

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 21 July 2014 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr M S J Roberts.

Present: Cllrs I Brown, A Davis, D M Fisher, W Moulton, P M Paterson, S Ringstead, M S J Roberts.

In attendance: Cllr S Parker, PC R Boulton.

1 Procedural matters.

(a) Declarations of interest. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

Emerging proposal for a replacement church hall, St John's PCC. The Clerk informed he had sought advice from the Monitoring Officer as to the position of Members who may have disclosable interests with the Church. No interests were disclosed at this stage.

(b) Apologies. An apology was received and accepted from Cllr D Hughes.

Apologies were received and noted from Cllr Margaret Parker.

(c) Confirmation of the minutes of the ordinary meeting of the Council held on Monday 2 June 2014.

Subject to these noting those presiding at the surgery held on 31 May 2014 were Cllrs Roberts and Ringstead, approval was proposed by Cllr Moulton, seconded by Cllr Ringstead and agreed.

(d) Code of Conduct. There was nothing further to report at this stage.

(e) Dates of future meetings: Mondays 1 September, 6 October, 3 November, 1 December 2014.

In considering dates for future years, the Clerk invited Members to be aware the payment of BR tax to HMRC was due by the 22nd of the month with interest and possibly a penalty due thereafter on the basis such payment was 'late'. The options in the instant circumstances were to hold the July meeting slightly earlier in the month to enable the deadline to be met or, as had been adopted on this occasion, to raise an urgent cheque on the basis of the standard calculation by the payroll bureau with any adjustments being paid in October. It was agreed that in future years the July meeting would be held earlier in the month to enable the HMRC deadline to be met.

(f) Late information report 2 June 2014. The late information report for the current meeting was received and noted.

(g) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(h) Media relations: Members noted criticism by the Secretary of State of advice by the National Association of Local Councils as to contact with the media. Subject to further inquiries by the Clerk, the Council agreed to continue with its commonsense approach given the infrequency of such approaches. Any Member approached was encouraged to advise the Clerk.

2 Community engagement.

(a) Public speaking time.

14/15 052

(i) Public speakers. There were no public speakers.

(ii) Visiting Members/Officers.

Cllr S Parker. Cllr S Parker informed of changes to the Cheshire West and Chester Council management structure and consequent major reorganisations which were due to be completed shortly together with other major issues. Cllr Davis inquired as to the parking space allocated in the city centre to the community car share scheme which occupied a parking restriction. Cllr Fisher asked if the borough council sought sponsorship to which Cllr Parker replied in the affirmative. Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

PC R Boulton. PC Boulton referred to current issues including the increasing number of cyclists in the area. PC Boulton helpfully provided advice in connection with the Council's interest in acquiring speed radar equipment under disposal by Adlington Parish Council to the effect that PCSOs could be deployed to operate equipment available to them. Cllr Davis referred to a parking issue in the vicinity of the rugby club.

(b) Report of surgery held on Saturday 5 July 2014. Cllr Davis had kindly attended on an ad hoc basis. Concerns had arisen as to the length of grass due to the Streetscene schedule and the resulting arisings. This would be drawn to the attention of the Supervisor. **Action: The Clerk.** It was agreed Cllrs Ringstead and Davis and Paterson and Roberts would preside at the surgeries due on 2 and 30 August, 2014 respectively.

(c) Mr S Mosley MP. The Clerk advised the MP, Mr S Mosley, had held a surgery at the shops on Saturday 14 June 2014. The Clerk had asked to be informed of any issues with which the Council could help. Whilst the Clerk was present a constituent had raised the speed of traffic on the A41 and the need for police enforcement. The Clerk had advised the Parish Council had made representations for a 50mph limit in concert with Great Boughton Parish Council.

(d) Parish Council drop ins. There was nothing further to report at this stage.

(e) Twitter. There was nothing further to report at this stage.

3 Planning.

Crown lift to various trees

1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX

Ref. No: 14/02705/TPO | Validated: Mon 23 Jun 2014 | Status: Pending consideration. NEW APPLICATION.
For information only.

Removal of condition 6 as approved under 13/05405/FUL to allow for the removal of Yew tree.

Land Rear Of The Vicarage Church Lane Guilden Sutton Chester

Ref. No: 14/02481/S73 | Validated: Tue 10 Jun 2014 | Status: Pending consideration

Cllrs Brown, Paterson.

The Council had responded as follows:

The Council is of the opinion that condition 6 should stand as approved under 13/05405/FUL and the yew tree stay. The tree according to report is category B1 and has a remaining life expectancy of at least 20 years. It can be maintained "well clipped." The tree provides some privacy between the original vicarage and the new build as windows overlook from both dwellings and is a visual amenity in the area.

Members noted the occupier of the former vicarage had also objected.

Dormer bungalow with new single access (outline)

Land At Holly Cottage Guilden Sutton Lane Guilden Sutton Chester

Ref. No: 14/02056/OUT | Validated: Tue 13 May 2014 | Status: Application refused. NEW DECISION

Cllrs Fisher, Paterson.

The following response had been made:

This application is for a new property, in the Green Belt. In the absence of any special circumstances, the Parish Council feels bound to OBJECT.

14/15 053

However, the proposed bungalow would have a substantial manufacturing facility, a Highways Depot and a railway as close neighbours.

Therefore, if the development were to be considered as infill, we would feel able to SUPPORT the application on the grounds that the proposed bungalow in this part of the village would not result in an unacceptable loss of Green Belt.

Decision: Green belt, inappropriate development, no special circumstances. No prior approach to the LPA.

Use of land as part of domestic curtilage
Manor House Hare Lane Chester Cheshire CH3 7DB
Ref. No: 14/01848/LDC | Validated: Thu 15 May 2014 | Status: Pending consideration
Cllrs Fisher, Ringstead.

The following response had been submitted:

Thank you for notifying the Council of this application. Members believe these are determined on the evidence and wish the LPA to be satisfied before the grant of any certificate. As this site is within the Green Belt there is concern the extended curtilage, if permitted, could be the subject of an application for development.

Creation of new access
The Vicarage Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL
Ref. No: 14/01764/FUL | Validated: Thu 08 May 2014 | Status: Pending consideration
Cllrs Fisher, Ringstead.
Objection.

Members recalled the Council had indicated it was minded to accept the principle of the development but could not support the application due to the lack of detail with respect to highways issues and access arrangements to the adjacent property and therefore had maintained its objection. Had this been an outline proposal with details to follow on which the Council would have been consulted there would have been no objection. But it seemed to Members the details would now be decided without a further application or opportunity for comment which they believed was unsatisfactory.

The highways officer had subsequently indicated there was no objection on the basis visibility was improved in one direction and no worse in the other. It had been confirmed the new access would serve both properties subject, presumably, to the need for an Agreement as mentioned by the Agent. Cllr Fisher remained concerned as to the internal arrangements for access to the property under construction and to the replacement garage at the former vicarage. He advised:

A dropped kerb wider than the drive would be justified.

A driver of a car such as his own, exiting the drive, would have his view limited by the existing fencing. There was no reference to removing/replacing/altering the fencing.

The hedges of the vicarage and of the adjacent property under construction were sufficiently overgrown that the claimed splay would not in fact be achieved. At the moment the pavement was obstructed.

The hedge and the fence issues both represented problems for this application as the TPO tree and the fencing in front of it were both owned by the property under construction. Splaying the entrance, by modifying the fence alignment with the drive in this position would endanger tree roots, which had already been put at risk by the existing fence, as well as by the fence belonging to next door.

The exit from the property under construction was currently, and was proposed, to be via the vicarage drive, no new attempt had been made to mitigate the right angle turn which this application introduced.

There was real concern that this drive would cause 'neighbour' difficulties because of (a) the right hand turn, and (b) it would require too much hedge and fence removal, bringing the risk that access to the property under construction would result in an application for a fresh drive for the property under construction.

The new drawing did not show a drive easily usable by cars at the vicarage, which would have similar difficulties at the right angle turn when driving from its new garage at the far side.

Action: Noted and supported.

14/15 054

Two storey side and single storey rear extensions with porch to front.
Calbourne Church Lane Guilden Sutton Chester Cheshire CH3 7EW
Ref. No: 14/01463/FUL | Validated: Tue 08 Apr 2014 | Status: Application permitted. NEW DECISION
Cllrs Brown/Hughes.
No objection.

Installation of 968 Roof Mounted Photovoltaic Panels on to existing agricultural buildings.
Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL
Ref. No: 14/01230/FUL | Validated: Mon 31 Mar 2014 | Status: Application permitted NEW DECISION
Cllrs Paterson/Ringstead.
No objection.

Residential development of 17 affordable dwellings and associated vehicular access to School Lane.
Land Adjacent To Treetops School Lane Guilden Sutton Chester Cheshire.
Ref. No: 13/05410/FUL | Validated: Fri 20 Dec 2013 | Status: Planning permission.
Cllrs Moulton, Hughes.
Objection

The Clerk advised the Officer's report and the legal agreement could now be seen in the documents published on the borough council's web site.

Erection of a detached dwelling
Land Rear Of The Vicarage Church Lane Guilden Sutton Chester
Ref. No: 13/05405/FUL | Validated: Tue 17 Dec 2013 | Status: Application permitted.
Cllrs Fisher, Ringstead.
Objection.

Residential development of 9 dwellings (demolition of existing buildings) | The Wood Farm School Lane
Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Application permitted.
No objection.

Members noted the decision notice and the legal agreement could now be seen in the documents published on the borough council's web site.

Emerging proposal for a replacement church hall, St John's PCC.

Members noted correspondence, which had been circulated, from Dr Richard Worth, churchwarden on behalf of the PCC, in respect of a proposal to rebuild the church hall. It was believed this should be beneficial to a wide range of people in the village. Dr Worth gave notice an open meeting would take place in the hall on Saturday 21 June, 2014. Any comments from members of the Parish Council would be welcome. The Clerk had indicated improvements to the hall would be likely to be welcome in principle subject to consultation.

Cllr Fisher reported further on the meeting having circulated details. Particular points the Council may be interested in included the fact a new hall would replace the existing worn-out and inefficient building, constructed almost 100 years ago with no disability access.

The Clerk indicated he would report further on the emerging proposal under Part Two as this would be likely to disclose exempt information.

As minuted above the Clerk had sought advice from the Monitoring Officer as to the position of Members who may have disclosable interest with the Church.

(b) Development control process. (a) e notifications. There was nothing further to report at this stage.

(c) Community planning.

(i) Parish Plan. Cllr Paterson informed awareness had been raised through a noticeboard at the well attended fete held on 12 July 2014.

(ii) Neighbourhood Plan. Cllr Paterson informed awareness had been raised at the well attended fete held on 12 July 2014. Members noted a further public meeting would take place on Tuesday 22 July 2014 at 7.30pm in the Village Hall. This would discuss a proposed constitution for the steering group, as agreed by the Council and the proposed approach to the production of the plan. Cllr Ringstead said she was hopeful there would be a positive reaction from the community.

(iii) Bird in Hand Support Group. There was nothing further to report at this stage.

(iv) Affordable housing.

Further to Cllr Hughes expressing the hope the occupiers of the School Lane dwellings would be local and to the Clerk informing he had been approached by a prospective tenant from outside the village who wished to return to Guilden Sutton, the Clerk advised he had sought advice as to allocations from the Senior Manager, Strategic Housing and Commissioning at the borough council.

The Senior Manager had the scheme would be a mix of shared ownership and rented homes. The shared ownership properties would be sold through the Plus Dane housing association Homes Hub and the rented properties let through the borough council's choice based lettings scheme, Trust Homechoice.

The Senior Manager had further informed the School Lane scheme was 11 homes for affordable rent and six for shared ownership. The permission had been issued on 6 June 2014 and was granted subject to negotiation of Education contributions via a S106 agreement. The affordable housing details, including eligibility, would be dealt with via a planning condition. The applicant would have to submit what was known as an Affordable Housing Scheme in order to discharge the condition and this would require the usual approach of priority being given to residents of the parish in the first instance, followed by surrounding parishes.

Prospective renting tenants should contact the Trust Homechoice website <http://www.trusthomechoice.co.uk>.

Plus Dane managed the sales of all shared ownership properties in the area and should be contacted at www.helptobuynw.org.uk. **Action: Noted.**

(v) Rural Housing Policy Review.

Members noted correspondence from the Deputy Chief Officer, Cheshire Association of Local Councils and from an interest group regarding the completion of a questionnaire in connection with this review which had been circulated to all Members. The review was exploring what had changed since the production of key reports into rural affordable housing published between 2005 and 2008 and what now needed to happen to assist delivery. Its findings would inform recommendations to national policy makers and assist those responsible for the delivery of affordable housing in rural areas. A better understanding was being sought of the factors that encouraged and deterred local councils from engaging in the delivery of such housing. The closing date had been 14 July 2014. **Action: Noted.**

(d) Strategic Planning.

(i) Land at Hoole Hall (Hoole Gate). There was nothing further to report at this stage.

(ii) Publication draft Local Plan.

Further to the Clerk advising he had yet to be informed by the Programme Officer as to the Council's request to participate at an appropriate stage in the Hearings on Green Belt issues it was noted the hearings had commenced in the Town Hall on Tuesday 17 June 2014 and had concluded on Friday 4 July, 2014.

Members noted the Council's request had been declined by the Inspector on the basis the Council's representations broadly supported the borough council's case. The Clerk has raised with the Leader of the Council the apparent anomaly that a duly elected democratic body within the borough was denied the opportunity to speak whilst, for example, an interest group from outside the borough was afforded extensive access.

Following communication with the Local Plan Inspector through the Examination Programme Officer, it was noted the borough council had been informed the inspector would propose main modifications to the plan. These would be published on 8 September 2014 with the consultation period ending on 17 October 2014. The Council had no information yet as to what the main modifications would cover. 14/15 056

(iii) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation. It was noted comments had been due by 19 June 2014.

(iv) Chester Green Belt. There was nothing further to report at this stage.

4 Quality Council issues.

(a) Training.

(i) Training dates 2014. Any Members wishing to attend any training in this programme would advise the Clerk. **Action: All Members.**

(ii) 'Digital Mapping for Local Councils', Tuesday 10 June, Cotebrook Village Hall (pm). No Members had indicated.

(iii) Councillor 3. Further to the Clerk informing ChALC would be running a Councillor 3 training session on the afternoon of Wednesday 18 June 2014 at Tarvin Community Centre and to Cllr Ringstead indicating, it was noted Cllr Ringstead had already attended such a session and the training had in any event been cancelled. The advance invoice awaiting payment, referred to in the minutes of the previous meeting, would not be progressed. **Action: Noted.**

(iv) Chairmanship 2 training session, 8 July 2014, Cotebrook. The training session covered the following aspects of Parish/Town Council business:

Ground Rules for Effective Meetings
Handling Conflict in Meetings
Dealing with the Public and Visiting Speakers
Dealing with the Media
Hints on Dealing with the Press, TV and Radio
Defamation and Privilege
Dealing with Harassment and Bullying
Ethics, Bullying and other Code of Conduct Issues

No Members had indicated.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review by the Clerk as part of his weekly visits.

There was also nothing further to report at this stage, in the absence of Cllr Hughes, as to progress with confirmation of the specification for the agreed work costing £350 to the car park boundaries and surfacing.

(b) Improvement scheme. Members were now minded to agree a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works referred to above would be awaited.

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the wardens would inspect although the advice was no action was required at present. **Action: Cllr Brown, Mr A Young.**

(e) Signboard. Further to the acceptance of a quotation for £100 plus VAT for a replacement 'no parking' sign in a composite material, similar to the notice board in the churchyard, the Clerk informed a commendably suitable signboard had been erected by the signwriter, Mr John Carswell.

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report. 14/15 057

(ii) Mole infestation. The Clerk advised there were presently no issues.

(iii) Basket ball equipment. Further to an estimate being received from Messrs Deva Forge for the removal of the equipment as previously agreed and to the Clerk informing he had been advised by the Assistant Technical Manager of Kaberry Building (believed to be the landlord and which shared the site) that Messrs Deva Forge were no longer trading the Clerk had attended a site meeting with an alternative contractor Messrs J S R Welding of Mickle Trafford on 3 June, 2014. He reported an estimate had been received, the financial details of which he would report under Part Two.

On behalf of Cllr Hughes, the Clerk reported on Cllr Hughes's negotiations with Messrs Play and Leisure to reinstate this work within the contract for the replacement children's playground. The financial aspects would similarly be considered in Part Two.

(iv) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored, particularly as to the effect on the contractor when mowing the field.

(v) Nets. There is nothing further to report at this stage as to the proposal by the grounds maintenance contractor for weighting the base of the nets to assist with grass cutting.

(vi) Inspector's report.

The inspector's general comments for June 2014 were:

*No litter or glass seen or removed during inspection.
No change in any issues previously recorded.*

The detailed comments were:

Pedestrian Access Gate. Gate not self closing. Possible road safety issue for children exiting playing field.

Football Goals. Slight movement in goal posts. Consider using wedges in ground sockets.

Basketball Goal. Back board damaged and requires replacement. No support for panel where ring is fixed to it. Weld mesh on football goal below basketball requires treating for rust and painting. Eight weld mesh welds broken on football goal. Repair.

*Basketball goal asphalt surface. Reinstate asphalt edge as grass is over growing hard surfaced area.
Difficult to cleanse surface if required.*

Litter bin. No plastic bag liner in bin. Install one and replace each time bin is emptied.

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. (ii) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (iii) Maintenance. Further to Cllr Paterson informing she had met the contractor for a one hour visit to enable an inspection to be carried out and a report and estimates to be prepared and to the possibility of entering into a service agreement, further information had been sought by the Clerk who reported a response was still awaited from Chester Security Systems.

(ii) Inspections.

Inspections including steering wheel bolt. It was noted this aspect continued to be monitored. The grounds maintenance contractor had indicated he would close the play area to enable the removal of the nettles and spraying. The Clerk had informed the Head. Cllr Fisher referred to the height of the boundary hedge within the school.

The inspector's general comments for June 2014 were:

No litter or glass seen or removed during inspection.

Torx bolts checked during inspection. Bolts were as tight as possible, so no adjustment required.

*Children playing within play area at time of inspection. These Children were under Adult supervision.
NOTE - No July inspection will be carried out as Play area due to be refurbished. Next inspection unless advised otherwise will take place at the end of August 2014.*

The Clerk invited the Council to note the following detailed comments from the inspector:

Hedge. Nettles growing at the base of the hedge line. Remove.

4 no benches. Holes on surface of wood benches. Fill with wood filler.

Play Panels. Torx bolt fitting loose. Tighten.

Play Panels Surface. Joints between coloured surfaces are opening up. Fill in gaps.

Talk Tube. Cracks in both caps. Monitor and replace as necessary.

Toddler Multiunit surface. Joints between coloured surfaces are opening up. Fill in gaps.

Junior Multiunit. Slight movement in low level slide chute posts. Monitor.

Junior Multiunit surface. Joints between coloured surfaces are opening up. Fill in gaps.

General play area surface. Build up of algae and dirt in safer surface. Jet wash required. Autumn leaf fall on surface. Remove.

(iii) Bin emptying. There was nothing further to report at this stage.

(iv) Replacement children's playground. The Clerk informed the contractor had been advised the Council wished the work to take place during the summer holidays. Confirmation of the order had been received and WREN had issued a permission to start. Following an inquiry by the Clerk, the statutory inspector, Morral Play Services, had indicated the cost of him carrying out the post installation inspection. An estimate had also been sought from Play Inspection and Maintenance Services which had indicated the inspection should be carried out by the statutory inspector at the price provided. The Council noted the replacement children's playground should not be accepted until any issues raised by the post installation inspection had been resolved. It was agreed the replacement playground should be opened by the children.

(c) Public Footpaths. (i) Footpath 7. Further to Cllr Hughes reporting this route was extremely muddy, possibly due to use by horse riders and to the proposal the issue should be raised at the Access Forum, the Clerk was making inquiries as to the appropriate officer to contact. **Action: The Clerk.** (ii) Footpath 2. There was nothing further to report at this stage. (iii) Footpath 1. There was nothing further to report at this stage. (iv) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. (v) Rights of Way Group. (a) Bank account. There was nothing further to report at this stage. (b) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage, the Public Rights of Way Warden having been informed. (vi) Mid Cheshire Footpath Society. There were no action items to report. (vii) Greenway. There was nothing further to report at this stage.

(d) Grounds Maintenance. (i) Cheshire West and Chester Council. Members continued to monitor the volume of arisings remaining on verges, footways and amenity areas following visits by Streetscene. Cllr Paterson referred in particular to an unmown area of verge at 8-22 Oaklands. (ii) Parish Council contract 2014/15. Action to manage growth within the play area had been requested from the contractor.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members noted the Council would need to consider action for further maintenance following the closure of Messrs Deva Forge.

(f) Fox Cover. Landscaping. There was nothing further to report at this stage.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

7 Public transport.

(a) Services, general. C27/DB8.

Further to the Chairman, as Local Bus User contact, informing he had complained to the operator of late running affecting the GHA DB8 service on race days with disruption to passengers' arrangements and to him suggesting the Race Company should part fund alternative services through the city centre to avoid congestion and delays, the issue had been referred to Cllr S Parker, who was a director of the Race Company, on the basis it was important timetables were maintained. Cllr Parker had responded as follows:

"The question of transport disruption on Race Days has been raised many times and there is never an appropriate answer to the problem. The police do their best at trying to manage this and to be fair they do a very good job at keeping traffic flowing within the city.

We in Chester are pretty unique in having a Racecourse within the City centre which by its very location and popularity does generate a certain amount of travel disruption for short periods on race days.

I have copied Richard Thomas into this reply and I trust that Richard will provide us with a response."

Cllr Roberts was contacting Mr Thomas who is Chief Executive of the Chester Race Company.

Cllr Roberts was to raise the issue of new drivers on the C27 service failing to implement hail and ride on the Oaklands estate with Arrowbrook and provided an update to Members on aspects of the service. **Action: Noted.** Cllr Fisher referred to the need for up to date timetables at stops which Cllr Roberts informed would be monitored.

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Engineer.

8 Highways.

(a) Strategic issues: Chester's Transport Strategy. There was nothing further to report at this stage.

(b) Issues with the highway authority, ownership by Traffic Group. There was nothing further to report at this stage.

(c) Current issues

(i) Community speed management.

(a) SID. Cllr Moulton has circulated the outcome of the June sessions. It was noted it had not been possible to proceed with the July sessions which had been cancelled. The next sessions would take place between 12 and 22 September 2014. Further to it being noted a SID had been deployed at night in another parish, further information had been sought by the Clerk from a Member of the parish concerned who was unaware. **Action: Noted.** Cllr Paterson had expressed disappointment to the Community Safety Wardens that the SID session forming part of the High Visibility Impact Day on Tuesday 1 July 2014 had taken place on School Lane outside of peak hours. Thirty eight of 41 passing vehicles did so at less than 30mph according to a report. The Council believed that any future activity should be organised within peak hours to obtain maximum benefit.

(b) Community Speed Management guidance. In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues produced by Cheshire West and Chester Council, the Traffic Group would consider the guidance and perhaps raise the A41/Guilden Sutton Lane junction, Guilden Sutton Lane, Station Lane and Wicker Lane. Action: Traffic Group.

(c) Radar equipment. Members noted the Chairman and Vice Chairman had agreed further information should be sought of radar gun equipment under disposal by Adlington Parish Council as follows:

Genesis GHD Directional Hand Held Radar Gun
Battery and battery charger
Instructions
Calibration fork
Two marked fluorescent jackets.

The Clerk indicated the expected price was in the region of £400. Further to PC Boulton's advice, the Council also considered the original intention that volunteers should operate such equipment outside their own parish. It was agreed no further action should be taken.

(d) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

(e) Flashing 30s. Members were reminded the Area Engineer had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost.

(f) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.**

(g) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton.

(ii) School parking. With reference to the possibility of a residents parking scheme and to CCTV surveillance, the Clerk was to approach the appropriate officer from Cheshire West and Chester Council. **Action: The Clerk.**

(iii) Planters. The possibility of a new position being sought for the Guilden Sutton Lane planter on the opposite side of the road where it would be a more appropriate gateway feature was being pursued by the Clerk. The same applied to the village sign which was affixed to a lamp standard due to be removed. Further to Cllr Ringstead reporting that Mr and Mrs Colin and Anne Jebb, Field Rise, Station Lane had contributed bedding plants, for the large Flower Planter opposite their home it was noted Mr Jebb and Cllr Ringstead would ensure that the plants were watered throughout the year. Cllr Ringstead believed this was a very kind gesture. It was agreed Mr and Mrs Jebb should be thanked. **Action: The Clerk.**

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) 20 mph limit. There was nothing further to report at this stage.

(vi) Guilden Sutton Lane: footway drainage. There was nothing further to report at this stage.

(vii) Cycleways in the Guilden Sutton area. The completion of the reinstatement of the original crossing for pedestrians from Hare Lane to Hoole Lane was awaited.

(viii) Parking, Guilden Sutton Lane. Further to that minuted previously following the meeting between the Clerk and the Area Engineer on Monday 25 November 2013 and the Chairman expressing renewed concern as to vehicles parking without lights within the 40mph limit, this had been reported to PC Boulton. There was nothing further to report at this stage.

(ix) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish, this was being raised with the landowner. **Action: The Clerk.**

(x) Guilden Sutton Lane, sight lines. There was nothing further to report at this stage, Members having noted the Area Engineer had undertaken to monitor sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth.

(xi) Mobility issues. Progress on sites for action identified by Cllr Paterson and the Network Steward was being revisited by the Clerk. **Action: The Clerk.**

(xii) Recent reports. Further to the Clerk advising the highway authority had confirmed the following issues relating to hedges on Wicker Lane, the footway on School Lane and signs in Station Lane, there was nothing further to report at this stage.

(xiii) A 41 Speed limit. Following the introduction of a 50mph speed limit on the dual carriageway section of the A56 in Hoole Village the Council's support for a similar limit on the A41 requested by Great Boughton Parish Council between Sainsbury's roundabout and Hoole roundabout, had been restated. The Clerk informed that more recently he had received the following notice:

**CHESHIRE WEST AND CHESTER BOROUGH COUNCIL
TRAFFIC REGULATION ORDER**

NOTICE is hereby given that Cheshire West and Chester Borough Council propose to make the following Traffic Regulation Orders in accordance with the provisions of the Road Traffic Regulation Act 1984.

**THE CHESHIRE WEST AND CHESTER BOROUGH COUNCIL
(A41 RING ROAD, CHESTER) (50 MPH SPEED LIMIT) ORDER 2014**

The effect of the Order will be to introduce a 50 mph speed limit on the A41 Ring Road from its junction with the A56 Hoole Roundabout to its junction with the A41/A5115 Whitchurch Road, a distance of approximately 2.33 kilometres.

Comments are due by 8 August 2014.

It was agreed this should be strongly supported. **Action: The Clerk.**

(d) Lighting.

(i) Faults. No faults were reported.

(ii) Lighting, Heath Bank and junction Church Lane/Fox Cover steps. These issues were being progressed by the Clerk, with priority being given to Heath Bank. The lighting authority had previously informed the cost would be in the region of £650 - £750 for each installation. The Clerk reminded Members the Principal Lighting and Traffic Control Engineer had advised that generally such schemes would not be funded by the lighting authority. Members noted the question of future power charges would need to be clarified.

9 Finance:

(a) Income:

Co-operative Bank
Current a/c Interest

2 May 2014	£	5.64
5 June 2014	£	7.62

Scottish Widows
Interest 1 July 2014

No 1 a/c	£	19.92
No 2 a/c	£	3.38

(b) Payments

HMRC BR tax April - June 2014	£	282.00*
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Play Inspection and Maintenance
Services

June inspection/replacement cheque for no 414 unrepresented	£	72.00 (inc VAT £6.00)
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14/15 062

Mrs P Blythe Playing field rent July – Oct 2014	£ 160.00
Mrs P M Paterson Christmas voucher/sacks	£ 10.97
John Carswell Car park sign Clerk	£120.00 (inc £20.00 VAT)
Clerk	
Salary April – June 2014	£ 1,050.55 (net)
Lengthsman January – March 2014 13 weeks @ £6.00	<u>£ 78.00 (net)</u> £ 1128.55 (net)

Expenses

Postage	£ 0.62
Miles 8 @ 45p	£ 3.60
Copies 678 @ 5p	<u>£33.90</u> £38.12

D Tubman Audit fee	£45.00
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*confirmation of urgent payment

Proposed by Cllr Roberts
Seconded by Cllr Brown
and agreed.

(c) Balances

Co-operative Bank

Current account

30 May 2014	£42743.78
1 July 2014	£42148.04

Scottish Widows no1 1 July 2014	£20029.32
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Scottish Widows no 2 1 July 2014	£ 3398.23
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(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, the Clerk was monitoring possible alternatives. Members noted the Scottish Widows no 1 account now paid 0.4% (previously 0.0%) and the no 2 account 0.4% (previously 0.5%).

(e) Report on contingency payments.

Budget: £ 983.00
Payments: £ 0.00

14/15 063

(f) Audit issues. (i) Audit group. There was nothing further to report at this stage. (ii) External Audit. Further to the Clerk informing at the June meeting that due to holiday the Internal Auditor had been unable to complete the internal audit report on the Annual Return for approval and to the Council agreeing the accounts for 2013/14 subject to any comments by the Audit Group or by the Internal Auditor, the Clerk advised no amendments had been forthcoming. The Internal Auditor had no adverse comments. He requested Members to approve the annual return, previously circulated and to confirm the Council's procedures for managing risk. It was noted that initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group. It was proposed by Cllr Moulton, seconded by Cllr Fisher and agreed that the Annual Return should be approved for submission by 24 July 2014.

(g) HMRC: (a) Real Time PAYE Returns. Further to the Clerk informing of a new requirement for any expenses and benefits provided to him to be declared by 6 July 2014 and to the Council's payroll bureau being provided with the information there was nothing further to report at this stage.

(h) Insurance. There was nothing further to report at this stage.

(i) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

$8.66\text{hrs pw} \times 11.549 \text{ pr hr} \times 52 \times 3.75\% = \text{£}195.03$

2013/14

$8.66\text{hrs pw} \times 11.665 \text{ pr hr} \times 52 \times 3.75\% = \text{£}196.99$ (total £392.02). **Action: Noted.**

10 Environment Services.

(a) Waste collection and recycling issues. (i) General. There was nothing further to report at this stage.

(b) Amenity cleansing. (i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the highway authority. (ii) Lengthsman. The Clerk reported further. (iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. (iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane. Mr B M Lewin had informed the bin installed on the dingle path at the rear of 48 Oaklands was shortly to be resited. (v) Streetscene. The continuing need for Streetscene to properly manage growth on the path at the rear of Orchard Croft was being raised with the supervisor. **Action: The Clerk.** Verge, Church Lane. Wicker Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane which had been referred to the supervisor there was nothing further to report at this stage.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(b) Land, Church Lane. There was nothing further to report at this stage.

(c) Hare Lane. There was nothing further to report at this stage.

(d) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group and to the Council agreeing it would have no objection subject to the consent of the landowner being obtained and, on the advice of the Tree Warden, approval being sought for the felling which was in a protected group, there was nothing further to report at this stage.

14/15 064

(e) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, these were being monitored as minuted above.

(f) Hedge, access from Hill Top Road. It was noted the request to Streetscene for a cut in the Autumn had not been acknowledged and no action had been taken. This would be pursued with the Supervisor by the Clerk. **Action: The Clerk.**

(g) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(h) Overgrowth, Heath Bank. There was nothing further to report at this stage.

(i) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this was being raised with the Area Engineer. **Action: The Clerk.**

(j) Overgrowth, School Lane. There was nothing further to report at this stage as to overgrowth at eye height obstructing the narrow length of footway on Porters Hill which had been reported.

(k) Basal growth Oaklands. Basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm would be reported at the request of the Chairman. **Action: The Clerk.**

(l) Dead branch. Cllr Paterson informed of a dead branch to which Cllr Brown, as Tree Warden, responded. Cllr Brown reported further on tree issues which would be monitored.

(m) Willow, the dell. It was noted this tree had been obstructing the footway but some pruning had taken place.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. The Clerk informed the next scheduled meeting would be held in September. A special meeting to deal with fracking was in prospect.

(b) Annual Meeting. It was noted the Annual Meeting of the Association would take place on Wednesday 22 October 2014 at 6pm for 7pm at the Canal Side Conference Centre, Middlewich Community Church, 34-36 Brooks Lane, Middlewich, Cheshire CH10 0JG.

(c) Cheshire Rural Women's Day. No nominations had been raised.

(d) Refresh of Parish Charter with Cheshire West and Chester Council and ChALC - Document for Comment. Members noted this consultation had ended on 30 June 2014.

13 Cheshire West and Chester Council.

(a) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(b) Community governance reviews.

(i) Guilden Sutton. There was nothing further to report at this stage.

(ii) Mickle Trafford and District. There was nothing further to report at this stage.

(iii) Great Boughton. There was nothing further to report at present as to the second phase of community consultation to be held with those residents on the periphery of the current parish boundary between Great Boughton, Guilden Sutton, Littleton and Christleton parishes. The Clerk had requested officers to advise of the date of the committee meeting at which the outcome would be considered. **Action: Noted.** 14/15 065

Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this was being researched by the Clerk. **Action: The Clerk.**

(c) Members budgets applications: Replacement children's playground, CCTV, flashing 30. There was nothing further to report at this stage.

(d) Community resilience. Cllr Paterson reported further. Members wishing to attend future workshops, details of which had been circulated, were requested to advise the Clerk. **Action: All Members.**

(e) Future Arrangements for Local Council (Town and Parish) Elections. Further to the Clerk informing a response had been received from the Parliamentary Under Secretary of State suggesting the Council should direct its concerns to the borough council, no further action was proposed.

(f) Integrated Wellness Service: There was nothing further to report at this stage as to the proposal by Cheshire West and Chester Council to commission an Integrated Wellness Service which would help people live healthier for longer by addressing the factors that influence health and wellness.

(g) Precepts. The disparity in precepts across the borough raised by Cllr Fisher was being researched by the Clerk. **Action: The Clerk.**

(h) Regulatory Services Consultation. The Council noted the consultation process to determine how Cheshire West and Chester Regulatory Services would be run in the future had ended on 2 July 2014.

(i) Trust HomeChoice. Members noted consultations on changes to the Trust Homechoice Common Allocation Policy which outlined the way social housing is allocated in the borough had closed on 2 June 2014.

14 Cheshire Community Action. There were no action items to report.

15 CPRE. There were no action items to report.

16 Health.

As previously minuted, Members noted that Healthwatch Cheshire West and Chester was conducting a special inquiry into unsafe discharge. Those who had been unable to attend public sessions had been asked to contact the Healthwatch team if they would like to share their experience of having been discharged from a hospital, care home or secure mental health setting.

Further to Cllr Ringstead informing of a very bad fall in Guilden Green which had resulted in a two and a half hour delay in an ambulance attending, this had been raised by the Clerk with the Chairman of Healthwatch. Advice had been provided as to the process should the family wish to progress a complaint and this had been referred by Cllr Ringstead. Healthwatch had indicated they were aware of a range of concerns as to ambulance response times which were logged. **Action: Noted.**

17 Policing/Fire Service.

(a) Policing.

(i) Crime. There were no action items to report.

(ii) Homewatch. There were no action items to report.

(iii) Neighbourhood policing. Cllr Roberts having commented the Chief Constable was to retire and he hoped the Chief Constable Designate would not be minded to reduce the effectiveness of the Neighbourhood Policing Units, the Clerk informed he had welcomed the new Chief Constable, Mr Simon Byrne, as requested and had invited him to continue with the present arrangements. This had resulted in the following response:

In terms of reassurance I am a really strong advocate of Neighbourhood policing so my challenge is how to do better, not dilute what works. **Action: Welcomed.**

(iv) Cheshire Police and Crime Commissioner. The possibility of installing a 'flashing 30' partly financed by funds held by the Commissioner would be pursued following clarification of the position previously minuted. **Action: The Clerk**

(v) Community Remedy - You Decide on Punishment of Offenders

The Clerk reminded Members of the following correspondence which had been received from the PCC which Cllr Moulton had requested should be considered at this meeting:

Dear Parish Councillors

Community Remedy - You Decide on Punishment of Offenders

As a result of new legislation from the Anti-social Behaviour, Crime & Policing Act 2014, I am required to prepare a 'Community Remedy'. I am writing to you to ask you to take part in my consultation on the appropriate options for the punishment, rehabilitation and reparation of offenders of anti-social behaviour and low level crime such as criminal damage and low value theft.

The link below will direct you to a survey that asks you to select from a list of options, which you think would be the most appropriate options for cases of low level crime and antisocial behaviour that are to be settled out of court.

Community Remedy complements my Police & Crime Plan priority to place victims at the centre of policing. The aim of the Remedy is to give victims a say in the way the offender is dealt with. Once I have received the feedback from the consultation, I will publish a Community Remedy Document which police officers will use to invite victims to choose an appropriate sanction for the crime committed against them.

The sanction, which could be a letter of apology, mediation, paying compensation or repairing damage will then be offered to the offender who can either accept it or face more formal action through the criminal justice system."

The survey is available on my website and the consultation is open until 15 August 2014.

I look forward to receiving your views to help me to ensure the Community Remedy will meet the needs of victims in Cheshire.

I would also be grateful if you would forward this email to any interested parties.

Many thanks for your time.

*John Dwyer
Police & Crime Commissioner*

Members noted the intention of the proposal but were aware that when the Council had attempted to engage with the rehabilitation of low level offenders on previous occasions, no progress had been possible due to practical requirements imposed for their welfare on site. It was agreed the correspondence should be noted.

(vi) PCSO Jake Connolly, Police Community Support Officer 21599, Western Rural NPT. The Chairman and Clerk informed of the appointment of PCSO Jake Connolly, Police Community Support Officer 21599, Western Rural NPT based at Mickle Trafford Police Station who had introduced himself as the new police community support officer for Guilden Sutton, Hapsford and Elton. PCSO Connolly had advised that if possible he wished to meet the Council in person. This would be progressed by the Clerk who had suggested PCSO Connolly might apply himself to parking issues in the vicinity of the primary school early in the new term.

(vii) Fete. Members noted the Commissioner had attended the fete on 12 July 2014.

(viii) PCSO survey. The Council noted that comments had been due by 29 June 2014 on a refresh of work by the Cheshire Constabulary to explore the valuable contribution made by PCSOs to communities across the force.

(ix) Community Safety Wardens High Visibility Impact Day, Tuesday 1 July 2014. The Council noted a report by Sarah Healing, Community Safety Warden, Cheshire West and Chester Council on the Community Safety Wardens High Visibility Impact Day which had taken place on Tuesday 1 July 2014. 14/15 067

Disappointment had been expressed that the speed indicator device had been deployed on School Lane from 13:00-14:00. An environmental workshop had been delivered to the primary school by both the Wardens and Streetscene. **Action: Noted.**

(b) Cheshire Fire Authority. There were no action items to report.

18 Newsletter. A further issue would be prepared in due course. **Action: The Clerk.**

19 Memorial Garden. Further to the meeting with the Rector and Churchwardens on 1 May 2014, the Clerk informed an informal inquiry to the highway authority as to the possible availability of signage to advise drivers of the road closures ahead to accommodate the Remembrance Sunday service had resulted in advice as to the appointment of trained traffic control officers to direct traffic. **Action: Noted.**

20 Bulb planting. Cllr Paterson informed of areas which had very few bulbs during the Spring. **Action: Noted.**

21 Parish IT.

(a) Members' photographs. The need for photographs of Members to complete the web page remained outstanding.

(b) Google Groups (Parish Plan and Bird in Hand). There were no action items to report.

(c) Ownership of site. Further to Members revisiting the ownership of the site and the excellent work being carried out by the webmaster and to it being agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues, further consideration would be given to the terms of any disclaimer.

(d) Business section. There was nothing further to report at this stage.

(e) Twitter. There was nothing further to report at this stage.

(f) Hosting by the borough council. There was nothing further to report at this stage as to the indication the borough council would cease to host the site at the next renewal. Further inquiries would be made by the Clerk. **Action: The Clerk.**

(g) Fisher referred to the Guilden Sutton page on Wikipedia which he believed should be checked on a periodic basis. The author (s) were unknown. The Chairman mentioned the possibility of raising awareness of the 2015 elections on the web site with a link to any information which might appear on the borough council web site. The Vice Chairman was in agreement with general awareness raising.

22 Primary School. It was noted a recent Ofsted inspection had found the school to be 'Good' overall.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events. (a).Community cinema nights. It was noted a further evening would be held in Autumn, 2014. Cllr Ringstead informed of the success of films for children. (b) Fete 2014. Cllr Paterson informed an excellent fete had taken place on 12 July 2014. The fete for 2015 would have a Medieval theme. The application by the fete for a grant would be dealt with at the September meeting. **Action: The Clerk.**

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. It was noted that although fibre broadband was available to customers connected to the box in Station Lane and had been expected to be imminently connected to the box on School Lane, it was understood a fault had arisen.

27 Village Hall Management Committee. Cllr Paterson referred to a proposal for a permanent Christmas tree being planted. Health and safety issues had been taken into account.

14/15 068

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding, although it was noted at least one substation had been repainted.

29 Bird in Hand. Cllr Fisher informed the support group had been represented at the fete.

30 Members' information items. There were no Members' information items.

31 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

32 Highways issue. Further to a Member revisiting a highways issue which the Network Steward had understood would be resolved but on which no action had been taken there was nothing further to report following a further approach the Network Steward. **Action: Noted.**

33 Emerging proposal for a replacement Church Hall. Further to the minute above the Clerk indicated that on request he had provided guidance to the PCC on this emerging proposal as to the issues which were likely to be considered by the Council. **Action: Noted.**

34 Leisure Services.

(a) Removal of playing field basketball equipment.

The Clerk reported on the outcome of a site meeting held on 3 June 2014 with Messrs J S R Welding of Mickle Trafford. The company's quotation was noted.

The Clerk informed Cllr Hughes had approached Messrs Play and Leisure as to the original proposal the removal of the basket ball goalpost and hard surface should be included in the contract for the refurbishment of the children's play area.

The Clerk was pleased to report Cllr Hughes had received a favourable response from the company which was now willing to undertake the work at a figure in line with the estimate received from Messrs Deva Forge which had subsequently closed. It was proposed by Cllr Roberts, seconded by Cllr Fisher and agreed that the revised figure provided by Messrs Play and Leisure should be accepted.

(b) Children's play area refurbishment, post installation inspection. Further to the minute above under children's play area it was proposed by Cllr Roberts, seconded by Cllr Fisher and agreed the estimate of the statutory inspector, Morral Play Services, should be accepted.

The meeting concluded at 2143.

Date of next meeting Monday 1 September 2014.