

Guilden Sutton Parish Council

AGENDA

Dear Sir/Madam

You are hereby summoned to attend the ordinary meeting of the Parish Council to be held on Wednesday 7 November 2018 in Guilden Sutton Village Hall at 7.30pm to transact the business stated beneath.

Yours faithfully

D Norbury

For Guilden Sutton Parish Council

Please reply to guildensuttonpc@aol.com .

1 Procedural matters.

(a) Apologies.

(b) Declarations of interest.

Members are reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, is considered or as soon as the Member becomes aware a declaration is required.

Declarations are a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 10 October 2018.

(d) Dates of future meetings: 2018 - Wednesday 5th December.

(e) Transparency Code. Further to this matter being raised at Public Speaking at the October meeting, a formal request has been received from a constituent for the issue to be considered by the Council.

Members may wish to note the Code states as follows:

Smaller authorities should publish the draft minutes from all formal meetings (i.e. full council or board, committee and sub committee meetings) not later than one month after the meeting has taken place. These minutes should be signed either at the meeting they were taken or at the next meeting.

Smaller authorities should also publish meeting agendas, which are as full and informative as possible, and associated meeting papers not later than three clear days before the meeting to which they relate is taking place.

(f) The incoming Clerk requests that formal approval is given to the purchase of a laptop from previously agreed funding of £655 received from the Cheshire Association of Local Councils. To note the County Office advises the application included £300 for such a purchase.

2. Community engagement/Communications:

(a) Visiting officers – To receive updates from the local Police and voluntary officers of the Parish Council.

(b) Visiting Members – To receive updates and information from ward and borough council members.

(c) Public speaking time.

(d) Report from surgery held on Saturday 3 November, 2018. To agree Members in attendance at the next surgery to be held on Saturday 1 December 2018.

(e) Website.

(f) Newsletter.

3. Planning.

(a) New/recent applications. Members may find it helpful to be reminded that comments on applications within the parish can be found by visiting the Cheshire West and Chester Council web site.

Single storey rear extension

62 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY

Ref. No: 18/03977/HHE | Received: Thu 11 Oct 2018 | Status: Awaiting decision NEW APPLICATION

2no Sycamore trees - To be felled due to excessive rotting

Firwood Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX

Ref. No: 18/03809/TPO | Received: Mon 01 Oct 2018 | Status: Awaiting decision NEW APPLICATION

Discharge of conditions 4 (landscaping), 6 (external illumination), 7 (floor and site levels) and 8 (drainage) of planning permission 18/00592/FUL

Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 18/03601/DIS | Received: Fri 14 Sep 2018 | Status: Awaiting decision

Fell Horse chestnut due to condition. Tree dead with decay in base.

Treetops School Lane Guilden Sutton Chester Cheshire CH3 7EU

Ref. No: 18/03495/TPE | Received: Tue 04 Sep 2018 | Status: Decided

Demolition of existing conservatory and erection of a single storey rear extension

34 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY

Ref. No: 18/02930/HHE | Received: Thu 26 Jul 2018 | Status: Decided

Demolition of rear extension, new rear extension, pitched roof over garage.

1 Old Hall Park Guilden Sutton Chester Cheshire CH3 7ER

Ref. No: 18/02674/FUL | Received: Wed 11 Jul 2018 | Status: Approved. NEW DECISION

Erection of a two storey rear extension and a rear detached double garage

Ash Villa Hare Lane Guilden Sutton Chester CH3 7ED

Ref. No: 18/02661/FUL | Received: Tue 10 Jul 2018 | Status: Decided. NEW DECISION.

(b) Section 106 monies.

(c) Neighbourhood Plan.

4. Training/Events/Meetings.

To receive feedback from any training, meetings or events attended.

5. Parish Car Park.

6. Leisure Services.

(a) Playing field.

(b) Play Area.

(c) Footpaths/Footways.

(d) Mobile Library.

7. Public Transport

8. Highways

(a) SID Group

(b) Standing consideration of Highways matters inc 20mph speed limit proposal.

9. Finance

(a) Income.

(b) Payments.

(Please note where applicable VAT due is not shown separately and will appear in the minutes.)

Mrs P M Paterson

Pink Dog poo spray £ 25.97*

Daffodils £ 15.00

£ 40.97

Northwich Town Council

Invoice 2692 £ 260.40

Invoice 3078 £ 396.90

£ 657.30

PKF Littlejohn LLP

Audit fees £ 96.00

Mr D Norbury

Audit matters/PC assistance September 2018**

3 hrs @ £15 per hr gross £36.00 (net)

Audit matters/PC assistance October 2018**

43.1 hrs @ £15 per hr gross 517.20 (net)

£ 553.20

*This payment originates from a previous year. There is no record of that cheque being cashed.

** To comply with Payroll which has advised PAYE payments due will be recorded monthly.

(c) Balances / Bank statements/Payment schedule cash book. There is no update as the statements at the time of writing were with the Internal Auditor. The incoming Clerk has kindly provided a template cash book which will be introduced.

(d) Audit matters. At the time of writing the Audit documents and reports had been passed to the Internal Auditor.

10. Environment

(a) StreetCare. Pavement obstruction, Belle Vue Lane, complaint.

(b) Dog Fouling. Depositing of faeces bags in occupier's skip, complaint.

(c) Trees and Hedges, planters and bulbs. Parish car park - tree issue.

(d) Green Space proposal. To note the group is to hold a drop in at the Village Hall on Thursday 8 November 2018 from 6.30pm to 9pm.

11. CWAC and other organisations

(a) CWAC correspondence

(b) ChALC/NALC. To note the incoming Clerk attended the Annual Meeting.

(c) CPRE

(d) Defibrillators. To note the incoming Clerk has ordered new pads for the existing equipment from the supplier (free of charge consumables) and has sought an estimate for the proposed second installation. She has met with N Blair Esq, Community Resuscitation Development Officer, Paramedic Emergency Service, Cheshire & Merseyside Area, North West Ambulance Service NHS Trust and has submitted the relevant audit paperwork. To note there is a requirement for a contract to be signed.

(e) Police and Fire services

12. Guilden Sutton Primary School

13. Community Events

14. Village Hall Management Committee

15. Members information /speaking time.

PART 2

Matters to be considered in the absence of the Press and Public.

16. Clerk - Vacancy.

gspc 101018