduled for Wednesday 20 February 2013 had been cancelled. The next scheduled forum meeting is Wednesday 22 May 2013.

(iii) Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group. (b) Certificate. The Clerk was to obtain copies to enable the original to be displayed in the Village Hall. (c) Timetable and format of the Quality Parish and Town Council Scheme Review. The Clerk reported briefly on this review.

5 Parish car park.

(i) Grounds maintenance. There was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review by the Clerk as part of his weekly visits. The issues raised by Mrs Kirk would remain under consideration.

(ii) Improvement scheme. This would be revisited in due course.

(iii) Rear boundary wall. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field.

(a) Grounds maintenance issues including litter bin emptying. The need for the field side goal mouth to receive attention at some stage would remain under consideration. Cllr Roberts informed of further correspondence from Mr P Stockton as to the condition of the field. Members noted this was being kept under close observation by the Council and the new grounds maintenance contractor would be asked to take appropriate measures as soon as ground conditions permitted in advance of the season. Mr Stockton would be guided to contact the Chairman. **Action: Cllr Roberts.**

(b) Mole infestation. There was nothing further to report at this stage.

(c) Nets. There was nothing further to report at this stage.

(d) Basket ball equipment. Further to the Clerk reporting Play Inspection and Maintenance Services had expressed concern as to a possible hazard presented by the equipment, it was agreed the condition of the hoop and backboard would continue to be monitored.

(e) Sports England Protecting Playing Fields Fund. A note had appeared in the newsletter inviting landowners who may be willing vendors to contact the council. At present there had been no response.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. (i) Upgrade. Further to Cllr D Hughes referring to a possible future upgrade of the system, the Clerk had advised the ward members of the possibility of an approach to their budgets during 2013/14. (ii) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (iii) Maintenance. Further to Cllrs Roberts and Paterson expressing the view the equipment should be checked on a regular basis, a renewed approach would be made to the contractor covering this aspect and the need for an upgrade to the equipment. Cllr Paterson reported further. **Action: The Clerk.**

(b) Inspections. (i) February 2013. The report for February 2013 had been received from Play Inspection and Maintenance Services and had been considered by Cllr Paterson. (ii) Annual inspection The Clerk informed that Morral Play Services had advised they would carry out the annual inspection at the same price as last year (£42.50 plus VAT) subject to numbers participating. (iii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, no further action would be taken pending the outcome of the Clerk's inquiries as to a possible replacement playground. **Action: The Clerk.** (iv) Cleansing. Further to the Clerk informing that Messrs S&H Services had retired, an alternative contractor was being approached. **Action: The Clerk.**

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. Further to Cllr Fisher referring to the height of the boundary hedging which he believed should be reduced to enable parents sitting in the play area to be able to see children leaving the school and to the Chairman kindly agreeing to raise the issue, there was nothing further to report at this stage. **Action: Cllr Hughes.** Further to the quotation received from the inspector for a thorough clean of the safety surfacing, Cllr Hughes reported that at a pre contract site meeting, the new grounds maintenance contractor had kindly offered to cleanse the play area surfacing as an exceptional item. This had been accepted by the Chairman and Vice Chairman.

(e) Replacement of safety surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground.

(f) Possible replacement playground. Further to Members noting the Council was in receipt of three quotations, two of which were within the preferred financial parameters, the Clerk would invite these two suppliers to meet the preliminary panel comprising Cllrs D Hughes, Fisher and Paterson with the Clerk. Possible dates would be arranged.

(g) NHS Western Cheshire voluntary code for smoke free play areas. Further to the Clerk informing of this initiative which the Council intimated it was keen to support, further details and a request had been made for the play area to be included in the scheme. **Action: Noted.**

(iii) Public Footpaths.

(a) Footpath 7. There was nothing further to report following the comment by Cllr Paterson as to the condition of the route which had been referred to the Public Rights of Way Warden. **Action: The Clerk.**

(b) Footpath 2: (i) Clearance and sweeping. The Clerk would continue to report overgrowth on this and other paths which had been referred to Streetscene. Members would advise the Clerk of any other areas of concern of which they became aware. **Action: All Members.** Cllr Roberts reported further on the identified trip hazard on Footpath 2 (roots) which had been reported to the Network Steward by the Clerk. (ii) Steps. There was nothing further to report at this stage.

(c) Footpath 1. A response remained outstanding from the Public Rights of Way Unit as to the comments of the Public Rights of Way Warden relating to the condition of part of this route in the vicinity of Belle Vue Cottage and that of the adjoining stile. The warden had also referred to overgrowing trees. The Clerk would seek to progress the issue. **Action: The Clerk.**

(d) Footpath 3 Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the back of houses on Cinder Close, past the Bird in Hand (Grid ref: SJ448679) the matter had been referred through the Ward Members. A response was awaited. The Warden had believed it would be unfortunate if this was to fall on anybody particularly with the very wet weather possibly affecting the stability of the bank and had requested the Council to raise the issue with the Public Rights of Way Unit.

Further to the Warden advising the path had become impassable due to the deposit of quantities of chicken manure on the farmland causing a build up of contaminated surface water on the route, which was thought to be an environmental hazard taking account of the Nitrate Vulnerable Zone (NVZ) requirements, there was nothing further to report at this stage as to the Warden raising the issue with the appropriate authorities. It had been noted the water build up around the piles could easily lead to run off in the direction of Church Lane, as had occurred in the recent flooding.

(e) Rights of Way Group. (i) Bank account. Further to Cllr D Hughes reporting £1,300 remained in the account and the decision that the funds should be returned to the Council as a ring fenced reserve to be applied to public rights of way related activities, there was nothing further to report at this stage.

(f) Mid Cheshire Footpath Society. There was nothing further to report at this stage.

(g) Greenway. (i) Cyclists/Pedestrians. There was nothing further to report at this stage as to additional signage to inform both cyclists and pedestrians emerging from the Garners Lane access and traffic on Guilden Sutton Lane. (ii) Surface, Garners Lane. Further to the comments made by the Public Rights of Way Warden as to the unsatisfactory condition of areas of the existing surfacing of Garners Lane, to which a response remained outstanding from the Public Rights Way Unit to which the issue had been referred, the Warden had advised that some work had been carried out. The Warden had previously reported repeated flooding of the access to the Greenway from Guilden Sutton to PROW. (iii) Garners Lane, ownership. Further to the Clerk informing he had contacted the Public Rights of Way Unit to ascertain the ownership of Garners Lane, the Council remained disappointed that a response was still awaited to this and the inquiries referred to above. The Clerk would seek to progress the issues. **Action: The Clerk.** (iv) Use by horse riders. There was nothing further to report at this stage. (v) Friends of the Millennium Greenway. There was nothing further to report at this stage.

(h) Rights of Way Improvement Plan 2011-2016. There was nothing further to report at this stage.

(iv) Grounds Maintenance. The Chairman reported that he and the Vice Chairman had met the preferred contractor, Robs Garden Services, on Wednesday 20 February 2013. The contractor had requested the council assured sign a schedule of costs, reflecting those in the estimate. It was agreed the Clerk should sign the schedule although it would be pointed out the Council would expect to pay on the basis of the actual number of visits rather than the annual totals presented. **Action: The Clerk.**

(v) Public Seats: Guilden Sutton Lane. This had been inspected by the Clerk who believed maintenance should be carried out in the early Spring. He had also inspected the seat on Wicker Lane where the same applied. The Clerk reported further that following the retirement of Messrs Gresty he had approached Deva Forge to enquire if it would be interested in carrying out repairs and maintenance to the public seats in the parish on an ongoing basis and to maintain the war memorial railings when required. He was pleased to report a positive response had been received and was to arrange a site visit.

(vi) Fox Cover. (i) Landscaping. Further to the possible need for growth to be cut back, which had been referred to Streetscene, a response was awaited, Mr and Mrs Dawson, the occupiers of an adjoining property, having expressed concern the planting was taking their light.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Wild flower meadow. The Clerk had contacted the highway authority as to the suggestion that wild flower planting might take place on the embankments of the Guilden Sutton Lane diversion. A response was awaited. **Action: The Clerk.**

7 Public transport.

(i) Services, general. C27. Further to Cllr Roberts indicating the 1335 service was not running, time table information was not being updated and passengers were being stranded by deviations from the expected route, the Clerk indicated that similar and related issues had been raised at the Chester Area Meeting. These had been referred to the Integrated Transport Service. An acknowledgement had been received and further advice was awaited.

(ii) Moorcroft Crescent inbound bus stand. Cllr Moulton reported on action which had been taken to clear overgrowth in the vicinity of the stop.

(iii) Timetable information. There was nothing further to report at this stage to that minuted above.

(iv) Service DB8. There was nothing further to report at this stage.

(v) Railway halt, Mickle Trafford, Mid Cheshire Railway Users Association. There was nothing further to report at this stage.

(vi) Shelter cleaning. Following the retirement of Messrs S&H Services and to the Clerk informing an estimate had been obtained from an alternative contractor, there was nothing further to report at this stage.

8 Highways.

(i) Major schemes. There was nothing further to report at this stage.

(ii) Issues with the highway authority, ownership by Traffic Group. Further to the Clerk reviewing the revised list of issues which the Traffic Group would seek to progress, which had been forwarded to the Area Highways Manager with a request for possible dates, a response was awaited.

(iii) Current issues

(a) Speed issues.

(i) Community speed management. Further to the Chairman referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, the Chairman was to discuss this with PC Boulton. **Action: Cllr D Hughes.**

The Council noted the following dates for the use of the SID equipment: 12-19 April; 10-17 May; 7-21 June; 12-19 July; 6-13 September 2013.

(ii) School Lane. Members noted the following from Mr P Crompton, Belle Vue Lane which the Clerk had acknowledged with a brief response.

I am writing to ask if your council can do anything regarding the excessive speed of traffic on School Lane. I estimate that the average speed on the stretch by Belle Vue Lane is c45mph. When turning onto School Lane from Belle Vue Lane there is a restricted view of traffic travelling towards Chester and with the speed of most vehicles on the lane an accident is waiting to happen.

As you know there is a children's play area in the vicinity and yet we do have any 30mph signs in the area. Should thought not be given to speed restrictors and automatic speed displays being installed as a means to alleviating what is a very dangerous area of the village.

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I did read some time ago that there were plans to extend the 30mph limit up the lane towards Chester and I would support this move but I do strongly advise that action should be taken to reduce the speed of traffic on the current 30mph zone before we suffer an accident.

It was agreed the issue would be referred to the Traffic Group and to PC Boulton.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. (ii) Suggestion by former Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety. Both these issues remained with the Area Highways Manager.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage as to the Clerk's understanding that following his renewed approach to the highway authority as to the status of the intended 30mph limit, the issue was under review.

(d) Speed review, Wicker Lane/Hare Lane. The issue remained with the Area Highways Manager. The more recent request made by Mrs Earlam for a reduced speed limit on Wicker Lane and the installation of a permanent speed indicator device also stood referred.

(e) Footway rear Cathcart Green/Summerfield Road. Further to the comments made at a surgery as to the need for repairs to this unadopted path, there was nothing further to report at this stage.

(f) School parking. Further to Members being advised that PC Boulton had suggested the possibility of a residents' parking scheme, further information had been sought by the Clerk. He reported his approach to Cheshire West and Chester Council had been referred on but no response had been received.

(g) Flags, Summerfield Road. There was nothing further to report at this stage.

(h) Junction A41/Guilden Sutton Lane. There was nothing further to report at this stage.

(i) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation.

(j) Migration of gravel. There was nothing further to report at present.

(k) Porters Hill. The issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager. The correspondence from the Drs Worth, Orchard Croft expressing concerns about the safety of that part of School Lane, particularly for the users of mobility scooters, had been acknowledged by the highway authority. The issue had been logged under reference no.2118877 and passed to a Mr Ian McNeill to action. Further to Cllr Fisher referring to the possibility of land being made available to improve the footway, Cllr Paterson informed she had advised the Network Steward who had previously inspected and discussed the issue.

(l) Path, Cinder Lane to Church Lane. (i) Condition. Further to Cllr D Hughes referring to the condition of this path which it was understood had been placed in an eight week schedule by Streetscene, the position would continue to be monitored. (ii) Use by motor cycles. There was nothing further to report as to the complaint to the Public Rights of Way Warden with respect to the use of this path by motorcyclists which had been referred to Streetscene by the Area Highways Manager.

(m) Footway, Guilden Sutton lane, obstruction by nettles, brambles and an overgrown hedge respectively. Members would advise the Clerk if any of these concerns remained, including the location.

(n) Flooding, Church Lane. There was nothing further to report at this stage.

(o) Verges, Guilden Sutton Lane CDS. There was nothing further to report at this stage.

(p) Speed limit, Station Lane. There was nothing further to report at this stage as to the operation of the 30mph limit other than that minuted above.

(q) Flooding, Wicker Lane. Members noted the following advice taken from the highway authority web site.

Wicker Lane, notice of closure.

Notice is hereby given pursuant to the provisions of Section 14 of the Road Traffic Regulation Act 1984, the effect of which will be to prohibit traffic on the following length of road in Mickle Trafford to enable carriageway repair, kerbing and new warning sign works to be carried out by Cheshire West and Chester Borough Council.

1. Wicker Lane, Mickle Trafford, from a point outside 'The Gables' to its junction with Church Lane.

The closure will come into force on Monday 25 February 2013 and will be in force for a maximum of five days. It is anticipated that the work will last for approximately five days.

(r) Planters. Members noted that 3 no planters inscribed 'Guilden Sutton' had been installed by Streetscene. Cllr Moulton informed the planter on Wicker Lane was not at the expected location. This was a disappointment as otherwise it had been likely a volunteer would have come forward for its future maintenance. Cllr Paterson informed of a volunteer for the planter on Station Lane. The Chairman thanked Cllr Moulton for kindly planting up the planter on Guilden Sutton Lane. It was agreed the possible relocation of the planter on Wicker Lane should be raised with Streetscene. Members further agreed that where volunteers were happy to carry out planting, the cost of materials should be met by the Council.

(s) Steps, Heath Bank to Guilden Sutton Lane. The condition of these steps remained with the Area Highways Manager.

(t) Subsidence, reinstatement Guilden Sutton Lane. There was nothing further to report at this stage following the condition of the reinstatement of this heavily trafficked section of the road being inspected by the Clerk at a site meeting with the Area Highways Manager.

(u) Church Lane/Wicker Lane, overgrowth at corner. There was nothing further to report at this stage,

(v) School Lane. Further to the work which had been in progress to reduce pressure on the boundary wall of a property adjoining the narrower length of footway on Porters Hill, there was nothing further to report at this stage to that minuted above.

(w) Traffic management. Further to Cllr Moulton informing of the opportunity to inform the Police of locations at which a survey of the volume, type and speed of traffic would be of benefit, there was nothing further to report at this stage as to the suggestion by Cllr J Hughes that such a survey should be carried out on Wicker Lane.

(x) Footways, Oaklands. Further to Cllr Paterson informing as to the condition of the footway at 5-13 Oaklands, this had been brought to the attention of the Area Highways Manager. The Clerk was to inspect other similar areas. **Action: The Clerk.**

(y) Village access for mobility scooters. There was nothing further to report at this stage to that minuted above.

(z) Parking, Summerfield Road. The increase in the incidence of long term parking outside the shops continued to be monitored. Further to the receipt of correspondence from Mr John Browne as to parking conditions immediately to the front of the shops, this had been raised with the highway authority. A response was awaited. **Action: The Clerk.**

(za) Traffic group. There was nothing further to report at this stage other than that minuted above.

(zb) 20 mph limit. The Clerk would progress engagement with the community as to their views on a 20mph limit being sought for the existing 30mph area within the parish. **Action: The Clerk.**

(zc) Ward members' meeting with Area Highways Manager, 14 December 2011. Advice was awaited on the Guilden Sutton issues: junction Guilden Sutton Lane and the A41, speed limits on Guilden Sutton Lane and Wicker Lane, kerbing on Wicker Lane and possible options for a new vehicular entrance to a property on Wicker Lane.

(zd) Church Lane. Further to Cllr Paterson informing of a defect in Church Lane advised by Mr B J Bailey and to the Network Steward reporting the area would be monitored during the course of routine visits to the area, there was nothing further to report at this stage.

(ze) Speed markings, Wilding Business Estate. Further to Cllr Moulton informing that traffic markings kindly provided by Mr Anthony Wilding some years ago were now faded and to his belief they should be reinstated and strengthened with an unofficial stop sign, Cllr Moulton informed he had taken advantage of meeting Mr Wilding to request the work should be carried out. Cllr Moulton was thanked for his timely action.

(zf) Arrowcroft Road/Jct School Lane. Further to the Clerk informing of an overflowing gully, the Network Steward had confirmed the situation would continue to be monitored to determine if relaying of the carrier drains was required.

(zg) Guilden Sutton Lane: footway drainage. Further to the Network Steward informing works orders were being prepared to install two additional gullies in the footway to capture surface water run-off from the adjacent field, it was noted that flooding continued during adverse weather in the absence of the proposed remedial measures.

(zh) Speed limit, A41. Further to the Clerk informing of a request by Great Boughton Parish Council to the highway authority for a 50mph speed limit to apply between Sainsbury's Roundabout and Hoole Roundabout, the Clerk had advised the highway authority and Great Boughton Parish Council of this Council's support.

(zi) Winter gritting. (i) Old Hall Park. Further to Cllr Parker being thanked for kindly providing a grit bag for the village centre and to the Clerk reported his understanding that occupiers on Old Hall Park had found it necessary to park their cars on the parish car park during the recent snow due to the condition of the road, the Clerk had requested the highway authority to consider the matter. A response was awaited. **Action: The Clerk.** (b) General. The Area Highways Manager had been thanked for the gritting and ploughing which had taken place in the parish. (c) Village Hall car park/shops. The suggestion by Cllr Davis relating to the provision of a grit bin as an alternative to a bag would be revisited. (d) Steps, Fox Cover-Church Lane. The suggestion by Cllr Roberts that provision might be considered for gritting these steps would similarly be revisited.. (e) Correspondence per the Rev Dr Mark Hart. There was nothing further to report at this stage as to any response from the highway authority further to the Rector advising a car had spun on Porters Hill fortunately without any collision as it did not appear the road had been gritted the previous night and a strip of ice had formed possibly caused by water running down the road off the fields.

(zj) Flooding, Belle Vue lane. Further to Cllr Paterson referring to flooding which had taken place in Belle Vue Lane which the Network Steward believed on enquiry to be a water main burst, there was nothing further to report at this stage.

(iv) Lighting. (a) Faults. There were no faults to be reported. (b) Lighting, Heath Bank and junction Church Lane/Fox Cover steps. Further to the Clerk receiving an approach from the new term maintenance contractor offering street lighting services, further information had been sought to inform a possible bid to the ward members' budgets. A response remained outstanding from the contractor.

9 Finance:

(i) Income:

Co-operative Bank

Bank interest

4 January 2013 £ 2.32

Graveyard grant £ 250.00

(ii) Payments

Devaprint

Newsletter printing £ 40.00

PI&MS

Inspection February 2013 £ 36.00 (inc VAT £6.00)

NWN Media

Newsletter distribution £ 23.34 (inc £3.89 VAT)

Gresty Gnds mntce/lengthsman	£ 585.00
Mrs P M Paterson Reimbursement of voucher	£ 10.00
Mrs P Blythe Playing field rent April – June 2013	£ 160.00
Clerk	
Duplicate keys	£ 7.50
Postage	£ 0.60
Telephone	£ 0.00
Copies 460 @ 5p	£ 23.00
Mileage 71 @ 45p (Deeside/Winsford/Chester)	<u>£ 31.95</u>
	£ 63.05

Clerk's gratuity

To approve the following transfer:

(Scottish Widows 1 to Gratuity account)
 $£5,201.20 \times 3.75\% =$ £ 195.04

Proposed by Cllr Paterson
 Seconded by Cllr Fisher
 and approved.

(iii) Balances

Co-operative Bank 31 January 2013	£16,615.07
Scottish Widows 1 1 January 2013	£20,004.59
Scottish Widows 2 1 January 2013	£ 3,384.00

The Chairman revisited the negligible rate of interest attracted by the balances. Further inquiries would be made by the Clerk. **Action: The Clerk.**

(iv) Report on contingency payments.

Budget:	£ 944.00
Payments:	£ 0.00

(v) Insurance. There was nothing further to report at this stage.

(vi) Audit issues. There was nothing further to report at this stage.

(vii) Review of procedures for risk assessment. There was nothing further to report at this stage. Initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(viii) Participatory budgeting. There was nothing further to add to that minuted above.

(ix) Budget and precept for 2013/14. In preparing content for the newsletter with respect to the budget the Clerk reported it had become apparent that expenditure under the separate employee related costs and administration heads could be more sensibly defined. This has been agreed by the Chairman and a revised presentation of the budget for 2013/14 had been circulated to all Members.

(x) HMRC: Real Time PAYE. The Clerk informed that as from the commencement of the new financial year, the Council would be required to provide on line real time information to HMRC for all payments made to its employees. This would involve either setting up its own payroll system or contracting out. In the first instance, he would procure the necessary software and consider the implications. **Action: The Clerk.**

10 Environment Services.

(i) Waste collection and recycling issues. (a) Members continued to have concerns about missed collections from the Village Hall car park area and spillages. Further to the concerns raised by Mr Dyson as to the waste collection contract, the Clerk informed Mr Dyson had advised the ward members he had received a response which had addressed all the points he made and provided reassurance the service would improve.

(ii) Amenity cleansing. (a) Areas of concern. Members would advise the Clerk of locations at which they believed action was necessary. **Action: All Members.** The condition of the steps from Fox Cover to Church Lane, raised by Cllr D Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Cllr Hughes further believed the footway on part of Guilden Sutton Lane in particular required cleansing and asked for this to be reported to Streetscene. **Action: The Clerk.** (b) Temporary lengthsman. The Clerk reported further as to the trial, which included inspections of the playing field, play area and parish car park. (c) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iii) Dog fouling: (a) Requests for additional bins - dingle path, Belle Vue Lane, School Lane, Garners Lane. These requests continued to be noted. (b) Dog control. Members referred to fouling issues on public footpath no 2 and Belle Vue lane. Further inquiries would be made by the Clerk as to the warden service. **Action: The Clerk.**

(iv) Sewers. There was nothing further to report at this stage.

(v) Noise issues. There was nothing further to report at this stage.

(vi) Equine fouling. There was nothing further to report at this stage. The proposed letter to liveries within the parish was held in abeyance.

11 Trees and Hedges.

(i) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges was noted, some of which had been visited at the site meeting minuted above. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(ii) Canopy, Porters Hill. There was nothing further to report at this stage. The issue remained with the Area Highways Engineer who was understood to be reviewing the matter.

(iii) Footway, Porters Hill. There was nothing further to report at this stage.

(iv) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, a response remained outstanding from the Public Rights of Way Unit given their proximity to public footpath no 2. The Clerk believed some trees had been marked and would confirm. **Action: The Clerk.**

(v) Hedge, opposite play area. There was nothing further to report at this stage as to the assurance the hedge would in future be cut by the Borough Council.

- (vi) Hedge, off Belle Vue Lane. Further to Cllr Fisher informing of the proposal by an adjoining occupier to remove a length of hedge adjoining footpath 2 and to plant a replacement of native species, there was nothing further to report at this stage.
- (vii) Sycamore, Memorial Garden. There was nothing further to report at this stage.
- (viii) Trees, Oaklands, fungal disease. There was nothing further to report at this stage.
- (ix) Hedge off Hill Top Road. There was nothing further to report at this stage following the hedge having been reduced as a result of the site meeting held with Streetscene on 3 August 2011.
- (x) Trees adjoining footpath 2. There was nothing further to report at this stage with respect to the trees and overhanging branches previously reported by Cllr Paterson and to concerns referred to by Cllr D Hughes. It was noted that overgrowth generally was being reported to Streetscene.
- (xi) Trees adjacent to Summerfield House. There was nothing further to report at this stage, Streetscene having advised the proposed work to the trees adjacent to Summerfield House had been deferred due to lack of funds. A response remained outstanding to further inquiries made at the suggestion of Cllr Paterson.
- (xii) Pruning of verge trees. Further to a Member expressing concern at the pruning of trees in a highway verge and to the issue being raised at a site meeting with the Area Highways Manager, there was nothing further to report at this stage.
- (xiii) Satellite reception, trees, the dell. There was nothing further to report at this stage.
- (xiv) Overgrown tree, Oaklands/Porters Hill area. Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**
- (xv) Cheshire Landscape Trust. Information relating to the Landscape Warden scheme had been referred to Cllr Brown as Tree Warden.
- (xvi) Highway tree adjoining 45 Oaklands, basal growth. There was nothing further to report at this stage.
- (xvii) Overgrowth, Summerfield Road car park. There was nothing further to report at this stage. It was noted the Network Steward had indicated that further action may be required at some point in the future.
- (xviii) Shrubs, Wicker Lane. Further to Cllr D Hughes referred to shrubs overhanging the footway in the vicinity of The Vicarage and to Cllr Davis referring to the effect on HGVs of an overgrown hedge through their being thrown into the centre of the carriageway, Cllr D Hughes was to visit this area with the Clerk. **Action: Cllr D Hughes/The Clerk.**
- (xix) Oaks, School Lane/Oaklands junction. There was nothing further to report at this stage.
- (xx) Hedges, Cinder Lane. Further to the condition of these hedges being raised by Mr B J Bailey and to the Clerk informing that overgrowth generally, including these which obstructed the Longster Trail, had been reported to Streetscene, there was nothing further to report at this stage.
- (xxi) Footway obstruction from adjoining fields. Further to Cllr D Hughes expressing concern at the number of footways obstructed by overgrowth from adjoining fields, there was nothing further to report at this stage.
- (xxii) School path. Further to Cllr I Brown referring to a tree in the vicinity of 9 The Dell, further advice would be sought by the Clerk. **Action: The Clerk.**
- (xxiii) Trees, Guilden Sutton Lane. There was nothing further to report at this stage as to trees at Heath Bank, said to be overgrown and a tree outside a house at the junction of Guilden Sutton Lane and Garners Lane which appeared to be dying.
- (xxiv) Hare Lane. Further to the concerns raised by Mrs G M Reeder, Cheviot, Hare Lane as to overgrowth obstructing sight lines and the size of trees at various locations on Hare Lane, the Clerk informed the following response had been received from the Network Steward.

The following response has been received from the Network Steward.

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At junction with Belle Vue Lane, on speaking to resident of 'The Quinta', I have since noted that trimming back of hedge has taken place so improving junction visibility.

On the subject of hedge/shrubs potentially overhanging highway, I have raised an instruction to brash back between motorway bridge and Belle Vue Lane, any overhang so resulting in approx a clearance of 1.5m from edge of carriageway.

Mr Sapio further advised the rugby club trees were in the ownership of the club and the Secretary of State. Mrs Reeder would be informed.

(xxv) Tree, Wicker Lane. There was nothing further to report at this stage as to the issue raised by former Cllr J Hughes.

(xxvi) Debris, Cinder Lane. Further to Cllr Roberts advising the Clerk that a member of the public had been injured by a thorn remaining from arisings resulting from hedge cutting and to the matter being reported to Streetscene, there was nothing further to report at this stage.

(xxvii) Dingle path. Cllr Hughes reported a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group. The Council agreed it would have no objection subject to the consent of the landowner being obtained and, on the advice of the Tree Warden, approval being sought for the felling which was in a protected group.

(xviii) Conifers adjoining parish playing field. Cllr Fisher referred to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field. **Action: Noted.**

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. The Clerk, as Honorary Secretary, reportedly it was intended to hold a further meeting of the Area Meeting, probably in April, at which the Head of Planning and Transport, Cheshire West and Chester Council, would be in attendance. (b) Standards training. The Clerk informed he had attended extremely useful training for parish and town council chairmen and clerks in Cheshire West and Chester on Thursday 21 February 2013 at the Cheshire Fire and Rescue HQ in Winsford. The training had been intended to support Members about how to be open and transparent about their interests under the new rules, following the abolition of the Standards Board regime.

13 Cheshire West and Chester Council.

(i) Community Forums. (a) Chester Villages. There was nothing further to report to that minuted above. (b) Inaudibility of proceedings. There was nothing further to report at this stage.

(ii) Contact card. Further to the suggestion that Cheshire West and Chester Council might produce a card showing the telephone numbers which people should contact with frequently raised issues, there was nothing further to report at this stage, the matter having been raised with the parish liaison officer.

(iii) Community governance review. Further to the presentation by Mrs Armstrong minuted above, the Clerk informed he had raised the disquiet expressed by Members at the February meeting with the chairman of the review committee, Cllr A Wright, and had received the following response:

*I have spoken to Alison Armstrong about this as the PCs were supposed to be given notice of questionnaires going out again. I am sorry that hasn't happened in this case.
I can assure you there is no predetermination and that the questionnaire was intended to collect more information and to put all the options on the table.*

A more detailed letter from Mrs Armstrong had been circulated separately.

The Clerk further reported the receipt of a copy of the response to the consultation made by Mr. B J Bailey. Cllr Hughes referred to the view of the Guilden Sutton Village Hall Management Committee.

(iv) Special expenses. The Clerk understood the special expenses reduction, introduced by the borough council in 2012/13 to deal at least in part with the double taxation issue was continuing on the same basis in 2013/14.

(v) Altogether Better, Community Empowerment and Delivery. The Council would revisit whether or not it wished to respond to the template provided.

(vi) Review of special educational needs provision, formal consultation. Members noted the consultation would run for a period of eight weeks to Sunday 21 April 2013.

(vii) Grant assistance for graveyard maintenance. The clerk informed the PCC had kindly thanked the Council for obtaining the grant.

(viii) Cheshire West, consultation on a new governance model. There was nothing further to report at this stage.

(ix) New Community Services Fund for British Pubs. There was nothing further to report at this stage as the information reported to the February meeting and to the correspondence circulated by Cllr Roberts.

(x) Members budgets applications. Applications relating to the proposed replacement children's playground and replacement CCTV had been minuted above.

14 Cheshire Community Action. There were no action items to report.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing.

(i) Western Police Area Question Time. There was nothing further to report at this stage.

(ii) Crime. There was nothing further to report at this stage.

(iii) Parking, Arrowcroft Road. There was nothing further to report at this stage as to possible measures to deal with continuing inconsiderate parking.

(iv) Parking, Cinder Close. There was nothing further to report at this stage.

(v) New Cheshire Police Alerts. The Clerk reported he had been informed of this new system but was awaiting further advice which he had sought as the initial document had failed to open.

18 Newsletter. The Clerk reported issue no 152 had been distributed. The reporting forms on the Cheshire West and Chester Council website would be publicised in a future edition. The Clerk further informed the distributors were relocating from the Deeside Industrial Park to the NWN Media premises in Mold which would incur additional travel. Having weighed the various issues, he believed the advantage would still lie in direct delivery to the distributor rather than incurring the not inconsiderable cost of postage but would report further in due course. **Action: Noted.**

19 Memorial Garden. There was nothing further to report at this stage.

20 Bulb planting. The Vice Chairman indicated he wished to revisit the issue of bulb planting which he believed was a valuable activity for the Council to undertake. Cllr Hughes indicated there had been little enthusiasm from Members in recent years while Cllr Paterson suggested an assessment should be carried out this Spring as to where future planting might be needed. **Action: Noted.**

21 Parish IT. (a) Members' photographs. The need for photographs of Members to complete the web page remained outstanding. (b) Commercial postings. Further to the brief reference at the February meeting as to the inclusion of a small amount of promotional commercial material on the home page, the Clerk had discussed this with the webmaster who had indicated he would be happy to follow the protocol set out beneath.

So far as local businesses are concerned, these can properly be supported in general terms on the home page as there is clear benefit to the community. But promotion is a matter for the individual enterprise and specific marketing information should be provided via a link to the business's own site, if existing, or to a different location on our site to provide visitors with the option of continuing there or not. 12/13 184

Cllr Hughes informed of a resident who wished to place a number photographs on the web site. The Council agreed the resident should be advised to contact the web master.

22 Primary School. Cllr D Hughes reported further.

23 Land ownerships. (i) General. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Railway fencing, Guilden Sutton Lane. Cllr Moulton informed that fence work was in progress with a wooden fence being provided at the rear of houses on Moorcroft Crescent and The Nook rather than metal. Further to the concerns raised by Mrs Hughes a considerable time ago as to access to the embankment immediately adjacent to her garden to enable this to be cared for, he would visit that part of Guilden Sutton Lane and report further. **Action: Cllr Moulton.**

25 Community events. Christmas lights 2012. Cllr Paterson confirmed the winner of the 2012 competition, who had been presented with the £10.00 voucher purchased by Cllr Paterson, had been 4 Porters Croft.

26 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

27 Enhanced broadband. There was nothing further to report at this stage.

28 Village Hall Management Committee. Cllr Davis would report further to a future meeting.

29 MC2, Guilden Sutton Methodist Church. Further to Cllr Paterson referring to action being taken to market the premises by the Methodist Circuit, there was nothing further to report at this stage.

30 Summerfield House. There was nothing further to report at this stage.

31 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding. **Action: The Clerk.**

32 Remembrance Sunday The Clerk was writing to thank Messrs Gresty for kindly tidying the Memorial Garden free of charge on behalf of the village and for sweeping and relocating the highways diversion sign on the morning of the service.

33 Cheshire Fire and Rescue Service Integrated Risk Management Plan (IRMP) 2013/14 Consultation. There was nothing further to report at this stage.

34 Recognition of Volunteers. The suggestion by Cllr Roberts that the Council might consider an award for voluntary work in the parish had been included in the newsletter.

35 Housing development. Further to Cllr Moulton referred to the formula used by the borough council when requiring a contribution by developers to educational provision when local primary and secondary schools were full, the Clerk informed he had provided Cllr Moulton with details of the calculation. **Action: Noted.**

36 Members Information Items.

Litter, Belle Vue Lane. Cllr Paterson informed.

The Vicarage. Cllr Paterson kindly informed the vicarage and grounds were for sale by informal tender as three lots with consent for two detached properties.

Arrowcroft Road. A Member commented on an issue with respect to a property. Members agreed this should be referred.

Village photographs. Cllr Hughes informed a resident had advised of a number of photographs which might be posted on the web site. The approach was welcomed and the resident would be advised to contact the webmaster.

37 Information correspondence.

Planning. Getmapping Parish Online newsletter.

Leisure Services. Fields in Trust, February 2013 update.

Finance: Co-operative Bank deposit rates

Cheshire Association of Local Councils

The following NALC documents are now available to view in the members' pages on the Association website: CIL Policy Consultation Briefing - PB50-13; Revised LTN79 – Staff Pensions.

National Association of Local Councils.

Putting Communities First Conference; E bulletin; Consultation - Community Learning in Rural Areas; Update to LTN09 – Handling Complaints; new Legal Briefing L01-13 S.137 Expenditure Limit for 2013-2014.

Cheshire West and Chester Council

Members Briefings:

462: High Speed 2 – following the Secretary of State for Transport, Patrick McLoughlin's announcement setting out the Government's initial preferences for the next phase of the £32bn HS2 high-speed rail network.

463: Planners on TV – information on a new fly-on-the-wall documentary on council planning officers. It will be shown on the BBC and features a number of Local Authorities including Planners from Cheshire West and Chester.

464: Vale Royal CCG - an update on the authorisation of Vale Royal Clinical Commissioning Group (CCG) one of the two CCG's that will be taking effect from April 2013 in West Cheshire.

465: Ellesmere Port 10k run - the announcement of the first 10k run (incl. 5km and 1 mile runs) to be organised around Ellesmere Port town centre later this year – route map also attached.

466 – contains information about free cycle training courses for both children and adults that will be taking place during the February half term (18th-23rd February).

467 - highlights some of the key messages from the Council's budget consultation and provides a link to more detailed feedback, which can now be accessed via the Council's website.

468 – a briefing on the Adult Social Care Survey; a national survey that all councils with adult social services responsibilities are required to undertake. As part of this, around 2,000 service users will be receiving a questionnaire.

469 - provides information on work to refurbish Chester bus exchange which will be commencing next Monday. New shelters will improve the area for passengers, be easier to maintain and clean and will provide a facelift for this important gateway to the city.

470 - is a briefing on the replacement scheme for Council Tax benefit that will come into effect on the 1st April 2013.

471 - is on the new Social Housing Size Criteria for Housing Benefit also known as the 'bedroom tax'. This briefing details the criteria as set out by the government and the approach that the Council has taken to keep all of its tenants informed of the changes.

472 - covers the latest developments for the new model for funding Social Care for adults, including details of the proposed cap on care costs that will take effect from April 2017.

473 - the new planning measures have been agreed for the 'garden quarter' in Chester covering the conversion of domestic properties into houses of multiple occupation.

474 - covers the 'Keep Warm Keep Well' campaign which includes a number of measures that are being undertaken to protect those vulnerable this winter. This includes measures from specifically targeting and helping individuals at risk to wider public campaigns.

475 - The Health and Safety Executive have issued a consultation on changes to the Local Authority Enforcement Code.

476 Chester Business Consultation. The briefing contains details of the recent consultation with Chester businesses to identify the key challenges and solutions for Chester City centre. The final report is due to be published on 21 February, and the briefing provides a link to where it will be available.

477 Fairtrade Fortnight. This briefing focuses on Fairtrade Fortnight, which starts on 25 February 2012. Events will be taking place throughout the fortnight to promote Fairtrade and raise awareness, including a coffee morning, wine tasting and a film screening at the Grosvenor Museum.

478 - Health and Wellbeing Boards and Scrutiny Regulations. The briefing focuses on the Health and Wellbeing Boards and Health Scrutiny Regulations 2013, which were laid before parliament earlier this month. These regulations provide a step forward in enabling local authorities to finalise local preparations for health and wellbeing boards and health scrutiny arrangements.

Partnerships Bulletin February 2013 (no 48); Grants for anti loan shark schemes; Lord Mayor of Chester's Charity Band Night.

Health: Cheshire and Wirral Partnership NHS Trust newsletter no 17

CPRE: Campaigns Update.

Policing: Home Watch updates - Roadside scam; energy savings grants; rural incidents; ATM (cash point) warning; Police Inspector update WESTERN RURAL 15, 18, 25 February 2013

Newsletter 152. This was distributed on Thursday 21 February 2013 highlighting the vacancy.

General:

Clerks and Councils Direct March 2013.

Reaseheath College: Facebook for rural businesses; Customer Retention Skills, PR skills for your business; Bookkeeping and Finance for Your Rural Business.

Rural Services Network, e newsletter 11, 18, 25 February, 4 March 2013; Rural Services Network: Rural Opportunities Bulletin February 2013, MPs demand fairer funding for rural councils.

Matters considered in the absence of the press and public.

It was proposed by the Chairman, seconded by the Vice Chairman and agreed that the public and press should be excluded for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information.

38 Possible enforcement issues. (i) Steps, Cinder Lane - Church Lane. Further to a Member raising a possible issue concerning these steps, this would continue to be monitored following action by the Network Steward. (ii) Satellite dishes. Advice would be sought from the local planning authority on an issue previously advised to the Council and on any others which may become apparent.

The meeting concluded at 10.15pm. Date of next meeting: Monday 8 April 2013.