

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 3 November 2014 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr M S J Roberts.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, M S J Roberts.

In attendance: Cllr S Parker, Mr R Stewart.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

(b) Apologies. An apology was received and accepted from Cllr S Ringstead.

Apologies were received and noted from Cllr M Parker and PC R Boulton.

(c) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 6 October 2014. The minutes of the ordinary meeting of the Council held on Monday 6 October 2014 were proposed by Cllr Paterson, seconded by Cllr Fisher and agreed.

(d) Code of Conduct. There was nothing further to report at this stage.

(e) Dates of future meetings: Monday 1 December 2014.

Further to a report by Cllr Paterson it was agreed further meetings would take place on Mondays 5 January, 2 February, 2 March, 13 April, 11 May, 1 June, 13 July, 7 September, 5 October, 2 November and 7 December 2015.

(f) Late information report 3 November 2014. The late information report for the current meeting was received and noted.

(g) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(h) E circulation of Agendas. Members had previously noted the following from Local Works:

The first proposal to be submitted by a Parish Council under the Sustainable Communities Act has been successful. It asked that the government empower Parish and Town Councils to circulate agendas electronically if desired by the council. The proposal was submitted by Bleadon Parish Council and so a warm congratulations to them. This initial success shows the potential that the Sustainable Communities Act has to help Parish and Town Councils get things that they want and need to help protect and improve their areas.

Cllr Fisher had asked for this issue to be visited and Cllr Hughes had requested this should include consideration of the provision of tablets. Cllr Fisher raised concerns at the size of recent large planning documents he had been required to consult on the borough council's web site, including design and access and planning statements, although he accepted there was no easy answer. The Clerk referred to similar concerns as to the large size of consultation documents circulated electronically by the borough council which had been raised on more than one occasion at the Chester Area Meeting. It was agreed the matter should be referred to the Audit Group. **Action: Audit Group.**

2 Community engagement.

(a) Public speaking time.

(i) Public speakers. There were no public speakers.

(ii) Visiting Members/Officers.

Cllr S Parker kindly informed of current issues at Cheshire West and Chester Council which had included approval of the authority's budget for 2015/16. The Council had taken this early decision to provide certainty as it was in the second year of a three year plan which was on course with no changes to policy. He further referred to the availability of remaining funding from the ward Members' budgets although bids should be made as quickly as possible. Cllr Parker informed he had called in the application for an extension at 84 Oaklands due to loss of light and privacy. Cllr Davis referred to the unsatisfactory state of part of the surfacing of Footpath 7. Cllr Hughes raised the ongoing issue of the allocations progress for the 17 no affordable homes proposed for School Lane. Cllr Parker believed the process to be flawed but believed the Parish Council should engage with the registered social landlord. He believed a recent successful appeal in Mickle Trafford was relevant. Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

(b) Report of surgery held on Saturday 1 November 2014. Cllrs Davis and Fisher had presided. Cllr Fisher referred to concerns as to Footpath 7 (minuted above) which had been raised by two constituents and said the route could no longer be used by a horse and trap due to the restricted width caused by overgrowth. Cllr Davis informed he had walked the route. The Clerk advised a site meeting was being requested. Cllr Roberts reported concerns parts of the surface of Garners Lane were not ideal for mobility scooters. Cllr Fisher further advised of comments as to the speed of traffic on Guilden Sutton Lane and the possibility of speed bumps.

(c) Surgery due 29 November 2014. Cllrs Roberts and Paterson kindly indicated.

(d) Parish Council drop ins. There was nothing further to report at this stage.

(e) Twitter. Members noted the Clerk had reactivated Tweets. TheCestrian was now following

3 Planning.

(a) New/current applications.

First floor side extension

84 Oaklands Guilden Sutton Chester Cheshire CH3 7HG

Ref. No: 14/03619/FUL | Validated: Thu 21 Aug 2014 | Status: Pending consideration

Cllrs Brown, Davis.

The following response had been made:

The Council shares the view of the occupiers of 86 Oaklands that there is no objection to the principle of the proposal but similarly their concerns as to loss of privacy arising from the first floor front window. Should this fail to meet the guidance the Council would object.

Members noted, as minuted above, the proposal had been called in to a meeting of the borough's planning committee taking place on Tuesday 4 November 2014 by Cllr S Parker due to the effect on neighbours. The application was recommended for permission as due to the oblique relationship between nos 84 and 86 there would be no undue overlooking.

The Clerk has circulated the officer's report to the Planning Committee.

Discharge of conditions 3 (material), 4 (affordable housing), 5 (landscape layout), 6 (landscape management plan) and 10 (parking details) on permission 13/05410/FUL

Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire

Ref. No: 14/03407/DIS | Validated: Wed 06 Aug 2014 | Status: Pending consideration.

The Clerk.

Further to the Clerk confirming he had submitted a holding objection to condition 4, affordable housing the Council noted a formal application had been notified with a response required by 12 November 2014. The proposed condition had been circulated by the Clerk who recommended the Council should object as follows:

The Council OBJECTS to condition 4 as it is in breach with the consistent advice provided to the community as to the cascade to be adopted. The Council would not object to the following:

Priority will be given to applications from within Guilden Sutton or those who have ties as defined. Any remaining tenancies will then be allocated to applicants from Chester Villages ward or from physically adjoining rural wards.

Reason: The development was approved, against the wishes of the community, on the basis of being a rural exception site and therefore the dwellings should be occupied by those with a rural connection.

This was agreed.

Two-storey dwelling (outline planning application)
Ashley House Hare Lane Chester Cheshire CH3 7ED
Ref. No: 14/03233/OUT | Validated: Mon 28 Jul 2014 | Permission refused. NEW DECISION.
Cllrs Fisher, Moulton.

Response:

The Council OBJECTS for the reasons set out in policy STRAT9 of the Publication Local Plan as it is not persuaded the development would not harm the openness of the Green Belt.

It was further noted the borough council's decision notice (circulated separately) referred to harm to the Green Belt and the dwelling not requiring a countryside location. The Clerk has circulated the officer's report.

Cllr Fisher referred to the terms of the Council's objection and suggested that where consultation had disclosed the strength of feeling within the community, this should also be reflected in the Council's response. It was agreed Cllr Fisher's suggestion should be adopted on a case by case basis.

Erection of single storey extension and reconstruction of sunroom.
Killearn House Church Lane Guilden Sutton Chester Cheshire CH3 7EW
Ref. No: 14/03152/LDC | Validated: Thu 17 Jul 2014 | Status: Application permitted.
For information only.

Crown lift to various trees to 5-6m over carriageway and pavement.
1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX
Ref. No: 14/02705/TPO | Validated: Mon 23 Jun 2014 | Status: Application permitted
For information only.

Removal of condition 6 as approved under 13/05405/FUL to allow for the removal of Yew tree.
Land Rear Of The Vicarage Church Lane Guilden Sutton Chester
Ref. No: 14/02481/S73 | Validated: Tue 10 Jun 2014 | Status: Application refused
Cllrs Brown, Paterson.
Objection.

Residential development of 17 affordable dwellings and associated vehicular access to School Lane.
Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire.
Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.
Cllrs Moulton, Hughes.
Objection

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane
Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.
Cllrs Fisher, Moulton.

Geophysical Survey for IGas Energy.

Further to the Clerk informing the Council had been consulted on this seismic survey comprising 11 survey lines covering 116.5km between Ellesmere Port and Chester and to the matter being considered by Cllr Fisher, Cllr Fisher informed no formal response was required. It was noted work had been due to start in late September 2014 and run through to October. The closest points of the survey to the parish appeared to be the A56 from the M53 to Mickle Trafford, adjoining lengths of the M53 roundabout and slip roads, the A51 between the A41 and the A55 and the road from Stamford Bridge to Little Barrow. The Clerk would thank the company for the notification. **Action: The Clerk.**

Unconventional energy recovery: Fracking event 28 October 2014 University of Chester. The Council noted the Clerk had attended this event entitled 'Securing Britain's energy needs: is 'fracking' the answer?' run by the Royal Geographical Society with the Institute of British Geographers and the Department of Geography and Development Studies at the University of Chester. The event had set out the issues for and against fracking.

(b) Development control process. (i) e notifications. There was nothing further to report at this stage subject to the minute above referring to the large size of some documents and the implications of this.

(c) Community planning.

(i) Parish Plan. Cllr Paterson informed it was hoped to organise a further Open Gardens event prior to the fete to take place on 11 July 2015..

(ii) Neighbourhood Plan. Cllr Paterson reported a further meeting to encourage momentum had taken place on 14 October 2014 with the next planned for 11 November 2014. An article to raise the profile of the issue would appear in the next newsletter. **Action: Noted.**

Chester Voluntary Action: Neighbourhood Planning Workshop Grants Available for England. The Clerk informed of the receipt of this correspondence which had been referred to Cllr Paterson.

Neighbourhood Planning Workshop Grants Available for England

<http://mycommunityrights.org.uk/blog/new-neighbourhood-planning-workshop-grants-available/>

Local groups in England can apply for grants of up to £2,000 to run a neighbourhood planning workshop in their community. The workshop must be run by a knowledgeable and enthusiastic advocate of neighbourhood planning, with the aim of giving a community the information they need to begin the neighbourhood planning process.

The funding is aimed especially for areas that have a low take up of neighbourhood planning, and meetings should be able to attract at least 10 communities.

The applicant and workshop organiser must be a constituted body with experience of or a strong interest in neighbourhood planning. This could include local planning authorities, town and parish councils, county association of local councils, and university planning schools. Groups already undertaking a neighbourhood plan, local community organisations and charities can also apply.

The funding can be used to hire venues and equipment, pay for light refreshments and event materials.

Applications will be considered on a first come, first serviced basis during the months of October and November.

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing.

The Clerk invited Members to note the most recent response from officers to Cllr S Parker which had not addressed the allocations issue. Cllr Parker had responded accordingly.

As discussed please see attached a copy of a local parish needs survey undertaken by Cheshire Community Action (CCA) back in November 2013.

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This together with the findings of the 2013 Strategic Housing Market Assessment appear to indicate, demonstrate and support the need for additional affordable housing in both the Chester Villages ward as well as within the community /parish of Guilden Sutton.

It is slightly unusual to have both surveys available for this geography however in this case this is extremely useful. In planning terms the SHMA carries material planning weight and consideration so any planning committee and Planning Inspector will consider the findings of this assessment first. A local survey (such as the CCA survey) can then be important in determining more of the detail in relation to house types, tenure requirements and preferences, but in this case this also adds weight to the SHMA by further confirming a local need.

As mentioned the SHMA has been accepted by this LPA as a basis for determining housing need and therefore informing planning decisions. As such it and its findings have been accepted and used as a basis by this LPA and the Planning Inspectorate on numerous planning applications and appeals so it would be difficult to challenge its findings (again as these are further reinforced by the local survey).

The impact of any exceptions site upon the Green belt is a significant consideration and it is important to note that the need for affordable housing whilst carrying significant material weight does not necessarily outweigh all other planning policy considerations, so therefore the site, its design and impact will need to be carefully considered and balanced.

Whilst I haven't yet formally commented upon the Tree Tops application, given the evidence of need it is my opinion that it would be difficult for officers of this authority to refuse the application on lack of need for affordable housing as there are 2 sources of up-to-date relevant, compliant and local evidence.

The Clerk further informed of his understanding a parish need survey carried no weight in planning terms unless it was within an adopted neighbourhood plan. The planning authority would rely on ward figures.

(d) Strategic Planning.

(i) Land at Hoole Hall (Hoole Gate). There was nothing further to report at this stage.

(ii) Publication draft Local Plan.

Publication Local Plan – Main Modifications.

Members noted the following representations had been made to the Inspector as per the CPRE advice reported to the previous meeting.

Guilden Sutton Parish Council wishes to comment as follows on the following proposed main modifications.

MM1 STRAT1 sustainable development

The Council supports the borough council's proposal to encourage and prioritise the use of previously developed land and does not agree with the inspector's suggestion that 'prioritise' should be deleted from the policy.

The Council believes this weakens the policy from a positive requirement for the use and redevelopment of previously developed land and buildings before the use of greenfield land. The Local Plan should make provision to encourage and give priority to the use and redevelopment of previously developed land and buildings.

MM3 STRAT 3 Chester

The Council supports the borough council's statement that Chester is the key economic driver for the borough and should deliver in the region of 5,200 new dwellings but does not agree with the inspector's suggestion that 'in the region of' should be deleted and replaced with 'at least'.

Members believe that 'at least' would set a minimum requirement which may prove undeliverable over the period of the plan and would leave no control over an upper limit which would then be left to market forces. The borough council's original statement should stand as the Council believes a maximum should be set.

The Council strongly supports the inspector's proposed modification to the final paragraph of STRAT 3.

This would make it clear, in respect of conservation and enhancement that the policy also applies to development on the edge of the built up area in terms of the character and setting of the city. Members argue the recognition of the national and international importance of Chester as a historic city and the need to conserve its character and setting has remained a strategic policy in a succession of regional, structure and local plans. The Chester Green Belt has an additional function of safeguarding the city both its setting as a whole and its special character. The inspector is invited to conclude that in recognition of the national and international importance of Chester as an historic walled city, any development within or on the periphery of the urban area should be compatible with the conservation or enhancement of the special character and setting of the city.

MM7 STRAT8 Rural Area

The Council supports the borough council's proposal that within the rural area provision should be made for in the region of 4,200 new dwellings and disagrees with the inspector that 'in the region of' should be replaced with 'at least' as this would set a minimum requirement which may prove undeliverable over the plan. As no maximum would be set, this would leave no control over an upper limit which is then left to market forces. The Council believes a maximum should be set.

(iii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation.

The Clerk reminded Members he had previously reported the receipt of correspondence from the borough council requesting the Council to provide details of services and facilities within the parish, which he would complete and to identify future sites for development to inform the borough council's Land Availability Assessment and to assist in the preparation of neighbourhood plans. A response was required by 17 November 2014. The Clerk further informed he had completed the factual response with the assistance of Cllr Paterson. Members were requested to advise as to the inclusion of any sites for development. Cllr Paterson referred to sites previously considered at the initial stages of the proposals for affordable housing and to the assessment of parcels of land as part of a possible Village Design Statement. Following a discussion the Chairman referred to opinion within the community that the parish had accommodated sufficient development. It was agreed that part of the survey should be completed to reflect that view and that no sites should be offered. **Action: The Clerk.**

(iv) Chester Green Belt. There was nothing further to report at this stage.

4 Quality Council issues.

(a) Training.

(i) Training dates 2014. Any Members wishing to attend any training in this programme would advise the Clerk. **Action: All Members.**

(ii) Councillor 1 training, 8 October 2014, Middlewich. No Members had attended.

(iii) Chairmanship 2 training 23 October 2014, Congleton, cancelled due to circumstances beyond ChALC's control.

(iv) Councillor 2 training 28 October 2014, Cotebrook Village Hall. No Members had attended.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review by the Clerk as part of his weekly visits.

The Clerk reported the contractor had now carried out the agreed work costing £350 to the car park boundaries and surfacing. He further informed of the receipt of the following comment from Mrs Y Kirk:

I just wish to say how delighted I am to see the car park looking so tidy and cared for. Please forward my grateful thanks to all those concerned in getting the work done.

(b) Improvement scheme. Members were now minded to agree a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works referred to above would be reviewed. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the wardens would inspect although the advice was no action was required at present. **Action: Cllr Brown, Mr A Young.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Basket ball equipment. See under replacement children's play ground.

(iv) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field. The suggestion of Cllr Moulton that a letter should be sent to the occupier requesting the hedge should be cut back to the boundary due to the nuisance arising was being progressed by the Clerk. Cllr Davis helpfully advised as to the preferred approach. **Action: The Clerk.**

(v) Nets. There is nothing further to report at this stage as to the proposal by the grounds maintenance contractor for weighting the base of the nets to assist with grass cutting.

(vi) Inspector's report.

The inspector's general comments for September 2014 were:

No litter or glass seen or remove during inspection

Nets pegged down. Basketball goal and tarmac pad removed since August inspection.

Detailed comments were:

Gate not self closing. Possible road safety issue for children exiting playing field.

Slight movement in goal posts. Consider using wedges in ground sockets. Football goal nets installed but no pegs used to secure. This a potential trip hazard. Secure net, remove or install only for matches and remove afterwards.

No plastic bag liner in bin. Install one and replace each time bin is emptied.

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (b) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (c) Maintenance. Further to Cllr Paterson informing she had met the contractor for a one hour visit to enable an inspection to be carried out and a report and estimates to be prepared and to the possibility of entering into a service agreement, further information had been sought by the Clerk to which there had been no response by Chester Security Systems. A further approach would be made. **Action: The Clerk.**

(ii) Inspections. The Clerk informed the Inspector's general comments for September 2014 following the installation of the refurbished play ground were:

No litter or glass seen or removed during inspection.

1st inspection of the site since play area was refurbished over the summer. Wet pour surface replaced and new items of equipment installed. Items removed included fish spring, seesaw, set of three play panels. Also removed were the 4 wood benches. They were replaced by 4 metal benches. New talk tube caps fitted to both mouth pieces.

Separately the Inspector had confirmed that nettles in the boundary had been removed.

(iii) Bin emptying. There was nothing further to report at this stage.

(iv) Replacement children's playground. Further to the concerns rehearsed at the previous meeting as to the failure of the contractor to comply with the all black specification for the safer surfacing requested by the Council in view of previous difficulties, the Council noted the Chairman and Vice Chairman had agreed the release of the cheque subject to the following amended condition negotiated with the contractor by the Clerk which had their agreement. This would be filed by both the Council and Messrs Play and Leisure for attention in July 2019.

As discussed, Play & Leisure will inspect the play area with a member or members of the council immediately before the guarantee runs out and any apparent or emerging deterioration of the surface beyond that which would normally be expected will be repaired.

A date for the proposed opening would be sought by the Clerk. **Action: The Clerk.** The Clerk was also providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(c) Public Footpaths.

(i) Footpath 7. Further to Cllr Hughes reporting this route was extremely muddy, due to use by horse riders and to the proposal the issue should be raised at the Access Forum, the Clerk informed he had been unsuccessful in his inquiries as to the appropriate officer to contact due to no response being received from the borough council. As minuted above, Cllrs Fisher and Davis reported an approach by users at the surgery on 1 November 2014 advising the path was virtually unusable due to the condition of the surface. The Clerk recommended the ward members should be requested to arrange an urgent joint site meeting at which remedial action could be identified and a programme agreed. This was agreed. **Action: The Clerk.**

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The Clerk would inquire of the warden if this should be revisited. **Action: The Clerk.**

(v) Rights of Way Group. (a) Bank account. Members noted that at the surgery held on Saturday 1 November 2014 constituents had advised the position regarding signatories for the Footpaths Group bank account had been resolved and there was no requirement for funds to be transferred to the Council and ring fenced. Prior to the surgery the Clerk had suggested, subject to the advice of Cllr Hughes, that the application of funds for projects by the group should continue to be referred to the Council given the balances had an inherited element of public funding from the P3 project. Cllr Hughes indicated the Footpaths Group was a sub group of the Council but believed its original membership had effectively disappeared. On that basis he would make a serious effort to return the funds to the Council and advise the Council in due course. The Chairman suggested the current nature of the group should be established. Cllr Paterson referred to the increasing use of the network, which was welcomed and Cllr Fisher suggested the footpath map might be reprinted. (b) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the Public Rights of Way Warden having been informed.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway. There was nothing further to report at this stage in addition to the mobility scooter aspects minuted above.

(d) Grounds Maintenance.

(i) Cheshire West and Chester Council. Members continued to monitor the volume of arisings remaining on verges, footways and amenity areas following visits by Streetscene.

(ii) Parish Council contract 2014/15. The Clerk reiterated the requirement for a revision to include regular maintenance of the safer surfacing in the refurbished play area from 1 October 2014.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members noted the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge.

(f) Fox Cover: Landscaping.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

7 Public transport.

(a) Services, general. C27/DB8. Cllr Roberts reported further as to him contacting Mr R Thomas, Chief Executive of the Chester Race Company, with respect to disruption on race days and the need for alternative services and the issue of new drivers on the C27 service failing to implement hail and ride on the Oaklands estate. **Action: Noted.**

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

(c) Relocation of Chester Bus Station to Gorse Stacks, Bus Users' Survey.

Further to the receipt of advice that Cheshire West and Chester Council was currently working on detailed proposals for the design of the new Chester Bus Interchange at Gorse Stacks and had launched a survey seeking views on the planned bus interchange and the type of facilities it should include before a planning application was considered, the Clerk informed he had commented on accessibility and facilities issues only (eg must be safe and secure and well lit for passengers) with the remark beneath in the appropriate box.

We (Guilden Sutton Parish Council) strongly opposed the location in the first stage of consultation and have not been persuaded to move from that view. Members, who include bus users, believe easily accessible services must be maintained directly into the city centre particularly for groups such as parents with children and buggies and the elderly who may have mobility problems.

Members had also been encouraged to respond to the consultation in their own right. Cllr Paterson indicated she had done so.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. It was agreed a meeting of the Group should take place to consider current issues.

(c) Current issues

(i) Community speed management.

(a) SID. There was nothing further to report at this stage.

(b) Community Speed Management guidance. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise, Guilden Sutton Lane, Station Lane and Wicker Lane. The issue of the A41/Guilden Sutton Lane junction would now be covered by the proposed 50mph limit for the A41. **Action: Traffic Group.**

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

(d) Flashing 30s, Station Lane. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

(e) Flashing 30, Guilden Sutton Village. Further to the Clerk informing the Ward Members had kindly provided funding of £2,000 towards the cost of installing a flashing 30 within the village and funding of £4,751 therefore being available with unallocated New Homes Bonus towards the estimated 10 year cost of £8k, the Clerk had progressed the issue in principle, subject to consultation on the proposed location, with the Area Highways Manager. This had been logged on as 2127074 and passed to the relevant Engineer. Cllr Hughes expressed concern the possibility of moveable equipment had yet to be resolved and had continued reserve as to a 10 year Agreement. Cllr Moulton indicated he had no objection to a fixed installation but would pursue a mobile unit. Cllrs Paterson, Davis and Fisher referred to community support for measures and the Chairman believed the current availability of funding for an installation was an excellent opportunity to respond. It was proposed by Cllr Moulton, seconded by Cllr Roberts and agreed on a 6-1 vote that the proposal for a fixed unit should be confirmed.

(f) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(g) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton.

(ii) School parking. Further to Cllr Hughes reporting he had spoken to the appropriate parking officer at the borough council and a range of possible measures had been discussed to dissuade parents from inappropriate parking, including the use of the CCTV patrol and residents' permits, Cllr Hughes was disappointed to add that it had emerged action by the Police was seen as the only option. PC Boulton had been requested to advise. Consideration was being given by the school to publicising registration numbers and advising drivers. Parents might also patrol and advise as to appropriate places to park. Cllr Hughes remained of the view a Police presence would be helpful.

(iii) Planters. The possibility of a new position being sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature was being pursued by the Clerk. **Action: The Clerk.**

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) 20 mph zone. In view of what was seen to be a revised approach to these measures, Members agreed the issue should be removed from the agenda and there should be no further action at this stage.

(vi) Guilden Sutton Lane: footway drainage. There was nothing further to report at this stage.

(vii) Cycleways in the Guilden Sutton area/reinstatement of A41 former pedestrian crossing. Members noted the work in progress to reinstate the section across the central reservation of the former pedestrian route from Hare Lane to Hoole Lane, reported to the previous meeting, had been completed.

(viii) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and the Chairman expressing renewed concern as to vehicles parking without lights within the 40mph limit, this remained reported to PC Boulton. There was nothing further to report at this stage.

(ix) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish, this was being raised with the landowner. **Action: The Clerk.**

(x) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Engineer. Overgrowth at the junction of the diversion and the CDS had again been reported by the Clerk.

(xi) Mobility issues. In respect of actions identified by Cllr Paterson and the Network Steward following a site meeting and the more recent abstraction of the Steward for other work, the Clerk confirmed a request for the issues to be revisited had been submitted to the highway authority. These now included access to the greenway.

(xii) A 41 Speed limit. Further to the receipt of the public notice proposing a 50mph limit on the A41 Ring Road from its junction with the A56 Hoole Roundabout to its junction with the A41/A5115 Whitchurch Road, a distance of approximately 2.33 kilometres, which had been strongly supported, there was nothing further to report at this stage.

(xiii) Disabled parking bay, Summerfield Road. The surgery request as to the provision of a disabled parking bay in front of the Summerfield Road shops had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer. It was noted any bay would be required to comply with the highway authority's specification and would entail the loss of more than one of the present informal parking spaces.

(xiv) Boundary Wall, School Lane. Further to a Member suggesting that recent works had highlighted previous concerns raised with the Network Steward, the Clerk informed the issue had been revisited with the highway authority.

(xv) Sight line, Copple's corner. Further to Cllr Moulton expressing concern at sight lines being obstructed by cars parking on the verge/footway, advice was being sought by the Clerk as to whether this was a matter for the highway authority or the Police. **Action: The Clerk.**

(xvi) Remembrance Sunday. The Clerk advised the borough council had made a temporary traffic order for road closures on Remembrance Sunday which included the following closures within the parish:

Guilden Sutton

10:30 – 11:30 hrs

Church Lane – entire length.

Wicker Lane – from Church Lane to School Lane.

School Lane from Wicker Lane to Oaklands.

Station Lane – from School Lane to St Peters Way.

There are no alternative routes.

(d) Lighting.

(i) Faults. With the approach of darker nights, Members were asked to continue to report faults to the Clerk for reporting with details.

(ii) Lighting. (i) Heath Bank, Church Lane/Fox Cover steps. Further to the Ward Members very kindly agreeing funding of £1,500 for 2 no bracket lamps, the Council noted that in connection with the proposed bracket in Heath Bank the Lighting Superintendent had been authorised to progress the installation subject to any increase in the cost beyond £750 being notified in advance. With respect to the proposed bracket in Church Lane it was noted an objection had been raised by a neighbouring occupier. The Chairman's view remained that changes in circumstances since the original request for the Church Lane bracket might render the fitting unnecessary. **Action: Noted.**

9 Finance:

(a) Income

Co-operative bank
Current a/c interest

£ t/f

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Scottish Widows no 1
Interest 1 October 2014 £ 20.16

Scottish Widows no 2
Interest 1 October 2014 £ 3.42

(b) Payments

Play and Leisure Ltd
Refurbished playground £23486.28 (inc £3,914.38 VAT)*

Mr R Pierce
Grounds maintenance £ 500.00**

D M Fisher
Photocopying £ t/f

PIMS
September inspections £ 36.00 (inc VAT £6.00)

Clerk

Expenses

Postage £ 2.48

Telephone £ 0.00

Mileage
16@45p £ 7.20

Copies 522@5p £ 26.10

£ 35.78

* Urgent payment released on the authority of the Chairman and Vice Chairman.

** Urgent payment.

Proposed by Cllr Paterson
Seconded by Cllr Moulton
and agreed.

(c) Balances

Co-operative Bank
Current account £ t/f
(last reported balance £40268.55 at 1 September 2014.)

Scottish Widows no 1
1 October 2014 £20049.48

Scottish Widows no 2
1 October 2014 £ 3401.65

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget: £ 983.00

Payments: £ 0.00

(f) Audit issues.

(i) Audit group. There was nothing further to report at this stage.

(ii) External Audit. (a) Auditor's comments. The Clerk referred to the qualification of the accounts on the two technical points previously reported. These were the apparent failure by the Council to approve the accounts for 2013/14 by the due date of 30 June 2014 which Members recalled had taken place at the meeting on 2 June 2014 in connection with which the Clerk had been informed section 1 of the return should have been signed and dated at that meeting rather than at the July meeting when the remainder of the return had been completed. The second issue had been the inclusion of the council tax support grant within the reported precept rather than as grant income. He invited the Council to formally note the reasons for the qualification and to take the steps required by the External Auditor for future years. This was agreed. (b) Notice of completion of audit. The Clerk confirmed the Notice of completion of audit had been displayed for the requisite period.

(iii) Information Commissioner's Office. Free data protection and freedom of information workshops, 27, 28 and 29 January 2015, Wilmslow. The Audit Group would consider whether the Council should be represented. **Action: Audit Group.**

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Insurance. There was nothing further to report at this stage.

(i) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549 \text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665 \text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$ (total £392.02). **Action: Noted.**

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Environmental issues. (i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the former vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the borough council. (ii) Lengthsman. The Clerk reported further. (iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. (iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. Cllr Brown referred to the rusty state of a bin at the rear of Orchard Croft which would be reported. **Action: The Clerk.** (v) Streetscene. The continuing need for Streetscene to properly manage growth on the path at the rear of Orchard Croft having been raised with the previous supervisor, Kerrie Brice, a site meeting would be sought with the co-ordinator, Graham Jones, to whom a list of concerns had been provided. **Action: The Clerk.** Verge, Church Lane/ Wicker Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane which had been referred to the supervisor there was nothing further to report at this stage. (vi) Belle Vue Lane – fly tipping. Following the concerns of Cllr Ringstead as to fly tipping in the farm access approaching the A55 bridge, this had been reported although there was nothing further to report at this stage.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. At the request of Cllr Hughes, Streetscene would be asked to clarify if their responsibilities applied to land adjacent to 30mph roads and under or 40mph and under.

(b) Land, Church Lane. There was nothing further to report at this stage.

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(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson had also referred to the state of other trees adjacent to the path.

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action would now be taken as minuted above.

(f) Hedge, access from Hill Top Road. It was noted the request to Streetscene for a cut in the Autumn had not been acknowledged and no action had been taken. This had been pursued with the Supervisor by the Clerk and would be visited at the proposed site meeting.

(g) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(h) Overgrowth, Heath Bank. There was nothing further to report at this stage.

(i) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Engineer.

(j) Overgrowth, School Lane. There was nothing further to report at this stage

(k) Basal growth Oaklands. Basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm had been reported at the request of the Chairman.

(l) Willow, the dell. There was nothing further to report at this stage

(m) Overgrowth 24 Oaklands. There was nothing further to report at this stage

(n) Canopy Porters Hill. There was nothing further to report at this stage as to Cllr Ringstead referring to the presence of dead branches.

(o) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts**. There was nothing further to report at this stage.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

(p) Cheshire Landscape Trust. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. The Clerk reported the next meeting was due to take place on Wednesday 10 December 2014.

(b) Annual Meeting. It had not been possible for the Council to be represented at the Annual Meeting of the Association which had taken place on Wednesday 22 October 2014.

(c) Refresh of Parish Charter with Cheshire West and Chester Council. There was nothing further to report at this stage.

(d) Clerk's terms and conditions: To note the update from ChALC on the current pay negotiations.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton.

The Council noted the revised final proposals for Guilden Sutton had been approved by the full borough council. The Clerk had recirculated the map showing the new boundaries at Park Farm, the Guilden Sutton Lane diversion, the A41, the A51 and Hare Lane/Tarvin Road.

The changes were:

- 1) the boundary of the existing parish of Guilden Sutton be redrawn to the north at Guilden Sutton Lane to transfer the land situated between Guilden Sutton Lane and the Railway Line from Hoole Village parish to Guilden Sutton parish;
- 2) the boundary of the existing parish of Guilden Sutton be redrawn to the north at Guilden Sutton Lane to transfer the properties of Park Farm, Unit 1 Park Farm, Unit 2 Park Farm and The Cottage Park Farm from Mickle Trafford parish to Guilden Sutton parish; (proposed by the borough council);
- 3) the boundary of the existing parish of Guilden Sutton be redrawn to the south-west at Hare Lane / A51 to transfer the land adjacent to Chester Rugby Football Ground from Littleton parish to Guilden Sutton parish;
- 4) the boundary of the existing parish of Guilden Sutton be redrawn to the west at the A41 to transfer the properties of Sunnyside, Oakleigh, Ash Villa, Linton, Holly House, Ash Cottage, 1 – 3 Railway Cottages, Berwyn, 1 - 4 Yew Tree Villas, 1 – 18 Ash Bank and 1 – 2 Green Lane from Great Boughton parish to Guilden Sutton parish.

The Clerk invited the Council to note the following correspondence offering the Chairman and Clerk, or their representatives, places at Implementation Workshops in connection with the decision.

The Parish Support Officer – Localities, Cheshire West and Chester Council had advised:

“As you will be aware, we have been reviewing Community Governance arrangements across the borough to ensure that everyone has opportunities to influence the decisions which affect their local area and the public services they receive and that such arrangements, where they exist, are effective and convenient and reflect the identities and interests of residents. The current review of the parished areas across the borough will formally conclude tomorrow (16th October 2014) with the agreement by Council of the final recommendations for all areas not previously agreed.

As a result of this process many of the borough’s civil parishes and parish councils will be subject to change, though the extent of this change will vary from place to place.

We have therefore decided to hold implementation workshops for the respective Clerks and Chairmen of all councils subject to change (or their representatives) in order to fully explain the implications, process and timescales for the changes in more detail. This will include the preparation of the Reorganisation Orders, precept setting and transitional arrangements (where necessary) in advance of the May 2015 elections.

I am therefore writing to invite you (or your representatives) to attend one of the sessions which will be held on the following dates:

- *Wednesday 19th November 6.30pm – 8.30pm Wyvern House, Winsford*
- *Thursday 27th November 6.30pm – 8.30pm HQ Building, Chester*

I would be grateful if you could let me know as soon as possible who will be attending from your Parish Council and which session is preferred.

Alternatively, please contact Alison Armstrong (Tel: 01244 973336) to discuss the extent of the implications for your parish and/or parish council and relevance of the workshops for your local circumstances.”

The Clerk informed he would attend.

Cllr Fisher referred to his belief the inclusion of the rest of Pipers Ash into the parish of Guilden Sutton would have implications. These were:

The transfer of assets from Great Boughton PC, eg notice board, bench, brazier and advice to this Council's insurers.

Any resultant effect on the Clerk's terms and conditions.

New Homes Bonus from the 3 no new dwellings at Chester House.

It was agreed these should be considered.

(ii) Mickle Trafford and District. There was now nothing further to report.

(iii) Great Boughton. There was nothing further to report at this stage apart from that minuted above.

Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this was being researched by the Clerk. **Action: The Clerk.**

(c) Members budgets applications: Replacement children's playground, CCTV, flashing 30. Members noted the Clerk had submitted a confirmation for funding totalling £3,500 kindly made available by the ward members for the proposed 1 no flashing 30 and 2 no bracket lights grouped as a community safety project.

(d) Community resilience. Cllr Paterson reported further.

(e) Future Arrangements for Local Council (Town and Parish) Elections. It was noted these would be dealt with at the proposed implementation workshops minuted above.

(f) Precepts. The disparity in precepts across the borough raised by Cllr Fisher was being researched by the Clerk. **Action: The Clerk.**

(g) Refresh of dementia strategy. Members noted correspondence received on behalf of Lesley Singleton, Head of Mental Health and Learning Disabilities in relation to community engagement events being held in late October to refresh the dementia strategy. The intention was to capture the stories, experiences and aspirations of people with dementia, their families and informal carers and to meet with representatives of local communities, organisations, voluntary groups and from people who may be supporting or working with people with dementia and their families to talk about their experiences of services and aspirations for improvement. The sessions were designed to provide an opportunity to influence and shape the strategy for dementia in the Cheshire West and Chester area.

(h) Grant assistance for graveyard maintenance 2014. The Clerk advised of the receipt of the application form which would be dealt with by the Treasurer to the PCC.

14 Cheshire Community Action. (i) Community Pride Competition 2015. There was nothing further to report at this stage as to any expressions of interest from within the community. (ii) Cheshire Playing Fields Association, AGM, 23 October 2014. It had not been possible for the Council to be represented. (iii) Rural housing symposium, 10 November 2014, Tattenhall. Cllr Paterson had kindly indicated. Any other Members wishing to attend would advise the Clerk. **Action: All Members.** (iv) Annual general meeting Wednesday 19 November 2014, 10.30am, Hartford. Members noted the receipt of details of this AGM.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing/Fire Service.

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

(iii) Cheshire Police and Crime Commissioner. The possibility of the proposed 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available. **Action: The Clerk.**

(iv) PCSO Jake Connolly, Police Community Support Officer 21599. There was nothing further to report at this stage.

(b) Cheshire Fire Authority. There were no action items to report.

18 Newsletter. The Clerk informed issue no 159 had been prepared and would appear on Thursday 13 November 2014, highlighting the need for volunteers for the neighbourhood plan and for those locally with a need for affordable housing to register for School Lane. Further to Cllr Hughes suggesting the distributor should be requested to indicate the extent of deliveries in Pipers Ash, this was in hand. **Action: The Clerk.**

19 Memorial Garden.

(a) Plaque. Members noted the interim replica plaque to the existing showing the fallen of the Great War had been prepared by Mr John Carswell and would be affixed shortly. It was further noted the Rector had advised the Act of Remembrance would serve to dedicate the plate.(b) Garden. The Clerk advised Mr P Gresty had kindly agreed to carry out a thorough tidy of the garden prior to Remembrance Sunday and to sweep the area prior to the service. (c) Traffic arrangements. The Clerk informed he had raised this issue with the highway authority which had referred the issue to the borough's Events Development and Commissioning Officer who had in turn informed the Police events planner. No comments had arisen.

20 Bulb planting. Members who wished were proceeding informally with the Council reimbursing the cost of bulbs up to the budget provision of £100 in total. Cllr Fisher kindly indicated.

21 Parish IT.

(a) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(b) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the terms of any disclaimer.

(c) Business section. There was nothing further to report at this stage.

(d) Hosting by the borough council. There was nothing further to report at this stage as to the indication the borough council would cease to host the site at the next renewal. Further inquiries were being made by the Clerk. **Action: The Clerk.**

22 Primary School. Cllr Hughes reported further including sessions held with the Resusci Anne CPR mannequin.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events. (a) Community cinema nights. It was noted a further evening had been held on 4 October 2014. Cllr Paterson indicated a further showing would take place in March 2015. (c) Christmas tree project. The Council agreed its annual contribution of £50 towards a community tree should continue. It was noted the Christmas lights competition would again take place.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. The Clerk understood from the webmaster that progress was being made in commissioning the School Lane cabinet.

27 Village Hall Management Committee. Cllr Hughes reported further.

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding, although it was noted at least one substation had been repainted. 14/15 120

29 Emerging proposal for a replacement Church Hall. The Chairman informed that he and the Vice Chairman were to meet the PCC at their request on November 6, 2014 in connection with the Council's view on an emerging proposal which had been put forward.

30 Public access defibrillator.

Members noted the following extract from correspondence.

I sell the Physio-Control LifePak CR Plus Defibrillators. I consider these to be the best value and most user-friendly machines for lay users. Physio-Control Defibrillators are standard issue to around 70% of the UK's Ambulance and First Responder crews.

I also sell a range of Cabinets (with 'proper' locks) and Accessories. See : www.aadefib.com for full details.

I offer a special Council only deal for a Public Access Defibrillator (which can be fitted on a wall or in a decommissioned Phonebox) – A Defibrillator with an Outdoor, Weatherproof, Heated Cabinet with a proper 'Marine Grade' keypad lock @ £1395.00 + VAT.

OR a Defibrillator with an Indoor Cabinet from £1050.00 + VAT or £875.00 + VAT with a Wall Bracket or on its own (hang it on a coat hook) for only £830.00 + VAT.

Cllr Brown supported such provision. It was agreed the purchase of a public access defibrillator should be pursued in principle and an application should be made to the Ward Members' budgets for financial support.

Action: The Clerk.

31 Community work placements.

Members noted the following correspondence:

I am contacting you today to with regard to the Community Work Placements project. I was wondering if this would be of any interest to Guilden Sutton Parish Council. Please find some brief details below.

Seetec is seeking expressions of interest from all local authorities, housing providers and third sector organisations that may be interested in discussing collaborative partnerships designed to support residents who will be supported by the new DWP Community Work Placements contract.

We are keen to identify opportunities for the local projects or work placements which currently exist or could be created in order to improve the community and the confidence and employability prospects of individuals- our customers, your tenants who have gone through the Work Programme without finding sustainable employment.

Community Work Placement is mandatory work placement of benefit to the community for 30 hours a week, lasting up to 26 week and is a two year contract. Seetec is one of the UK's most experienced providers of Welfare to Work and Skills services.

If you are interested in finding out more information please call me on 08444994517.

For further details please see our partnership webpage at <http://www.seetec.co.uk/employers/partnershipopportunities.aspx>

Alternatively if this is not suitable to your organisation perhaps you would reply in a short email to prevent us from troubling you again.

*Sue Reynolds
Call Centre Support | Central Marketing
Seetec Head Office Main Road, Hockley, Essex, SS5 4RG*

32 Members' information items.

Footway, School Lane. Cllr Paterson referred to the unevenness of the footway between Arrowcroft Road and Oaklands (opposite Wood Farm). It was agreed this should be referred to the highway authority. **Action: The Clerk.** Cllr Brown further referred to uneven pavements elsewhere and would provide the Clerk with details.

33 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

34 Highways issue. Further to a Member revisiting a highways issue which the Network Steward had understood would be resolved but on which no action had been taken, this had been revisited with the highway authority following the absence of the Network Steward as minuted above.

The meeting concluded at 2203.