

Guilden Sutton Parish Council

Minutes of the Ordinary Meeting of the Council held on Monday 2 November, 2015 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr P M Paterson.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes*, W Moulton, P M Paterson.

* Cllr Hughes was attending a Governors' meeting and did not join the Council until after planning applications had been dealt with.

In attendance: Cllr S Parker and one member of the public.

1 Procedural matters.

(a) Apologies for absence.

Members: Apologies were received and accepted from Cllrs S Ringstead, M S J Roberts.

Visitors. Apologies were received from Cllr M Parker, Cllr P Hall, PC R Boulton. **Action:**
Noted.

(b) Code of Conduct. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

Cllr P M Paterson declared an outside bodies interest with respect to any discussion relating to planning application ref. no: 15/04283/FUL Single storey extensions to front and side and alterations, Village Hall, Summerfield Road, Guilden Sutton, Chester, Cheshire CH3 7SW by virtue of being treasurer of the Guilden Sutton Community Association.

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Monday 5 October 2015. The minutes of the Ordinary Meeting of the Council held on Monday 5 October 2015 were proposed by Cllr Fisher, seconded by Cllr Moulton and agreed subject to removal of minute 13 (ii) which was a duplicate of a matter referred to beneath.

(d) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be assessed by the Clerk at the request of Cllr Paterson pending a review by the Council as to arrangements for its handling.

(e) E circulation of Agendas. The issue was in the hands of the Audit and Governance Group which had also considered the provision of tablets should a migration to paperless business be considered to be desirable. As a preliminary step, a question had been asked through ChALC of other Councils which had considered migration. 15/16 097

This had revealed that no Councils were known to have migrated. With respect to tablets, the Audit and Governance Group had suggested that one tablet might be acquired for use in connection with planning applications. The Clerk had advised Cllr Fisher of a possible refurbished model. It was agreed the issue should be further considered at the December meeting when Cllr Ringstead, a device user, would be present.

(f) Dates of future meetings: Monday 7 December 2015.

Mondays 4 January, 1 February, 7 March, 4 April, 9 May, 6 June, 11 July, 5 September, 3 October, 7 November and 5 December 2016.

(g) Late information report 2 November 2015. The late information report for the current meeting was received and noted.

(h) Pipers Ash Advisory Panel. There was nothing further to report at this stage.

(i) Transparency requirements. Further to the Clerk reporting the requirements imposed by the £25,000 threshold figure should be taken into account on a year by year basis but given the Council's commitment to transparency he would prefer to publish all the relevant information, much of which was already included on the web site, on a year by year basis irrespective of whether the threshold was reached, there was nothing further to report at this stage. This was subject to the agreement of the Webmaster with whom he was in discussion, to carrying out the additional work. **Action: The Clerk.**

(j) Parish Councils: Data Controllers. Further to Members and Clerks being advised to consider whether they were meeting the legal requirements relating to data protection and to it being noted that all Borough Councillors were registered individually with the ICO as data controllers for their Council activities, further advice had been sought by the Clerk from the ICO which had advised the Council should register. This would incur a fee of £35 pa. **Action: The Clerk.** The receipt of separate correspondence by Cllr Roberts and the Clerk and advice from ChALC was noted.

(k) Volunteer of the Year. Further to the Clerk indicating he had informed Mr J Young of his award and had inquired if he wished a presentation at a meeting of the Council or not, a formal response was awaited. **Action: The Clerk.**

(l) Deposit. The Council noted the Clerk had made a further deposit of minute books to the County Record Office on 14 October 2015. All minutes to 31 March 2015 were now on deposit under ref PC91.

2 Community engagement.

(a) Public speaking.

Electors. Mr R Stewart. Mr R Stewart referred to issues on Porters Hill and to the housing provided at Willis Close.

Visitors. Cllr S Parker. Cllr S Parker reported on issues currently under consideration by the borough council including consultation on future priorities. He advised the parish had been highlighted as a possibility for a 20mph zone. Under the Government's Northern Powerhouse initiative he believed local government would have less of an involvement and undertook to keep the Council informed.

Cllr Parker further referred to the current seismic testing taking place and changes to the planning regime particularly affecting Members' call ins. Members referred to the mobile library which had visited on the 2nd inst following previous concerns, allocations at Willis Close and the notification of a planning application which Cllr Parker confirmed he was aware of.

Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

(b) Surgeries. Report of surgery held on Saturday 31 October 2015. Cllrs Davis and Fisher had presided. There were no issues. Cllrs Paterson and Moulton would preside at the surgery due on 5 December 2015.

(c) Notice boards. The Clerk reported the notice board transferred from Great Boughton at Green Lane South had been refurbished and transferred to the Parish Car Park, Church Lane in place of the existing which at the minimum required repairs. **Action: Noted.**

(d) Auto web casting for town and parish councils. Details had been passed to Cllr Fisher by the Clerk. Cllr Fisher reported. **Action: Noted.**

3 Planning.

(a) New and current applications.

Single storey extensions to front and side and alterations
Village Hall Summerfield Road Guilden Sutton Chester Cheshire CH3 7SW
Ref. No: 15/04283/FUL | Received: Mon 19 Oct 2015 | Status: Awaiting decision NEW APPLICATION
Further inquiries would be made by Cllrs Davis and Fisher.

Two storey side extension, revision of previously approved application reference 15/01138/FUL. Open for Comment
16 Oaklands Guilden Sutton Chester Cheshire CH3 7HE. NEW APPLICATION.
Ref. No: 15/04105/FUL | Received: Wed 07 Oct 2015 | Status: Awaiting decision.
Further inquiries would be made by Cllrs Paterson and Brown.

Pruning of sycamore and yew trees Open for Comment
Cedar Lodge School Lane Guilden Sutton Chester Cheshire CH3 7EU
Ref. No: 15/03979/TPO | Received: Fri 25 Sep 2015 | Status: Awaiting decision
Cllr Brown.
For information only.

First floor side extension and single storey rear extension Open for Comment
Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ
Ref. No: 15/03777/FUL | Received: Tue 15 Sep 2015 | Status: Approved. NEW DECISION.
Cllrs Fisher, Ringstead.

The Council's objection was as follows. No other representations or consultee comments or the officer's report had been published at the time of writing.

Permission 6/21024 for the replacement of the original modest wooden bungalow by a dwelling considerably greater than would normally have been permitted under the Rural Area Local Plan was only granted having regard to the personal circumstances of the applicant. Those circumstances no longer apply and the Council argues the existing dwelling should therefore be considered to be inappropriate and harmful to the Green Belt. Condition 2 of the permission specifically stated the approval would enure for the benefit of the applicant only and not for the benefit of the land.

In this context the current proposal itself is said to exceed the present 30% guideline, for which no very special circumstances have been submitted and would create an even larger property approximately equating to the refused Planning Application 6/20044. That development was said in the decision notice to be over prominent and prejudicial to the visual amenities of the area. Exactly the same conclusion applies to the present application.

It should also be noted that although the design and access statement refers to the large size of the plot, condition 4 of the decision notice for 6/21024 refers, correctly, to the distinction between land immediately adjacent to the dwelling and the larger area of agricultural land beyond which was excluded from that permission. The Council is not aware of any change in the planning status of that agricultural land which is within the Green Belt. Further enlargement of the dwelling would therefore be disproportionate to the area of the permitted site.

Any claims by the applicant that the additional build is compensated by demolition of the brick outbuildings is not valid, the Council suggests, as it believes they are low quality construction erected without planning nor building regulation approval after the planning permission was granted in 1989.

The refusal of 6/20044 refers to the proximity of the public footpath, which is part of the Longster Trail and open countryside to the south of that route. This remains unaltered and any further enlargement of the property which in particular would bring the two storey gable ended extension closer to the path would be detrimental to visual amenity. The earlier plans had also included a dominant two storey gable end and were refused. The current dwelling was permitted with its more appropriate low impact single storey garage, and this aspect should be retained.

The Council therefore concludes that as the site lies within an area designated as Green Belt in the Cheshire West and Chester Council Local Plan (Part One) the proposed extension would represent inappropriate development as defined by the National Planning Policy Framework. As very special circumstances do not exist to set aside the national and local policy presumption against inappropriate development, the proposal is considered to be contrary to the provisions of the National Planning Policy Framework, Policy STRAT9 of the Cheshire West and Chester Council Local Plan, (Part One) and Policies ENV66 and HO8 of the Chester District Local Plan.

Cllr Fisher commented the gable end of the extension would be within 1m of Footpath 2.

Two storey side extension and front porch

8 Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES

Ref. No: 15/03750/FUL | Received: Fri 11 Sep 2015 | Status: Approved. NEW DECISION.

Cllrs Hughes, Davis

No objection.

15/16 100

Single storey rear extension
43 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/03297/FUL | Received: Thu 06 Aug 2015 | Status: Approved.
Cllrs Davis, Moulton.
No objection.

Demolition of garage and erection of annex
3 The Nook Guilden Sutton Chester Cheshire CH3 7HB
Ref. No: 15/03260/FUL | Received: Wed 05 Aug 2015 | Status: Approved
Cllrs Paterson, Ringstead.

Erection of two detached dwellings
Chester House Hare Lane Chester Cheshire CH3 7ED
Ref. No: 15/01299/FUL | Received: Fri 27 Mar 2015 | Status: Approved

The Council noted correspondence from an immediate neighbour as to Sunday working. The position had been confirmed as no working on Saturdays beyond 1pm and not at all on Sundays or Bank Holidays. The applicant was to be spoken to.

Variation of condition 2 on application 13/05410/FUL to allow amendments to driveways and boundary treatments
Land Adjacent To Treetops School Lane Guilden Sutton Chester
Ref. No: 15/01196/S73 | Received: Mon 23 Mar 2015 | Status: Approved
Members noted Cllr Fisher believed part of the boundary treatment was not as permitted in that close boarded fencing had replaced the permitted brick pillars and infill panels. The Vice Chairman was aware.

(b) Unconventional energy sources. Proposed IGas Seismic Survey - Guilden Sutton Parish Council Area.

Members were aware the 3D survey by TESLA Exploration in the Ellesmere Port/Chester area which included the parish was in progress locally. The Clerk reported concerns raised by Mr D Walters, Wicker House, Wicker Lane as to survey operations at Tile Farm and a lack of community awareness of the implications of hydraulic fracturing taking place.

Cllr Fisher and the Clerk had attended the helpful community exhibition which had taken place on Thursday 8 October 2015 from 3pm-8pm at Chester Rugby Union Football Club, Hare Lane, Littleton.

It was agreed the offer of a briefing by IGas should be progressed on a joint basis with Great Boughton Parish Council, that parish having expressed an interest. Cllr Fisher referred to the devolution of funding to parishes which were affected by hydraulic fracturing.

(Cllr Hughes present.)

(c) Development control process. (i) e notifications. There was nothing further to report at this stage.

(d) Community planning.

15/16 101

(i) Parish Plan. There was nothing to report at this stage.

(ii) Neighbourhood Plan. Cllr Paterson reported further. Two public meetings were to take place in November at Chester Rugby Club and in Guilden Sutton Village Hall.

The suggestions received from Mrs S R Proctor, Ash Bank, as to desirable actions in the newly acquired areas of Pipers Ash, remained under consideration by the Clerk. Those already not in hand would be pursued with appropriate officers/organisations. **Action: The Clerk.**

The Clerk informed notice had been received of an application by Mickle Trafford and District Parish Council for designation of a neighbourhood area.

(iii) Bird in Hand Support Group. Further to the Council noting advice from Mr B M Lewin that the owner of the Bird in Hand had given the tenant three months notice to vacate by the end of October together with correspondence from Mrs S Davies on behalf of the Support Group and Cllr Ringstead, the Clerk advised his inquiry of the owner, Mr Richard Bowyer, Structure & Design, had elicited that options were under consideration and the Council would be kept informed. Cllr Paterson indicated a meeting was to be sought. **Action: Noted.**

(e) Affordable housing policy. Willis Close. The Clerk informed it was hoped officers would attend the December meeting to deal with Members' concerns as to their perception regarding the distance to which they were being kept from the allocations process and their subsequent lack of understanding.

It was noted the late information report contained the affordable housing statement including the allocations hierarchy to be followed, current correspondence, details of rents and promotional material prepared by Adactus.

It was now confirmed that applicants for the rental properties should apply through Trust Homechoice and for the shared ownership through www.helptobuynw.org.uk. For the shared ownership properties, it was not required that purchasers should be registered on the local authority housing list. However priority for these houses would be given to people already living or working in Guilden Sutton for a minimum of 8 weeks.

Concerns raised by the Vice Chairman as to allocations had been raised with the borough council. A response was awaited.

(f) Strategic Planning.

(i) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues Consultation. There was nothing further to report at this stage.

4 Quality Council issues.

(a) Training. ChALC 2015 Training Schedule. Members would indicate should they wish to attend any training in this schedule. **Action: All Members.**

The Clerk advised that due to the popularity this year of the Clerks & Councillors Induction training sessions ChALC believed it would be helpful to run an additional session.

With this in mind they had scheduled a further session to take place on Thursday 19 November 2015 at Crewe YMCA from 1.30pm to 4.30pm. Members wishing to attend were asked to kindly indicate to the Clerk. **Action: All Members.**

(b) Standing Orders review. This would now be incorporated within any Award Scheme application.

(c) Local Council Award Scheme. An invoice for the registration fee of £50 payable to NALC was awaited.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the previous grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge and to the issue being raised by the grounds maintenance, the matter was being progressed with the occupier by Cllr Davis and The Clerk. **Action: Cllr Davis/The Clerk.**

(iv) Nets. There was nothing further to report at this stage.

(v) Inspections. The Clerk advised there were no current issues.

(vi) Playing Pitch Study. There was nothing further to report at this stage.

(vii) Playing field provision. The issue remained with the Vice Chairman.

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the Ward Members were aware of the possibility of an approach to their budgets. See also beneath. (b) Protocol.

A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.** (c) Maintenance. The estimates provided by the contractor for maintenance and/or enhancement to the system following the site meeting which had taken place on Monday 14 September 2015 were revisited. It was noted Cllr Hughes had expressed concern at the money which had historically been expended on the system. The Clerk informed he had asked the contractor to advise of a suitable installed system which the Council would arrange to visit but this request had been declined in favour of a visit to the contractor's offices to view equipment. It was agreed an alternative provider should be explored. **Action: The Clerk.**

(ii) Inspections. The Clerk informed there were no current issues apart from corrosion affecting the 4 no benches. This was being reported. **Action: The Clerk.**

(iii) Replacement children's playground. The Clerk was providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(iv) Grounds maintenance issues including boundary hedging. There was nothing further to report at this stage.

(v) Smoke free playgrounds. The Clerk reported he had been advised the cost of signage to be provided by the borough council promoting the playground as smoke free would be £32.30. It was agreed this should be accepted. **Action: The Clerk.**

(c) Public Footpaths.

(i) Restricted Byway no 7 proposed improvement. The Council noted the Public Rights of Way Officer (North Chester & Ellesmere Port) had indicated no objection to the proposed improvement subject to prior approval. The completion of a form was being progressed through the Public Rights of Way Warden.

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the warden in due course. **Action: The Clerk.**

(v) Rights of Way Group. There was nothing further to report at this stage.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. There was nothing further to report at this stage.

(d) Grounds Maintenance. (i) Cheshire West and Chester. There was nothing further to report at this stage. (ii) Parish Council contract 2015/16. There was nothing further to report at this stage.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council.

Action: The Clerk.

(f) Fox Cover: Landscaping. Continued growth in this area was being monitored.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. The Chairman reported the marsh marigold seeds intended to be planted at the dingle path had been received.

(i) Hare Lane beacon. Cllr Pamela Hall, Great Boughton ward, was kindly pursuing the overgrowth with officers in the absence of any progress report. Officers had reported the issue, reference 101003171145. The Clerk advised he had been informed by Mr G Proctor of the procedure for lighting the beacon and other issues including road closures. It was noted the present overgrowth in the area which was not existing when the beacon was installed somewhat precluded crowds gathering.

(j) Open Space, Sport and Recreation study, Town and Parish Councils, Needs and aspirations. This survey had been dealt with by Cllr Paterson due to links with the neighbourhood plan. **Action: Cllr Paterson.**

(k) Active Cheshire. Further to the Council considering and accepting the offer from Active Cheshire to present to the Council about their Plan, local issues around transport, facilities, access to services, young people and rural isolation and opportunities available through Active Cheshire and Sport England, this had been progressed by the Clerk and a speaker would attend the December meeting.

(l) Cultural Services Review - Public Consultation (Cheshire West and Chester Council). The Council received this consultation. It was noted a response was due by 2 December 2015.

7 Public transport.

(a) Services, general.

(i) Withdrawal of DB8 (part). Cllr Hughes was provided with clarification of the present service reduced to one journey in each direction by two different operators.

(ii) Withdrawal of C27 replaced by C26. It was noted that immediately prior to the meeting the Clerk had advised residents intending to use public speaking time of the current position. The Clerk had forwarded the petition to the borough council to demonstrate the strength of feeling. Mr John Ellis Jones, Assistant Team Leader, Planning and Strategic Transport, Places Strategy had indicated that although he was more than happy to meet the community to discuss alternative transport solutions in particular with regard to access to the doctor's surgery in Hoole, in the circumstances he felt that it would be prudent to wait until the content of the petition had been analysed. The Council had a formal procedure to deal with petitions dealt with by Democratic Services. **Action: Noted.**

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Manager, Place Operations.

8 Highways

(a) Strategic issues. None.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues.

(i) Community speed management.

(a) SID. There was nothing further to report at this stage.

(b) Community Speed Management guidance. There was nothing further to report at this stage **Action: Traffic Group.**

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.**

With respect to speed activated signs, Members were reminded the Area Manager, Place Operations had undertaken to arrange for a speed / traffic count to be carried out on Station Lane as soon as practicable and would base his decision for funding on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost. The current position would be ascertained by the Clerk at his intended meeting with the Principal Engineer. **Action: The Clerk.**

(d) Speed activated sign, Guilden Sutton Village (2127074). There was nothing further to report at this stage. The current position would be ascertained by the Clerk at his intended meeting with the Principal Engineer. Cllr Paterson referred to traffic speed in the 40mph limit. **Action: The Clerk.**

PC Boulton was kindly assisting in determining if the Police would be prepared to provide support which may enable an application to the Police and Crime Commissioner. This would enable a second location to be equipped given the availability of the funding which had now been released.

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.** Consideration would also be given to the creation of a Community Speed Watch Area. Further details were being sought by the Clerk. **Action: The Clerk.**

(f) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue remained with the Traffic Group and PC Boulton. It was noted Cllr Parker had explained the mandatory reducing of the speed limit was totally reliant on police enforcement, which unfortunately due to reduced police budgets was very spasmodic.

The current position would be ascertained by the Clerk at his intended meeting with the Principal Engineer. **Action: The Clerk.**

(ii) School parking. There was nothing further to report at this stage as to the Rural Localities Officer indicating she was aware of actions which could be taken. Cllr Hughes indicated it had been agreed the PCSO would patrol to advise parents and expressed disappointment this had not taken place in view of near misses which had occurred. PC Boulton would be asked to arrange a patrol between 0845 and 0930 on a Wednesday. **Action: The Clerk.**

(iii) Planter. Green space, junction of Hare Lane and Green Lane South. This was being progressed by the Clerk following the site meeting which had taken place on Monday 20 July 2015 attended by himself and Mr Karl Siteine, Streetscene which had agreed the position on the green of the proposed planter and supply arrangements.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. In addition to renewed obstruction of the footway by flooding from the adjacent field which had been reported to the highway authority by the Clerk, reference 4767529, the matter now lay with the Area Manager, Place Operations. The current position would be ascertained by the Clerk at his intended meeting with the Principal Engineer. **Action: The Clerk.**

(vi) Parking, Guilden Sutton Lane. There was nothing further to report at this stage **Action: Noted.**

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Manager, Place Operations. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters. There was nothing further to report at this stage.

(x) A 41 Speed limit. Further to the Clerk inquiring of the Area Manager, Place Operations as to the short length of 60mph which remained on Guilden Sutton Lane following the introduction of the 50mph restriction on the A41, this was to be considered under the assessment of Hare Lane as minuted beneath.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer.

(xii) Sight line, Copple's corner. There was nothing further to report at this stage **Action: Noted.**

(xiii) Footway, School Lane. Further to Cllr Paterson referring to the unevenness of the footway between Arrowcroft Road and Oaklands (opposite Wood Farm), there was nothing further to report at this stage. The matter had been raised with the highway authority (2127961) and passed to an inspector for action. Cllr Brown having further referred to uneven pavements elsewhere would provide the Clerk with details. **Action: Cllr Brown.**

(xiv) School access footway, rear Orchard Croft. The outcome remained disappointing in that despite extremely effective sweeping following an inspection, about which this Council had no complaint and a great deal of work at the rear of the village hall, there was no firm commitment to schedule the cutting back of overgrowth or to rectify the surface faults on the section to the rear of Orchard Croft. This had been pressed by the Clerk. **Action: Noted.**

(xv) Assessment, 60mph limit Hare Lane/Belle Vue Lane. The Council noted the highway authority had indicated it was hoped to carry out the assessment by the end of October. It would then discuss the outcome with the Parish Council and how the Council wished to proceed. The remaining derestricted section of Guilden Sutton Lane would also be included.

(xvi) Speed limit, Wicker Lane. Further to Mr D Walters, Wicker House making an approach to Cllr S Parker re the existing 60mph limit on Wicker Lane there was nothing further to report at this stage to that minuted above.

(xvii) Water, Porters Hill. There was nothing further to report at this stage. **Action: Noted.**

(xviii) Gutter weeds. There was nothing further to report at this stage Cllr Ringstead having expressed concern at the state of gutters in the parish. The current position would be ascertained by the Clerk at his intended meeting with the Principal Engineer. **Action: The Clerk.**

(xix) A41/A51 junction. Further to Cllr Fisher referring to the possibility of a yellow box junction being implemented in view of the frequent congestion this would be discussed by the Clerk at his intended meeting with the Principal Engineer.

(d) Lighting.

(i) Faults. Members were asked to continue to report faults to the Clerk for reporting with details.

9 Finance:

(a) Income

Co-operative Bank		
Bank interest 4 September 2015	£	1.81

Scottish Widows no1		
Income 1 October 2015	£	20.06

Scottish Widows no2		
Income 1 October 2015	£	3.62

(b) Payments.

John Carswell
Church Lane noticeboard
7610

£ 168.00 (inc VAT £28.00)

Clerk's expenses

Postage £ 2.68

Mileage

16 @ 45p mile £ 7.20

Parking £ 4.00

Copies

508 @5p £ 25.40

£ 39.28

Proposed by Cllr Hughes
Seconded by Cllr Fisher
and agreed.

(c) Balances

Co-operative Bank
30 September 2015

£32217.61

Scottish Widows no1
1 October 2015

£19539.39*

Scottish Widows no2
1 October 2015

£ 4005.52*

*(following gratuity payment transfer)

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget: £ 983.00

Payments: £ 0.00

(f) Audit issues. The Audit and Governance Group would meet on Thursday 12 November 2015 at 10.30am.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Clerk's gratuity. There was nothing further to report at this stage.

(i) Insurance issues. Renewal. The Clerk had circulated the renewal documents to Audit and Governance Group. **Action: Audit and Governance Group.**

10 Environment Services.

(a) Waste collection and recycling issues. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Overgrowth affecting that part of Wicker Lane in the vicinity of the former vicarage where there was no footway and concerns as to the steps from Heath Bank to Guilden Sutton Lane were with the borough council. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane as to the verge at the junction of Wicker Lane and School Lane, which had been referred to the supervisor, there was nothing further to report at this stage.

Other Streetscene issues being monitored included visibility at the junction of the Guilden Sutton Lane diversion and the CDS, opposite Wood Farm at the junction of Oaklands and School Lane due to basal growth on nearby oaks, at the junction of Wicker Lane and Church Lane and nettles on the Church Lane steps.

A 51 footway adjoining the Rugby Club. There was nothing further to report as this stage as to Cllr P Hall informing of a complaint from a Vicars Cross resident with respect to overgrowth between the traffic signals and Hare Lane. There was presently a disappointing response from the borough council offering no action and indicating that residents should be encouraged to self report.

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Dog fouling: Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway.

Further to Cllr Paterson referring to a recent borough council initiative enabling fouling to be marked with pink paint, a supply of which had been requested under 101002823537, the issue had been pursued but no response had been received. The request would be renewed. **Action: The Clerk.**

The concerns raised by Mrs G Jones via the Public Rights of Way Warden as to dog fouling which had been circulated remained under consideration.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

The new issue raised by Mrs G Jones via the Public Rights of Way Warden which had been circulated remained under consideration.

(b) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(c) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action was now being taken by the Clerk as minuted above.

(d) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(e) Overgrowth, Heath Bank. There was nothing further to report at this stage.

(f) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referred to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Manager, Place Operations.

(g) Basal growth Oaklands. There was now nothing further to report as to basal growth on the oaks at the junction with School Lane and Oaklands opposite Wood Farm.

(h) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts.** There was nothing further to report at this stage.

(i) Trees, dingle path, There was nothing further to report at this stage as to a constituent in Guilden Green raising concerns with Cllr M Parker who was progressing the issue having spoken to the Clerk.

(j) Replacement trees, Scottish Power. The suggestion by Cllr Hughes re 2 no cherry, 2 no flowering crab trees and 1 no almond tree being planted in the bank to the rear of the parish car park had been actioned by the Clerk.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should remain on the agenda.

(k) Trees, general. Further to Cllr Hughes informing he was frequently approached by residents concerned at the threatening nature of large trees on both public and private land within the parish, the Tree Officer had been invited to visit and had indicated he would be willing to do so to inspect trees on public land. This would be pursued. **Action: The Clerk.**

(l) Cheshire Wildlife Trust. It was noted a meeting had been held on Tuesday 13 October 2015 at Bickley Barn to discuss the future management of the Cheshire Tree Warden scheme. Cllr Brown, as Tree Warden, had been unable to attend.

12 Cheshire Association of Local Councils.

(a) Chester Area Meeting. It was noted a Chester & Vale Royal Area Meeting was taking place this evening at Castle Park, Frodsham. (b) Audit and Finance Update. This had been referred to the Audit and Governance Group. (c) Changes to the Financial Services Compensation Scheme for Local Councils. This had been circulated separately to the Audit and Governance Group. (d) Annual meeting. It had not been possible for the Council to be represented at the Annual Meeting which had taken place on 29 October 2015 in Middlewich. (e) Planning seminar 20 October 2015. No indications had been received.

13 Cheshire West and Chester Council.

(a) Community governance reviews.

(i) Guilden Sutton. There was now nothing further to report.

(ii) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk together with the disparity in precepts across the borough which Cllr Fisher had also raised. The Clerk would contact Cllr Fisher. **Action: The Clerk.**

(b) Members budgets applications. (Speed activated indicators, Defibrillator.) There was nothing further to report at this stage arising from the Clerk meeting Sarah Dobbins, Rural Localities Officer, Cheshire West and Chester Council, to discuss progress with Member Budget grant funded schemes and other issues.

(c) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(d) Community resilience. There was nothing further to report at this stage.

(e) Public Space Protection Order in Chester. It was noted this consultation had a closing date of 15 October 2015. **Action: Noted.**

(f) Draft Local Flood Risk Management Strategy - Public Consultation. Correspondence had previously been circulated. It was noted this consultation had ended on 9 October 2015.

(g) Help shape the future of your neighbourhood consultation. Details of this consultation had been circulated by the Clerk. Response should be sent by early January 2016.

14 Cheshire Community Action.

(i) Future funding. The Clerk understood that further to the e petition requesting DEFRA to continue funding for community councils, this had been successful and the Government had confirmed it would maintain its investment of £2.3m in the network for 2015/16. More than 13,000 people had signed the petition.

(ii) Annual general meeting. The Council noted the annual general meeting would take place on Wednesday 18 November 2015 at 11am at St John's Church Centre, School Lane, Hartford. Members wishing to attend would kindly indicate to the Clerk. **Action: All Members.**

15 CPRE. There were no action items to report.

16 Health. Public access defibrillator. Correspondence had been circulated by the Clerk as to funding by the North West Ambulance Service. The Clerk was inquiring of the Locality Officer as how this might affect the borough council offer. The matter would be progressed. **Action: The Clerk.**

17 Policing/Fire Service.

(i) Policing:

(a) Cheshire Police and Crime Commissioner, meeting With Parish & Town Council Representatives on Wednesday 4 November 2015, 6.30pm, Civic Hall, Civic Way, Ellesmere Port. It was noted the date for this meeting had changed to Tuesday 10 November 2014. Cllr Fisher and the Clerk would attend, Cllrs Hughes and Moulton having previously indicated.

(b) Crime. There were no action items to report.

(c) Homewatch. There were no action items to report.

(d) Crime fund. The possibility of the proposed 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available. **Action: The Clerk.**

(e) PCSO funding. The Clerk had informed Mickle Trafford and District PC that after due consideration, Members were not persuaded to depart from their settled policy that such funding would be double taxation and should be resisted. **Action: Noted.**

(f) Public meeting. The Council noted the Chief Constable and the Police & Crime Commissioner had held a Working Together public meeting and stakeholder event at The West Cheshire College, Eaton Road, Handbridge, Chester CH4 7ER on Wednesday 7 October 2015 from 7pm to 8pm.

(g) Have Your Say Survey. Members were reminded this survey, which remained open, was intended to inform the Commissioner's decisions on policing and budgeting.

(ii) Cheshire Fire and Rescue Service.

Cheshire Fire Authority: Consultation on draft Integrated Risk Management Plan 2016/17. Details of this consultation had been circulated by the Clerk. A response was required by 28 December 2015.

18 Newsletter. The Clerk informed he would be able to produce an Autumn issue to publicise the affordable housing at Willis Close. **Action: Noted.**

19 War Memorial.

(i) Memorial Garden. There was nothing further to report at this stage as to a possible modest poppy installation.

Further to the Clerk referring to the overgrown state of the garden, it was noted this had been tidied by the contractor. **Action: Noted.**

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20 Bulb planting. The informal approach adopted in 2014 would continue should there be interest from Members.

21 Parish IT.

(i) Google Groups (Parish Plan and Bird in Hand). There were no action items to report further to that minuted above.

(ii) Ownership of site. Further to Members revisiting the ownership of the site, further consideration would be given to the need, if necessary to revise the terms of the current disclaimer.

(iii) Business section. There was nothing further to report at this stage.

(iv) ChALC training/information session. It was noted a training/information session on Websites, Social Media & Transparency in conjunction with the Cheshire Branch of the SLCC would take place on the morning of Wednesday 18 November 2015 at Middlewich Community Church (Canalside Conference Centre), Middlewich CW10 0JG. Members wishing to attend would kindly advise the Clerk. **Action: All Members.**

22 Primary School. Cllr Hughes reported.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(i) Film group. Cllr Paterson reported a successful showing had taken place on 17 October 2015. (ii) Christmas tree project. The first payment through Guilden Sutton Community Association of £100 to cover 2014 and 2015 would be made in December 2015. It was believed the 2014 tree, which had failed and was to be replaced under guarantee, had been removed by Streetscene. (iii) Remembrance Sunday. It was agreed as the Chairman would be unable to attend that Cllr Hughes should read the lesson and Cllr Fisher the roll.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, documentation received was under review.

Action: The Clerk.

26 Village Hall Management Committee. Cllr Hughes reported further.

27 Electricity sub stations: Oaklands estate. There was nothing further to report as to the condition of some electricity sub stations on the estate which had been brought to the attention of Scottish Power.

28 Members' information items.

29 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

30 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken and to the Clerk advising the issue has been re referred to the highway authority, there was nothing further to report at this stage. Further action would be taken by the Clerk. **Action: The Clerk.**

31 E_circulation of Agendas. Further to the part 1 discussion minuted above Cllr Fisher reported on the financial aspects of any migration to paperless business.

The meeting concluded at 0923

Date of next meeting: Monday 7 December 2015