

Guilden Sutton Parish Council**Minutes of the meeting held Wednesday 7th April 2018 at 7.30pm**

Chairman: Cllr S Ringstead

Present: Cllrs Brown, Davis, Hughes, Moulton, Paterson.

Clerk: Mrs K Lowe

In attendance: 1 member of the public.

1. PROCEDURAL MATTERS

- a. Apologies from Cllr Roberts were received and accepted. Apologies from Cllr S Parker were also received.
- b. There were no new declarations of interest and no dispensations sought.
- c. It was proposed by Cllr Davis and seconded by Cllr Paterson to accept the minutes of the previous meeting. RESOLVED unanimously to accept the minutes of the meeting held on 7th March as a true and accurate record of the meeting. The Chairman signed the minutes of the meeting.
- d. Dates of future meetings. The Clerk has circulated a list of proposed meeting dates for 2018 as follows:

Wednesday 2nd May, Wednesday 6th June, Wednesday 11th July

2. COMMUNITY ENGAGEMENT

- a. Visiting Officers – PC Boulton was not in attendance at the meeting, neither was Mr Lewin the voluntary footpaths officer.
- b. Visiting Members – Cllr S Parker was not in attendance at the meeting.
- c. Members of the public speaking time – No members of the public wished to speak at this stage of the meeting.
- d. Website – Concerns were raised about a Facebook page for the village where members of the public may confuse this as a Parish Council run page, this follows comments left recently by members of the public regarding several topics including planning applications and flooding issues on Guilden Sutton Lane. The Clerk will contact the administrator of the page and ask for it to be clarified that the page is not owned by the Parish Council. Members also discussed that they would like to have send/receive access to their email addresses that use the Guilden Sutton domain name as some members are not comfortable using personal email addresses to respond to members of the public and felt with the new GDPR legislation coming into force this was probably not advisable anyway. The Clerk will contact Mr Lewin for further information.
- e. Newsletter – The Clerk had investigated the costs involved of publishing information in the local booklet Vicars Cross (and Guilden Sutton) Voice. Members felt that the costs quoted were reasonable and it was RESOLVED unanimously to trial this way of publishing information. The Clerk will make contact with the publication
- f. Report from Local Surgery

The Local Surgery took place with Cllr Moulton and Cllr Paterson and the following matters were raised:

- There is damage to the memorial wall sandstone, (the council are aware of this and taking action)
- There is litter and fly tipping around the vicinity of the village
- A bin has been removed from Pipers Ash at the bus stop and needs replacing.

The next surgery will take place on Saturday 28th April 18. Cllr Davis and Ringstead will attend.

3. PLANNING

a. New/recent applications

18/01041/FUL 22 Cinder Court. This had been received by the Clerk after sending the agenda out. Cllr Brown and Cllr Ringstead will visit and feedback.

The Clerk read an email from the planning department regarding development work at the Bird in Hand, the Clerk will follow this up.

b. New Planning Decisions

18/00227/FUL	Summerhill Church Lane Guilden Sutton Chester Cheshire CH3 7EW Front porch, two storey side and rear extension and new garage		No objections	Approval
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c. Section 106 monies

Cllr Brown and Cllr Hughes have been and continue to work on costings for an extension to the playground and will report to a future meeting.

d. Neighbourhood Plan

Work on the NDP is ongoing. Cllr Paterson reported that the NDP group would ideally wish to consult with members of the public in the near future and perhaps this could be planned simultaneously if a public meeting is arranged for Operation Shield.

4. TRAINING.

There was no new information to report.

5. PARISH CAR PARK

Cllr Ringstead had obtained a quote for £385 to repair the damaged sandstone at the Parish Car Park and also at the memorial garden. It was RESOLVED unanimously to accept the quote and arrange for the work to be completed as soon as possible.

6. LEISURE SERVICES

The jet washing of the playground has now been completed and the moss and grass building up in the corners has been removed.

a. Grass cutting

The start of grass cutting has been delayed due to inclement weather.

b. Playing Field

Cllr Davis has not yet had the opportunity to follow up the horse damage to the playing field.

c. Footpaths / Footways

There will be walk around the village on Wednesday 11th April for members and the Clerk to look at various environmental matters including footpaths.

d. Mobile Library – The mobile library is next in the village on 30th April. All members and residents are encouraged to borrow a book.

7. PUBLIC TRANSPORT.

There was no new information to report at this meeting.

8. HIGHWAYS

- a. SID Group – Cllr Moulton has arranged dates for the SID group in April and May. The police have done another speed check in the village using TruCam. Members would like to explain in the next newsletter about why the Parish Council are trialling use of a speed gun.
- b. Standing Consideration of Highways matters – Hedges at the Pipers Ash end of Guilden Sutton Lane remain overgrown. Pot holes on Wicker Lane continue to be a problem

9. FINANCE

- a. Income – The Clerk had received notification from ChALC that a grant application for Transparency Code Funding had been approved however she could not confirm this had been credited until the bank statement was received

b. Payments

The following payments were approved:

HMRC £368.40

Autela payroll £38.40 and £37.44

Clerk Pay April £329.60

Cheshire Community Action £20.00

Sandstone repairs at the Parish Car Park and the Memorial Garden £385

- c. The payment schedule was accepted.

It was proposed by Cllr Paterson and seconded by Cllr Brown to accept the financial information and approve the payments put forward. RESOLVED unanimously.

10. ENVIRONMENT

- a. Streetscene – There are issues with the pavement coming from the memorial garden and up school lane, the surface has been broken up and is in a poor state of repair. This will be reported to CWaC.
- b. Dog fouling – There was no new information to report.
- c. Trees and hedges, planters and bulbs – Contact via Cllr Brown had been received from a resident regarding a tree at the rear of his property. Members considered that the tree was not situated on Parish Council land but members would make an inspection on Wednesday 11th during the Parish Walkabout.
- d. Repairs are needed to the sandstone wall in the Parish Car Park, a quote for works was approved under item 5. Parish Car Park.

11. CWAC and other organisations

- a. CWAC correspondence – The Clerk informed members of the consultation on social care which had previously been circulated by email to members. The outcome of the boundary commission consultation was also discussed, this will come into effect in May 2019.
- b. ChALC/NALC – The Clerk will circulate the GDPR toolkit when available for discussion at the next meeting.
- c. CPRE – No new information to report.
- d. Defibrillator – Cllr Paterson had been approached regarding the phone box in Pipers Ash which the Parish Council have adopted with regards to a book swap. Cllr Ringstead will approach Men in Sheds who successfully replaced the Parish noticeboard recently to see if they can customise the phone box to accommodate the book swap.
- e. Police and Fire – The Clerk will contact PC Boulton to request the details of the new PCSO in order to invite her to attend future meetings.

12. GDPR

The new GDPR legislation comes into force 25th May 2018. The GDPR toolkit from ChALC will be circulated prior to the next meeting for discussion in May.

13. GILDEN SUTTON PRIMARY SCHOOL

The school have recently had a presentation from the Cheshire Autism Society. £300 pounds was raised at the Book Fair and there have been music and sporting events taking place. A church service took place with Rev H Carty prior to Easter. The school have a vacancy for a Mid-Day Assistant. The Chair of Governors will be Sheena Baynton and the Vice Chair Sarah Handley for the year ahead.

14. COMMUNITY EVENTS

The Open Gardens event will take place 10th June

The Village Fete will take place 14th July

There will be an event for the lighting of a beacon in November.

Talks are going on to consider whether the community cinema events can be re-started.

15. VILLAGE HALL MANAGEMENT COMMITTEE

There was no new information to report.

16. MEMBERS INFORMATION AND SPEAKING TIME

Cllr Paterson had been contacted by a resident concerned about a sink hole near to the Bird in Hand at the bottom of the steps. Cllr Paterson also suggested that the council lobby CWaC to get hazard signs and or road markings installed in Pipers Ash on Guilden Sutton Lane near to the bus stop.

Cllr Brown noted the hairdressers had closed and asked if anyone knew if it was being replaced.

PART 2

Due to the confidential nature of matters to be discussed members of the public were asked to leave the meeting.

A further discussion was held in relation to Parish Council bank accounts held with Scottish Widows and the actions needed to update contact and signatory details.

The meeting closed at 9.40pm

Next Parish Council Meeting will be Wednesday 2nd May 2018 starting at 7.30pm

This will be preceded by the Annual Parish Meeting Chaired by Cllr S Ringstead at 7pm.