

Guilden Sutton Parish Council
Minutes of the Ordinary meeting held Wednesday 5th December 2018
at 7.30pm

Chairman: Cllr I Brown

Present: Cllr I Brown, D Hughes, S Hunt, W Moulton, S Ringstead, T Paterson, M Roberts and A Davis (Arrived at 8.58pm) and Mr D Norbury

Clerk: Ms L Tiplady

In attendance: 6 members of the public.

1 Procedural matters.

(a) Apologies. Apologies from Cllr Davies (work) were received and accepted. Apologies also from PCSO Jack Makin, Stuart Parker, PC Rob Boulton and Mr B Lewin.

(b) Declarations of interest. Cllr D Hughes and A Davis declared an interest as a member of the Green Space Group

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 7th November 2018. It was proposed by Cllr Moulton and seconded by Cllr Paterson and agreed that the minutes of the Ordinary meeting of the Council held on Wednesday 7th November 2018 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings

Thursday 10th January

Wednesday 6th Feb

Wednesday 6th March

Wednesday 17th April. (Annual parish meeting)

Thursday 2nd May Elections

Thursday 16th May (Church Hall)

Wednesday 5th June

Wednesday 17th July

Wednesday 4th September

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm unless stated above.

ACTION:Clerk to book Church hall for the May meeting and put up dates in noticeboards.

(e) Transparency Code.

The Clerk detailed the parts of the transparency code that we currently do not comply with.

ACTION: Clerk to add payment ledger to website after each internal audit with finance sub committee.

2. Community engagement/Communications:

(a) Visiting officers – Reports from PC Rob Boulton, PCSO Jack Makin and PC Andrew Collinson were summarised by the Clerk. Issues raised included tractors on Arrowcroft Road, general speeding issues and antisocial behaviour in neighbouring villages. PCSO Makin is

holding police surgeries in Mickle Trafford Village Hall. A list of dates are available from the Clerk.

(b) Visiting Members – To receive updates and information from ward and borough council members. No members present.

(c) Public speaking time. Sarah Jessop provided an update on the Green Space project. She discussed the successful drop in event and she now has over 100 email addresses of people who support the project. She asked the council to consider the two proposals she has suggested in a previously circulated document. Matt Jessop asked for the Parish Council to consider increasing the precept to create more income to be spent on the project. He also provided information on other local precept figures.

(d) Report from surgery held on Saturday 1 December, 2018. Cllr Davis and Cllr Moulton had nothing to report from the last surgery. Cllr Ringstead and Cllr Roberts will attend the surgery on Saturday 5th January 2019.

ACTION: Clerk to arrange for a new board for the surgery from Mr Carswell

(e) Website. The Clerk now has access details for the website and has confirmed public emails are coming direct to the Parish Council.

(f) Newsletter.

The Clerk confirmed that the Vicars Cross and Guilden Sutton Voice is not delivered beyond Cinder Lane as the houses are so spread out along that part of Wicker Lane. Extra copies are available in the Newsagent, Village Hall, Church and Pub for residents who do not receive a copy.

ACTION: Clerk to submit an article by the 10th December to include; dog fouling, hedges, Green Space project and Remembrance Day events.

3. Planning.

(a) New/recent applications.

18/04216/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Proposed lifting of the ridge to provide first floor accommodation including dormer windows Comments by 30th November (Parish Council comment date extension approved by CWAC) Response: Object on the following grounds (unanimous decision): <ul style="list-style-type: none">• Over development-substantial volume increase• No height of building shown on plans• Right to light• Privacy of opposite property• Need for bungalows to remain in the village
18/03977/HHE	62 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY Single storey rear extension Comments by 21st November Response: No objections

18/04140/FUL	<p>Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Comments by 4th December Response: Object on the following grounds(6 objections, 1 in favour):</p> <ul style="list-style-type: none"> ● Increase in footprint on greenbelt land ● Potential of a considerable increase in traffic to the area. <ul style="list-style-type: none"> -No pavements on Hare Lane -No off street parking for residents -used as a "rat run" -high cyclist numbers including school children for Christleton High and cycling clubs.
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Awaiting decision

18/04111/TPO	<p>Paddock House School Lane Guilden Sutton Chester Cheshire CH3 7EU T1 (1x Ash Tree) - Crown Reduction of 30% Status: Awaiting decision</p>
: 18/03977/HHE	<p>62 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY Single storey rear extension Status: Prior Approval required and approved</p>
18/03809/TPO	<p>Firwood Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX 2no Sycamore trees - To be felled due to excessive rotting Status: Approved</p>
18/03601/DIS	<p>Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Discharge of conditions 4 (landscaping), 6 (external illumination), 7 (floor and site levels) and 8 (drainage) of planning permission 18/00592/FUL Status: Approved</p>
18/04201/FUL	<p>28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Single storey front and two storey rear extension with first floor extension above side garage Status:Approved</p>

(b) Section 106 monies. See item 10d for more information.

(c) Neighbourhood Plan. Cllr Paterson confirmed that the group have a meeting on the 10th December to discuss the distribution of the Neighbourhood Plan.

4. Training/Events/Meetings. The Clerk will be attending the electoral training event at Chester Town Hall on the 5th March 2019.

5. Parish Car Park.

The Clerk on the instruction of Cllr Brown has received a number of quotes for various works around the village from Mid Cheshire Grounds Maintenance Ltd. This information was read out to Councillors. A resident has previously complained about overhanging trees from the car park onto their property. It was proposed by Cllr Hughes and seconded by Cllr Paterson to accept a quote for £100+VAT for the tree cutting.

ACTION: Clerk to ask Northwich Town Council to price match the quote from Mid Cheshire and advise them that the 2019/2020 work is going out for tender so if NTC are not successful the email will be act as notice for the service level agreement. Clerk to contact resident to advise them that the trees will be cut. Cllr Hughes will provide the Clerk with the details of the contractor who Guilden Sutton Primary School use for an additional quote.

6. Leisure Services.

(a) Playing field.

This item was covered in section 5.

(b) Play Area.

Following the inspection report quotes were received to cut down and file bolts on fence in park Quote received from Mid Cheshire for £84 (inc VAT) and NTC £261.60 (inc VAT). It was proposed by Cllr Brown and seconded by Cllr Ringstead to accept the Mid Cheshire Quote.

ACTION: Clerk to contact Mid Cheshire and arrange the works.

(c) Footpaths/Footways.

(d) Mobile Library.

17th December 2018

7th January 2019

28th January 2019

18th February 2019

11th March 2019

Stopping at: Hare Lane (post box) 9.30 - 9.50am,, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon

Cllr Moulton strongly encourages residents to utilise the service at Hare Lane or the provision may be removed.

7. Public Transport

No response received from StageCoach regarding letter asking for the number 9 bus to be reinstated.

ACTION: Clerk to email StageCoach asking for an update.

8. Highways

(a) SID Group

Nothing to report.

(b) Standing consideration of Highways matters

New 20mph signs have been put in place but not uncovered. The Clerk has contacted various parties to arrange a meeting in relation to Station Lane road safety.

ACTION: Clerk to contact Police regarding Station Lane meeting.

9. Finance

(a) Income. None received

(b) Payments.

Lisa Tiplady expenses(Printer ink, stamps, laptop)	372.12 (inc 57.38 VAT)
Lisa Tiplady (November Wages)	332.31
Trish Paterson (Remembrance day expenses)	125.27 (inc 12.55VAT)

It was proposed by Cllr Hughes and seconded by Cllr Moulton to accept the financial information and approve the payments put forward. RESOLVED unanimously

(c) Balances / Bank statements/Payment schedule cash book. Bank statements currently going to Cllr Brown. There were no new statements to view.

(d) Audit matters.

David Norbury as acting Clerk for the audit briefly discussed the details with Councillors and the following items were discussed and confirmed

i) To approve and sign Section 1 of the Annual Return & Annual Governance Statement 2017/18. It was agreed to answer yes to all sections. Proposed by Cllr Ringstead and seconded by Cllr Hughes.. Resolved to answer yes to all answers in Section 1

ii) To approve and sign Section 2 of the Annual Return & Annual Governance Statement 2017/18. Public account viewing is 12th November 2018 until 9th December 2018. It was proposed by Cllr Ringstead and seconded by Cllr Roberts to accept the details in Section 2 of the AGAR form. Resolved to accept the AGAR form as an accurate account of the Parish Council accounts. Cllr Brown and David Norbury signed the paperwork.

(e) Churchyard grant

The Clerk has been in contact with CWAC regarding the Church yard Grant. It was decided in conjunction with the Church Treasurer to apply for the full amount of £2278.24.

ACTION: Clerk to submit necessary paperwork for the grant.

(f) Bank accounts

A new Scottish Widows mandate was signed to include Cllr Paterson and Cllr Brown as signatories in addition to the current signatory Cllr Hughes. Bank statements for the co-op account are currently going to Cllr Brown's home address. Cllr Brown and Cllr Hughes signed the letter changing the address to the Clerk's address for future correspondence and statements.

(g) Precept

The precept will be discussed and agreed at the next meeting. Precept paperwork needs to be submitted by the 1st February 2019

10. Environment

(a) StreetCare.

Following the village walk around with councillors the Clerk has reported a number of issues to CWAC. It was noted that the cap on the stone column at the war memorial needs replacing. A resident has contacted the Clerk about concerns over a tractor parked on Arrowcroft Road and diesel spilt near the vehicle.

ACTION: Clerk to maintain CWAC issue log and report the state of the steps to Heath Bank from Guilden Sutton Lane and the missing litter bin at the top of Guilden Sutton Lane. Cllr Ringstead to obtain a quote from Men in Sheds. Clerk to contact Police about diesel on the road.

(b) Dog Fouling. Article to go in Vicars Cross and Guilden Sutton Voice

(c) Trees and Hedges, planters and bulbs. CWAC have to date not done the annual leaf fall tidy up. The Clerk suggests sending out a hedge letter in January. Make a note of the address if not rectified send a list to CWAC.

ACTION: Clerk to contact CWAC to arrange annual leaf tidy. Clerk to add hedge letter to January agenda

(d) Green Space

Letter and Green Space report was sent to Mrs Blythe 20/1/18. No response to date
Cllr Hughes provided an update from the Green Space meetings. Cllr Davies asked if the Community association would be willing to donate money to the project. Cllr Hughes confirmed that all money is designated for the Village Hall extension.

MOTION: If the situation arises do the Parish Council want to donate to the GSGS project funds or do a shared purchase of land. It was unanimously agreed to go with the shared purchase option. The Parish Council are happy to support s106 monies for the Green Space project. It was unanimously agreed to support s106 monies for the Green Space project.

(e) Footpaths

Nothing to report

11. CWAC and other organisations

(a) CWAC correspondence

The democratic services officer have provided us with a list of electors in the parish. It was noted by Cllr Roberts that the information in this document should only be used for activities associated with the Parish Council.

Election fees letter received from CWAC the cost of the election will be £197 if uncontested. 1105.85 if contested.

ACTION: Clerk to distribute elector list to all councillors

(b) ChALC/NALC. Nothing to report

(c) CPRE Nothing to report

(d) Defibrillators.

The defibrillator electrodes have now been replaced and a spare set is on order. All necessary paperwork has now been completed and regular audits are being completed. The Clerk had received 3 quotes for defibrillators. It was proposed by Cllr Paterson and seconded by Cllr Ringstead to accept the Cardiac Science quote for a defibrillator for Pipers Ash located in the disused telephone box.

ACTION: Clerk to add village hall defibrillator onto Heartsafe website. Cllr Hughes to provide contact details of a local electrician to assess whether the phone box can have an electrical supply to it. Clerk to order defibrillator if site it suitable. Clerk to investigate costs for painting and adding signage to the phone box.

(e) Police and Fire services

Cllr Roberts discussed the reinstatement of PCSO Netherton following recent developments.

ACTION: Cllr Roberts to write a letter to PC Collinson requesting that PCSO Netherton is reinstated as PCSO for our parish.

12. Guilden Sutton Primary School

Christmas Fair 6th December 3.30-5.00pm

Cllr Hughes noted at a recent assembly the high levels of intelligence demonstrated in relation to christian values and general knowledge of pupils.

13. Community Events

Heather Carty is the new Rector of St Peter's and St John's Church. The date for Heather's service of Institution and Induction will be on Tuesday 12th February 2019 at 7.30pm at St Peter's Plemstall, Mickle Trafford.

Remembrance Day

The Clerk reported that lamp post poppies can be obtained from our local Poppy Appeal organiser. Cllr Davis thanked Cllr Paterson for all her hard work in relation to the lighting of the beacon. It was discussed that road closures be publicly displayed by proper road signs in the proper time for any future events.

14. Village Hall Management Committee

Nothing to report

15. Members information /speaking time.

Cllr Hughes would like to thank Cllr Stuart and Margaret Parker for their support and financial backing of various community events including the fete, Christmas light switch on and open garden event.

Cllr Paterson raised concerns about an A-frame advertising Financial Fortress a finance company on the AV Wilding Business Park in Pipers Ash

ACTION: Clerk to contact planning to see if permission is required for this sign

Meeting closed 10.08pm

