

Guilden Sutton Parish Council

Minutes of the annual meeting of the Council held on Monday 12 May 2014 in Guilden Sutton Church of England Controlled Primary School at 7.30pm.

Chairman: Cllr W Moulton.

Present: Cllrs A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, S Ringstead, M S J Roberts.

In attendance: B M Lewin Esq and one Member of the public.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

(b) Election of a Chairman of the Council for the ensuing year. It was proposed by Cllr P M Paterson and seconded by Cllr S Ringstead that Cllr M S J Roberts should be elected Chairman of the Council for the ensuing year. There being no further nominations, Cllr Roberts was elected unanimously and signed his declaration of acceptance of office. Cllr Roberts thanked Members for their support and expressed the Council's thanks to Cllr Moulton for his year of office.

(c) Apologies. An apology was received and accepted from Cllr I Brown.

Apologies were received and noted from Councillors Margaret and Stuart Parker and PC R Boulton.

(d) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 7 April 2014.

The Clerk invited Members to note minute 9 (ii) Payments as circulated had not included the full list of payments. This should have read:

PIMS Inspection (March)	£	36.00
Getmapping plc Subscription 2014/15	£	33.60
Cheshire Community Action Subscription 2014/15	£	50.00
CPRE Subscription 2014/15	£	36.00
Mid Ch Ftpth Soc Subscription 2014/15	£	8.00
CPFA Subscription 2014/15	£	20.00
Treefellers Car park trees	£	540.00 (inc £90.00 VAT)
Cheshire Community Development Trust Payroll service 2013/14	£	60.00

Cheshire Association of Local Councils

Subscription 2014-15	£ 346.50
LCR (2 copies)	<u>£ 34.00</u>
	£ 380.50

HMRC BR tax January – March 2014	£ 282.20
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Mrs P M Paterson Parish Plan	£ 29.65
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Clerk

Salary January – March 2014	£ 1,050.55 (net)
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Lengthsman January – March 2014 13 weeks @ £6.00	<u>£ 78.00 (net)</u> £ 1128.55 (net)
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Expenses

Fixed allowance 2014/15	£ 156.00
Postage	£ t/f
Telephone	£ 10.00
Mileage 8 @ 45p	£ 3.60
Copies 608 @ 5p	<u>£ 30.90</u> £ 200.50

Mrs P Blythe Playing field rent April – June 2014	£ 160.00
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Proposed by Cllr Hughes  
Seconded by Cllr Ringstead  
and agreed.

On that basis, approval of the minutes was proposed by Cllr Paterson, seconded by Cllr Moulton and agreed,

(e) Election of a Vice Chairman of the Council for the ensuing year. It was proposed by Cllr Roberts and seconded by Cllr S Ringstead that Cllr P M Paterson should be elected Vice Chairman of the Council for the ensuing year. There being no further nominations, Cllr Paterson was elected unanimously and signed her declaration of acceptance of office. Cllr Paterson thanked Members for their support.

(f) Election of representatives/attendees to outside bodies:

(i) Cheshire Association of Local Councils, Chester Area Meeting (three representatives). It was agreed the Chairman and Vice Chairman would be the core Members. The Clerk advised that all Members and the Clerk were welcome to attend but that in the event of any vote taking place, no more than three Members present from this Council should participate.

(ii) Cheshire Community Action Community Buildings Network. It was agreed that Cllr D Hughes should continue.

(iii) CPRE. It was agreed that Cllr I Brown should continue.

(iv) Guilden Sutton Village Hall Management Committee. It was agreed that Cllr D Hughes should continue to report.

(v) Chester Villages Community Forum. It was agreed the Chairman and Vice Chairman would be the core Members. The Clerk advised that all Members and the Clerk were welcome to attend.

(vi) Cheshire Police/PCC meetings. It was agreed that Cllrs Hughes and Moulton should continue although any Member was welcome to attend.

(g) Groups/panels.

(i) Traffic Group. It was agreed the core membership should be Cllrs Davis, Hughes and Moulton but that any interested Member would be welcome to attend.

(ii) Advisory Panel. It was confirmed the Vice Chairman (ex officio) would chair any meetings of the Advisory Panel.

(iii) Community resilience. Should the Council agree to establish a task and finish community resilience group it was agreed this would be led by Cllr Paterson.

(h) Appointment of office holders.

(i) Parish Rights of Way Warden. It was agreed Mr B M Lewin should be invited to continue.

(ii) Parish Tree Wardens. It was agreed Cllr I Brown and Mr A Young should be invited to continue.

(iii) Local Bus User Contact. It was agreed Cllr Roberts should be invited to continue supported by Cllr Moulton.

(iv) Webmaster. It was agreed Mr B M Lewin should be invited to continue.

(i) Code of Conduct. There was nothing further to report at this stage.

(j) Dates of future meetings: Mondays 2 June, 21 July, 1 September, 6 October, 3 November, 1 December 2014.

(k) Late information report 12 May 2014. The late information report for the current meeting was received and noted.

(l) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

2 Community engagement.

(a) Public speaking time.

(i) Public speakers. Mr B M Lewin referred to the decision of the Court to uphold the Tattenhall Neighbourhood Plan in the face of a challenge by developers (see minute 3 (c) (ii) (c) beneath) and encouraged the Council to progress the issue of a neighbourhood plan for Guilden Sutton as quickly as possible. He believed it was important to raise public awareness to encourage residents to become active participants.

(ii) Visiting Members/Officers. None.

(b) Report of surgery held on Saturday 10 May 2014. Cllrs Paterson and Ringstead had presided. No issues had arisen. It was agreed Cllrs Roberts and Paterson would preside at the surgery to take place on Saturday 31 May 2014.

(c) Parish Council drop ins. There was nothing further to report at this stage.

(d) Twitter. There was nothing further to report at this stage.

14/15 018

3 Planning.

(a) New and recent applications.

Two storey side and single storey rear extensions with porch to front.  
Calbourne Church Lane Guilden Sutton Chester Cheshire CH3 7EW  
Ref. No: 14/01463/FUL | Validated: Tue 08 Apr 2014 | Status: Pending consideration.  
**Cllrs Brown/Hughes.**

The Clerk informed he had been advised by Cllr Brown that she had visited on 25 April, 2014 with Cllr Hughes and had consulted with the next door neighbour (Mr Cooper) who did not have any particular objection to the proposed build and was resigned to it. Notice of the proposal had been given to the three houses opposite, two of which were tenanted. There was a high fence and mature trees that shielded the proposed development from the sight-line of the house which stood well behind Calbourne's back garden.

It could be seen from the plans, and from a subsequent talk and site tour with the draughtsman who was also the applicant, Mr Andrew Gamble, that a proportion of the original build would be demolished to make way for the new extension. Mr Gamble also intended to landscape the back garden.

No reasonable reason could be seen to reject the proposals and acceptance was recommended. **Action: No objection.**

Creation of new access

The Vicarage Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL  
Ref. No: 14/01764/FUL | Validated: Thu 08 May 2014 | Status: Pending consideration. NEW APPLICATION.  
The documents were awaited.

Installation of 968 Roof Mounted Photovoltaic Panels on to existing agricultural buildings.

Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL  
Ref. No: 14/01230/FUL | Validated: Mon 31 Mar 2014 | Status: Pending consideration. NEW APPLICATION.  
**Cllrs Paterson, Ringstead.**

Cllr Paterson reported the applicants had been away but a site visit had been allowed. The panels were to go on three barns between the farm and the road. They all faced south and were not overlooked by any house except Highfields. The occupier there had been visited and had no problems with the development. The only issue was the delivery, which would be by a 44 tonne vehicle (the same size as the farm vehicles) with two Transit vans for the fitters. The work would reduce the farm's CO2 emissions and allow them to return some electricity to the grid. No reason could be seen to object. **Action: No objection.**

The Clerk invited Members to note no documents had been received due to problems with the LPA's mail contractor. An extension of time had been kindly agreed and the following note had been sent to the LPA with their agreement:

*My Council has not received the expected documents to enable local consultation on this significant application and I understand from the case officer this is a performance issue with your mail contractor.*

*I have to express my Council's concern in the strongest possible terms. As a Quality Council, we are committed to engagement with the community and consultation on development control matters is an extremely important and visible aspect of that commitment.*

*Our constituents expect us to visit those in the vicinity of a proposal with all the relevant information to enable them to make an informed representation if they wish. Clearly we are not able to do so in this instance for reasons which are entirely out of our control. The documents are also an essential part of the Council's own decision making process in the matter.*

*The timely receipt of correspondence from the borough council is essential if we are to provide the quality of service to which council tax payers are entitled and I hope you will impress this upon your contractor.*

*I look forward to early reassurance as to future performance.*

Yours sincerely  
David Norbury CiLCA  
Clerk,

14/15 019

*Guilden Sutton Parish Council.*

*Honorary Secretary  
Chester Area  
Cheshire Association of Local Councils*

Residential development of 17 affordable dwellings and associated vehicular access to School Lane. Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire. REVISED APPLICATION. Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.

**ClIrs Moulton, Hughes.**

There was nothing further to report at this stage.

Further to Members expressing strong concerns with reference to critical comments made by a Member of the planning committee during the debate which it was considered could affect the financial affairs of the Bird in Hand and were inappropriate in a public forum which was being web cast, the Clerk informed a letter had been sent to the Monitoring Officer. The Monitoring Officer had explained she could only become involved if a breach of the code of conduct could be identified. In the meantime, the Member had sent an apology to the Clerk for any offence. This had been circulated as a part two item. Members remained disappointed that the remarks had been made but were not minded to pursue the matter further.

Erection of a detached dwelling

Land Rear Of The Vicarage Church Lane Guilden Sutton Chester (amended design).

Ref. No: 13/05405/FUL | Validated: Tue 17 Dec 2013 | Status: Application permitted. NEW DECISION.

**ClIrs Fisher, Ringstead.**

*Objection.*

There was nothing further to report at this stage. It was noted the development was in progress.

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.

*No objection.*

The Clerk informed he had raised issues with the applicant and had received the following response:

*Your recent e mail has been passed to me in my capacity as Land and planning Director for Mulbury Homes.*

*Whilst we have now secured planning consent for our proposals there are many technical and legal issues that we have to deal with before we can consider a start on site.*

*However, please rest assured that when we do we would want to work with the local community to ensure that our development causes as few practical issues as possible for local residents.*

*I hope this note helps and please use me as your contact for any future enquiries or concerns.*

*Andrew Booth  
Director*

**Action: Noted.**

(b) Development control process. (a) e notifications. There was nothing further to report at this stage.

(c) Community planning.

(i) Parish Plan. Cllr Paterson reported

(ii) Neighbourhood planning.

(a) Public meeting. Members visited the outcome of the well attended public meeting held on Tuesday 22 April 2014 in the Village Hall which had included a presentation by Cllr C Weaver and Cllr Graham Spencer from Tattenhall and District Parish Council which had completed its plan. 14/15 020

Cllr Weaver and Cllr Spencer had kindly responded to questions. Awareness of the meeting had been raised through the household delivery of a flyer by the Council.

(b) Progress. Further to the comments made in public speaking time by Mr Lewin, Cllr Paterson informed that members of the required steering group had come forward from the Bird in Hand support group and believed there was the basis for the group to be formed. Cllr Ringstead suggested further support could be elicited at the fete. It was noted the plan would be led by the Parish Council and that initially approval would need to be sought for the neighbourhood plan area which at this stage would be the existing civil parish. This would be advertised for consultation by the borough council.

The reference by Cllr Paterson to comprehensive parish statistical data which would be helpful in informing any neighbourhood plan, available from Cheshire Community Action, had been progressed by the Clerk and forwarded to Cllr Paterson.

(c) Tattenhall Neighbourhood Plan. Members were invited to note the following statement by the borough council following the dismissal of a challenge to the Tattenhall plan.

*9 May 2014*

*The High Court has dismissed all claims made by national housing building companies against the acclaimed Tattenhall Neighbourhood Plan.*

*Barratt Homes and Wainhomes contended that the plan was flawed on a number of technical grounds and questioned the impartiality of its Independent Examiner, Mr Nigel McGurk.*

*But in his judgment handed down at London's Royal Courts of Justice today (Friday) Mr Justice Supperstone ruled that he did not consider that the 'fair minded and informed observer having considered the relevant facts would conclude that there was a real possibility that Mr McGurk was biased.'*

*He found that none of the grounds of Judicial Review challenge to the decision of Cheshire West and Chester's Executive to approve the draft plan should succeed and accordingly dismissed the claims.*

*Today CWAC leader and local Councillor Mike Jones said: "We welcome the judge's findings which are undoubted endorsement of the processes employed in the creation of the Tattenhall Neighbourhood Plan.*

*"This decision will be greeted with delight in the village of Tattenhall by a community which worked so hard and showed such unbelievable commitment in creating the plan."*

*By 905 votes to 38 a referendum endorsed a vision for a "sustainable and successful" future for the West Cheshire Domesday Book village, which has taken the local community over two years to prepare.*

*The ballot produced a convincing 51.86 per cent turnout of the 1,822 eligible voters – easily exceeding the previous national record 40% in Thame Oxfordshire.*

*The Judicial Review judgement will now be reported back to Executive which will be requested to formally 'make' the plan which will stand alongside the Local Plan to guide future development decisions in the area.*

*The Secretary Of State has postponed a decision on appeals from three developers (Barratt Homes, Wainhomes and Taylor Wimpey Homes) against the council's rejection of planning applications to build a total of over 300 homes in the village.*

*The authority will be writing to the Secretary Of State to inform him of the High Court's decision.*

*CWAC will also be pressing examiner Dr Charles Mynors to reopen his hearing into the Winsford Neighbourhood Plan, adjourned in January until the outcome of the legal challenge to the Tattenhall Neighbourhood Plan was known.*

*An application for costs will be made by Cheshire West and Chester Council in due course.*

It was agreed Tattenhall and District Parish Council should be congratulated on the outcome. **Action: The Clerk.**

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing. Housing numbers. Cllr S Parker had been asked to clarify if CWAC kept a detailed record of affordable housing permissions and completions. The Clerk understood this was the case.

(d) Strategic Planning.

(i) Land at Hoole Hall (Hoole Gate). There was nothing further to report at this stage.

(ii) Publication draft Local Plan.

The following representation had been submitted to the Hearing by the Clerk *under Representor Number: 0330; Limehouse ID: 378831.*)

#### *Green Belt/Housing*

*The Inspector is invited to support the Parish Council's view, in relation to the protection of the Green Belt and the quantum of new house building which should be permitted, that the five objectives of including land in the Green Belt as set out in the National Planning Policy Framework are successfully met in Guilden Sutton Parish.*

*(i) Checking the unrestricted sprawl of large built up areas. Due to its immediate proximity to the built up area of Chester, the Council believes the existing Green Belt boundary is correctly drawn and has made an invaluable and continuing contribution to achieving this objective in an area where there are historic pressures for development. This is graphically illustrated by the number of SHLAA sites within and close to the parish which would appear to increase the overall amount of housing by a factor of at least four, possibly six, placing unacceptable pressure on existing infrastructure and facilities.*

*(ii) Preventing neighbouring towns from merging into one another. Given the relative proximity of the built up areas of Chester and Ellesmere Port and the pressures rehearsed above, the Council believes the existing boundary has been extremely successful in contributing to this objective and should be retained.*

*(iii) Assisting in safeguarding the countryside from encroachment. Development plans for Guilden Sutton drawn up in the late 1960s placed great weight on maintaining the open countryside surrounding most of the parish and largely drew the new village envelope extremely tightly around existing roads. In particular, valuable views out were identified for protection in a huge sweep from the Green Belt to the west and the Gowy Valley to the sandstone ridge and towards Beeston. The existing Green Belt boundary should therefore be retained as it successfully assists in safeguarding the countryside from encroachment.*

*(iv) Preserving the setting and special character of historic towns. In addition to the open aspects referred to above, open Green Belt space on the fringe of the parish offers spectacular views towards the city of Chester and the Clwyd range. This contributes greatly to the setting of the historic city and therefore the existing boundaries should be maintained to allow this to continue.*

*(v) Assisting in urban regeneration by encouraging the recycling of derelict and other urban land. The Council believes the initial drawing of the Green Belt boundary close to the urban area of Chester has made an invaluable contribution to the focus on urban regeneration and the recycling of derelict and other urban land within the city which as a result has seen a great deal of new sustainable house building in recent years. This purpose is therefore also successfully met.*

*The Council invites the conclusion that Green Belt land within the parish and the existing Green Belt boundary make an extremely strong, durable and successful contribution towards meeting all five purposes for including land within the Green Belt. It urges the Inspector to agree with the borough council's proposal to maintain this particular part of the Green Belt around the city as existing.*

*The Council further believes the proposal for 1,100 new dwellings per year across the borough should be supported as a maximum as it seeks to protect the Green Belt apart from the very small overall loss on Wrexham Road. Proposals for higher levels of new house building should be resisted.*

*The Council feels the evidence underlying the proposal has been robustly prepared and the figure takes account of the fact average completions higher than 1,100 per annum have not been achieved in the recent past.*

*Significantly higher levels of new house building than are proposed in the Publication Plan do not appear realistic given that since 2010 completions have averaged only 710 dwellings per year albeit the 10 years from 2003/4 saw an average of 858 dwellings per annum.*

*The Council therefore encourages the Inspector to agree the proposed figure of 1,100 dwellings a year as a maximum which will largely protect the Green Belt enabling the borough council to plan positively for growth and meet objectively assessed housing needs in accordance with government objectives.*

*Guilden Sutton Parish Council  
8 May 2014*

It was noted the hearings for the Examination would commence on 17 June 2014 at 9.30am and were expected to last three weeks until Friday 4 July, 2014 in the Town Hall.

(iii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation. It was noted comments were due by 19 June 2014.

(iv) Chester Green Belt. There was nothing further to report at this stage.

4 Quality Council issues.

(a) Training.

(i) Training dates 2014. Any Members wishing to attend any training in this programme would advise the Clerk. **Action: All Members.**

(ii) Planning seminar, (ChALC/CPRE), Middlewich Community Church, 34-36 Brooks Lane, Middlewich, CW10 0JG, Tuesday 8 April, 1pm – 5pm. Cllr Moulton had kindly attended and reported further on recent and ongoing changes to the planning system.

(iii) Chairmanship 1. It was noted ChALC would be running a Chairmanship 1 Training Session on the evening of 21 May 2014 at Tarvin Community Centre, Meadow Close, Tarvin, Chester, CH3 8LY.

The training session would cover the following aspects of Parish/Town Council business:

*The Role of the Chairman  
Preparing for a meeting  
Rules of Procedure  
Chairing Styles  
Managing the Meeting – group and individual*

The session will commence at 6.30 pm and finish at 9.00 pm.

Cost: Member Councils     £30.00 per person

Any Members wishing to attend were requested to advise the Clerk by return. **Action: All Members.**

(iv) Health and Safety seminar, (ChALC/H R Terrain) Thursday 15 May 2014, Northwich (Free.) The Clerk informed this workshop would include three presentations from Terrain and the opportunity for questions/networking. The presentations would cover all sizes of Local Council from Parish to Town and would be based on organising an event, volunteers and health and safety updates. Cllr Paterson kindly indicated.

(v) 'Digital Mapping for Local Councils', Tuesday 10 June, Cotebrook Village Hall (pm). Any Members wishing to attend were requested to advise the Clerk by return. **Action: All Members.**

(b) Quality Parish Council Status. (i) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group. (ii) Certificate. The Clerk was to obtain copies to enable the original to be displayed in the Village Hall. (iii) Quality Councils Forum. There was nothing further to report at this stage further to advice from the Cheshire Association of Local Councils that as the Quality Parish Scheme was under review nationally a decision had been taken to hold no further meetings until the new scheme was launched.

14/15 023

## 5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review by the Clerk as part of his weekly visits. The issues raised by Mrs Kirk would remain under consideration.

Further to Cllr Fisher indicating he had examined the surface of the car park and believed the edges should be cleaned and Cllr Hughes suggesting the boundaries should be tidied up and the retaining timbers, which had failed, should be removed an inspection had been carried out by Cllr Hughes and the Clerk and the extent of the work required had been identified. Cllr Hughes had subsequently met the grounds maintenance contractor and a written estimate of £350 had been received. Cllr Hughes kindly indicated he would be happy to explain the work in detail to any Member. It was agreed the estimate should be accepted and that Cllr Hughes should seek confirmation of the specification in writing. **Action: Cllr Hughes.**

(b) Improvement scheme. This would be revisited in due course. Members were now minded to agree a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found.

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the wardens would inspect although the advice was no action was required at present. **Action: Cllr Brown, Mr A Young.**

(e) Temporary closure. Further to the Clerk informing a request had been received from a resident who wished to cone off the car park for a wedding, the Clerk had confirmed to the resident the Council's view the car park was for the general use of the public at all times.

## 6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there were presently no issues.

(iii) Basket ball equipment. Messrs Deva Forge had been requested to remove the equipment as previously agreed.

(iv) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field.

(v) Dog complaint per Mr J Dale. The Clerk informed Mr Dale had kindly advised of a dog on the field accompanied by adults. The Clerk had alerted PC Boulton, accepting the matter was not a Police issue.

(vi) Inspector's report. April inspection. The Clerk invited the Council to note the following report from the inspector:

*Pedestrian Access Gate. Gate not self closing. Possible road safety issue for children exiting playing field.*

*Football Goals. Slight movement in goal posts. Consider using wedges in ground sockets.*

*Basketball Goal. Back board damaged and requires replacement. No support for panel where ring is fixed to it. Weld mesh on football goal below basketball requires treating for rust and painting. Eight weld mesh welds broken on football goal. Repair.*

*Basketball goal asphalt surface. Reinstate asphalt edge as grass is over growing hard surfaced area. Difficult to cleanse surface if required.*

*Litter bin. No plastic bag liner in bin. Install one and replace each time bin is emptied.*

*General comments*

*No litter or glass seen or removed during inspection.*

(vii) Licence. Members visited the restrictive terms of the original licence and the possibility a relaxation might be sought to accommodate a wider range of activities. It was agreed the issue might be raised should there be one or more substantive requests. The question of liability would be a factor.

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (ii) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (iii) Maintenance. Further to Cllr Paterson informing she had met the contractor for a one hour visit to enable an inspection to be carried out and a report and estimates to be prepared and to the possibility of entering into a service agreement, further information had been sought by the Clerk who reported a response was still awaited from Chester Security Systems.

(ii) Inspections.

(a) April inspection. The Clerk invited the Council to note the following from the inspector:

*Hedge. Nettles growing at the base of the hedge line. Remove.*

*4 no benches. Holes on surface of wood benches. Fill with wood filler.*

*Play Panels. Torx bolt fitting loose. Tighten.*

*Play Panels Surface. Joints between coloured surfaces are opening up. Fill in gaps.*

*Talk Tube. Cracks in both caps. Monitor and replace as necessary.*

*Toddler Multiunit surface. Joints between coloured surfaces are opening up. Fill in gaps.*

*Junior Multiunit. Slight movement in low level slide chute posts. Monitor.*

*Junior Multiunit surface. Joints between coloured surfaces are opening up. Fill in gaps.*

*General play area surface. Build up of algae and dirt in safer surface. Jet wash required. Autumn leaf fall on surface. Remove.*

*General comments. No litter or glass seen or removed during inspection. Torx bolt fixings loose again. Both fixings retightened. Only a small amount of adjustment required.*

(iii) Bin emptying. There was nothing further to report at this stage.

(iv) Safer surface maintenance issues. Further to the suggestion it might be possible for the Council to cleanse the surface itself and to Cllr Hughes informing he had discussed the issue with the grounds maintenance contractor including the need for an estimate and a method statement, there was nothing further to report.

(v) Replacement of safer surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground. In the meantime, the condition of the surface and the perimeter hedging would be closely monitored. **Action: All Members/The Clerk.**

(vi) Possible replacement playground. The Clerk indicated he was delighted to report the receipt of the following from WREN:

*I am emailing to advise that our Advisory Panel and Directors have now carefully considered your application for funding.*

*I am very pleased to inform you that WREN's Board of Directors have allocated a grant of up to £4,936 towards the eligible costs of your project.*

*I have reviewed the project file and can confirm that some additional information is required before we can issue the funding agreement. The information needed is detailed below:*

- Revised project start and end dates
- Confirmation of the project costs
- Please can you forward a copy of the original quotation from Play and Leisure (c£35,000) for our records.

Please can you confirm whether you would prefer the grant to be paid directly to the contractor or whether the PC would pay the contractor and then claim the funding from WREN. Please could you also confirm the number, value and timing of the grant claims and bank details for the account (either the PC or the contractor) where the payment should be made.

Once we receive the information above we will then be able to register the project with our regulators, Entrust. Please note that this process can take up to 4 weeks.

WREN is unable to fund projects retrospectively, please ensure that no works start on the WREN funded elements of your project until you have signed and returned the funding agreement.

Please feel free to contact me if you have any questions.

Richard Smith  
Senior Grant Manager

Prior to the signing of the order, it was agreed Messrs Play and Leisure should be requested to meet Members for a thorough review of the project. Cllrs Fisher and Hughes kindly indicated. **Action: The Clerk.**

(c) Public Footpaths. (i) Footpath 7. Further to Cllr Hughes reporting this route was extremely muddy, possibly due to use by horse riders, the issue was being raised with the Access Forum. **Action: The Clerk.** (ii) Footpath 2. There was nothing further to report at this stage. (iii) Footpath 1. There was nothing further to report at this stage. (iv) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. (v) Rights of Way Group. (a) Bank account. There was nothing further to report at this stage. (b) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the Public Rights of Way Warden having been informed. (vi) Mid Cheshire Footpath Society. There were no action items to report. (vii) Greenway. There was nothing further to report at this stage.

(d) Grounds Maintenance. (i) Cheshire West and Chester Council. Reference was made to the amount of arisings remaining following the most recent cut by Streetscene. (ii) Parish Council contract 2014/15. There were no action items to report at this stage.

(e) Public Seats: Guilden Sutton Lane. Following the request by the Clerk and to Cllr Paterson reporting she had checked the condition of the paintwork to the seat on Guilden Sutton Lane further to work being carried out by Messrs Deva Forge to repair and repaint the seat as it did not appear repainting had been carried out, this was being raised with the forge. **Action: The Clerk.**

(f) Fox Cover. Landscaping. There was nothing further to report at this stage.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

7 Public transport.

(a) Services, general. C27/DB8. The Chairman, as Local Bus User contact, informed he had complained of late running affecting the GHA DB8 service on race days with disruption to passengers' arrangements. He had suggested the Race Company should part fund alternative services to avoid congestion and delays but had received a disappointing response. It was agreed this should be raised with Cllr S Parker who was a director of the Race Company as it was important timetables were maintained. **Action: The Clerk.** Cllr Roberts further informed of new drivers failing to implement hail and ride on the Oaklands estate. He would raise the issue of appropriate advice to drivers of the C27 route with Arrowebrook. 14/15 026

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. There was nothing further to report at this stage.

(c) Current issues

(i) Community speed management.

(a) SID. Cllr Moulton reported on SID sessions currently in progress. Further to Cllr Moulton previously expressing concern about the standard of upkeep of the equipment, supported by Cllr Roberts and by Cllr Hughes, the Clerk reminded the Council this had been raised with the Ward Members who had asked to be informed should any difficulties arise.

Cllr Moulton advised the equipment was booked for the following further dates during 2014:

9th May to 17th May

13th June to 21st June

11th July to 23rd July

12th September to 22nd September.

Further to it being noted a SID had been deployed at night in another parish, further information would be obtained. **Action: Cllr Moulton/The Clerk.**

(b) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.** It was noted Cllr Moulton had confirmed his understanding a survey had been promised on the road.

(c) Flashing 30s. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

The Clerk informed the Police and Crime Commissioner's office advised that grants were not available for capital schemes or to public bodies. Details were available at <http://www.cheshire-pcc.gov.uk/Crime-Prevention-Fund/Crime-Prevention-Fund.aspx>. He would pursue the matter further in view of the comments believed to have been made by the Commissioner at a meeting attended by the Council in Ellesmere Port in 2013.

(d) Community Speed Management scheme. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise the A41/Guilden Sutton Lane junction, Guilden Sutton Lane, Station Lane and Wicker Lane. **Action: Traffic Group.**

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(f) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton.

(ii) School parking. With reference to the possibility of a residents parking scheme and to CCTV surveillance, the Clerk was to approach the appropriate officer from Cheshire West and Chester Council. **Action: The Clerk.**

(iii) Planters. It was agreed a new position should be sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature. The same applied to the village sign which was affixed to a lamp standard due to be removed. Further to the minute of the previous meeting, Cllr Fisher believed outside adopters should be encouraged.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) 20 mph limit. There was nothing further to report at this stage.

(vi) Guilden Sutton Lane: footway drainage. There was nothing further to report at this stage.

(vii) Cycleways in the Guilden Sutton area. The completion of the reinstatement of the original crossing for pedestrians from Hare Lane to Hoole Lane was awaited.

(viii) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and the Chairman expressing renewed concern as to vehicles parking without lights within the 40mph limit, this had been reported to PC Boulton. There was nothing further to report at this stage.

(ix) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish, this was being raised with the landowner. **Action: The Clerk.**

(x) Guilden Sutton Lane, sight lines. There was nothing further to report at this stage, Members having noted the Area Engineer had undertaken to monitor sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth.

(xi) Mobility issues. Progress on sites for action identified by Cllr Paterson and the Network Steward was being revisited by the Clerk. **Action: The Clerk.**

(xii) Recent reports. Further to the Clerk advising the highway authority had confirmed the following issues relating to hedges on Wicker Lane, the footway on School Lane and signs in Station Lane, there was nothing further to report at this stage.

(xiii) A 41 Speed limit. Following the introduction of a 50mph speed limit on the dual carriageway section of the A56 in Hoole Village the Council's support for a similar limit on the A41 requested by Great Boughton Parish Council between Sainsbury's roundabout and Hoole roundabout, had been restated. **Action: The Clerk.**

(xiv) Church Lane closure. The Clerk informed the highway authority had advised Church Lane, Guilden Sutton from Wicker Lane to the Bird in Hand Public House would be closed from 22 May 2014 for one day for surfacing.

(xv) Fatality, School Lane. Cllr Davis helpfully reminded of the approach of the anniversary of the fatality on School Lane and the likely re-emergence of the memorial which it was agreed should be dealt with sensitively.

(d) Lighting.

(i) Faults. Cllr Paterson kindly informed of faults she had reported including lights opposite the parish playing field and elsewhere on Guilden Sutton Lane.

(11) Lighting, Heath Bank and junction Church Lane/Fox Cover steps. These issues were being progressed by the Clerk, with priority being given to Heath Bank. The lighting authority had previously informed the cost would be in the region of £650 - £750 for each installation. The Clerk reminded Members the Principal Lighting and Traffic Control Engineer had advised that generally such schemes would not be funded by the lighting authority. Members noted the question of future power charges would need to be clarified.

9 Finance:

(a) Income

Co-operative Bank  
Interest 4 April 2014

£ 4.37

14/15 028

Scottish Widows 1 Interest 1 April 2014	£	4.81
Scottish Widows 2 Interest 1 April 2014	£	2.40
CWAC 15 April 2014 Precept		£16360.00

(b) Payments

Road and Traffic Services Car park lining	£	590.40*
ChALC Planning seminar 8 April	£	20.00
Cheshire Community Action Parish statistical data	£	50.00
Play Inspection and Maintenance Services April inspection	£	36.00 (inc VAT £6.00)
Clerk's expenses		
Postage	£	t/f
Mileage 8 @ 45p	£	3.60
Copies 449 @ 5p	£	<u>22.45</u>
	£	26.05

Proposed by Cllr Paterson  
Seconded by Cllr Ringstead  
and agreed

(c) Balances

Co-operative Bank 1 May 2014		£45021.65
Scottish Widows no1 1 April 2014		£20009.40
Scottish Widows no 2 1 April 2014	£	3394.85

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, the Clerk was monitoring possible alternatives.

(e) Report on contingency payments.

Budget: £ 983.00  
Payments: £ 0.00

(f) Audit issues. (i) Audit group. The Clerk informed the current account files for 2013/14 were complete and would be presented to the Audit Group shortly. (ii) External audit. To note the audit has been called for 24 June 2014.

(g) Risk assessment. The Council continued to consider its measures for managing risk and noted that initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(h) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(i) Insurance. There was nothing further to report at this stage.

(j) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549 \text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665 \text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$  (total £392.02). **Action: Noted.**

(k) Budget and precept 2014/15. It was noted the precept had been received.

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Amenity cleansing. (i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the highway authority. (ii) Lengthsman. The Clerk reported further. (iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. (iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane. Cllr Paterson continued to hope the bin recently installed on the dingle path at the rear of 46 Oaklands could be resited when the path was resurfaced to enable better access for maintenance equipment. (v) Streetscene. Cllr Hughes reported strimming had taken place on the path at the rear of Orchard Croft and on footpath 2. This was welcomed. It was noted, however, that during the most recent visit, not all grass had been strimmed around street nameplates, some of which were obscured. A Member further expressed concern at the manner of the progress between sites of the quad cutting machines including their speed and the crossing of footways. Both latter points would be raised with the supervisor.

**Action: The Clerk.**

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(b) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard given their proximity to public footpath no 2, a response remained outstanding from the Public Rights of Way Unit although the Clerk had previously indicated he believed on inspection that some work had been carried out.

(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group and to the Council agreeing it would have no objection subject to the consent of the landowner being obtained and, on the advice of the Tree Warden, approval being sought for the felling which was in a protected group, there was nothing further to report at this stage.

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, these were being monitored as minuted above.

(f) Hedge, access from Hill Top Road. It was noted the request to Streetscene for a cut in the Autumn had not been acknowledged and no action had been taken. This would be pursued with the Supervisor by the Clerk. **Action: The Clerk.**

(g) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored.

(h) Overgrowth, Heath Bank. It was noted overgrowth on the steps and adjoining the footway had been referred to officers attending the November meeting.

(i) Fallen material CDS, Oaklands. Further to Cllr Roberts raising this issue, the matter had been reported by the Clerk.

(j) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed. This was being raised with the Area Engineer. **Action: The Clerk.**

(k) Overgrowth, School Lane. Overgrowth at eye height obstructing the narrow length of footway on Porters Hill had been reported.

Would Members who have raised particular issues listed above please indicate to the Clerk if they should remain on the agenda.

12 Cheshire Association of Local Councils. (a) Chester Area Meeting. The Clerk invited Members to note the annual meeting of the Area Meeting would take place on Wednesday 14 May 2014 at 7pm in HQ. It was agreed the Clerk should be nominated as Honorary Secretary. (b) Cheshire Association of Local Councils. Similarly, the Annual Meeting of the Association would take place on Wednesday 22 October 2014 at the Canal Side Conference Centre, Middlewich Community Church, 34-36 Brooks Lane, Middlewich, Cheshire CH10 0JG. Refreshments from 6.00pm and the meeting commencing at 7.00pm.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton. There was nothing further to report to that minuted beneath.

(ii) Mickle Trafford and District. There was nothing further to report.

(iii) Great Boughton. There was nothing further to report at present as to the second phase of community consultation to be held with those residents on the periphery of the current parish boundary between Great Boughton, Guilden Sutton, Littleton and Christleton parishes. The Clerk had requested officers to advise of the date of the committee meeting at which the outcome would be considered. **Action: Noted.**

Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this was being researched by the Clerk. **Action: The Clerk.**

(c) Members budgets applications: Replacement children's playground, CCTV, flashing 30. There was nothing further to report at this stage.

(d) Community resilience. (iii) Community resilience, forthcoming events. Cllr Paterson reported further.

(e) Future Arrangements for Local Council (Town and Parish) Elections. The following correspondence has been sent to the MP to which the original advice from the borough council was attached.

*I refer to this correspondence from the Senior Manager – Committees and Elections / Deputy Returning Officer at Cheshire West and Chester Council which places a future financial burden on town and parish councils. I am asked to say Members have grave concerns and would wish you to draw the matter to the attention of the Secretary of State. Similar concerns have been expressed to the ward members.*

This had been acknowledged.

(f) Integrated Wellness Service: Current Consultation. Members noted the following consultation, full details of which had been circulated separately.

*Cheshire West and Chester Council are beginning a review of these services as a number of contracts are coming to an end.*

*The Council propose to commission an Integrated Wellness Service which will help people live healthier for longer by addressing the factors that influence health and wellness. Currently there are specific programmes that often target the same people (e.g. a person that is quitting smoking may also benefit from weight management services). Moving to an integrated approach that helps people tackle different issues ensures services are easily accessible and meeting peoples multiple needs.*

(g) Precepts. The disparity in precepts across the borough raised by Cllr Fisher was being researched by the Clerk. **Action: The Clerk.**

14 Cheshire Community Action. Community Pride Competition 2014. The Clerk informed the webmaster had kindly promoted views on a possible entry in 2015 on the web site.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing/Fire Service.

Policing

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

(iii) Neighbourhood policing. Cllr Roberts having commented the Chief Constable was to retire and he hoped the Chief Constable Designate would not be minded to reduce the effectiveness of the Neighbourhood Policing Units, the Clerk was to welcome the Chief Constable Designate and invite him to continue with the present arrangements. **Action: The Clerk.**

(iv) Cheshire Police and Crime Commissioner. The possibility of installing a 'flashing 30' partly financed by funds held by the Commissioner would be pursued following clarification of the position minuted above. **Action: The Clerk.**

(v) Police & Crime Plan 2014-16. Members noted the PCC had refreshed his Police & Crime Plan 2014-16.

(vi) PCC Meeting with Parish and Town Council representatives, Wednesday 19 March 2014, Edna Rose Room, Community Centre, Meadow Close, Tarvin. The Clerk reported the following correspondence had been received from the Governance Officer in the PCC's office:

*At the meeting hosted by John Dwyer, the Police & Crime Commissioner with Parish Councils in Cheshire West held on 19 March 2014, a representative from Guilden Sutton Parish Council reported that they had been advised that in future the Parish Council may be charged for closing off roads in the village for the Remembrance Service.*

*The Commissioner agreed with the questioner to raise the issue with the Area Commander and report back.*

*Area Commander's response:- The decision to close roads for events is taken by the Local Authority, not the police. In certain circumstances the police will charge for providing policing services to private events. We have never charged for policing of Remembrance Day Parades and there is no intention to do so.*

*Please can you forward this response to the representative concerned and the Parish Council.*

Further to the Commissioner indicating he would wish to take part in other parish events taking place, the fete and the parish plan update were being raised as possible opportunities. **Action: The Clerk.**

(b) Cheshire Fire Authority. There were no action items to report.

18 Newsletter. A further issue would be prepared in due course. **Action: The Clerk.**

19 Memorial Garden. Meeting with Rector and Churchwardens, 1 May 2014. Cllrs Hughes and Paterson had attended with the Clerk. The PCC had been represented by the Rector (The Rev Dr Mark Hart) and churchwardens (Drs P Reid and R Worth). A wide range of linked issues had been explored including the names of the fallen of the Second World War to be added to the memorial if appropriate, an upgrade to the memorial, the present location of the memorial in relation to modern day traffic conditions and the possibility of the service being held in the Village Hall. It had been discerned it would be appropriate to upgrade the memorial garden in its present location to accommodate the names of those who fell in both world wars and in any later conflicts and that the current names of the fallen of the second war were accurate. Previous research by Cllr Paterson and inquiries by the Clerk had revealed that one of the two additional names proposed by the church (T Spruce) was known to be found on three of the four memorials in Hoole (the fourth being away for restoration) while the second (E G Lockley) did not have links with the village. Whether the service should continue at the memorial or move to the Village Hall with the wreaths being transported to the memorial was a separate issue. The Council's representatives had agreed to seek the views of the Police as to the service continuing at the memorial and the implications thereof for public safety while the PCC would contact a suitable stone mason to advise on a replacement memorial.

Cllr Hughes reiterated his concerns for those gathering in the road while Cllr Paterson suggested those responsible for the youth groups would carry out their own risk assessments. Cllr Moulton counselled against an issue being created.

20 Bulb planting. Cllr Hughes informed of the wish of a third party to plant on footpath 2. It was suggested obtaining the consent of the landowner would be sensible.

21 Parish IT.

(a) Members' photographs. The need for photographs of Members to complete the web page remained outstanding.

(b) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(c) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the terms of any disclaimer.

Cllr Fisher informed the borough council had renewed the domain registration only very shortly before the deadline which had resulted in a notification the domain would be taken down. This had been dealt with but had highlighted the importance of timely renewal. The registration remained with the Parish Council which was thought to be appropriate.

(d) Twitter. There was nothing further to report at this stage.

22 Primary School. Cllr Hughes reported a garden had been created at the school. A small amount of time each week from a gardener would be welcome.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events. (a).Community cinema nights. It was noted a successful evening had been held on 26 April 2014.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. There was nothing further to report at this stage.

27 Village Hall Management Committee. There was nothing further to report at this stage. 14/15 033

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding. This would be pursued. **Action: The Clerk.**

29 Bird in Hand. There was nothing further to report at this stage.

30 Members' information items.

(a) Change of venue for meeting. Cllr Fisher expressed concern at the very late change in the venue. Cllr Paterson informed this had been due to a change to a booking in the Village Hall. A notice had been posted at the Village Hall to advise the public. Cllr Hughes thanked the Clerk for making the necessary arrangements which the Clerk pointed out had been kindly suggested by Cllr Hughes.

(b) Rail traffic. Cllr Moulton informed of unusual rail movements on the line through the parish.

(c) Guilden Sutton Community Association. Cllr Hughes informed the annual general meeting would take place on Monday 19 May 2014 at 8.15pm in the Village Hall.

31 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

32 Highways issue. Further to a Member revisiting a highways issue which the Network Steward had understood would be resolved but on which no action had been taken there was nothing further to report following a further approach the Network Steward. **Action: Noted.**

The meeting concluded at 2112.

Date of next meeting Monday 2 June 2014.