

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 1 December 2014 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr M S J Roberts.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, S Ringstead, M S J Roberts.

In attendance: Cllr S Parker, A Arditti Esq, PC R Boulton, Mr R Stewart.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

Cllr M S J Roberts declared an interest in planning application Ref. No: 14/04484/FUL Single storey side extension and internal alterations, 105 Oaklands, Guilden Sutton, Chester, Cheshire CH3 7HE by virtue of occupying an overlooking property.

Cllr P M Paterson declared an interest in planning application Ref. No: 14/04484/FUL Single storey side extension and internal alterations, 105 Oaklands, Guilden Sutton, Chester, Cheshire CH3 7HE by virtue of knowing the applicant.

Cllr S Ringstead declared an interest in agenda item 8 (c) (xii) relating to the footway on Porters Hill by virtue of occupying a property in the same complex as the signatory to the correspondence.

(b) Apologies. Apologies were received and noted from Cllr M Parker.

(c) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 3 November 2014. The minutes of the ordinary meeting of the Council held on Monday 3 November 2014 were proposed by Cllr Moulton, seconded by Cllr Davis and agreed.

(d) Minutes, budget meetings 7 January 2013, 6 January 2014.

Further to the subsequent advice from the external Auditor received during the current financial year as to the disaggregation of the precept and the Council Tax Reduction Scheme grant paid by the borough council the Clerk recommended that in the interest of clarity Council should agree the following to be read into the minutes with any consequent revisions to the relevant financial records.

*7 January 2013.*

*Council agreed a precept of £15,721 should be requested for the 2013/14 financial year. This income would be supplemented by a Council Tax Reduction Scheme grant of £702 from the borough council which would be recorded in the annual return under 'other income'.*

*6 January 2014*

*Council agreed a precept of £15,721 should be requested for the 2014/15 financial year. This income would be supplemented by a Council Tax Reduction Scheme grant of £639 from the borough council which would be recorded in the annual return under 'other income'.*

These actions were approved.

(e) Code of Conduct. There was nothing further to report at this stage.

(f) Dates of future meetings: Mondays 5 January, 2 February, 2 March, 13 April, 11 May, 1 June, 13 July, 7 September, 5 October, 2 November and 7 December 2015.

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(g) Late information report 1 December 2014. The late information report for the current meeting was received and noted.

(h) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(i) E circulation of Agendas. Further to the Clerk reporting a successful application submitted by a Parish Council under the Sustainable Communities Act empowering Parish and Town Councils to circulate agendas electronically if desired by the council, the issue was in the hands of the Audit Group which would also consider the provision of tablets should a migration to paperless business be considered to be desirable.

**Action: Audit Group.**

(j) List of Chairmen/Vice Chairmen. Members would consider an updated list circulated by the Clerk and advise of any errors. **Action: All Members.**

## 2 Community engagement.

(a) Public speaking time.

(i) Public speakers. There were no public speakers.

(ii) Visiting Members/Officers.

Cllr S Parker kindly informed of current issues at Cheshire West and Chester Council including the launch of Christmas in Chester. Cllr Moulton referred to parking matters in the city centre to which Cllr Parker responded and indicated he would be happy to make further inquiries. Cllr Parker responded further to Members' questions and was thanked for his attendance by the Chairman.

Andrew Arditti Esq, Connecting Cheshire Partnership, Digital Engagement Manager kindly attended to report on the completion of the introduction of fibre to the cabinet broadband within the parish. He had provided an article which would appear in a forthcoming issue of the Council newsletter together with posters. He indicated it was important for residents to be aware a range of providers was available. Mr Arditti responded further to Members' questions and was thanked for his attendance by the Chairman.

PC Boulton reported on current issues including the speed of traffic on Station Lane. The Chairman referred to cold callers, who were particularly concerning to the elderly. PC Boulton advised that any approaches should be declined and the Police should be advised. Cllr Hughes referred to ongoing parking issues at the primary school and indicated a positive approach was being taken. PC Boulton responded further to Members' questions and was thanked for his attendance by the Chairman.

(b) Report of surgery held on Saturday 29 November 2014. Cllrs Roberts and Paterson had presided. Cllr Paterson reported the availability of the affordable housing on School Lane had been raised. Cllr Roberts indicated the third quarter of 2015 was a possibility. (c) Surgery 3 January 2015. Cllrs Davis and Moulton kindly indicated they would preside.

(c) Parish Council drop ins. There was nothing further to report at this stage.

(d) Twitter. There was nothing further to report at this stage.

## 3 Planning.

(a) New/current applications.

First floor extension to the rear of the property and alterations to the existing garage roof to create a pitched roof.

Ashley House Hare Lane Chester Cheshire CH3 7ED

Ref. No: 14/04682/FUL | Validated: Wed 05 Nov 2014 | Status: Pending consideration. NEW APPLICATION.

Further inquiries would be made by Cllrs Fisher and Ringstead.

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Single storey side extension and internal alterations  
105 Oaklands Guilden Sutton Chester Cheshire CH3 7HE  
Ref. No: 14/04484/FUL | Validated: Fri 07 Nov 2014 | Status: Pending consideration. NEW APPLICATION.

Further inquiries would be made by Cllrs Fisher and Ringstead.

First floor side extension  
84 Oaklands Guilden Sutton Chester Cheshire CH3 7HG  
Ref. No: 14/03619/FUL | Validated: Thu 21 Aug 2014 | Status: Planning permission. NEW DECISION.

**Cllrs Brown, Davis.**

Response:

*The Council shares the view of the occupiers of 86 Oaklands that there is no objection to the principle of the proposal but similarly their concerns as to loss of privacy arising from the first floor front window. Should this fail to meet the guidance the Council would object.*

Members noted the proposal had been called in to a meeting of the borough's planning committee on Tuesday 4 November 2014 by Cllr S Parker due to the effect on neighbours. The application was recommended for permission as due to the oblique relationship between nos 84 and 86 there would be no undue overlooking.

The Clerk referred to the planning officer's conclusion and the minute of the Committee.

Conclusion.

*Due to the separation distances present on site, the orientation of no. 84 Oaklands in relation to neighbouring houses, and the scale and design of the development, it is considered that the proposed extension would not lead to an unacceptable loss of privacy, or other unacceptable harm to residential amenity. Therefore the proposals are considered to accord with the provisions of with policies GE3 and HO8 of the Chester District Local Plan in this regard.*

Minute.

*The application was being recommended for approval by the Development Planning Manager.*

*Present at the meeting was Mrs Caroline Dawson who spoke against the application and Mark Carrington who spoke in support of the application as the applicant.*

*Visiting Ward Councillor Stuart Parker spoke against the application.*

*Members discussed the application in terms of its cul-de-sac location, where overlooking of properties already existed.*

*A proposal to approve the application was carried by 8 votes for to 1 against and 2 abstentions.*

Discharge of conditions 3 (material), 4 (affordable housing), 5 (landscape layout), 6 (landscape management plan) and 10 (parking details) on permission 13/05410/FUL

Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire

Ref. No: 14/03407/DIS | Validated: Wed 06 Aug 2014 | Status: Pending consideration.

**The Clerk.**

Members noted the following objection had been submitted:

*The Council OBJECTS to condition 4 as it is in breach with the consistent advice provided to the community as to the cascade to be adopted. The Council would not object to the following:*

*Priority will be given to applications from within Guilden Sutton or those who have ties as defined. Any remaining tenancies will then be allocated to applicants from Chester Villages ward or from physically adjoining rural wards.*

*Reason: The development was approved, against the wishes of the community, on the basis of being a rural exception site and therefore the dwellings should be occupied by those with a rural connection. 14/15 125*

The Clerk further invited Members to note the following representation from the highway authority.

*Of highways concern is condition 10 which relates to the parking provision for cars, cycles and powered-two wheelers in the development. Although the layout plans provided for other conditions are indicative of the parking provision for cars, there is insufficient detail regarding the number and design of parking space throughout the development. Statement is required regarding the total number and design of parking spaces for cars, cycles and powered two-wheelers paying due regard to Policies TR6, TR13 and TR19 of the Chester District Local Plan. In particular, TR6 requires cycle parking to be secure and covered. This information is required prior to the discharge of this condition.*

Street naming.

The Clerk advised a request had been received from the borough council's Street Naming and Numbering, Property and Addressing Team for suggestions for a name for this development. As a response was required by 27 November 2014 the Clerk had consulted the local member who believed that Willis Close would be appropriate and would be welcomed by older members of the community who had been unhappy with the naming on Oaklands which had not by and large reflected historical links. The Chairman had suggested a wider consultation would be helpful. The Ward Members had advised the borough council they supported Willis Close. The Chairman advised that on further consideration he would be content to support Willis Close. The borough council had been informed. **Action: Noted.**

Residential development of 17 affordable dwellings and associated vehicular access to School Lane. Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire.  
Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.

**Cllrs Moulton, Hughes.**

Objection

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.

**Cllrs Fisher, Moulton.**

No objection.

Geophysical Survey for IGas Energy.

Further to the Clerk informing the Council had been consulted on this seismic survey comprising 11 survey lines covering 116.5km between Ellesmere Port and Chester and to the matter being considered by Cllr Fisher, Cllr Fisher informed no formal response was required. It was noted work had been due to start in late September 2014 and run through to October. The closest points of the survey to the parish appeared to be the A56 from the M53 to Mickle Trafford, adjoining lengths of the M53 roundabout and slip roads, the A51 between the A41 and the A55 and the road from Stamford Bridge to Little Barrow. The Clerk had thanked the company for the notification.

(b) Development control process. (i) e notifications. There was nothing further to report at this stage.

(c) Community planning.

(i) Parish Plan. Cllr Paterson reported. A further meeting of the implementation group would take place in the New Year.

(ii) Neighbourhood Plan. Cllr Paterson reported a further meeting to encourage momentum had taken place on 11 November 2014 and had been attended by 14 people. The next meeting would take place on 9 December 2014. An article to raise the profile of the issue had appeared in the newsletter. Details of new Neighbourhood Planning Workshop Grants available in England had been provided to Cllr Paterson by the Clerk. **Action: Noted.**

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing. There were no issues to report apart from those minuted elsewhere. 14/15 126

(d) Strategic Planning.

(i) Land at Hoole Hall (Hoole Gate). There was nothing further to report at this stage.

(ii) Publication draft Local Plan.

Publication Local Plan – Main Modifications. The Inspector's final proposed modifications were awaited.

(iii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation. There was nothing further to report at this stage.

(iv) Cheshire West and Chester Council survey of village facilities/possible sites for future development. **Cllr Paterson/The Clerk**. The Clerk informed this has been completed and returned. With respect to possible sites for future development, the Council had declined to name preferred sites at this stage partly as it was believed there had been sufficient development in the parish. **Action: Noted.**

(v) Chester Green Belt. There was nothing further to report at this stage.

4 Quality Council issues.

(a) Training.

Councillor 4 training.

Members noted advice from ChALC that Councillor 4 training would take place on the evening of 3 December 2014 at Tarvin Community Centre.

The training session would cover the following aspects of Parish/Town Council business:

*To provide an opportunity for councillors to consider their role as community representatives and leaders  
To examine effective partnership working.*

The room would be available from 6.00pm and there would be tea/coffee and biscuits available. The session would commence at 6.30pm and finish at 9.00pm.

Cost: Member Councils £30 pp.

Members wishing to attend would kindly indicate to the Clerk.

ChALC 2015 Training Schedule. Members noted this had been circulated separately by the Clerk and did not commence until after the Elections in May 2015.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members were now minded to agree a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field. The suggestion by Cllr Moulton that a letter should be sent to the occupier requesting the hedge should be cut back to the boundary due to the nuisance arising was being progressed by the Clerk, Cllr Davis having helpfully advised as to the preferred approach. **Action: The Clerk.**

(iv) Nets. There is nothing further to report at this stage as to the proposal by the grounds maintenance contractor for weighting the base of the nets to assist with grass cutting.

(v) Inspector's report.

The inspector's general comments for October 2014 were:

*No litter or glass seen or removed during inspection*

*One net peg pulled up and reinstalled during inspection. Tarmac area reinstated and grass starting to establish.*

Detailed comments were:

*Gate not self closing. Possible road safety issue for children exiting playing field.*

*Slight movement in goal posts. Consider using wedges in ground sockets. Football goal nets installed but no pegs used to secure. This a potential trip hazard. Secure net, remove or install only for matches and remove afterwards.*

*No plastic bag liner in bin. Install one and replace each time bin is emptied.*

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (b) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (c) Maintenance. Further to Cllr Paterson reporting that a report and estimates were to be prepared with the possibility of entering into a service agreement, to which there had been no response by Chester Security Systems, a further approach was being made. **Action: The Clerk.**

(ii) Inspections. The Clerk informed the Inspector's general comments for October 2014 were:

*No litter or glass seen or removed during inspection.*

*Now Autumn is here there is some autumn leaf fall present within the site. This needs removing to avoid build up of detritus and algae in the new surfacing. Any build up could affect impact absorbency in the long term if left untouched. The moss under the new metal benches is less of an issue but should be removed at the earliest opportunity.*

(iii) Bin emptying. There was nothing further to report at this stage.

(iv) Replacement children's playground. The Clerk informed the official opening would take place on Thursday 18 December 2014 at 1.30pm. He invited the Council to kindly note a Member would need to lead on the arrangements as he may not be available due to principal employment. The Clerk was also providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

Members noted the cost had been met as follows:

Cost inc VAT	£23486.28
Unlocking payment	<u>£ 542.96</u>
	£24029.24

VAT recovered	£ 3914.38
Awards for All	£ 5000.00

WREN	£ 4936.00
Member budgets	£ 2652.00
Parish Council	£ 7526.86 (Available funding £9000.00)

Cllr Fisher helpfully mentioned an industrial company within Cheshire West which may award grants to any future project on the basis staff might reside within the community. The Clerk indicated he was aware of the principle and would make further inquiries.

(c) Public Footpaths.

(i) Restricted Byway no 7. Further to Cllr Hughes reporting this route was extremely muddy, due to use by horse riders and to the approach by users at the surgery on 1 November 2014 advising the path was virtually unusable due to the condition of the surface, the Clerk informed the ward members had been requested to arrange an urgent joint site meeting at which remedial action could be identified and a programme agreed. The following advice had been received from the Public Rights of Way Warden, Mr B M Lewin and from the Public Rights of Way Unit through the Ward Members.

*Public Rights of Way Warden. Yes it does need improving and horses aren't helping. However not too much! The main problems are four areas of mud where the drainage operations carried out in the last conversion to restricted byway cause more of a problem than they solved. A base of stones in these areas should resolve the issue as it did in the existing dry areas of the path. There are also some dodgy dead trees/branches which maybe need attending too as well. There is a large pile of wood chippings at the Station Lane end from tree cutting operations. It may be worthwhile transporting these to the muddy areas to see if that can improve things.*

*Via Cllr Parker. In regards to the vegetation I will ask our Annual Maintenance Contractor to clear the route for the time being and I will also add the route to the Annual Maintenance List so that it gets done every year at least once. In regards the mud – having walked it myself it is not too bad and I had no difficulties in walking the route. However there are a few areas where water is lying which is making the area muddy. We have no capital budget to enable me to carry out any surfacing to these areas but I can by hand have a go at putting some drainage grips in to help the water at least get off the surface and into the ditches. I hope this will help the situation but with the time of the year and the weather we experience I can only hope what I do will help in some way and may be dry the areas up.*

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The Clerk was inquiring of the warden if this should be revisited. **Action: The Clerk.**

(v) Rights of Way Group. (a) Bank account. Further to Cllr Hughes referring at the previous meeting to his intention to make a serious effort to return the funds to the Council on the basis the group was a sub group of the authority, he reported further that the signatories had been changed and expressed disappointment this had taken place without his knowledge as the Council's representative on the group. He believed the process should have been more transparent. It was not known how the funds might be applied in the future. The Clerk reminded Members these had initially flowed in from the public purse through the Council and it was agreed a representative of the group should be invited to provide an explanation. Members believed the Council should retain an interest in any application of the funds to a major project. (b) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the Public Rights of Way Warden having been informed.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway. There was nothing further to report at this stage.

(d) Grounds Maintenance.

(i) Cheshire West and Chester Council. Members continued to monitor the volume of arisings remaining on verges, footways and amenity areas following visits by Streetscene.

(ii) Parish Council contract 2014/15. The Clerk reiterated the requirement for a revision to include regular maintenance of the safer surfacing in the refurbished play area.

(iii) Parish Council contract 2015/16. The Clerk reported the receipt of the following from Northwich Town Council.

*I would like to take this opportunity to introduce some of the services that Northwich Town Council can provide to your Council.*

*We have been carrying out contracts for local parishes for over 10 years, some of these include, Moulton PC, Rudheath PC, Kingsley PC, Hartford PC and Wincham PC.*

*Services that we can tender for include the following:*

*All aspects of Grounds maintenance and Landscaping work.*

*Playground Inspections and Repair.*

*Cemetery Management including Grave digging, Memorial testing, Registrar duties and Cemetery maintenance.*

*Events management.*

*Sports turf management.*

*Supply, installation and maintenance of Hanging Baskets.*

*Supply & installation of Notice Boards, Flag Poles etc.*

*The list above is brief outline of duties we carry out and services we already provide. If you should have any other requirements that is not listed, please do not hesitate to contact me.*

*I look forward to hopefully working with you in the near future.*

*Chris Shaw M.Inst. ICCM – Town Clerk*

It was agreed the Clerk should seek an estimate for grounds and play area maintenance aspects and for play area inspections. **Action: The Clerk.**

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members noted the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge.

(f) Fox Cover: Landscaping.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

7 Public transport.

(a) Services, general. C27/DB8. Cllr Roberts reported further as to him contacting Mr R Thomas, Chief Executive of the Chester Race Company, with respect to disruption on race days and the need for alternative services and the issue of new drivers on the C27 service failing to implement hail and ride on the Oaklands estate. **Action: Noted.**

Cllr Hughes expressed appreciation for the consideration extended to passengers. It was agreed these remarks should be passed to the operator.

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

(c) Relocation of Chester Bus Station to Gorse Stacks, Bus Users' Survey. There was nothing further to report at this stage.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues

(i) Community speed management.

(a) SID. There was nothing further to report at this stage.

(b) Community Speed Management guidance. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise, Guilden Sutton Lane, Station Lane and Wicker Lane. The issue of the A41/Guilden Sutton Lane junction would now be covered by the proposed 50mph limit for the A41. **Action: Traffic Group.**

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

(d) Flashing 30s, Station Lane. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

(e) Flashing 30, Guilden Sutton Village. Further to the Clerk informing the Ward Members had kindly provided funding of £2,000 towards the cost of installing a flashing 30 within the village and funding of £4,751 therefore being available using unallocated New Homes Bonus towards the estimated 10 year cost of £8k and to formal approval of the scheme, there was nothing further to report at this stage. The project was logged on as 2127074 and had been passed to the relevant Engineer.

(f) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(g) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton.

(ii) School parking. Further to Cllr Hughes reporting it had emerged action by the Police was seen as the only option and to PC Boulton being requested to advise, there was nothing further to report at this stage.

(iii) Planters. The possibility of a new position being sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature was being pursued by the Clerk. **Action: The Clerk.** Cllr Moulton referred to the desirability of providing a planter on green space at the junction of Hare Lane and Green Lane which would transfer to this Council. This would be progressed by the Clerk. **Action: The Clerk.**

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. There was nothing further to report at this stage.

(vi) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and Cllr Moulton expressing renewed concern as to vehicles parking without lights within the 40mph limit, this remained reported to PC Boulton. There was nothing further to report at this stage.

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish, the Clerk informed this had been raised with the landowner. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Engineer. Overgrowth at the junction of the diversion and the CDS had again been reported by the Clerk.

(xi) Village access for mobility scooters. Following the abstraction of the Network Steward the Clerk advised the issue had been re referred to the highway authority. A response had been received indicating the enquiry had been logged to 2127911 and passed to the relevant Network Steward for action/response. This now included access to the greenway. Further to the surgery concerns reported by Cllr Roberts that parts of the surface of Garners Lane were not ideal for mobility scooters, the Clerk informed of the view of the Public Rights of Way Warden who supported improvements to Garners Lane and was to contact Sustrans as to their view on the condition of the access. The warden also pointed to the availability of scooters suitable for rougher terrain and had suggested improvements at School Lane may be a higher priority.

(x) A 41 Speed limit. Further to the receipt of the public notice proposing a 50mph limit on the A41 Ring Road from its junction with the A56 Hoole Roundabout to its junction with the A41/A5115 Whitchurch Road, a distance of approximately 2.33 kilometres, which had been strongly supported, there was nothing further to report at this stage.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer. It was noted any bay would be required to comply with the highway authority's specification and would entail the loss of more than one of the present informal parking spaces.

(xii) Footway, Porters Hill. Further to a Member suggesting that recent works had highlighted previous concerns raised with the Network Steward and to the Clerk informing the issue had been revisited with the highway authority Members received the following correspondence from the occupier:

*I am writing to inform you of our intentions regarding the wall between our property Newhall Rise and School Lane. I have attached a picture for reference. As you may well be aware the wall is leaning in places and in need of replacement or repair. Knowing this, I undertook to clear the top soil from the back of the wall so that we might assess the situation better. This has made the wall look a lot worse than it did before and I would like to assure the local residents that we have in no way weakened the wall any further, in fact the weight behind it is somewhat reduced.*

*Having taken advice on the matter, we have come to the conclusion that a full replacement is the only viable option. As you might imagine this is not a small or cheap undertaking and will involve some disruption to pedestrian and road traffic on School Lane. I am now contacting local authorities to gain the relevant permissions. We plan to do the work in the Spring when the weather improves.*

*I am also exploring the possibility of widening the pavement. At its narrowest point, the pavement is just 74cm wide, since this point is right on the crown of the bend, I consider it to be quite dangerous. We propose to replace the brick wall with a concrete retaining wall faced with timber fencing to match Woodcroft next door. This should increase the pavement width by at least 37cm. Such a change would require planning permission and I will also apply for some sort of compensation to the cost of doing this. I would welcome any feedback the parish council may have on this matter.*

*Another concern I have is a large tree growing right against the wall. Sadly, I see no option but to remove the tree if we are to work on the wall. I imagine there is a TPO on the tree and again I would welcome feedback regarding this.*

*Sincerely  
Simon Cox  
Newhall Rise*

Cllr Hughes pointed out the highway authority was already aware of the Council's concerns but asked for these to be reiterated. Cllr Davis agreed a response should be sought in view of the approach of winter weather which could result in more pressure on the wall. It was agreed the Clerk should respond in the matter of the protected tree. **Action: The Clerk.**

(xiii) Sight line, Copple's corner. Further to Cllr Moulton expressing concern at sight lines being obstructed by cars parking on the verge/footway, advice was being sought by the Clerk as to whether this was a matter for the highway authority or the Police. **Action: The Clerk.**

(xiv) Remembrance Sunday. Members were grateful for the closure notice issued by the borough council which had imposed a closure between 10.30am and 11.30am on Church Lane – entire length; Wicker Lane – from Church Lane to School Lane; School Lane from Wicker Lane to Oaklands and Station Lane – from School Lane to St Peters Way. (See minute 19 beneath re the outcome).

(xv) Footway, School Lane. Further to Cllr Paterson referring to the unevenness of the footway between Arrowcroft Road and Oaklands (opposite Wood Farm), the Clerk informed this had been raised with the highway authority. The enquiry had been logged to 2127961 and passed to an inspector for action. Cllr Brown having further referred to uneven pavements elsewhere would provide the Clerk with details.

(xvi) School access footway, rear Orchard Croft. The substandard surfacing of part of this path towards the school side gate had been referred to the highway authority by the Clerk and had been logged on 2127975 and passed to the relevant Engineer. In addition the Clerk informed a site meeting had taken place on Wednesday 12 November 2014. Extensive areas for machine repairs had previously been marked, confirmed at the site meeting. As part of the work it was indicated dropped kerbs were to be installed at the commencement of the path on Oaklands. The deteriorating condition of the path at the side of the dell had also been inspected.

(d) Lighting.

(i) Faults. With the approach of darker nights, Members were asked to continue to report faults to the Clerk for reporting with details.

(ii) Lighting. (i) Heath Bank, Church Lane/Fox Cover steps. Further to the Ward Members very kindly agreeing funding of £1,500 for 2 no bracket lamps, the Council noted that in connection with the proposed bracket in Heath Bank the position remained the Lighting Superintendent had been authorised to progress the installation subject to any increase in the cost beyond £750 being notified in advance. With respect to the proposed bracket in Church Lane, to which an objection had been raised by a neighbouring occupier, the Chairman's view remained that changes in circumstances since the original request for the Church Lane bracket might render the fitting unnecessary. **Action: Noted.**

9 Finance:

(a) Income

Co-operative Bank Current a/c interest 3 October 2014	£	5.74
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Member budget grants

Community safety 2014 Bracket lights/flashing 30	£	3,500.00
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Defibrillator	£	1,485.00
	£	4,985.00

(b) Payments

NWN Media Newsletter distribution	£	23.34 (inc VAT £3.89).
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Play Inspection and Maintenance Services October inspections	£	36.00 (inc VAT £6.00)
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RBL Poppy Appeal Wreath	£	18.00
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(ii) External Audit. (a) Auditor's comments. Further to the Auditors' comments with respect to the presentation of the Council Tax Reduction Scheme grant on the 2013/14 Annual Return, formally noted at the November meeting, the Council had in addition agreed to amend the minutes and documents affected by the advice earlier in this meeting.

(iii) Information Commissioner's Office. Free data protection and freedom of information workshops, 27, 28 and 29 January 2015, Wilmslow. The Audit Group would consider whether the Council should be represented. **Action: Audit Group.**

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Insurance. There was nothing further to report at this stage.

(i) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549\text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665\text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$  (total  $\text{£}392.02$ ). **Action: Noted.**

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the former vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the borough council.

(ii) Lengthsman. The Clerk reported further.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. Further to Cllr Brown referring to the rusty state of a bin at the rear of Orchard Croft, this had been raised at the site meeting referred to beneath and had been progressed by the Clerk.

(v) Streetscene. (a) Site meeting with Mr Graham Jones, Service Co-ordinator, Environmental Services Wednesday 19 November 2014. Mr Jones had kindly attended accompanied by Mr Andrew Moulton, Environmental Services. Cllrs Hughes, Moulton, Paterson and Ringstead together with the Clerk had been present. The continuing need for Streetscene to properly manage growth on the path at the rear of Orchard Croft had been highlighted together with the urgent need for a cut to the hedge along the full length of the access from Hill Top Road. The condition of the footway from Orchard Croft to Oaklands had been inspected together with overgrowth along the route of footpath no 2. Officers had been thanked for their attendance. (b) Verge, Church Lane/ Wicker Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane which had been referred to the supervisor there was nothing further to report at this stage.

(vi) Belle Vue Lane – fly tipping. Following the concerns of Cllr Ringstead as to fly tipping in the farm access approaching the A55 bridge, it was noted this had been cleared. The Clerk informed that flytipping on Belle Vue Lane and appropriate advice had appeared in a recent news sheet circulated by the Ward Members.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. 14/15 135

As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. At the request of Cllr Hughes, Streetscene had kindly clarified their responsibilities applied to land adjacent to 40mph roads and under.

(b) Land, Church Lane. There was nothing further to report at this stage.

(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson had also referred to the state of other trees adjacent to the path.

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action would now be taken as minuted above.

(f) Hedge, access from Hill Top Road. This issue had been visited at the site meeting which had taken place on 19 November 2014.

(g) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(h) Overgrowth, Heath Bank. There was nothing further to report at this stage.

(i) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Engineer.

(j) Overgrowth, School Lane. There was nothing further to report at this stage

(k) Basal growth Oaklands. Basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm had been reported at the request of the Chairman. There was nothing further to report at this stage.

(l) Willow, the dell. There was nothing further to report at this stage

(m) Overgrowth 24 Oaklands. There was nothing further to report at this stage

(n) Canopy Porters Hill. There was nothing further to report at this stage as to Cllr Ringstead referring to the presence of dead branches.

(o) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts.** There was nothing further to report at this stage.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

(p) Cheshire Wildlife Trust. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. The Clerk reported the next meeting was due to take place on Wednesday 10 December 2014.

(b) Refresh of Parish Charter with Cheshire West and Chester Council. There was nothing further to report at this stage.

(d) Clerk's terms and conditions: Advice from NALC and the SLCC of agreed salary scales for 2014 – 2016 had been circulated to the Audit Group.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton.

The Clerk and Cllrs Paterson and Ringstead informed they had attended extremely helpful implementation workshops held at Winsford on Wednesday 19 November, 2014 attended by the Clerk and in Chester on Thursday 27 November 2014 attended by Cllrs Paterson and Ringstead. These had explained the implications, process and timescales for the changes resulting from the reviews in more detail including the preparation of Reorganisation Orders, precept setting and transitional arrangements (where necessary) in advance of the May 2015 elections.

Cllr Fisher reiterated his belief the inclusion of the rest of Pipers Ash into the parish of Guilden Sutton would have implications including the transfer of assets from Great Boughton PC, including a notice board, bench and the brazier, advice to this Council's insurers, any resultant effect on the Clerk's terms and conditions and the New Homes Bonus from the 3 no new dwellings at Chester House. He asked for his remarks as to any resultant effect on the Clerk's hours to be minuted.

The Clerk informed of the receipt of the following notice:

*COMMUNITY GOVERNANCE REVIEW OF GUILDEN SUTTON PARISH  
NOTICE OF DECISION*

*Local Government and Public Involvement in Health Act 2007*

*Cheshire West and Chester Borough Council has decided to what extent it will give effect to the recommendations made in the Community Governance Review of the parish of Guilden Sutton.*

*The decision is that:*

- 1) the boundary of the existing parish of Guilden Sutton be redrawn to the north at Guilden Sutton Lane to transfer the land situated between Guilden Sutton Lane and the Railway Line from Hoole Village parish to Guilden Sutton parish;*
- 2) the boundary of the existing parish of Guilden Sutton be redrawn to the north at Guilden Sutton Lane to transfer the properties of Park Farm, Unit 1 Park Farm, Unit 2 Park Farm and The Cottage Park Farm from Mickle Trafford parish to Guilden Sutton parish;*
- 3) the boundary of the existing parish of Guilden Sutton be redrawn to the south-west at Hare Lane / A51 to transfer the land adjacent to Chester Rugby Football Ground from Littleton parish to Guilden Sutton parish;*
- 4) the boundary of the existing parish of Guilden Sutton be redrawn to the west at the A41 to transfer the properties of Sunnyside, Oakleigh, Ash Villa, Linton, Holly House, Ash Cottage, 1 – 3 Railway Cottages, Berwyn, 1 - 4 Yew Tree Villas, 1 – 18 Ash Bank and 1 – 2 Green Lane from Great Boughton parish to Guilden Sutton parish;*
- 5) the parish of Guilden Sutton should not be abolished;*
- 6) the name of the parish should not be altered;*
- 7) the parish should continue to have a parish council;*
- 8) no changes be made to the electoral arrangements that apply to the parish council; and*
- 9) a Cheshire West and Chester Borough Council (Reorganisation of Community Governance) Order 2013 be prepared in accordance with the above recommendations and that the Order be effective from 1st April 2015.*

## Reasons for the decision

The Council has made this decision in order to determine more appropriate parish boundaries which better reflect the identities and interests of local residents and accessibility to properties and are more closely tied to visible and firm ground detail. The current community governance arrangements are effective, based on the consultation responses received during the review process and comparison with similar governance arrangements across the borough.

## Next steps

The outcomes of this review will come into effect from 1st April 2015 through a Cheshire West and Chester Borough Council (Reorganisation of Community Governance) Order. This, together with a map showing the effects of the Order, will be available for inspection at the following locations as soon as practicable after making the Order:

- HQ Building, 58 Nicholas Street, Chester, CH1 2NP
- The Forum, Northgate Street, Chester, CH1 2HS
- Civic Offices, 4 Civic Way, Ellesmere Port, CH65 0BE
- Wyvern House, The Drummer, Winsford, CW7 1AH

Copies of the Order and maps will also be available on the Council's website at:  
<http://www.cheshirewestandchester.gov.uk/communitygovernance>

Date of Publication: 28 November 2014

Alison Armstrong  
Senior Manager – Partnerships and Development  
Cheshire West and Chester Council

(ii) Great Boughton. There was nothing further to report at this stage apart from that minuted above.

Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

(c) Members budgets applications: Replacement children's playground, CCTV, flashing 30. There was nothing further to report at this stage to that previously minuted.

(d) Community resilience. Cllr Paterson reported further.

(e) Future Arrangements for Local Council (Town and Parish) Elections. It was noted these had been dealt with at the implementation workshops minuted above. In addition the Council noted the following advice sent on behalf of Mandy Ramsden, Deputy Monitoring Officer (Senior Manager – Committees And Elections).

*Dear Local Council Clerks*

*You will be aware that the electoral register is normally published on 1st December in each year, however if a local authority has had any by elections during the canvass period of 1st July to 1st December then publication of the register can be delayed up to 1st February.*

*Cheshire West and Chester have had 2 borough Council by-elections, a number of parish by-elections and a Neighbourhood Plan Referendum during the canvass period. This will mean that there will be a delay in the publication of the register. It is our intention to publish on 19 December.*

*Some of you will also know that there has been a Community Governance Review of all the parished areas in the Borough which has resulted in a number of changes to parishes and parish boundaries. The Orders effecting these changes are in the process of being made and will come into effect for electoral purposes in time for the May elections. It will be necessary to republish the register at some stage before 30 March in order that the registers are accurate for the Parish elections.*

(f) Precepts. The disparity in precepts across the borough raised by Cllr Fisher had been researched by the Clerk who would contact Cllr Fisher. **Action: The Clerk.**

(g) Grant assistance for graveyard maintenance 2014. The Clerk advised the application form had been dealt with by the Treasurer to the PCC and returned to the borough council.

14 Cheshire Community Action. (i) Community Pride Competition 2015. There was nothing further to report at this stage as to any expressions of interest from within the community. (iii) Rural housing symposium, 10 November 2014, Tattenhall. Cllr Paterson reported. Presentations from the symposium had been circulated separately by the Clerk. (iv) Annual general meeting Wednesday 19 November 2014. It had not been possible for the Council to be represented.

15 CPRE. 'Help Us Find The Wasted Spaces Where You Live'. It was noted this consultation had been referred to Cllr Brown.

16 Health. Members noted the following circulated by ChALC on behalf of the Brightlife older people lottery project:

*We are pleased to be able to share with you the latest news about the Brightlife older people lottery project at two forthcoming engagement events. We would be grateful if you could share this information with your older clients and networks.*

*Brightlife is a consortium of local public and third sector agencies led by Age UK Cheshire. It has been granted £5,104,190 over five years as part of the Big Lottery's Ageing Better Programme. The Brightlife project will create a better life for people aged 50 and over, who are at risk of social isolation, by giving them a sense of purpose and fulfilment. In partnership with older people and a range of local agencies from across the voluntary, public and private sectors Brightlife will identify, design and implement a wide range of innovative solutions to address isolation and loneliness in older people across the borough.*

*The Brightlife team are holding 2 engagement events on 4th December 2014 at The University of Chester, Riverside Campus, Castle Street, Chester, CH1 1SL*

1. *The morning session will run from 10:30 to 12:30 followed by lunch and is aimed at older people living in Cheshire West and Chester.*

*The aim of the event is to hear your ideas about the services and initiatives needed by older people. We want to ensure that older people are involved in Brightlife from its beginning to end so will also provide you with more information about the project and how you can become involved.*

2. *The afternoon session from 12:30 to 16:30 beginning with lunch is aimed at potential service providers who would be willing to work collaboratively with others to co-design and deliver initiatives.*

Any Member wishing to attend would kindly notify the Clerk.

17 Policing/Fire Service.

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

(iii) Cheshire Police and Crime Commissioner. The possibility of the proposed 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available. **Action: The Clerk.**

(iv) PCSO Jake Connolly, Police Community Support Officer 21599. There was nothing further to report at this stage.

(b) Cheshire Fire Authority/Cheshire Fire and Rescue Service.

The Council noted the following correspondence from the Chief Fire Officer:

*Town and Parish Councils - Cheshire Fire Authority Draft Integrated Risk Management Plan 2015/16*

*Annual Consultation On Future Plans For Cheshire Fire And Rescue Service*

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*I am writing to inform you that Cheshire Fire Authority has launched its annual consultation on plans for the next financial year and as part of that process we are seeking the feedback of town and parish councils as key stakeholders.*

*The overall plans, which we have discussed on a number of occasions have been developed and agreed to by the Fire Authority so that we can maintain and improve front line services, while making the most effective use of reduced national funding.*

*The Fire Authority has now published its draft annual plan for 2015/16, the Integrated Risk Management Plan (IRMP), which continues the implementation of these major proposals. A 12 week consultation was launched on 29 September and will run until 31 December. Please find attached an electronic copy of the summary of our plan. Further information can be found at [www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk).*

*The latest draft plan includes detail on the building of three new fire stations - at Alsager, at the end of the M56 in Mollington and at Penketh. This is in addition to a joint safety/education centre and fire station at Lymm, which will focus on prevention activities and provide a hub for partnership work. The new stations, which have all had planning permission granted, will provide on-call and other employment opportunities within local communities.*

*The Plan also sets out our proposals to make significant changes to how fire stations are crewed, by increasing the use of on-call staff. This will help the Service to meet expected budget cuts of £2 million per year from its current £42m budget.*

*Members of the Fire Authority and I are confident that with these plans, we are confident that no fire stations will be closed and no firefighters will be subject to compulsory redundancies.*

*As local parish and town councils, we value your views on the proposals, as the far reaching plans are likely to impact the whole of Cheshire, including your local area. Therefore could you feedback any views you might have through the dedicated consultation email address [consultation@cheshirefire.gov.uk](mailto:consultation@cheshirefire.gov.uk) or using the postal address below.*

*Consultation and Engagement Officer  
Cheshire Fire and Rescue Service  
Sadler Road  
Winsford  
Cheshire CW7 2FQ*

*We look forward to receiving your views.*

*Yours sincerely  
Paul Hancock  
Chief Fire Officer  
Cheshire Fire and Rescue Service*

18 Newsletter. The Clerk informed issue no 159 had appeared on Thursday 13 November 2014, highlighting the need for volunteers for the neighbourhood plan and for those locally with a need for affordable housing to register for School Lane. A further issue would appear shortly publicising the Christmas lights competition. Further to Cllr Hughes suggesting the distributor should be requested to indicate the extent of deliveries in Pipers Ash, this was in hand, the distributor having kindly provided part of the information. **Action: The Clerk.**

19 Memorial Garden.

(a) Plaque. Members noted the interim replica plaque to the existing showing the fallen of the Great War had been affixed by Mr John Carswell in readiness for the Remembrance Sunday service.

(b) Garden. The Clerk advised Mr P Gresty had kindly carried out a thorough tidy of the garden prior to Remembrance Sunday and had swept the area prior to the service at no cost to the Council. Mr Gresty had been thanked by the Vice Chairman. The Chairman referred to the success of the installation at the Tower of London (where 888,246 ceramic poppies had been 'planted' to commemorate the British and Commonwealth dead of the Great War) and suggested poppies might be planted in the garden. This would be revisited.

(c) Traffic arrangements. The Clerk informed that following the issue of the temporary closure notice of roads in the vicinity by the borough council, two officers and one PCSO had attended in addition to himself. He estimated a minimum of 20 vehicles had waited, in addition to cyclists and a small number of vehicles which had turned where this was possible.

In relation to signage for events, the Clerk indicated he had been advised by West Cheshire Athletic Club (Mr Richard Batterham) that a small group of members had been officially trained and held certificates which allowed them to deploy the club's own signage where this was necessary. In addition the club agreed with the borough council events officers well prior to the events what the traffic management plans were going to be. It also the club carried out risk assessments and in future would also be required to produce an event plan for each event.

20 Bulb planting. Members who wished were proceeding informally with the Council reimbursing the cost of bulbs up to the budget provision of £100 in total. Cllr Fisher indicated he had undertaken planting.

21 Parish IT.

(a) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(b) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the terms of any disclaimer.

(c) Business section. There was nothing further to report at this stage.

(d) Hosting by the borough council. Further inquiries had been made by the Clerk as to the indication the borough council would cease to host the site at the next renewal. The advice was the server concerned hosted important settings for a large number of Cheshire domains and it was unlikely the service would not continue. **Action: Noted.**

22 Primary School. Cllr Hughes reported the school had received an extremely favourable outcome to a Statutory Inspection of Anglican and Methodist Schools. Significant progress had been made since the previous inspection. The Chairman requested the Council's congratulations should be conveyed.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events. (a) Community cinema nights. Cllr Paterson informed a further showing would take place on 7 March 2015. (b) Christmas tree project. The Council agreed its annual contribution of £50 towards a community tree should continue under a transfer to the costs associated with the permanent tree in place in the grounds of the Village Hall. Cllr Hughes informed the inaugural switch on would take place on Saturday 6 December 2014. The installation had been largely financed by the Ward Members. (c) Christmas lights competition. It was noted arrangements were being made by Cllr Paterson for the annual Christmas lights competition.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. The Clerk confirmed the School Lane cabinet had been commissioned. It was noted a photo-call involving the webmaster Mr B M Lewin and Andrew Arditti Esq, Connecting Cheshire Partnership, Digital Engagement Manager had taken place on Friday 21 November 2014 to which representatives of the Council had been invited to attend at the cabinet on Station Lane.

27 Village Hall Management Committee. Cllr Hughes reported further.

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding, although it was noted at least one substation had been repainted. 14/15 141

29 Emerging proposal for a replacement Church Hall. The Chairman informed he and the Vice Chairman had met the PCC at their request on November 6, 2014. He would report further under Part 2.

30 Public access defibrillator.

Further to it being agreed the purchase of a public access defibrillator should be pursued in principle, the Clerk informed he was pleased to be able to report a successful application to the Ward Members' budgets for £1,495.00. Cllrs Margaret and Stuart Parker would be thanked. The Clerk advised that in addition to the estimate received on spec by the Council, he had taken advice from the North West Ambulance Service which had helpfully indicated two preferred suppliers, one of which was working with the borough council on the provision of this equipment. The overall cost from that supplier was similar to that previously indicated.

**Action: Noted.**

31 Members' information items.

Affordable housing, School Lane. Cllr Paterson reported a resident had contacted Trust Homechoice to register an interest but had been unable to do so. Inquiries were being made by the Clerk. **Action: The Clerk.**

Moss. Cllr Paterson referred to the amount of moss on footways around the village and suggested Mr Gresty might possibly be approached.

Mr R Stewart. The Chairman thanked Mr R Stewart for his voluntary support to the Council and the community including maintenance of the planters and attendance at SID sessions.

32 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

33 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken, the Clerk advised the issue has been re referred to the highway authority. A response has been received indicating the enquiry has been logged to 2127912 and passed to the relevant Network Steward for action/response.

34 Emerging proposal for a replacement Church Hall. Further to the Chairman informing he and the Vice Chairman had met the PCC at their request on November 6, 2014, it was noted the PCC had asked for background information to inform their deliberations. The Clerk would endeavour to assist.

The meeting concluded at 2141.

Date of next meeting: Monday 5 January 2015.

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