

Guilden Sutton Parish Council

Minutes of the Ordinary Meeting of the Council held on Monday 11 July 2016 in Guilden Sutton Village Hall.

Chairman: Cllr A Davis.

Present: Cllrs I Brown, A Davis, D Hughes, P M Paterson, S Ringstead, M S J Roberts.

In attendance: B M Lewin Esq, Volunteer Public Rights of Way Warden and Webmaster and four members of the public.

1 Procedural matters.

(a) Apologies for absence.

Members: Apologies were received and accepted from Cllrs D M Fisher and W Moulton.

Visitors. Apologies were received from Cllr M Parker, Cllr S Parker and PC R Boulton. **Action: Noted.**

(b) Code of Conduct. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

There were no declarations.

(c) Confirmation of the minutes of the Ordinary Meeting of the Council held on Monday 6 June 2016. The minutes of the Ordinary Meeting of the Council held on Monday 6 June 2016 were proposed by Cllr Ringstead, seconded by Cllr Paterson and agreed.

(d) Review of handling of information correspondence. There was nothing further to report at this stage, the Clerk indicating that an unexpected but welcome decline in the overall volume of e mail correspondence being received, particularly that pertaining to general information, was continuing. **Action: Noted.**

(e) Tablet. The possible alternative option indicated by Cllr Ringstead, which had been informally agreed in principle subject to approval of the cost being agreed by Cllrs Davis and Hughes as members of the Audit and Governance Group, would now be progressed following the appointment of a new Clerk to avoid any conflict with e mail account issues.

(f) Dates of future meetings: 2016: Mondays 5 September, 3 October, 7 November and 5 December 2016.

Further to Cllr Fisher referring to the availability of dates for 2017 to which Cllr Paterson had responded, the general approach of first Mondays subject to Bank Holidays with no meeting in August would continue at this stage.

(g) Late information report. The late information report for the current meeting was received and noted.

(h) Pipers Ash Advisory Panel. The Clerk reported the position remained that welcome progress had been made on issues including the replacement noticeboard, a proposed reduction in the 60mph speed limit, the provision of one new and one replacement bus stands on Guilden Sutton Lane close to Hare Lane and the ordering of the new planter at Green Lane South. The wide range of issues drawn up by the local community remained with officers of the relevant organisations and responses were awaited. Little progress had been possible in clearing overgrowth at the Hare Lane beacon to restore the vista to the city and North Wales and to enable the beacon to be lit.

(i) Transparency requirements. Further inquiries were being made by the Clerk as to the availability of grant to enhance IT capabilities to meet the publication requirements.

16/17 058

Publication of the additional information was subject to the agreement of the Webmaster with whom he was in discussion to carrying out the additional work. Should this not be possible the Council was under a duty to make arrangements. **Action: Noted.**

(j) Parish Councils: Data Controllers. There was nothing further to report at this stage.

(k) Parish representatives to Standards Committee. This notification remained outstanding.

(l) Freedom of Information requests. There was nothing further to report at this stage.

(m) Public speaking time. Further to Members expressing reserve at aspects of the current format particularly the requirement to refrain from engaging with members of the public present who in addition should not be permitted to speak when council business was being transacted, the issue would be revisited in due course following the Chairman indicating that as a first step PC Boulton should be taken first if present. Further inquiries were being made by the Clerk as to protocols elsewhere. **Action: The Clerk.**

(n) Community Volunteer of the Year. Further to the nomination of Mr G Hamilton received from within the Annual Meeting in recognition of his caring for the memorial garden being confirmed, a small voucher had been purchased by the Clerk who would now progress the notification to Mr Hamilton. **Action: The Clerk.**

2 Community engagement.

(a) Public speaking.

(i) Members of the public.

Summerfield House.

Bus service. A representative of residents at Summerfield House expressed a preference for a circular service which it was believed would increase numbers. It was indicated it was understood this had been discounted due to the new bus exchange, presently under construction at Gorse Stacks, providing improved links to Hoole. An assurance was given that inquiries would be made of transport officers.

Renewed concern was expressed at the size of the trees on the boundary adjoining the borough council owned verge and footway at the side of Summerfield House which were depriving part of the garden of light. It was indicated this had been referred to officers but no response had been received which the Chairman regretted was often the case. A renewed approach would be made. **Action: The Clerk.**

(ii) Visiting officers.

Mr Lewin referred to the importance of the green lane, officially Restricted Byway 7. He referred to the materials to be used to improve three or four sub standard areas of the route which would be laid by Mr Sandlin. The proposals were agreed in principle, Cllr Hughes previously having expressed concern. The Warden further indicated Mr Sandlin had mowed the route. **Action: Noted.**

The Warden further advised he had prepared a response to the survey in connection with the Rights of Way Improvement Plan 2016 – 2020 which he would submit to the consultants. This included the aspiration of a permissive path on Station Lane and the need for the greenway to be maintained to a proper standard.

As Webmaster, Mr Lewin kindly informed of an intended update to the site.

Mr Lewin was thanked for his attendance by the Chairman.

(b) Surgery.

Report of surgery held on Saturday 2 July 2016. Cllr Ringstead reported. Concerns had been raised as to the incidence of pot holes on Wicker Lane which it was noted had been marked. It had been noted extensive civil engineering works at a property on Oaklands were necessitated by the need to mitigate the effect of a nearby highways tree. Complaints had been raised as to the amount of weed growth around the village which the Clerk indicated was to be dealt with by spraying and a subsequent mechanical sweep by the borough council. It was noted Willis Close had been resurfaced understood to be due to the highway authority declining to adopt the road. Works by Dee Valley Water were in progress on School Lane/Station Lane. Following initial complaints it was noted the company had since been very helpful. 16/17 059

It was agreed Cllrs Paterson and Hughes would preside at the surgery to be held on Saturday 6 August 2016 and Cllrs Davis and Roberts at the surgery to take place on Saturday 3 September 2016.

The use of the Post Office window to advertise the surgery and the sign being displayed from earlier in the week would be revisited in due course.

(c) Noticeboards. Further to the signwriter being authorised to proceed with the refurbishment of the noticeboards at Guilden Sutton Lane at a cost of £100 plus VAT and Summerfield Road at a total cost of £184 plus VAT, an inspection by the Clerk had confirmed the latter board had been upgraded. The position as to the board at Guilden Sutton Lane would be ascertained. **Action: The Clerk.**

Further consideration was being given by the Clerk to correspondence previously displayed on the Hare Lane noticeboard, believed to have been copies of agendas and minutes displayed informally by a local Member. **Action: The Clerk.**

Further to the previous advice raised by Cllr Hughes as to obtaining three quotations for work and to the Clerk expressing reserve as to the application of this to smaller orders, Cllr Hughes kindly advised that for larger estimates, quotations should perhaps be sought at intervals to ensure competitiveness. This was agreed.

3 Planning.

(a) New and recent applications

Single storey side extension and part conversion of garage to utility room Open for Comment
9 Middlecroft Guilden Sutton Chester Cheshire CH3 7HF
Ref. No: 16/02659/FUL | Received: Wed 22 Jun 2016 | Status: Awaiting decision NEW APPLICATION
Members were invited to indicate.

Two freestanding signs Open for Comment
The Wood Farm School Lane Guilden Sutton Chester CH3 7ET
Ref. No: 16/02400/ADV | Received: Wed 08 Jun 2016 | Status: NEW APPLICATION.
Members were invited to indicate.

Two storey rear extension.
Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL
Ref. No: 16/02039/FUL | Received: Mon 16 May 2016 | Status: Approved. NEW DECISION.
Cllrs Davis, Ringstead.
No objection.

Crown lift on hornbeam tree.
28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN
Ref. No: 16/01871/TPO | Received: Wed 04 May 2016 | Status: Approved. NEW DECISION.
For information.
Cllr Brown.

Replacement of Flat Roof Canopy and Porch to pitched.
11 Guilden Green Guilden Sutton Chester Cheshire CH3 7SP
Ref. No: 16/01791/FUL | Received: Thu 28 Apr 2016 | Status: Approved. NEW DECISION.
Cllrs Paterson, Brown.
No objection.

Prune trees overhanging boundary
43 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 16/01745/TPO | Received: Thu 28 Apr 2016 | Status: Approved. NEW DECISION.
Cllr Brown.

Installation of bay window to front elevation.
Post Office Cottage Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX
Ref. No: 16/01718/FUL | Received: Tue 26 Apr 2016 | Status: Approved. NEW DECISION.
Cllrs Davis, Fisher.
No objection

Demolition of the existing single storey lean-to and the erection of a single/two storey rear extension.
17 Ash Bank Hare Lane Guilden Sutton Chester CH3 7EH
Ref. No: 16/01667/FUL | Received: Thu 21 Apr 2016 | Status: Approved.
Cllrs Paterson/Fisher.

The following objection had been made. .

The Council wishes to OBJECT as this proposal involves the loss of two small affordable dwellings to be replaced by a single expensive property. At a time when Green Belt land has been taken in the parish to accommodate affordable homes this seems to be contrary to the general thrust of SOC 3 which supports the availability of a mix of housing including smaller properties.

Should the application be approved the LPA is asked to ensure that off road parking requirements for a large four bedroom property are met fully due to existing parking issues in the hamlet.

The Clerk had invited Members to note the following extract from the case officer's report.

The parish council has objected on the grounds that the proposal would lead to the loss of two Affordable dwellings. Whilst these comments are noted, the dwelling can be converted into one Dwelling without the need for planning permission.

Fell trees in corner of garden as they are starting to cause wall to bulge
1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX
Ref. No: 16/00910/TPO | Received: Mon 29 Feb 2016 | Approved.
Cllrs Brown/Paterson.
No objection.

Two storey extension to dwelling, dormer window and porch including demolition of existing extensions and outbuildings.

Heather Cottage Wicker Lane Guilden Sutton Chester CH3 7EL
Ref. No: 16/00624/FUL | Received: Fri 12 Feb 2016 | Status: Approved.

Demolition of link attached garage and construction of part single storey part two storey front side and rear extension

26 School Lane Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 16/00526/FUL | Received: Mon 08 Feb 2016 | Status: Approved.
Cllr Davis.
No objection.

Residential development of 10 dwellings (demolition of existing buildings) with garages, sheds and associated access road

The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 15/05213/FUL | Received: Wed 23 Dec 2015 | Status: Approval.
Cllrs Paterson, Davis.
No objection.

It was noted the proposal was expected to give rise to 2.2 additional primary age children.

Single storey extensions to front and side and alterations
Village Hall Summerfield Road Guilden Sutton Chester Cheshire CH3 7SW
Ref. No: 15/04283/FUL | Received: Mon 19 Oct 2015 | Status: Approved.
Cllrs Davis, Fisher.
No objection.

The applicant had been encouraged to maintain a 1 metre wide access along the side of the village hall.

(b) Unconventional energy sources. The Clerk advised the full Guilden Sutton survey had been posted on the web site together with the combined summary of the INEOS presentation at Frodsham and other venues in England.

(c) Development control process. (i) e notifications. There was nothing further to report at this stage.

(d) Community planning.

(i) Parish Plan. There was nothing further to report at this stage.

(ii) Neighbourhood Plan. Cllr Paterson reported a further meeting of the group would take place on 13 July 2016. **Action: Noted.**

The suggestions received from Mrs S R Proctor, Ash Bank as to desirable actions in the newly acquired areas of Pipers Ash remained under review by the Clerk as minuted above. **Action: The Clerk.**

(e) Bird in Hand Support Group. Further to it having been noted the premises had re-opened with the hope that patronage from within the village would support the business, it was noted that food was now available.

(f) Affordable housing. Willis Close. Street naming and numbering consultation. The Clerk informed he was dealing with this consultation which referred to the naming of Willis Close and Willis Mews after a deceased person.

(g) Spatial Planning.

Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues consultation. There was nothing further to report at this stage.

(h) Consultation - Community Infrastructure Levy Draft Charging Schedule. The Clerk reported the receipt of this correspondence which had been circulated. It was noted comments were due by 19 August 2016.

4 Quality Council issues.

(a) Training.

(i) Training dates 2016. Members wishing to attend any of the training opportunities in the 2016 calendar, which had been circulated separately, would advise the Clerk. **Action: All Members.**

(ii) Powers, Duties and Precept training session, Wednesday 15 June 2016. No Members had indicated.

(iii) Management and Meetings. The Clerk informed the following had been notified.

Management and Meetings. ChALC will be running a Management and Meetings training session on the afternoon of 13th July in Northwich. The training session will cover the following aspects of Parish/Town Council business:

To provide an opportunity for new and more experienced councillors

To consider council meetings and procedural rules

To help delegates become more aware of the way in which an agenda demonstrates that the council is acting lawfully.

Any Members wishing to attend were asked to kindly advise the Clerk. **Action: All Members.**

(iv) Planning Training Session 14 July 2016. The Clerk indicated he had been advised places remained on this course which would cover Enforcement, Appeals and Inquiries. Cllr Hughes indicated. It was agreed Cllr Hughes and the Clerk should attend at a cost of £30 pp.

(b) Standing Orders review. This would now be incorporated within any Award Scheme application.

(c) Local Council Award Scheme. Further to the Clerk recommending the Council should pursue Quality status rather than Foundation status should this be progressed there was nothing further to report at this stage.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found.

In the meantime the effect of the works completed by the previous grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date for works carried out. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the Warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

It remained the position there was presently an import ban on cherries of the required size and Mr R Birch, Scottish Power, was sourcing alternative species, possibly ornamental crab. As an alternative a payment of £25 per tree would be made to the Council. The Clerk indicated Mr Birch had now confirmed that cherries were no longer available although Cllr Hughes had referred to their availability on the internet. Cllr Hughes had further advised as alternatives crab apples, lilacs or possibly amelancher. **Action: Noted.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Boundary hedging. Further to the family of the adjoining property agreeing the Council should proceed with the required work, subject to reimbursement, at the cost provided by Northwich Town Council, the contractor had been asked to proceed subject to this being by appointment to enable Cllr Davis and the family if they wished to be present. **Action: Noted.**

(iv) Nets. There was nothing further to report at this stage.

(v) Inspections. The Clerk advised there were no current issues.

(vi) Playing field provision. The position remained it was unlikely that land would become available. The desirability of a further written approach being made to the landowner and landowners within the parish as to a possible purchase was revisited. It was agreed the Chairman would make a renewed approach to the landowner. **Action: The Clerk.**

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes expressing concern at the amount of money which had historically been expended on the system, the possible alternative proposed by Cllr Ringstead was being examined.

(ii) Inspections. There was nothing further to report at this stage as to the corrosion affecting the 4 no benches which had been reported to the supplying contractor. Further to the Clerk advising a formal inspection report for December 2015 had been received from Northwich Town Council with a recommendation the sign relating to the age group the playground was intended for, which was damaged, should be replaced and the estimate provided by Mr J Carswell at £40 plus VAT being accepted, the Clerk advised the notice was now in place. It was further noted the inspector had been in touch with respect to the annual inspection to which the Clerk had responded.

(iii) Replacement children's playground. The Clerk was providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(iv) Grounds maintenance issues including boundary hedging. The Clerk advised that from time to time he was dealing with briars. **Action: Noted.**

(v) Smoke free playgrounds. Further to the Clerk reporting he had been advised the cost of signage to be provided by the borough council promoting the playground as smoke free would be £32.30, which had been accepted and to his being informed the sign would initially be delivered to the County Office there was nothing further to report at this stage. Affixing the signage would fall to the Parish Council. **Action: Noted.**

(c) Public Footpaths.

(i) Restricted Byway no 7 proposed improvement.

Further to the Council noting Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) had indicated no objection to the proposed improvement subject to prior approval, which was being progressed through the Volunteer Public Rights of Way Warden, there was nothing to add to that minuted above.

It remained the position that Cllr Hughes had expressed concerns as to the suitability of the materials to be used, which had now been clarified by the Warden and which were similar to those used elsewhere on the route, but that progress should be dependent upon the Warden completing the required approval form, a sample of the materials to be made available to Cllr Hughes, costings and to a site meeting at the areas proposed for improvement prior to commencement. The Warden had been advised. It was estimated the cost would be in the region of £300 from the ring fenced budget.

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the Volunteer Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the Warden in due course. **Action: The Clerk.**

(v) Rights of Way Group. There was nothing further to report at this stage.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. Flooding on part of the route beneath the bridge remained logged on as 4778604.

(viii) Kissing gates. Further to Cllr Davis referring to the state of kissing gates within the parish which he feared would be lost, the position remained the matter had been referred to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) who had indicated an inspection would be carried out and any necessary works raised if further details were provided. **Action: Cllr Davis.**

(ix) Public Footpaths. Chester Rights Of Way Improvement Plan - Updated Map. Further to this document, for comment, received from Ethos Environmental Planning being referred to the Volunteer Public Rights of Way Warden and circulated separately to Members for information, there was nothing to add to that minuted above, the Volunteer Public Rights of Way Warden having assessed the document and prepared proposals which were being provided to the Clerk. **Action: The Clerk/B M Lewin Esq.**

(d) Grounds Maintenance.

(i) Cheshire West and Chester. There was nothing further to report at this stage apart from the herbicide issue minuted at the previous meeting on which an assurance had been sought to which no response had been received.

(ii) Parish Council contract 2016/17. There was nothing further to report at this stage.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council. The Council had agreed a refurbishment was required. **Action: The Clerk.**

(f) Fox Cover: Landscaping. Continued growth in this area was being monitored.

(g) Provision for youth. Members noted the following from the borough council:

"We are currently identifying local youth provision within the rural area as part of an initiative to understand the coverage of the youth offer but also to link these groups to potential funding opportunities. 16/17 064

If you know of any youth provision within the rural area can you please complete the table below with the details specified."

This had been circulated in full to all Members. The Council took the view that although there was no general provision for youth within the parish, opportunities were available for young people to engage in a wide range of activities within a range of organisations.

(h) Wild flower planting. There was nothing further to report at this stage.

(i) Hare Lane beacon. The overgrowth issue remained with Cllr Pamela Hall, Great Boughton ward, who was kindly pursuing the matter with officers in the absence of any progress report (reference 101003171145.) It continued to be noted that the present overgrowth in the area, which did not exist when the beacon was installed, somewhat precluded crowds gathering in view of the advice received from the insurers. The possibility of associated work to restore the vista to the city and the North Wales hills, possibly to include the A41 hedge line, remained ongoing. The Clerk would again contact Cllr Hall. **Action: The Clerk.**

(j) Open Space, Sport and Recreation study, Town and Parish Councils, Needs and aspirations. There was nothing further to report at this stage as to this survey which had been dealt with by Cllr Paterson due to links with the neighbourhood plan.

(k) Active Cheshire. Further to the Council considering and accepting the offer from Active Cheshire to present to the Council, a further approach was being made by the Clerk as to possible dates.

(l) Cultural Services Review - Public Consultation (Cheshire West and Chester Council). There was nothing further to report at this stage.

(m) S106 monies. The position regarding the allocation of amenity open space funding of £9,414.00 and play space funding of £2,761.00 arising from the Wood Farm development and that relating to Willis Close and the sums attached to that development remained outstanding and would be pursued by the Clerk. Members were reminded the position remained the Council had been contacted by the Green Infrastructure Officer at the borough council who correspondence had included the following advice:

"We are now required to be very specific when allocating S106 funds so a named site has to be stated so unfortunately I cannot allocate to your aspiration of buying some land in the future for the creation of a new park, play area or open space.

"If you don't have an open space within the Parish which you own or manage the monies for open space element may have to be allocated elsewhere."

The Clerk had pointed out that apart from the play area (discounting the bank at the rear of the parish car park) the Council does not own any open space but would object to development monies arising from the parish being diverted elsewhere. He had pressed the possibility of extending the play area into the school grounds using such funding. There was an indication the play allocation could proceed but that would fall far short of the project this Council had in mind.

The officer was unaware of Willis Close and the sums attached to that and was to investigate. **Action: The Clerk.**

(n) Mobile library service. Further to the Clerk advising of the receipt of the correspondence reported to the previous meeting as to a review of the service which would involve its withdrawal from the parish, the issue had been raised with Cllr S Parker as follows.

You will know this service is under review and may be aware the parish is proposed to be deprived of a mobile library. Members wish you to object in the strongest possible terms and to point out their concern that a facility of value to some of the most vulnerable is to be withdrawn with no commensurate reduction in council tax.

Cllr Parker had received the following response:

Thank you for your email.

The Mobile Library consultation currently proposes to cease stops at Moorcroft Crescent (monthly Monday - 15.15-15.30) and Village Hall, Guilden Sutton (monthly Monday - 16.00-17.30).

16/17 065

The proposal is being considered due to the proximity to Great Boughton Library and current user figures, two customers at each stop.

We are also offering residents who are unable to travel to a library a Home Library Service supported by our volunteer colleagues at RVS.

Clearly this is a consultation and we will consider all feedback. Wherever possible we will try and accommodate service requests with the one remaining Mobile Library.

If you require any additional information or wish to discuss this further please let me know.

*Rachel Foster
Libraries Manager
Cheshire West and Chester Council*

It was agreed further publicity would be sought in addition to the article which had already appeared in the newsletter.

(o) Sport survey. The Clerk advised the following had been received from the borough council and had been circulated to Members with a link for those wishing to respond.

Cheshire West and Chester Council Sports & Playing Pitch Strategy - Your Support

Cheshire West and Chester Borough Council have appointed Strategic Leisure and 4 global, a technical sports consultancy, to produce a sports strategy for the area. We have been passed your details in reference to Guilden Sutton Parish Council and would like to request your support in gathering local insight into sport provision within your Parish.

The results will help the Council, sports clubs, governing bodies of sport and other partners to ensure that local sports facilities meet the current and future requirements and needs of local residents and key stakeholders.

In order to carry out this strategy, the Council and 4global ask for your assistance in completing, in as much detail as possible an online questionnaire.

A reply by date Friday 1 July 2016 had been suggested.

7 Public transport.

(a) Services, general.

(i) DB8. Willis Close. Further to concerns as to the safety of alighting passengers due to an overhanging branch which had been dealt with by Mr Arden, the Clerk informed he had thanked Mr Arden for the work.

Action: Noted.

(ii) Withdrawal of C27 replaced by C26.

Members were informed the report of the transport officer had appeared in the newsletter. A further article would be included encouraging the increased use of the service in view of the small number of residents currently availing themselves.

(b) Bus stand, Guilden Sutton Lane (vicinity Wilding Business Estate). Overgrowth at this stand continued to be monitored. Cllr Hughes, on behalf of Cllr Moulton, indicated Cllr Moulton believed further clearance was required. This would be reported. **Action: The Clerk.**

(c) Community transport scheme. Arising from the above and general public transport concerns the Clerk was obtaining further details of this scheme operated by Cheshire Community Action. These would be included in the newsletter and provided to Summerfield House. **Action: The Clerk.**

(d) Concession fares. The suggestion by Cllr Hughes that information should be sought by the Clerk for inclusion within the newsletter as to the application of concession fares to the C26 service was being pursued by the Clerk. **Action: The Clerk.**

8 Highways

(a) Strategic issues. None.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues.

(i) Community speed management.

(a) SID. Members noted the following dates remained

Monday pm 18th July to Monday am 25th July (revised).

Monday pm 12th September to Monday am 26th September.

All dates inclusive.

As agreed, a note would appear in the newsletter explaining that awareness raising was the most important feature of the use of the equipment.

It was noted Cllr Moulton had circulated the records for June.

Further to Cllr Davis making an approach with respect to the acquisition of two speed activated devices, the issue remained with Cllr Moulton who was to follow up this helpful action and obtain estimates. **Action: Cllr Moulton.**

(b) Community Speed Management guidance. There was nothing further to report at this stage.

(c) Station Lane. There was nothing further to report at this stage.

With respect to speed activated signs, Members remained aware the highway authority had undertaken to arrange for a speed / traffic count to be carried out on Station Lane. Any decision for funding would be based on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost. The position had been discussed by the Clerk at a meeting with the Principal Engineer and it remained the position the issue would continue to be live although priority would be given to the provision of speed activated signs within the village. **Action: Noted.**

(d) Speed activated sign, Guilden Sutton Village (2127074). There was nothing further to report at this stage.

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.** Consideration would also be given to the creation of a Community Speed Watch Area.

(ii) School parking. There was nothing further to report at this stage as to the Rural Localities Officer indicating she was aware of actions which could be taken. **Action: Noted.**

(iii) Planter. Green space, junction of Hare Lane and Green Lane South. It was noted this had now been planted up. Members had been requested to consider the positioning of the proposed inscriptions and agreed that approaching from Guilden Sutton Lane the legends should read Pipers Ash, Guilden Sutton, Guilden Sutton (facing Green Lane South), Pipers Ash.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. Flooding opposite Garners Lane remained logged on as 4778604. **Action: Noted.**

(vi) Parking, Guilden Sutton Lane. There was nothing further to report at this stage **Action: Noted.**

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand adjacent to the Wilding Business Estate caused by overgrowth were understood to be being monitored by the Area Manager, Place Operations. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters. Further to this issue being revisited by Cllr Ringstead, the Principal Engineer had been approached by the Clerk and a response was awaited. **Action: Noted.**

(x) A 41 Speed limit. Further to the Clerk inquiring of the Area Manager, Place Operations as to the short length of 60mph which remained on Guilden Sutton Lane following the introduction of the 50mph restriction on the A41, this was to be dealt with under the assessment of Hare Lane/Belle Vue Lane as minuted beneath.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer.

(xii) Sight line, Cople's corner. There was nothing further to report at this stage **Action: Noted.**

(xiii) Footways, School Lane and elsewhere. The position remained the Principal Engineer was happy for a walkabout to take place with the highway authority once a peak of work being undertaken by network stewards had passed. In the meantime the Council had been advised to report any dangerous issues. The path on Porters Hill had been reported and remained on as 4778182, Cllrs Ringstead and Roberts having referred to the deteriorating condition of this path.

Members remained cognisant of the advice from Mr D Reeves, Engineer, Place Operations that highways issues should as a matter of course be reported on line as this provided a reference number but more importantly the issue would be automatically routed to an officer who may well be in the vicinity.

(xiv) School access footway, rear Orchard Croft. See minute beneath under Environmental Services.

(xv) Reduction in speed limits, Hare Lane/Belle Vue Lane/Guilden Sutton Lane/Wicker Lane. Further to the Clerk reporting advice from the Principal Engineer that the 60mph limits on Hare Lane, Belle Vue Lane, Wicker Lane and Guilden Sutton Lane were recommended for 40mph (Guilden Sutton Lane 50mph) subject to consultation with residents by the Parish Council and that consultation was required with frontagers on the lengths of road concerned which would fall to the Parish Council, it was noted the Principal Engineer had provided letters and return envelopes which Members and the Clerk had distributed. The date for completed questionnaires to be returned to the Principal Engineer was July 1.

(xvi) Water, Porters Hill. Further to the Vice Chairman reporting a recurrence of water spreading across the surface of the carriageway leading to a possible skid hazard in cold weather, there was nothing further to report, the issue having been raised.

(xvii) Gutter weeds. There was nothing further to report to that minuted above, Cllr Ringstead having expressed concern at the state of gutters in the parish. **Action: Noted.**

(xviii) 30 mph repeater Station Lane. There was nothing further to report at this stage as to the damaged repeater sign which had been reported. **Action: Noted.**

(xix) Proposed 20mph areas. Further to the Clerk reporting the Cabinet had agreed the implementation of 20 mph limits on residential roads across the borough, there was nothing further to report at this stage. This would involve roads where mean speeds were currently less than 24 mph and around schools where the mean speed was currently less than 30 mph. A map had indicated the main built up area of the village had the potential to qualify but had yet to be assessed.

(xx) Planting, highways verges, corners on Oaklands. Overgrowth which had not been recently dealt with had been reported.

(xxi) Pot hole, Belle Vue Lane. Further to Cllr Ringstead advising of a large pothole on Belle Vue Lane, it was understood this had been marked.

(xxii) Guilden Sutton Lane diversion, Mrs Kirk. Overgrowth remained referred to Streetscene by the Principal Engineer

(xxiii) Manhole cover, Porters Hill. This cover, the subject of a recent fall, had been reported to the borough council reference 4779079. Cllr Paterson had advised this had previously been brought to the attention of the Network Steward following a previous issue.

(xxiv) Footway, Station Lane. The possibility of a footway being installed raised by Mrs Y Kirk had now been included in Rights of Way Improvement Plan consultation and would also be referred to the Principal Engineer and to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port). **Action: The Clerk.**

(xxv) Uneven footway, School Lane. The position remained a walkthrough was awaited but issues believed to pose a danger should be reported. The path on Porters Hill has been reported and was logged on as 4778182 as minuted above.

(xxvi) Flooding opposite Garners Lane. This remained logged on as 4778604.

(xxvii) Street naming and numbering consultation. The receipt of this consultation which referred to the naming of Willis Close after a deceased person was being dealt with by the Clerk.

(xxviii) School Lane closure. The Council noted the following advice from the highway authority.

Please note the following temporary road closure to enable Dee Valley Water to carry out water main works. The works are due to commence on 4th July 2016 and are expected to last for 3 weeks.

School Lane

The diversionary route is via Station Lane, A56 Warrington Road, M53 Roundabout, Hoole Roundabout, Ring Road, Guilden Sutton Lane, School Lane

Access to properties and for emergency vehicles will be maintained.

Dee Valley Water subsequently posted further advice in the Post Office. The Chairman reported he had initially intervened to reposition signage which had been erected in what he believed to be unsafe locations and had also visited the highways office to secure action. The Vice Chairman had contacted the water company directly following difficulties arising from the closure of School Lane at the junction with Station Lane. The Clerk pointed out the 'road closed ahead' signage was unhelpful as the school, the Post Office, the dental practice and Summerfield Road businesses could still be accessed. He further reported a strong complaint from Mr A Christmas, Cinder Lane, as to the inconvenience.

(d) Lighting. There was nothing further to report at this stage.

9 Finance:

(i) Income.

3 May 2016 credit	£	20.00*
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*2015 wreath donation	£	18.00
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* VAT return per J Carswell	£	2.00
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5 May 2016

Current account interest	£	1.92
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3 June 2016

Current account interest	£	2.13
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(ii) Payments.

Cardiac Science
Defibrillator

£1,794.00 (includes VAT £299.00.)

16/17 069

Members had been made aware that at the time of the preparation of the agenda this cheque (200607), posted first class on 13 June 2016, had not reached the company. With the direct assistance of Cllr Hughes, required by bank procedures, the cheque had been stopped at an anticipated cost of £5 and a replacement (200611) presented for signature to this meeting.

Egerton Electrical Fitting defibrillator cabinet	£ 120.00 (inc VAT £20.00)*
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* The Clerk informed it had not been possible to elicit an invoice made to Guilden Sutton Parish Council in order to recover the VAT attached to this payment, which had originated with Guilden Sutton Community Association which had ordered the work.

Mrs P Blythe Playing field rent July - September 2016	£ 160.00
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CPRE Subscription 2016/17	£ 36.00
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John Carswell Summerfield Road noticeboard 7717	£ 220.80 (inc VAT £36.80)
Play area sign 7720	<u>£ 48.88</u> (inc VAT £8.00)
	£ 269.68

Devaprint Newsletter 169	£ 58.00
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Northwich Town Council 1922	£ 352.80 (inc VAT £58.80)
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HMRC (Post Office Ltd) BR Tax	£ 270.00
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NWN Media 50741	£ 23.34 (inc VAT £3.89)
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Clerk Salary Apr - June 2016	£ 1080.06
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Clerk's expenses.

Volunteer voucher	£ 15.00
Postage	£ 1.92
Mileage 44 @45p (inc NWN Media)	£ 19.80
Copies 493 @ 5p	<u>£ 24.65</u>
	£ 61.37

(c) Balances

Co-operative Bank

Current account 29 April 2016	£42978.69
Current account 1 June 2016	£42884.72
Current account 1 July 2016	£41923.55

Scottish Widows 1 1 April 2016	£19578.54
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16/17 070

Scottish Widows 2
1 April 2016

£ 4013.54

Proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed.

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget:	£ 983.00
Payments:	£ 0.00

(f) Audit and Governance Group. Audit 2015/16. There was nothing further to report at this stage.

(i) Annual governance statement. There was nothing further to report at this stage.

(ii) Annual Return. There was nothing further to report at this stage, the return having been submitted by the due date.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Clerk's gratuity. The Clerk was to deal with the estimated 2015/16 transfer based on 3.75% of basic gross salary of £202.51.

(i) Insurance issues. There was nothing further to report at this stage.

(j) Pensions auto enrolment. There was nothing further to report at this stage.

10 Environment Services.

(a) Waste collection and recycling issues. Further to the Clerk informing a complaint had been received as to litter remaining as a result of the weekly collection the issue had been reported to the ward members and a note would appear in the newsletter. **Action: The Clerk.**

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane as to the verge at the junction of Wicker Lane and School Lane, which had been referred to the supervisor, there was nothing further to report at this stage.

A 51 footway adjoining the Rugby Club. Further to the complainant advising Cllr Hall the overgrowth had been cut back with the suggestion further work might be carried out to widen/clear the footpath to its proper width in the near future, there was nothing further to report at this stage.

Members referred to growth in the parish which had not been attended to by Streetscene including gutters and particularly the school access at the rear of Orchard Croft. These and related concerns had been referred to the ward members. The Chairman raised particular concern as to the condition during the summer of the school access at the rear of Orchard Croft and the state of the pedestrianised length of Wicker Lane.

The Clerk reported the correspondence beneath to Cllr S Parker received from residents. Officers had subsequently visited to inspect the path to the rear of Orchard Croft, Footpath no 2 and other areas. Streetscene had also been requested to consider corners where overgrowth was restricting sightlines.

(i) Is there any possibility that the kerbstones in the village will be sprayed with weedkiller this year. Unlike earlier years, last year they weren't sprayed. The weeds are now rampant and detract considerably from the tidiness of the village. I hope something can be done soon.

(ii) I regularly walk what I call the "Guilden Sutton circuit" – Guilden Sutton Lane / Belle Vue Lane / Hare Lane.

16/17 071

I get the impression this circuit is popular with quite a few people and is a popular dog walking route.

Guilden Sutton Lane footway is becoming increasingly plagued by overhanging hedges and shrubs, the vast majority of which are unkept hedgerows along field boundaries and what I would term "common" land. Particularly bad stretches include the approach to the A55 underbridge and between the railway bridge and Belle Vue Lane, both on Guilden Sutton Lane.

(iii) Could somebody please initiate the removal, or the use of weedkiller, on excessive amounts of weed and vegetation which has been allowed to proliferate on and around the gutters and pavements on Church Lane and, particularly, Old Hall Park.

The Clerk added that others had mentioned the general untidiness of the village and despite the intervention of the director last year the school access at the rear of Orchard Croft, which the Council has been attempting to have scheduled since 2007, had been as bad as it ever had been including surface defects.

An additional complaint was subsequently received:

The path from Belle Vue Lane to The Bird, it is grossly overgrown as usual. Can it not be regularly maintained even if only 2 or 3 month intervals?

The Clerk informed the Service Delivery Team Leader had advised weeds in the parish had been treated on Thursday 7 July and should start to die back in the next 7 - 10 days. Resources would then be allocated to remove any remaining.

Further to Members reporting that tipping was again taking place in the dingle, a note would appear in the newsletter. **Action: The Clerk.**

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Application of herbicide. Further to B M Lewin Esq. referring to the recent application of herbicide adjacent to trees and signage throughout the village with a marked browning effect the Clerk had requested the borough council to provide an assurance the herbicide applied was safe for children and animals. It remained the position that no response had been received. **Action: Noted.**

(v) Dog fouling:

Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. The Clerk had confirmed he had sought to progress the provision of a bin on Station Lane with Streetscene. **Action: The Clerk.** The need for a bin at the corner of the green lane (Restricted Byway 7) and Route 7 would be emphasised. **Action: The Clerk.**

Further concerns were raised by Members and it was agreed a suitable note should appear in the newsletter and on the web site.

Current concerns particularly at Park Farm had been referred to Cllr S Parker who had been requested to ask officers to contact Cllr Paterson and to arrange a site meeting at Park Farm. Members were reminded Cllr Paterson had been approached by Mr Davies of Park Farm as to dog fouling on his drive on the way to the greenway. This had been reported and officers had again been requested to contact Cllr Paterson re a Pink Poo campaign in the parish (see beneath). A further request would be made for deterrent signage on Garners Lane. **Action: The Clerk.**

As previously reported the Volunteer Public Rights of Way Warden had informed he had discussed the issue with Mr Davies who was more than happy to accommodate whatever it took to reduce the problem including bins but not adjacent to his property, the pink poo initiative and notices.

Further to Cllr Paterson referring to a borough council initiative enabling fouling to be marked with pink paint, a supply of which had been requested under 101002823537, the issue had been pursued but no response had been received.

The concerns raised by Mrs G Jones via the Public Rights of Way Warden as to dog fouling which had been circulated remained under consideration.

11 Trees and hedges.

(a) Hedges, Guilden Sutton Lane and elsewhere. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

The new issue raised by Mrs G Jones via the Public Rights of Way Warden which had been circulated remained under consideration.

(b) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(c) Conifers adjoining parish playing field. Minuted above.

(d) Trees, general. Further to Cllr Hughes informing he was frequently approached by residents concerned at the threatening nature of large trees on both public and private land within the parish, the Natural Environment Officer (Trees and Woodlands) Mr P Murray had been invited to visit and had indicated he would be willing to do so to inspect trees on public land. It was understood the officer was to contact Cllr Hughes. **Action: The Clerk.**

It was further understood the new Tree Officer, Mr S Kimber, had advised the borough council was only in a position to deal with dangerous trees on its own land.

(e) Mrs Y Kirk, Guilden Sutton Lane diversion. Minuted above.

(f) Trees adjacent to Summerfield House. The concerns of residents minuted above had been referred.

Members who had raised particular issues listed above were requested to indicate to the Clerk if they should be removed from the agenda.

(g) Cheshire Wildlife Trust. There were no action items to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester/Vale Royal Area Meeting. Members noted the following advice following the cancellation of the meeting due to take place on 27 July 2016. Agendas would be circulated nearer to the date of the meetings.

Wednesday 3rd August at Tarvin Community Centre (Edna Rose Room)

6.30 Tea & Coffee & Planning Surgery

7.00 Meeting focusing on Planning

Wednesday 28th September venue TBC

2.00 until 4.00pm

Focusing on changes to adult social care in CW&C.

13 Cheshire West and Chester Council.

(a) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk together with the disparity in precepts across the borough which Cllr Fisher had also raised. The Clerk would contact Cllr Fisher. **Action: The Clerk.**

16/17 073

(b) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(c) Community resilience. There was nothing further to report at this stage.

(d) Draft Local Flood Risk Management Strategy - Public Consultation. There was nothing further to report at this stage.

(e) Community Infrastructure Levy Preliminary Draft Charging Schedule. It was noted a response to this consultation received from the Principal Planning Officer, Planning Policy Team, which had been circulated to all Members by the Clerk, was due by 19 August 2016.

Any organisation or individual may request the right to be heard at the Examination provided a request has been made by the same date.

(f) Ward priorities.

The following priorities forwarded to Cllr Parker remained under review by the Council.

Short term

Provision of bus stand Guilden Sutton Lane/Hare Lane

Complete actions to refurbish public noticeboards

Pink Poo campaign

Complete provision of defibrillator

Progress TROs for lower speed limits on Hare Lane/Belle Vue Lane/Wicker Lane/Guilden Sutton Lane.

Secure improvement in public transport for those without access to cars at weekends/bank holidays

Secure works to enable the Hare Lane Beacon to be used for gatherings and to restore the vista of the city and the Clwydian range.

Complete provision of 1 no speed activated device on Guilden Sutton Lane.

Improvements to the surface of Restricted Byway no 7

Marked footway on one side of Hare Lane from A51 to Ash Bank to improve safety for pedestrians, especially students from Christleton High School.

Medium term

Completion of Neighbourhood Plan

Installation of 2 no speed activated devices on Station Lane (possibly one in Mickle Trafford)

Review CW&C ward boundary so that the whole of the parish is in Chester Villages.

Improvement to boundaries of parish car park, Church Lane.

Improved CCTV for Village Hall/play area/shops

Restoration of kissing gates

Provision for youth

Speed awareness campaign

Preparation of community resilience plan

Aspirations

Station Lane footway

Creation of pocket park in the dingle

Replacement of Cheshire railings at Hare Lane/Green Lane South

Purchase of playing field

Improved access throughout the village for mobility scooters

(g)) Graveyard grant. There was nothing further to report at this stage.

14 Cheshire Community Action.

15 CPRE. There were no action items to report.

16 Health. Public access defibrillator. The Clerk was recirculating the correspondence from the NWAS as to the Council's inspection responsibilities.

Arrangements would be sought for training in September to include first aiders at the school. Guilden Sutton Community Association was being thanked kindly housing the equipment. **Action: The Clerk.**

The Council noted Cllr Hughes had informed of an accident involving a child hitting her head on the equipment and of action taken.

17 Policing/Fire Service.

(i) Policing:

(a) Crime. There were no action items to report in the absence of PC Boulton.

(b) Homewatch.

Members noted the following to co-ordinators.

Dear Home Watch Coordinator

Cheshire has a long history of residential Watch schemes, the first scheme starting in 1982. Throughout this time Home Watch Coordinators and Cheshire Constabulary have seen many changes, ranging from the way we share information, from telephone ring round groups and e mail, to changing crime patterns and in more recent years the bringing together of schemes across the country under a single network, the Neighbourhood and Home Watch Network (NHWN).

Supported by the Home Office, the NHWN continue to fund Public Liability Insurance, window decals and the official watch web site (www.ourwatch.org.uk) for residential watch schemes.

The NHWN are continually looking for opportunities to be more effective, through the use of new technology and attracting suitable commercial sponsors in a challenging economy e.g. The Co-operative Insurance.

This year Co-operative Insurance will be funding the new Neighbourhood Watch window roundel and a Guide for Coordinators.

In order to continue to provide these benefits the NHWN will be moving to a single Neighbourhood Watch brand name and logo during 2016, the Home Watch brand and logo will slowly be phased out.

What does this mean for Home Watch Schemes in Cheshire?

Cheshire Constabulary have given careful consideration to how they can support schemes in the future and a single brand and logo will make the movement stronger and more sustainable.

Part of the transition process from Home Watch to Neighbourhood Watch involves setting up a Cheshire Neighbourhood Watch Association (CNWA). The Association will hold the authority to license Cheshire Constabulary and other appropriate agencies to use the brand and will also seek the views of Coordinators so they can represent Cheshire at national Neighbourhood Watch Network (NWN) meetings.

Cheshire Neighbourhood Watch will continue to be a free membership, grass roots, movement, with the added support of an Association. All Coordinators will be invited to join the Association. New Coordinators will automatically become members when their registration has been approved in the Alert database.

The NWN will hold the central register of all Coordinators. All CNWA Coordinators, registered via Alert, will continue to receive Public Liability Insurance, approval to use the Neighbourhood Watch brand and logo, and have access to Neighbourhood Watch materials supplied by the NWN (CNWA at local level) and Cheshire Constabulary.

The CNWA and Cheshire Constabulary will work together to replace the Home Watch materials with the new look logo and Neighbourhood Watch brand name, when we have been licensed to use them. Essentially, nothing else will change. We have thousands of signs on lighting columns and stickers in windows so it will be many years before the Neighbourhood Watch name fully replaces Home Watch.

Cheshire Constabulary are currently working with a small Cheshire Neighbourhood Watch Steering Group to produce the CNWA draft constitution and structure.

What you need to do now

16/17 075

As a police approved Home Watch Coordinator your details are already registered, via Alert, on the NWN database.

We will write to you in a few weeks with a copy of the CNWA draft constitution and structure which we hope you will take some time to review. Following this the Steering Group will send further updates as work progresses.

Meanwhile if you have questions for the Steering Group you can contact them via Alert using the reply button at the bottom of this e mail or e mail them at: watchincheshire@cheshire.pnn.police.uk.

Thank you for your support of Watch in Cheshire.

Cheshire Neighbourhood Watch Steering Group

(c) Crime fund. The possibility of the proposed second 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available.

Action: The Clerk.

(d) Police and Crime Commissioner.

Members noted the following correspondence:

(i) As the new Police & Crime Commissioner my first priority is to listen to the views of stakeholders and the wider Cheshire public, to ensure that my Police & Crime Plan reflects the policing priorities of Cheshire's diverse communities.

To enable me to gather these views I have today, Tuesday, 14 June, launched a six-week public consultation.

As part of this consultation I will be holding a number of public events and meetings with partners and stakeholder across the county.

I am also launching a short online survey where the public and stakeholders can select their priorities. It can be accessed here.

By spending a few minutes setting out your priorities you will be making a significant contribution to setting the policing priorities for Cheshire for the next four years. I urge you to join the conversation - and together we can make Cheshire safer and more prosperous.

*David Keane
Police & Crime Commissioner*

(ii) Join the Conversation

My first priority as Commissioner is to listen to the views of the public and other key stakeholders in Cheshire to ensure that my Police & Crime Plan reflects the policing priorities of our communities. Parish and Town Councils are well placed to represent the views of their local communities and I hope you will participate by filling in the short on-line survey at the following link (<https://www.snapsurveys.com/wh/s.asp?k=146556170032>). I will also be hosting a number of stakeholder meetings over the six week consultation. You will be receiving invitations to the meetings so I can hear your Council's views.

The responses to this initial consultation phase are crucial in helping me build my vision and develop my Plan for policing for the next four years. In the Autumn, I will launch a further consultation on the draft Plan and again, I would welcome your Council's contribution to that debate.

Whilst this initial consultation on the Police & Crime Plan is important, I want to develop a long term relationship with Town and Parish Councils. It is not going to be practical to meet all Councils individually; however, I have asked my Office to arrange twice yearly meetings with representatives of Town and Parish Councils in each Borough area. I hope these will commence in early Autumn and will provide an opportunity for me to hear directly from your Council on the issues in your area and give me a chance to share my plans with you.

16/17 076

I would encourage you, and I am sure many of you already do, to also develop a good relationship with your local policing unit Chief Inspector. It is crucial that where possible, policing issues are addressed and resolved locally, in a timely way by local officers. This ensures our communities receive the police service they need. Where this is not possible I will always be accessible and ready to listen.

I would also encourage you to be part of the Cheshire Alert Scheme, where both the Constabulary and my Office promote local activity. You can register on both my and the Constabulary's website.

I look forward to meeting representatives of your Council in the coming weeks and developing a productive relationship with the Council over the next four years.

*Yours sincerely
David Keane
Police & Crime Commissioner*

(e) Offender management. Members noted advice from Suzy Talbot, Corporate Communications Manager, Head of Stakeholder Engagement and Communications – Berwyn Project with respect to the proposed new prison in Wrexham.

"We are holding an event at Hillyer McKeown in George Street, Chester on July 14 from 7-9pm where Russ Trent, the governor of HMP Berwyn and members of his SMT will give an update on the progress so far.

The prison will open in February 2017 and will house 2,106 men, serving as a resettlement prison for men from North Wales.

We are keen for as many different people to attend as possible to get a broad range of thoughts about this prison and we would be delighted if you could send a representative from your council. We have also invited members of the business community, the faith groups and the voluntary organisations."

The correspondence had been forwarded to Members with a link for those who wished to attend to register.

(ii) Cheshire Fire and Rescue Service.

There were no action items to report.

18 Newsletter. Members noted a further issue of the newsletter had been distributed on Thursday 30 June 2016. The Clerk informed a further issue would be prepared in due course.

19 War Memorial. There was nothing further to report at this stage as to a small modest poppy installation.

20 Bulb planting. There was nothing further to report at this stage

21 Parish IT.

(i) Transparency code. The Webmaster was aware of the need to provide additional financial information which would be supplied for his consideration by the Clerk. **Action: The Clerk.**

(ii) Google Groups (Parish Plan and Bird in Hand). There were no action items to report further to that minuted above.

(iii) Ownership of site. Further to Members revisiting the ownership of the site, further consideration would be given to the need, if necessary, to revise the terms of the current disclaimer.

(iv) Business section. There was nothing further to report at this stage.

(v) Content. There was nothing further to report at this stage.

22 Primary School. Cllr Hughes reported further as to the retirement of the deputy head and other staff changes.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(i) Film group. It was noted a further film evening would take place on 15 October 2016. Cllr Ringstead informed this had been promoted at the fete. (ii) Volunteers. Consideration was being given by the Clerk to an article in the newsletter promoting volunteers to assist at community events. (iii) Hi Viz jackets. The Clerk requested guidance as to the lightweight hi viz jackets to be obtained for Members' use when active within the community. (iv) It was noted the GSCA annual fete had taken place on Saturday 9 July 2016. The Council had assisted with the raffle. It was agreed unanimously a letter of congratulation should be sent to the fete organisers. **Action: The Clerk.** Members further noted the 2017 fete would be held on Saturday 8 July. (v) Christmas tree. There was nothing further to report at this stage.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered documentation received was under review. **Action: The Clerk.**

26 Village Hall Management Committee. Cllr Hughes reported an increase in charges had been held at the smallest possible amount.

Further to Cllr Hughes referring to the need for volunteer distributors for the Marigold a suitable note would appear in the newsletter. **Action: The Clerk.**

27 Electricity sub stations: Oaklands estate. There was nothing further to report as to the condition of some electricity sub stations on the estate which had been brought to the attention of Scottish Power.

28 Members' information items.

Property location. Further to Cllr Hughes querying the location of a property within the parish, the Clerk advised his inquiries had discounted the address existed.

Mr Paul Gresty, The Wood. Cllr Paterson informed Mr Gresty was to leave the village by 18 August 2016, the property to be redeveloped for housing. It was agreed unanimously a letter should be sent to Mr Gresty thanking the family for their service to the community over many years. **Action: The Clerk.**

Mrs Esther Fletcher. Cllr Paterson advised that Mrs Esther Fletcher of Oaklands had been awarded an MBE for her services to the National Autistic Society. It was agreed unanimously a letter should be sent to Mrs Fletcher. **Action: The Clerk.**

St John's Church Hall, proposed improvements. Cllr Ringstead and the Clerk reported a request from Mr Bob Williams, on behalf of the PCC, for a pre application discussion. This was agreed and would provisionally take place on Tuesday 6 September 2016 at 7.30pm in the Village Hall. Mr Williams would be informed. **Action: The Clerk.**

The late Mr B J Bailey. Members noted the funeral had been held at St Peter's, Plemstall on Tuesday 21 June 2016 followed by burial at St John's, Guilden Sutton. It was noted a wish had arisen for an inscribed bench to be placed within the parish and noted the general approach was for the family to provide and install the seat whether on Council owned land or not. Members agreed the Clerk would approach the family. **Action: The Clerk.**

29 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

30 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken, a further approach to the highway authority would be made by the Clerk. **Action: The Clerk.**

31 Development control. Further to a Member referring to a possible development control issue, the Member advised he believed the issue should be referred. **Action: The Clerk.**

33 Retirement of Clerk. Further to the Clerk indicating that having been in post since Spring 1982 and a Member of the Council prior to then, he proposed to move his retirement date forward very slightly from Spring 2017 to Autumn 2016 with 30 September 2016 in mind, it was noted appropriate arrangements were being made by the Audit and Governance Group. Model person specification and job descriptions, together with current pay scales, had been obtained from ChALC and forwarded to the Audit and Governance Group with suggested slight modifications. The vacancy had been advertised in the ChALC bulletin on Thursday 30 June 2016 and subsequently in the Post Office with a closing date of 14 July 2016. Interviews were expected to take place on Wednesday 20 July in the Rugby Club.

The meeting concluded at 2134

Next meeting Monday 5 September 2016.