

Guilden Sutton Parish Council

Minutes of the Annual Meeting of the Council held on Monday 9 May 2016 in Guilden Sutton Village Hall on the rising of the Annual Parish Meeting.

Chairman: Cllr P M Paterson

Present: Cllrs A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, S Ringstead.

In attendance: One member of the public.

Cllr Paterson in the Chair.

1 Procedural matters.

(a) Election of a Chairman of the Council for the year 2016/17. Cllr Paterson invited nominations for Chairman of the Council for the year 2016/17. It was proposed by Cllr Fisher and seconded by Cllr Paterson that Cllr A Davis should be elected as Chairman of the Council for the ensuing year. There being no further nominations Cllr Davis was elected unanimously.

Chairman's Declaration of Acceptance of Office. Cllr Davis signed his Declaration of Acceptance of Office.

Cllr Davis in the Chair.

Cllr Davis thanked Cllr Paterson for her year of office and Members of the Council for kindly electing him.

(b) Apologies for absence.

Members: Apologies were received and accepted from Cllr I Brown and Cllr M S J Roberts.

Visitors. Apologies were received from Cllr M Parker and Cllr P Hall. **Action: Noted.**

(c) Code of Conduct. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

There were no declarations.

(d) Confirmation of the minutes of the Ordinary meeting of the Council held on Monday 4 April 2016. The minutes of the Ordinary meeting of the Council held on Monday 4 April 2016 were proposed by Cllr Paterson, seconded by Cllr Moulton and agreed.

Cllr Roberts was thanked in his absence for kindly taking the minutes at this meeting due to the indisposition of the Clerk

(e) Election of a Vice-Chairman of the Council for the forthcoming year. Following discussion Cllr Ringstead kindly agreed to accept a nomination. It was proposed by Cllr Moulton and seconded by Cllr Fisher that Cllr Ringstead should be elected as Vice-Chairman of the Council for the ensuing year. There being no further nominations Cllr Ringstead was elected unanimously.

Vice-Chairman's Declaration of Acceptance of Office. Cllr Ringstead signed her Declaration of Acceptance of Office and thanked the Council for kindly electing her.

(f) Election of representatives/attendees to outside bodies:

(i) Cheshire Association of Local Councils, Chester and Vale Royal Area Meeting (three representatives). It was confirmed that the core representatives should be the Chairman and Vice Chairman and noted that as many Members who may wish to attend may do so but only three may vote.

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- (ii) Cheshire Community Action Community Buildings Network. It was agreed that Cllr D Hughes should continue.
- (iii) CPRE. It was agreed that Cllr I Brown should continue.
- (iv) Guilden Sutton Village Hall Management Committee. It was agreed that Cllr D Hughes should continue.
- (v) Chester Villages Community Forum. It was agreed the Chairman and Vice Chairman) would be the core representatives should this resume but noted that as many Members who may wish to attend may do so.
- (vi) Cheshire Police/PCC meetings. It was agreed that Cllrs Hughes and Moulton should continue as the core representatives but noted that as many Members who may wish to attend may do so.
- (g) Groups/panels.
- (i) Traffic Panel. It was agreed that Cllrs Davis, Hughes and Moulton should continue as the core members but noted that as many Members who may wish to attend may do so.
- (ii) Pipers Ash Advisory Panel. It was agreed the Vice Chairman, ex officio should continue as Chairman of this panel. The Council noted the panel was intended to have a limited life to enable local knowledge such as traffic and development control to be accommodated and that generally satisfactory progress had been made during the year by the Clerk in dealing with issues raised by the community.
- (iii) Community resilience. It was agreed that Cllr Paterson should continue as Lead.
- (h) Appointment of office holders.
- (i) Volunteer Parish Public Rights of Way Warden. It was agreed B M Lewin Esq. should be invited to continue as Volunteer Parish Public Rights of Way Warden. Mr Lewin would be thanked for his service during 2015/16.
- (ii) Parish Tree Warden. It was agreed Cllr I Brown should be invited to continue as Parish Tree Warden.
- (iii) Local Bus User Contact. It was noted Cllrs Roberts and Moulton had jointly undertaken this role. Cllr Ringstead indicated an interest, Cllr Moulton assenting. It was agreed Cllr Ringstead should be the Lead on public transport subject to the agreement of Cllr Roberts (who subsequently similarly assented).
- (iv) Webmaster. It was agreed B M Lewin Esq. should be invited to continue as Webmaster. Mr Lewin would be thanked for his service during 2015/16.
- (i) Review of handling of information correspondence. There was nothing further to report at this stage.
- (j) Tablet. Further to Cllr Ringstead believing the acquisition of one suitable tablet would be of benefit for use in progressing planning application consultations as this would also enable photographs to be taken if this was relevant, Cllr Ringstead kindly agreed to make further inquiries and to report to the June meeting. The availability of such devices within the agreed provision of £200 would continue to be monitored by Cllr Fisher and the Clerk.
- (k) Dates of future meetings: 2016: Mondays 6 June, 11 July, 5 September, 3 October, 7 November and 5 December.
- (l) Late information report. The late information report for the current meeting was received and noted.
- (m) Pipers Ash Advisory Panel. Further to that minuted above the Clerk reported welcome progress had been made on issues including the replacement notice board, a proposed reduction in the 60mph speed limit and the provision of one new and one replacement bus stands on Guilden Sutton Lane close to Hare Lane. A wide range of issues drawn up by the local community had been referred to officers or the relevant organisations and responses were awaited. The agreed planter for Green Lane South had been supplied to the borough council but had yet to be installed. Little progress had been possible in clearing overgrowth at the Hare Lane beacon to restore the vista to the city and North Wales and to enable the beacon to be lit.

(n) Transparency requirements. Members were reminded of the Clerk's view that he would prefer to publish all the relevant information, much of which was already included on the web site, on a year by year basis irrespective of whether the statutory threshold of £25,000 was reached. The Clerk further advised the Council's accounts for 2015/16 were below the threshold and the Council might therefore be eligible for grant to enhance IT capabilities to meet the publication requirements. The Clerk was to make further inquiries. This was subject to the agreement of the Webmaster with who he was in discussion to carrying out the additional work. **Action: Noted.**

(o) Parish Councils: Data Controllers. There was nothing further to report at this stage.

(p) Parish representatives to Standards Committee. This notification remained outstanding.

(q) Buckingham Palace Garden Parties 2016, 19 May 2016. It was not known which the successful councils had been, Cllr Paterson having been nominated.

(r) Freedom of Information requests. There was nothing further to report at this stage.

(s) Public speaking time. Further to Members expressing reserve at aspects of the current format particularly the requirement to refrain from engaging with members of the public present who in addition should not be permitted to speak when council business was being transacted, the issue would be revisited the Chairman indicating that as a first step PC Boulton should be taken first if present. Further inquiries would be made by the Clerk as to protocols elsewhere. **Action: The Clerk.**

(t) Community Volunteer of the Year. The Clerk informed a request for nominations had been advertised in the newsletter. A nomination was received from within the meeting and it was agreed this should be confirmed should no further indications be received for consideration. **Action: The Clerk.**

(u) Frodsham Town Council Civic Reception: The following correspondence was noted:

On behalf of Frodsham Town Council's Mayor Elect, Councillor Mallie Poulton, I write to invite your Chair to Cllr Poulton's Civic Reception on Sunday 29 May 2016.

The service is to take place at St Laurence Church, Frodsham at 10 a.m. and you are invited to lunch afterwards at Frodsham Golf Club.

I would be grateful if you would RSVP at your earliest convenience to Anne Scriven at council@frodsham.gov.uk

Cllr Davis indicated he would seek to attend.

2 Community engagement.

(a) Public speaking.

(i) Members of the public. None.

(ii) Visiting officers.

PC R Boulton, being present, departed without speaking, possibly subject to radio.

Cllr S Parker. Cllr Parker, who had kindly remained following the Annual Parish Meeting, responded to a question from the Chairman as to the withdrawal of New Homes Bonus. Cllr Parker further informed there were no substantive issues to report from the borough council as emerging policies from the new administration were awaited.

(b) Surgeries.

Report of surgery held on Saturday 7 May 2016. Cllrs Ringstead and Davis had presided. The Clerk had also attended. Residents had raised a quantity of debris alongside the pedestrianised length of Cinder Lane adjoining the Bird in Hand, the removal by Scottish Power of the cycle barrier adjacent to the recently installed street light at the same location, public transport issues and the resurfacing of Belle Vue Lane.

It was agreed the Chairman and Clerk would inspect the debris and Mr R Birch, Scottish Power, would be contacted re the removal of the barrier. The use of the Post Office window to advertise the surgery and the sign being displayed from earlier in the week would be revisited. **Action: The Clerk.**

It was agreed Cllrs Paterson and Fisher would preside at the surgery to be held on 4 June 2016.

(c) Noticeboards. Further to the issue raised at the December surgery, the signwriter had been authorised to proceed with a repaint of the Guilden Sutton Lane noticeboard at a cost of £100 plus VAT. Further to the comments by Cllr Fisher at the February meeting, the signwriter was being requested to proceed with the replacement of the glazing to the Summerfield Road noticeboard and separately for the repainting thereof at the following cost:

Glaze noticeboard in clear 3mm acrylic: £119 plus VAT.

Repaint noticeboard in wood stain: £65 plus VAT.

Further consideration was being given by the Clerk to correspondence previously displayed on the Hare Lane noticeboard, believed to have been copies of agendas and minutes displayed informally by a local Member. **Action: The Clerk.**

3 Planning.

(a) New/current applications.

Demolition of an existing single storey outbuilding and the erection of a single/two storey rear extension.
Open for Comment.

17 Ash Bank Hare Lane Guilden Sutton Chester CH3 7EH.

Ref. No: 16/01667/FUL | Received: Thu 21 Apr 2016 | Status: Awaiting decision. NEW APPLICATION.

Cllr Paterson kindly indicated.

Discharge of condition 2 of planning application 15/03777/FUL - First floor side extension and single storey rear extension

Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ

Ref. No: 16/00964/DIS | Received: Mon 07 Mar 2016 | Status: Approved.

Fell trees in corner of garden as they are starting to cause wall to bulge Open for Comment

1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX

Ref. No: 16/00910/TPO | Received: Mon 29 Feb 2016 | Status: Awaiting decision.

Cllrs Brown/Paterson.

No objection.

It was considered the Parish Council should support the proposal as there was obviously a safety concern to the public re the bulging wall and the trees themselves were not particularly aesthetically pleasing.

Two storey extension to dwelling, dormer window and porch including demolition of existing extensions and outbuildings.

Heather Cottage Wicker Lane Guilden Sutton Chester CH3 7EL

Ref. No: 16/00624/FUL | Received: Fri 12 Feb 2016 | Status: Approved. NEW DECISION

Demolition of link attached garage and construction of part single storey part two storey front side and rear extension

26 School Lane Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 16/00526/FUL | Received: Mon 08 Feb 2016 | Status: Approved. NEW DECISION.

Cllr Davis.

Felling of birch tree in rear garden and replace with less vigorous tree e.g. Magnolia/Laburnum Open for Comment

3 Orchard Croft Guilden Sutton Chester Cheshire CH3 7SL

Ref. No: 16/00417/TPO | Received: Fri 29 Jan 2016 | Status: Awaiting decision

Cllrs Brown/Paterson.

Objection.

Members advised the Parish Council would object to the felling of the birch tree which was subject to a TPO. It was felt the tree was healthy but did require attention. The Council believed the tree should be pruned by as much as is possible as an alternative to felling.

Single side extension and alteration of flat roof to pitched to the front of the dwelling, Open for Comment
29 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 16/00115/FUL | Received: Wed 13 Jan 2016 | Status: Approved.
Cllrs Fisher, Brown
Objection.

The Council raised the following concerns:-

1 The current application showed recent modifications to the front of the property as 'existing'" although the Council had not seen a planning permission.

2. As this property was on an outside corner, modification would have a greater impact on the openness of the street scene than would be the case in a different location.

Whilst the front extension had some deleterious impact, it was felt that it was not excessive.

The roof of the side extension showed a hipped roof. This failed to match the style of other properties visible in the street scene but it was felt it was not excessive.

The side extension would have a very significant impact on the alignment of properties on Orchard Croft. It would detract from the openness of the Green Belt at a sensitive point near to the beginning of the Oaklands residential estate. We OBJECT.

Residential development of 10 dwellings (demolition of existing buildings) with garages, sheds and associated access road Open for Comment
The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 15/05213/FUL | Received: Wed 23 Dec 2015 | Status: Awaiting decision
Cllrs Paterson, Davis.

Single storey extensions to front and side and alterations
Village Hall Summerfield Road Guilden Sutton Chester Cheshire CH3 7SW
Ref. No: 15/04283/FUL | Received: Mon 19 Oct 2015 | Status: Approved.
Cllrs Davis, Fisher.

The applicant was encouraged to maintain a 1 metre wide access along the side of the village hall.

Two storey side extension, revision of previously approved application reference 15/01138/FUL.
16 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/04105/FUL | Received: Wed 07 Oct 2015 | Status: Approved.
Cllrs Paterson, Brown.

First floor side extension and single storey rear extension
Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ
Ref. No: 15/03777/FUL | Received: Tue 15 Sep 2015 | Status: Approved.
Cllrs Fisher, Ringstead.

Two storey side extension and front porch
8 Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES
Ref. No: 15/03750/FUL | Received: Fri 11 Sep 2015 | Status: Approved
Cllrs Davis/Hughes.

(b) Unconventional energy sources.

(i) Ineos briefing Tuesday 10 May 2016, 10am – 12.30pm, Frodsham Community Centre, The Cottage, Fluin Lane, Frodsham, WA6 7QN. The Clerk advised two places had been requested for this Council. Cllrs Davis and Fisher indicated.

(ii) Frack Free Guilden Sutton. (a) Questionnaire. The Clerk had advised Mr D Walters, Frack Free Guilden Sutton, had submitted a draft questionnaire to be used in the proposed survey.

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He had believed changes may be required to deal with transparency and data control aspects and had been in correspondence with Mr Walters. The Chairman and Vice Chairman had been consulted and were content with the latest version which had been circulated by the Clerk.

Members noted the letter received from Mr Walters, forwarded by the Clerk, referring to the Frodsham meeting and a request for a Council debate on issues put forward.

(c) Development control process. (i) e notifications. There was nothing further to report at this stage.

(d) Community planning.

(i) Parish Plan. It was noted a meeting had been held on 11 April 2016.

(ii) Neighbourhood Plan.

(a) The suggestions received from Mrs S R Proctor, Ash Bank as to desirable actions in the newly acquired areas of Pipers Ash remained under review by the Clerk. **Action: The Clerk.**

(b) Designation. The Council noted the designation of Guilden Sutton Parish as a neighbourhood area had been confirmed. Correspondence had been circulated separately.

(e) Bird in Hand Support Group. It having been noted the premises had re-opened, Cllr Ringstead reported further. It remained the hope that patronage from within the village would support the business.

(f) Affordable housing. Willis Close. The Clerk advised the Council had been approached by Adactus to endorse a bid for an award for the site. In view of the history the following brief response had been made by the Clerk following advice from the Chairman.

The Council is pleased the development, the appearance of which has attracted favourable comment, is fulfilling the intention to provide affordable housing for the local community.

(g) Spatial Planning.

(i) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues consultation. There was nothing further to report at this stage,

(ii) Cheshire West and Chester Local Plan - Adoption of Houses in Multiple Occupation and Student Accommodation SPD. The Council noted following from the borough council. The full correspondence had been circulated separately.

Further to previous emails, the above SPD was amended to take account of comments received during the consultation which ended on 4 January 2016.

The updated SPD and consultation responses were reviewed by the Council's Local Plan Working Group on 29 February, where Members decided to recommend to Cabinet that it be adopted. The SPD was then considered by Cabinet on 16 March and Members decided to adopt the SPD.

The Houses in Multiple Occupation and Student Accommodation SPD is now a material consideration in considering planning applications.

A copy of the adoption statement is attached. Further information and a copy of the adopted Houses in Multiple Occupation and Student Accommodation SPD and consultation report can be found on our website at http://consult.cheshirewestandchester.gov.uk/portal/cwc_ldf/spd/hmo_pbsa_spd

4 Quality Council issues.

(a) Training.

(i) Training dates 2016. Members wishing to attend any of the training opportunities in the 2016 calendar, which had been circulated separately, would advise the Clerk. **Action: All Members.**

(ii) Planning training. Planning Forum Tuesday 23 February 2016. The 'material facts' guidelines referred to during this training had now been included in the newsletter.

(b) Standing Orders review. This would now be incorporated within any Award Scheme application.

(c) Local Council Award Scheme. Further to the Clerk recommending the Council should pursue Quality status rather than Foundation status should this be progressed there was nothing further to report at this stage.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the previous grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date for works carried out. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

It was noted the Tree Warden, Cllr Hughes and the Clerk had held a site meeting with Mr R Birch, Scottish Power as to the siting of the proposed 5 no blossom trees. Mr Birch had informed there was presently an import ban on cherries of the required size and was sourcing alternative species, possibly ornamental crab. As an alternative a payment of £25 per tree would be made to the Council. **Action: Noted.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report. The Council noted grass cutting had commenced.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge and to the issue being raised by the grounds maintenance contractor, the matter had now been progressed by the Clerk with the family of the adjoining property. It had readily been agreed that the Council should proceed with the required work, subject to reimbursement, at the cost provided by Northwich Town Council. It was noted this would be by appointment to enable Cllr Davis and the family if they wished to be present. **Action: Noted.**

(iv) Nets. There was nothing further to report at this stage.

(v) Inspections. The Clerk advised there were no current issues.

(vi) Playing Pitch Study. There was nothing further to report at this stage.

(vii) Playing field provision. The issue remained with the Vice Chairman who now believed it was unlikely that land would become available. It had been agreed a further written approach should be made to the landowner and to landowners within the parish as to a possible purchase and this would be pursued. **Action: The Clerk.**

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes expressing concern at the amount of money which had historically been expended on the system, the possible alternative proposed by Cllr Ringstead was being examined.

(ii) Inspections. There was nothing further to report at this stage as to the corrosion affecting the 4 no benches which had been reported to the supplying contractor.

Further to the Clerk advising a formal inspection report for December 2015 had been received from Northwich Town Council with a recommendation the sign relating to the age group the playground was intended for, which was damaged, should be replaced, it was agreed the estimate provided by Mr J Carswell at £40 plus VAT would be accepted as no estimate had been received from Northwich Town Council. **Action: The Clerk.**

(iii) Replacement children's playground. The Clerk was providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(iv) Grounds maintenance issues including boundary hedging. There was nothing further to report at this stage.

(v) Smoke free playgrounds. Further to the Clerk reporting he had been advised the cost of signage to be provided by the borough council promoting the playground as smoke free would be £32.30, which had been accepted and to his being informed the sign would initially be delivered to the County Office there was nothing further to report at this stage. Affixing the signage would fall to the Parish Council. **Action: Noted.**

(c) Public Footpaths.

(i) Restricted Byway no 7 proposed improvement.

Further to the Council noting Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) had indicated no objection to the proposed improvement subject to prior approval, which was being progressed through the Volunteer Public Rights of Way Warden, the Clerk understood the Warden had the matter in hand. **Action: Noted.**

Cllr Hughes believed the route was now beginning to return to its original state following works carried out by the borough council to create the restricted byway.

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the Volunteer Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the warden in due course. **Action: The Clerk.**

(v) Rights of Way Group. There was nothing further to report at this stage.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. Flooding on part of the route beneath the bridge had again been reported. The Clerk had reported this was logged on as 4778604.

(viii) Kissing gates. Further to the Vice Chairman referring to the state of kissing gates within the parish which he feared would be lost, the position remained the matter had been referred to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) who had indicated an inspection would be carried out and any necessary works raised if further details were provided. **Action: Cllr Davis.**

(ix) Public Footpaths. Chester Rights Of Way Improvement Plan - Updated Map. This document, for comment, received from Ethos Environmental Planning had been referred to the Volunteer Public Rights of Way Warden and had been circulated separately to Members for information. The Volunteer Public Rights of Way Warden informed he had assessed the document and had prepared proposals. These would be provided to the Clerk. **Action: The Clerk/B M Lewin Esq.**

(d) Grounds Maintenance.

(i) Cheshire West and Chester. There was nothing further to report at this stage apart from the herbicide issue minuted at the previous meeting on which an assurance had been sought.

(ii) Parish Council contract 2016/17

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It was noted the following work had now been carried out or was awaiting inspection by the Clerk

To wedge goal posts and to repaint £128.00 plus VAT. To jet wash play area and treat with moss killer £220 plus VAT. To clean 3 no bus shelters £147 plus VAT.

It was noted advice had been received that Mr Mike Crimes, the new Operations Manager, would be looking after all outside contracts.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council. The Council agreed a refurbishment was required. **Action: The Clerk.**

(f) Fox Cover: Landscaping. Continued growth in this area was being monitored.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower planting. Cllr Fisher reported.

(i) Hare Lane beacon. The overgrowth issue remained with Cllr Pamela Hall, Great Boughton ward, who was kindly pursuing the matter with officers in the absence of any progress report (reference 101003171145.) It continued to be noted that the present overgrowth in the area, which did not exist when the beacon was installed, somewhat precluded crowds gathering in view of the advice received from the insurers. Associated work to restore the vista to the city and the North Wales hills, possibly to include the A41 hedge line, remained ongoing. The Clerk had informed local residents were active in the matter which was helpful as the site was within Great Boughton ward.

(j) Open Space, Sport and Recreation study, Town and Parish Councils, Needs and aspirations. There was nothing further to report at this stage as to this survey which had been dealt with by Cllr Paterson due to links with the neighbourhood plan.

(k) Active Cheshire. Further to the Council considering and accepting the offer from Active Cheshire to present to the Council, a further approach would be made by the Clerk as to possible dates.

(l) Cultural Services Review - Public Consultation (Cheshire West and Chester Council). There was nothing further to report at this stage.

(m) S106 monies. The Clerk advised Members should be aware the Council had been contacted by the Green Infrastructure Officer at the borough council as to the allocation of amenity open space funding of £9,414.00 and play space funding of £2,761.00 arising from the Wood Farm development. The correspondence includes the following advice:

"We are now required to be very specific when allocating S106 funds so a named site has to be stated so unfortunately I cannot allocate to your aspiration of buying some land in the future for the creation of a new park, play area or open space.

"If you don't have an open space within the Parish which you own or manage the monies for open space element may have to be allocated elsewhere."

The Clerk has pointed out that apart from the play area (discounting the bank at the rear of the parish car park) the Council did not own any open space but would object to development monies arising from the parish being diverted elsewhere. He had pressed the possibility of extending the play area into the school grounds using such funding. There is an indication the play allocation could proceed but that would fall far short of the project this Council had in mind.

The officer was unaware of Willis Close and the sums attached to that and was investigating. **Action: Noted.**

7 Public transport.

(a) Services, general.

(i) DB8. Willis Close. Concerns as to the safety of alighting passengers/overhanging branch. 16/17 027

Further to the Tree Officer recognising the tree could do with extensive works, if not full removal, an approach had been made by this Council to the landowner of the field/hedgeline with a request that some work should be undertaken. A response was awaited. **Cllr Davis/The Clerk.**

(ii) Withdrawal of C27 replaced by C26. Further to the issue raised at public speaking in April, 2016 with respect to the lack of Saturday, Sunday and Bank Holiday bus services, the Clerk had informed he had pursued the offered meeting with John Ellis Jones Esq., Assistant Team Leader, Planning and Strategic Transport, Places Strategy and would advise residents of Summerfield House. A response was awaited. The Clerk further informed of the receipt of correspondence from Mr C Matheson MP who had again been approached as to the lack of public transport in the parish.

(b) Bus stand, Guilden Sutton Lane (vicinity Wilding Business Estate). Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Manager, Place Operations.

(c) Mrs Y Kirk. The concerns raised by Mrs Y Kirk as to the lack of a bus service on Saturdays, Sundays and Bank Holidays and the possible reinstatement of the diverted service to Crewe were being included by the Clerk in the proposed meeting with residents of Summerfield House. This would include her suggestion that a Hoole Lane service should be extended to the village. **Action: The Clerk.** Cllr Hughes helpfully referred to a service from Ashton Hayes which might be diverted through Guilden Sutton. Further inquiries would be made by the Clerk. **Action: The Clerk.**

(d) Community transport scheme. Arising from the above and general public transport concerns the Clerk was obtaining further details of this scheme operated by Cheshire Community Action. These would be included in the newsletter and provided to Summerfield House. **Action: The Clerk.**

(e) Concession fares. The suggestion by Cllr Hughes that information should be sought by the Clerk for inclusion within the newsletter as to the application of concession fares to the C26 service was being pursued by the Clerk. **Action: The Clerk.**

(f) Hardstanding, Guilden Sutton Lane (adjacent A41) Further to the request on behalf of Pipers Ash residents for an inward bus stop close to the Hare Lane junction, it was noted this new stand had been provided together with a similar facility on the opposite side of the road by the existing stop. The Operations Assistant, Information, Concessions and Smartcard would be thanked. Members were reminded the stop on the footway side of Guilden Sutton Lane at that point was intended to serve services in both directions.

(g) Cheshire Community Action Transport Survey. This survey would be further publicised on the website and on the Guilden Sutton Facebook pages.

8 Highways

(a) Strategic issues. None.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues.

(i) Community speed management.

(a) SID. Members noted the following dates remained

Friday pm 6th May to Friday am 13th May.

Monday pm 20th June to Monday am 27th June.

Monday pm 11th July to Monday am 18th July.

Monday pm 12th September to Monday am 26th September.

All dates inclusive.

Referring to the April session, Cllr Moulton expressed disappointment at a lack of enthusiasm by Members to operate the devices. He was confident this would improve. It was agreed that Mr R Stewart, a member of the public already volunteering at sessions, should become SID co-ordinator, Mr Stewart being present assenting. It was further agreed a note should appear in the newsletter that awareness raising was the most important feature of the use of the equipment.

Further to Cllr Davis making an approach with respect to the acquisition of two speed activated devices, the issue remained with Cllr Moulton who was to follow up this helpful action and obtain estimates. **Action: Cllr Moulton.**

(b) Community Speed Management guidance. There was nothing further to report at this stage.

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes had now discussed this with PC Boulton.

With respect to speed activated signs, Members remained aware the former Area Manager, Place Operations had undertaken to arrange for a speed / traffic count to be carried out on Station Lane. Any decision for funding would be based on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost. The position had been discussed by the Clerk at his meeting with the Principal Engineer and it had been agreed the issue would remain live although priority would be given to the provision of speed activated signs within the village. **Action: Noted.**

(d) Speed activated sign, Guilden Sutton Village (2127074). The position remained that further to Members having expressed considerable concern at the inordinate length of time which was being taken to secure a sign at the approach to the village, the Principal Engineer had confirmed light 32 at the approach to the playing field as the position for the proposed installation and was seeking estimates. Cllr Davis had indicated he supported that location. Following it being agreed the Chairman and Vice Chairman should take urgent and reasonable action to secure the installation of the device subject to no additional funding being required, the Clerk informed the Principal Engineer had again confirmed the location. The Clerk would provide the Chairman with the officer's e mail address should further steps be required. **Action: Chairman.**

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.** Consideration would also be given to the creation of a Community Speed Watch Area.

(f) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The Clerk invited Members to note to note the following from Mr Crompton to Cllr S Parker.

Councillor Parker

It is five months since I wrote to you regarding the speed of traffic in Guilden Sutton and in particular on Guilden Sutton Lane/School Lane and other than a car running off the road on GS Lane, that's three accidents in c three years, nothing seems to have changed in respect of traffic speed ie still an average of c45 mph.

The restricted view when turning onto GS Lane from Belle Vue Lane coupled with the traffic speed is an accident waiting to happen to go with several near misses. I have read in the local press that police budgets have been 'relaxed', not before time, and that the local force are now equipped with a new type of speed gun.

I note in the minutes of GSPC meetings for the last six months that the highways dept are awaiting estimates for flashing 30mph signs.

Is there any hope of action to attempt to suppress this problem or will it rumble on for another a few years?

The Clerk had responded as follows which had been endorsed by Cllr Parker.

Highways are awaiting final estimates for the flashing 30. Separately there will shortly be consultation on a proposal that all the 60s should become 40s apart from the short length at the top of Guilden Sutton Lane which will become a transitional 50.

As for collisions, highways have long explained that only killed/serious injury events are taken into account and not damage only. Also they work themselves out of the equation after three years (unless the system has changed.)

(ii) School parking. There was nothing further to report at this stage as to the Rural Localities Officer indicating she was aware of actions which could be taken. **Action: Noted.**

16/17 029

(iii) Planter. Green space, junction of Hare Lane and Green Lane South. This was being progressed by the Clerk following the site meeting which had taken place on Monday 20 July 2015 attended by himself and Mr Karl Siteine, Streetscene which had agreed the position on the green of the proposed planter and supply arrangements. The suggestion made by a resident that the feature should be installed diagonally to afford visibility of both the 'Guilden Sutton' and 'Pipers Ash' inscriptions remained notified to Streetscene.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. Flooding opposite Garners Lane had again been reported and was logged on as 4778604. **Action: Noted.**

(vi) Parking, Guilden Sutton Lane. There was nothing further to report at this stage **Action: Noted.**

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines. Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand adjacent to the Wilding Business Estate caused by overgrowth were understood to be being monitored by the Area Manager, Place Operations. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters. Further to this issue being revisited by Cllr Ringstead, the Principal Engineer had been approached by the Clerk and a response was awaited. **Action: Noted.**

(x) A 41 Speed limit. Further to the Clerk inquiring of the Area Manager, Place Operations as to the short length of 60mph which remained on Guilden Sutton Lane following the introduction of the 50mph restriction on the A41, this was to be dealt with under the assessment of Hare Lane/Belle Vue Lane as minuted beneath.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer.

(xii) Sight line, Cople's corner. There was nothing further to report at this stage **Action: Noted.**

(xiii) Footways, School Lane and elsewhere. The position remained the Principal Engineer was happy for a walkabout to take place with the highway authority once a peak of work being undertaken by network stewards had passed. In the meantime the Council had been advised to report any dangerous issues. The path on Porters Hill had been reported and is now logged on as 4778182. It was noted Cllrs Ringstead and Roberts had referred to the deteriorating condition of this path.

Members remained cognisant of the advice from Mr D Reeves, Engineer, Place Operations that highways issues should as a matter of course be reported on line as this provided a reference number but more importantly the issue would be automatically routed to an officer who may well be in the vicinity.

(xiv) School access footway, rear Orchard Croft. The outcome remained disappointing in that despite extremely effective sweeping following an inspection, about which this Council had no complaint and a great deal of work at the rear of the village hall, there was no firm commitment to schedule the cutting back of overgrowth or to rectify the surface faults on the section to the rear of Orchard Croft. This had been pressed by the Clerk but no response had been received. **Action: Noted.**

(xv) Assessment, 60mph limit Hare Lane/Belle Vue Lane. Further to Clerk reporting advice from the Principal Engineer that Hare Lane/Belle Vue Lane were recommended for 40mph subject to consultation with residents by the Parish Council and that similarly the short length of 60mph on Guilden Sutton Lane was recommended for 50mph, this was being progressed by the Clerk. **Action: The Clerk.**

(xvi) Speed limit, Wicker Lane. Further to the Clerk reporting advice from the Principal Engineer that the 60mph speed limit on Wicker Lane was recommended for 40mph, this was being progressed by the Clerk. Members noted the required consultation with frontagers on this length of road and those minuted above would fall to the Parish Council. **Action: The Clerk.**

(xvii) Water, Porters Hill. Further to the Vice Chairman reporting a recurrence of water spreading across the surface of the carriageway leading to a possible skid hazard in cold weather, there was nothing further to report, the issue having been raised.

(xviii) Gutter weeds. There was nothing further to report at this stage, Cllr Ringstead having expressed concern at the state of gutters in the parish. The issue had been raised by the Clerk at his meeting with the Principal Engineer. **Action: Noted.**

(xix) 30 mph repeater Station Lane. There was nothing further to report at this stage as to the damaged repeater sign which had been reported. **Action: Noted.**

(xx) Proposed 20mph areas. Further to the Clerk reporting the Cabinet had agreed the implementation of 20 mph limits on residential roads across the borough, there was nothing further to report at this stage. This would involve roads where mean speeds were currently less than 24 mph and around schools where the mean speed was currently less than 30 mph. A map had indicated the main built up area of the village had the potential to qualify but had yet to be assessed.

(xxi) Planting, highways verges, corners on Oaklands. Overgrowth which had not been recently dealt with would be reported. **Action: The Clerk.**

(xxii) Pot hole, Belle Vue Lane. Further to Cllr Ringstead advising of a large pothole on Belle Vue Lane, this was being reported. **Action: The Clerk.**

(xxiii) Guilden Sutton Lane diversion, Mrs Kirk. Overgrowth remained referred to Streetscene by the Principal Engineer

(xxiv) Manhole cover, Porters Hill. This cover, the subject of a recent fall, had been reported to the borough council reference 4779079. The Chairman advised it had previously been brought to the attention of the Network Steward following a previous issue.

(xxv) Footway, Station Lane. The possibility of a footway being installed raised by Mrs Y Kirk at public speaking was being referred to the Principal Engineer and to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port). **Action: The Clerk.**

(xxvi) Uneven footway, School Lane. The position remains a walkthrough was awaited but issues believed to pose a danger should be reported. The path on Porters Hill has been reported and was now logged on as 4778182.

(xxvi) Flooding opposite Garners Lane. This had again been reported and was logged on as 4778604.

(xvii) Surface dressing, Guilden Sutton Lane 25 April 2016. The Clerk had informed this work caused some disruption to bus services and coincided with work under traffic signals on Belle Vue Lane. The Principal Engineer had been advised.

(xxviii) Scottish Power - School Lane. The Clerk informed a traffic regulation order had been received from the highway authority advising of the temporary closure of School Lane to enable Scottish Power to carry out line repair works. The works were due to commence on 28 April 2016 and were expected to last for two days. The diversionary route was via Wicker Lane, Tarvin Road, A41, the A56 and vice versa.

(xxix) Street naming and numbering consultation. The Clerk invited the Council to note the receipt of this consultation which referred to the naming of Willis Close after a deceased person.

(d) Lighting. There was nothing further to report at this stage.

9 Finance:

(a) Income

Co-operative Bank

Interest

5 April 2016

£ 1.57

16/17 031

CWAC

Precept	£16794.00
CTRG	£ 495.00

(b) Payments

Derek Tubman Esq. Internal audit	£ 50.00
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Cheshire Community Development Trust Payroll 2015/16	£ 72.00 (inc VAT £12.00)
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Cheshire County Playing Fields Association Fee 2016/17	£ 20.00
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Cheshire Community Action Membership 2016/17	£ 50.00
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Devaprint Newsletter 168 8783	£ 25.00
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NWN Media Distribution 449844	£ 23.34 (inc VAT £3.84)
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Clerk's gratuity 2015/16 3.75% of gross basic salary (xfer)	£ 202.51
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Clerk

Postage	£ 4.39
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Miles 80 @ 45p (includes March arrears)	£ 36.00
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Copies 510 @ 5p	<u>£ 25.50</u>
	£ 65.89

Proposed by Cllr Paterson,
Seconded by Cllr Ringstead
and agreed.

(c) Balances

Co-operative Bank

1 April 2016	£28551.43
20 April 2016	£42978.69

Scottish Widows 1 1 April 2016	£19578.54
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Scottish Widows 2 1 April 2016	£ 4013.54
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(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

16/17 032

Budget: £ 983.00
Payments: £ 0.00

(f) Audit and Governance Group. Audit 2015/16. The Clerk confirmed the submission date for the Annual Return had been fixed for 20 June 2016. The return would therefore need to be approved at the June meeting. The annual return and supporting notes had been completed and passed to the internal auditor.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Clerk's gratuity. The Clerk reported he had estimated the 2015/16 transfer based on 3.75% of basic gross salary would be £202.51.

(i) Insurance issues. There was nothing further to report at this stage.

(j) Budget 2016/17. The Clerk informed the precept request had been submitted by the due date and payment of the sum requested by the Council of £16794 plus £495 Council Tax Reduction Grant had now been received. **Action: Noted.**

(k) Pensions auto enrolment. Information has been received from the Pensions Regulator. The Clerk informed it would appear the Council did not have to provide a pension for the present Clerk on age grounds but had ongoing duties.

10 Environment Services.

(a) Waste collection and recycling issues. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane as to the verge at the junction of Wicker Lane and School Lane, which had been referred to the supervisor, there was nothing further to report at this stage.

A 51 footway adjoining the Rugby Club. Further to the complainant advising Cllr Hall the overgrowth had been cut back with the suggestion further work might be carried out to widen/clear the footpath to its proper width in the near future. there was nothing further to report at this stage.

Further to Members reporting that tipping was again taking place in the dingle, a note would appear in the newsletter. **Action The Clerk.**

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Application of herbicide. Further to B M Lewin Esq. referring to the recent application of herbicide adjacent to trees and signage throughout the village with a marked browning effect the Clerk had requested the borough council to provide an assurance the herbicide applied was safe for children and animals. No response had been received.

(v) Dog fouling:

Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. The Clerk had confirmed he was progressing the provision of a bin on Station Lane. **Action: The Clerk.** The need for a bin at the corner of the green lane (Restricted Byway 7) and Route 7 would be emphasised. **Action: The Clerk.**

Further concerns were raised by Members and it was agreed a suitable note should appear in the newsletter. **Action: The Clerk.**

Members were reminded Cllr Paterson had been approached by Mr Davies of Park Farm as to dog fouling on his drive on the way to the greenway.

16/17 033

This had been reported and officers had again been requested to contact the Chairman re a Pink Poo campaign in the parish (see beneath). A further request would be made for deterrent signage on Garners Lane. **Action: The Clerk.**

Further to Cllr Paterson referring to a borough council initiative enabling fouling to be marked with pink paint, a supply of which had been requested under 101002823537, the issue had been pursued but no response had been received.

The concerns raised by Mrs G Jones via the Public Rights of Way Warden as to dog fouling which had been circulated remained under consideration.
11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

The new issue raised by Mrs G Jones via the Public Rights of Way Warden which had been circulated remained under consideration.

(b) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(c) Conifers adjoining parish playing field. Minuted above.

(d) Trees, general. Further to Cllr Hughes informing he was frequently approached by residents concerned at the threatening nature of large trees on both public and private land within the parish, the Natural Environment Officer (Trees and Woodlands) Mr P Murray had been invited to visit and had indicated he would be willing to do so to inspect trees on public land. It was understood the officer was to contact Cllr Hughes. **Action: The Clerk.**

It was further understood the new Tree Officer, Mr S Kimber, had advised the borough council was only in a position to deal with dangerous trees on its own land.

(e) Mrs Y Kirk, Guilden Sutton Lane diversion. Minuted above.

(f) Cheshire Wildlife Trust. There were no action items to report at this stage.

12 Cheshire Association of Local Councils.

(a) Chester/Vale Royal Area Meeting 27 April 2016. It had not been possible for the Council to be represented.

(b) Renewal of subscription. Mr Pickthall was being informed the Council was not minded to move towards his request to withdraw membership.

13 Cheshire West and Chester Council.

(a) Community governance reviews.

(i) Guilden Sutton. There was nothing further to report at this stage **Action: Noted.**

(ii) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk together with the disparity in precepts across the borough which Cllr Fisher had also raised. The Clerk would contact Cllr Fisher. **Action: The Clerk.**

(b) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(c) Community resilience. There was nothing further to report at this stage.

(d) Public Space Protection Order in Chester. The Clerk understood the Order had been confirmed with modifications.

(e) Draft Local Flood Risk Management Strategy - Public Consultation. There was nothing further to report at this stage.

(f) Community Infrastructure Levy Preliminary Draft Charging Schedule. There was nothing further to report at this stage.

(g) Ward priorities.

The following priorities forwarded to Cllr Parker remained under review by the Council.

Short term

Provision of bus stand Guilden Sutton Lane/Hare Lane

Complete actions to refurbish public noticeboards

Pink Poo campaign

Complete provision of defibrillator

Progress TROs for lower speed limits on Hare Lane/Belle Vue Lane/Wicker Lane/Guilden Sutton Lane.

Secure improvement in public transport for those without access to cars at weekends/bank holidays

Secure works to enable the Hare Lane Beacon to be used for gatherings and to restore the vista of the city and the Clwydian range.

Complete provision of 1 no speed activated device on Guilden Sutton Lane.

Improvements to the surface of Restricted Byway no 7

Marked footway on one side of Hare Lane from A51 to Ash Bank to improve safety for pedestrians, especially students from Christleton High School.

Medium term

Completion of Neighbourhood Plan

Installation of 2 no speed activated devices on Station Lane (possibly one in Mickle Trafford)

Review CW&C ward boundary so that the whole of the parish is in Chester Villages.

Improvement to boundaries of parish car park, Church Lane.

Improved CCTV for Village Hall/play area/shops

Restoration of kissing gates

Provision for youth

Speed awareness campaign

Preparation of community resilience plan

Aspirations

Station Lane footway

Creation of pocket park in the dingle

Replacement of Cheshire railings at Hare Lane/Green Lane South

Purchase of playing field

Improved access throughout the village for mobility scooters

(h) Inequality. Members were invited to note the Council had received the following invitation from the Leader of the Council.

I would like to invite you to attend a private screening of The Divide documentary on Monday 9th May from 6.30pm at the Grosvenor Museum Lecture Theatre, Chester. The occasion also marks the launch of the Poverty Truth Commission that will begin to address the causes of inequalities in our Borough.

14 Cheshire Community Action.

Community Pride Competition 2016.

16/17 035

The Clerk reported the receipt of the following correspondence:

In addition to previous invitations to submit entries for the community pride awards, I have much pleasure in inviting your community to participate in the Cheshire Constabulary Sponsored, Community Safety Award.

Cheshire Community Action and the Cheshire Constabulary have reviewed the entry form this year and the new version is attached. We encourage Parish and Town Councils and community organisations to put their projects forward for the award. It is important to explain what safety issues your community has had and how local people have responded to improve safety.

The deadline for entries to the Community Safety Award category is 2 May 2016.

*Sylvia Batty
Community Pride Coordinator*

15 CPRE. There were no action items to report.

16 Health. Public access defibrillator. Further to the Clerk reporting the North West Ambulance Service had unexpectedly responded with a suggested defibrillator package at the cost of £1,495 provided for from the Member budgets grant, the provision was progressing with the assistance of Cllr Hughes. A site had been agreed and the Clerk was in contact with the supplier as to delivery arrangements and other details.

17 Policing/Fire Service.

(i) Policing:

(a) Crime. There were no action items to report in the absence of PC Boulton.

(b) Homewatch. There were no action items to report.

(c) Crime fund. The possibility of the proposed second 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available.

Action: The Clerk.

(d) Police and Crime Commissioner. There was nothing further to report at this stage.

(ii) Cheshire Fire and Rescue Service.

Cheshire Fire Authority: Consultation on draft Integrated Risk Management Plan 2016/17. There was nothing further to report at this stage.

18 Newsletter. The Clerk informed a further issue would be prepared in due course.

19 War Memorial. There was nothing further to report at this stage as to a small modest poppy installation.

20 Bulb planting. There was nothing further to report at this stage

21 Parish IT.

(i) Transparency code. Minuted above.

(ii) Google Groups (Parish Plan and Bird in Hand). There were no action items to report further to that minuted above.

(iii) Ownership of site. Further to Members revisiting the ownership of the site, further consideration would be given to the need, if necessary, to revise the terms of the current disclaimer.

(iv) Business section. There was nothing further to report at this stage.

(v) Content. Further to the comment at the previous meeting as to content, the Clerk advised that so far as he was aware minutes on the web site were up to date.

22 Primary School. Cllr Hughes reported further.

16/17 036

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events.

(i) Film group. It was noted that a film evening had taken place on 23 April 2016. A future showing would take place in September/October. (ii) Volunteers. Consideration was being given by the Clerk to an article in the newsletter promoting volunteers to assist at community events. (iii) Hi Viz jackets. The Clerk would provide an update as to the cost of acquiring hi viz jackets for Members' use when active within the community. (iv) It was noted that the GSCA annual fete would take place on Saturday 9 July 2016.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered documentation received was under review. **Action: The Clerk.**

26 Village Hall Management Committee. Cllr Hughes reported further on an issue which had arisen concerning an event which had taken place without prior notice on the Village Hall car park.

27 Electricity sub stations: Oaklands estate. There was nothing further to report as to the condition of some electricity sub stations on the estate which had been brought to the attention of Scottish Power.

28 Matters arising from the Annual Parish Meeting. There were no action items arising.

29 Members' information items.

Grounds maintenance. Cllr Paterson referred to grounds maintenance issues.

Willis Close. Cllr Fisher advised the development did not yet appear on OS maps.

Property location. Cllr Hughes queried the location of a property within the parish. Further inquiries would be made by the Clerk.

30 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

31 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken and to the Clerk advising the issue has been re-referred to the highway authority, there was nothing further to report at this stage. Further action would be taken by the Clerk.

32 Development control. A Member referred to a possible development control issue. **Action: The Clerk.**

The meeting concluded at 2147

Next meeting Monday 6 June 2016.

16/17 037