

Guilden Sutton Parish Council**Minutes of the meeting held Wednesday 1st November 2017 at 7.30pm**

Chairman: Cllr S Ringstead

Present: Cllrs Brown, Davis, Hughes, Paterson, Roberts.

Clerk: Mrs K Lowe

In attendance: 4 members of the public.

1. PROCEDURAL MATTERS

- a. Apologies from Cllr Moulton (holiday) were received and accepted. Apologies were also received from Cllrs M and S Parker and PC Boulton.
- b. There were no new declarations of interest and no dispensations sought.
- c. It was proposed by Cllr Paterson and seconded by Cllr Davis to accept the minutes of the previous meeting. RESOLVED unanimously to accept the minutes of the meeting held on 4th October as a true and accurate record of the meeting. The Chairman signed the minutes of the meeting.
- d. Dates of future meetings. The Clerk has previously circulated a list of proposed meeting dates for 2017 as follows:

Wednesday 3rd January

Wednesday 7th February

Wednesday 7th March

It was agreed to discuss the date of the January meeting in December to decide whether the date should be a week later due to the Christmas holidays. This will depend on members' availability.

- e. It was RESOLVED unanimously for the Clerk to contact Cheshire West and Chester council with a view to advertising the vacancy on the Parish Council following the resignation of Cllr D Fisher.

2. COMMUNITY ENGAGEMENT

- a. Visiting Officers – There were no new updates to report.
- b. Visiting Members – There were no visiting members in attendance at the meeting. The Clerk updated the Parish Council regarding the proposal for a bus stop in Pipers Ash
- c. Members of the public speaking time – A question was asked regarding the timescales for filling the vacancy on the Parish Council left by Cllr Fisher. The Clerk explained that she would contact democratic services to advise of the vacancy and that it would then be necessary to advertise for a statutory period of time before the council could make a decision about co-opting a new member. ACTION Clerk to contact Democratic Services.
- d. Noticeboard

Men in Sheds have taken accurate measurements for the replacement noticeboard and work is expected to begin in November.

e. Website

The Clerk requested that the minutes archive from the website be made available as she is searching for a particular piece of information.

Mr Lewin asked for an electronic copy of the latest newsletter.

f. Newsletter

There have been 16 responses to the newsletter article regarding Operation Shield.

g. Report from Local Surgery

The Local Surgery took place on 28th October. Two members of the public raised issues.

Poor parking on Oaklands which presents a danger on corners. The Parish Council agreed that dangerous parking is a matter for the local police and residents should report any concerns via 111.

Weeds on Oaklands, the Parish Council are aware that this year's weed spray has not been fully effective and have contacted Streetscene to report this.

Speeding in the village, this continues to be a serious concern of the Parish Council and members remain committed to working with the local police and Cheshire West and Chester on any road safety and speed awareness initiatives.

20mph signs for the Oaklands estate, Cllr Davis explained this will be consulted on next year and that CWaC are rolling out a programme of 20mph speed limits throughout the borough.

The next surgery will take place on Saturday 2nd December.

3. PLANNING

Cllr Paterson and Cllr Ringstead each declared a personal interest in the Planning application at Littlebeck, Wicker Lane as they know the applicant.

a. New/recent applications

- A new application had been received since the agenda was sent out at Littlebeck Wicker Lane Guilden Sutton Chester Cheshire CH3 7EW Single storey side, front and rear extensions with new roof and first floor accommodation - amendment to application 16/03266/FUL. As this has previously been subject to an appeal Cllr Davis and Cllr Hughes will visit to review the changes.
- 17/03966/FUL 3 The Dell. Erect a 6 foot fence on the boundary. Comments had been submitted on behalf of the Parish Council objecting to this application.

b. New Planning Decisions

17/03423/FUL 2 The Vetches - Approval

c. Section 106 monies

The Clerk continues where there is time available to look through old minutes to find information appertaining to the purchase of land the last time the Parish Council undertook such an exercise.

d. Neighbourhood Plan

The NDP Group next meet Monday 6th November.

4. TRAINING.

There were no new updates on training.

5. PARISH CAR PARK

No new information to report.

6. LEISURE SERVICES

a. Grass cutting

The Clerk had requested a final cut to the field and this had been completed.

b. Playing Field

As requested the Clerk had instructed Northwich Town Council for the playing field hedge to be cut, she had not however been aware that a neighbour was responsible for a conifer section of the hedge. Members agreed that as the neighbour had not been consulted or notified prior to the cut that it would be unreasonable in this instance to ask the neighbour to pay for the hedge to be cut, however Cllr Davis will speak to the neighbour and ensure that they are aware of their responsibilities in the future.

c. Children's Play Area.

The Play Area hedge had also been cut, this included an area that the school is usually responsible for. Cllr Paterson provided the Clerk with a diagram of which areas the Parish Council need to maintain in future.

d. Footpaths / Footways.

There was no new information to report.

e. Grounds Maintenance

The grass cutting and weed spray in the village had been of a poor quality this year and there have been complaints from both members and residents. The Council agreed to ask Cllr S Parker whether he can follow this up with Streetscene so that the problem is rectified for the spring.

f. Mobile Library – The mobile library is next in the village on 13th November. If it is not used the village will lose the service so all members and residents are encouraged to borrow a book.

7. PUBLIC TRANSPORT.

There was no new information to report at this meeting.

8. HIGHWAYS

- a. SID Group – Members are keen to progress with speed reduction initiatives, in March this year members of GSPC attended a meeting with other PC's and the local police and received a presentation on, 'Life after SID' considering the next stage in data collection. In September a working group was formed to consider how the Parish Council could take this forward. Ian Rutherford at CWaC advised that the council have speed guns available and have a written process outlining support for communities wanting to work on speed reduction campaigns. On reflection the GSPC group felt that they had reached a limit to what the police can do to support developing the SID initiative and Mr Stewart on behalf of the working group wished to propose that the Parish Council support the working group investigating further how they could work in partnership with CWaC to develop speed reduction efforts in the village. Interest in volunteering was expressed by Cllrs Davis, Moulton and Paterson along with Mr Stewart. The working group will also seek expressions of interest from volunteers in the village. It was proposed by Cllr Ringstead and seconded by Cllr Roberts to support the working group in training and deployment with the use of a speed gun. Mr Stewart will co-ordinate the training on behalf of the group. RESOLVED unanimously.
- b. Reduced speed limits – Members are disappointed as to the slow progress of the speed limit reductions. ACTION – Clerk to contact Stuart Bateman for a further update.
- c. No further updates.
- d. The Clerk has been contacted by the highways department about meeting with members to discuss provisional plans for the A51. At this stage Highways request a meeting with members only and it was agreed that the council would be prepared to meet prior to the next Parish Council meeting on 6th December. ACTION – Clerk to advise Highways.
- e. Bus Shelter at Pipers Ash – The Clerk has asked CWaC to provide the Parish Council with any survey data already obtained in relation to the possible siting of a bus stop at Pipers Ash.

9. FINANCE

- a. £17.50 was received from members to cover the cost of the Parish Council Remembrance Wreath.

- b. Payments

HMRC £287.39

Deva Print £95

J. Welton (newsletter delivery) £45

Came and Co insurance £1033.87

Clerk October pay 329.80

It was proposed by Cllr Roberts and seconded by Cllr Ringstead to accept the accounts for payment. RESOLVED unanimously.

The Clerk has received a letter from Scottish Widows repeating the request to confirm signatories. It was agreed that the Clerk would respond to Scottish Widows explaining that this has already been actioned and repeating the request to close the account. Should there be any further delay Cllrs will discuss at the December meeting and would aim to pay the amount owing to Mr Norbury from current account funds while they recoup that money from the relevant deposit account.

It was proposed by Cllr Ringstead and seconded by Cllr Paterson to accept the External Auditors report.

- c. The payment schedule was accepted. *Attached with these minutes.

10. ENVIRONMENT

- a. Bulb Planting – The Rotary Club have offered bulbs for the Pipers Ash area. Cllr Paterson will speak with Sue Proctor.
- b. Streetscene – The hedge behind the Village Hall has not been cut, Cllr Davis will follow this up.
- c. Dog fouling – The dog bins are not being emptied. ACTION – Clerk to report to CWaC.

11. TREES AND HEDGES

There continues to be an issue on Green Lane, the hedge is now developing a canopy effect and is growing into the road.

12. CWAC and other organisations

- a. CWAC correspondence – In addition to the CWaC boundary review there is also a parliamentary review that is ongoing, further details can be found on the CWaC website.
- b. ChALC/NALC – No new information to report
- c. CPRE – There will be a Christmas carol service on 13th December at St Mary's Church, Acton, nr Nantwich.
- d. Defibrillator – The phone box has been officially adopted, the glass door has been repaired and the phone has been removed. Members will consider whether the phone box can be used as a book swap location once a plan for a defibrillator has been settled. Cllr Parker has previously mentioned the Parish Council could apply for some funding towards the cost of a defibrillator from the Members Budget allocation. Member have also discussed the siting of a defibrillator at the newly refurbished Church Hall. Defibrillators will be discussed at the December meeting.
- e. Police and Fire – 16 responses to Operation Shield have been received. It was agreed to arrange a presentation on Operation Shield to be organised at a weekend after Christmas.

13. GILDEN SUTTON PRIMARY SCHOOL

The Primary School have had an OfSTED inspection recently and was judged to be Outstanding.

14. COMMUNITY EVENTS

The Fete will take place the second Saturday in July, 14th July 2018.

The Community Cinema, discussions continue with a third party.

Cllr Roberts asked about, 'Volunteer of the Year' The Council would like to progress it.

Cllr Paterson raised the Christmas Lights competition, the prize would be a £10 voucher.

The switch on of the Christmas Tree lights will take place on 3rd December.

15. VILLAGE HALL MANAGEMENT COMMITTEE

There was no new information to report.

16. MEMBERS INFORMATION AND SPEAKING TIME

Cllr Brown said the meeting had gone well and the business had been attended to in a timely fashion.

Cllr Hughes gave his apologies for the December meeting as he will be away on holiday.

Cllr Ringstead raised that there were concerns about the number of cars parked outside the Archway Homes Development on the main road. There had been 7 at one point in the day time and 5 remaining at 4.30pm. Cllr Davis said he would contact the Archways Office.

Cllr Ringstead also reported that the abandoned vehicle in the car park has now been removed.

The meeting closed at 9.13pm

Next Meeting Wednesday 6th December 2017 starting at 7.30pm