

Guilden Sutton Parish Council

44 Kingsmead

Upton

Chester CH2 1EF

E mail: guildensuttonclerk@gmail.com

Dear Sir/Madam

You are hereby summoned to attend the ordinary meeting of the Parish Council to be held on **Wednesday 4 October 2017** in Guilden Sutton Village Hall at 7.30pm to transact the business stated beneath.

Yours faithfully

K Lowe

KIRSTY LOWE

Clerk to the Council

27 September 2017

AGENDA

1 Procedural matters.

(a) Apologies.

(b) Code of Conduct

"Where Councillors, Clerk and the Chairman work together as a team they combine knowledge and skills to deliver real benefits to the community they serve. Good working relationships, mutual respect and an understanding of their different roles are vital. Conflict between these key players, especially during meetings in front of the public can damage the Council."

(c) Declarations of interest.

Members are reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, is considered or as soon as the Member becomes aware a declaration is required.

Declarations are a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

(d) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 6 September.

(e) Dates of future meetings: 2017:, 1st November 6th December.

(f) To consider a resignation letter put forward by Cllr Fisher effective from 5th October 2017 due to house move.

2. Community engagement/Communications:

(a) Visiting officers – To receive updates from the local police and voluntary officers of the Parish Council

(b) Visiting members – To receive updates and information from ward and borough council members.

(c) Boundary Review Cheshire West and Chester to discuss in the presence of ward members the implications

(d) Members of the public speaking time

(e) Noticeboards

To receive an update on action taken since the last meeting to secure a noticeboard from Age UK Men in Sheds Project.

- (f) Website
- (g) Newsletter
- (h) Report from local surgery prior to meeting

3. Planning.

- (a) New/recent applications.

Members may find it helpful to be reminded that comments on applications within the parish can be found by visiting the Cheshire West and Chester Council web site.

17/04040/FUL	Bridge Farm Hare Lane Guilden Sutton Chester CH3 7ED Two storey extension to side/front, porch to front and conversion of outbuilding to granny annexe.	Cllr Paterson and Cllr Ringstead		
17/04137/FUL	23 Oaklands Guilden Sutton Chester Cheshire CH3 7HE Extension to provide granny accommodation with shared kitchen			
17/03966/FUL	3 The Dell Guilden Sutton Chester Cheshire CH3 7ST Erect a 6ft fence on the boundary			

- (b) New Planning decisions.

17/03423/FUL	2 The Vetches Guilden Sutton Chester Cheshire CH3 7HL	Cllr Davis and Ringstead	No objections	Approval
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- (c) Section 106 monies
- (d) Neighbourhood Plan

4. Training

To receive feedback from any training attended.
ChALC Parish Forum Tuesday 3rd October 6.30pm HQ CWaC.

5. Parish Car Park

6. Leisure Services

- (a) Playing field
- (b) Play Area
- (c) Footpaths/Footways
 - a. Footpath Green Lane
- (d) Grounds Maintenance
- (e) Mobile Library

7. Public Transport

8. Highways

- (a) SID Group
- (b) Reduced speed limits
- (c) Planters
- (d) Standing consideration of Highways matters
- (e) To consider a request for assistance to provide a bus shelter at the Moorcroft Close stop in Pipers Ash

9. Finance

- (a) Income Received
- (b) Payments made
- (c) Balances / Bank reconciliations
- (d) To agree financial procedures and protocols regarding checks and balances

10. Environment

- (a) Bulb Planting
 - a. Feedback from the Autumn bulb planting event
- (b) Streetscene
- (c) Dog Fouling
- (d) Trees and Hedges

12 CWAC and other organisations

- (a) CWAC correspondence
 - a. To agree a response to the boundary commission
- (b) ChALC/NALC.
- (c) CPRE
- (d) Defibrillator
 - a. To agree the adoption of the BT Phone Box to house a defibrillator subject to costs in repairing the recent damage.
- (e) Police and Fire services
 - a. To agree how to progress Operation Shield

13. Guilden Sutton Primary School

14. Community Events

15. Village Hall Management Committee

16. Members information / speaking time

PART 2

THE PARISH COUNCIL MEMBERS POLITELY REQUEST THAT MEMBERS OF THE PUBLIC AND PRESS EXIT THE MEETING AT THIS POINT DUE TO THE CONFIDENTIAL NATURE OF MATTERS TO BE DISCUSSED. A RESOLUTION WILL BE PASSED TO CONFIRM ANY REQUIREMENT FOR A PART 2 AGENDA ITEM.

17. Further updates

To discuss matters arising of a confidential or sensitive nature since the last meeting