

**Guilden Sutton Parish Council****Minutes of the meeting held Wednesday 6<sup>th</sup> December 2017 at 7.30pm**

Chairman: Cllr S Ringstead

Present: Cllrs Brown, Davis, Moulton, Paterson, Roberts.

Clerk: Mrs K Lowe

In attendance: 1 member of the public and PCSO Netherton.

**1. PROCEDURAL MATTERS**

- a. Apologies from Cllr Hughes (holiday) were received and accepted. Apologies were also received from Cllrs M and S Parker and PC Boulton.
- b. There were no new declarations of interest and no dispensations sought.
- c. It was proposed by Cllr Roberts and seconded by Cllr Paterson to accept the minutes of the previous meeting. RESOLVED unanimously to accept the minutes of the meeting held on 1<sup>st</sup> November as a true and accurate record of the meeting. The Chairman signed the minutes of the meeting.
- d. Dates of future meetings. The Clerk has previously circulated a list of proposed meeting dates for 2017 as follows:

Wednesday 3<sup>rd</sup> January

Wednesday 7<sup>th</sup> February

Wednesday 7<sup>th</sup> March

Wednesday 4<sup>th</sup> April

Wednesday 2<sup>nd</sup> May

It was agreed to delay the date of the January meeting to the 2<sup>nd</sup> Wednesday in the month and the January meeting will be held on 10<sup>th</sup> January.

- e. The Clerk has received the notice from Democratic Services to advertise the Councillor vacancy available and this will be displayed for the appropriate amount of time.

**2. COMMUNITY ENGAGEMENT**

- a. Visiting Officers – PCSO Netherton was in attendance and gave an update on policing issues including some local burglaries. She also wished to warn residents to take care with having parcels delivered when they are not at home.
- b. Visiting Members – There were no visiting members in attendance at the meeting.
- c. Members of the public speaking time – No members of the public wished to speak.
- d. Noticeboard

The new noticeboard is now complete and looks much tidier. Thanks to Men in Sheds for their work on this.

e. Website

Members requested that any completed enquiry forms from the website be sent directly to the Clerk for the Parish Council attention.

Members agreed that minutes would be published online only after they had been approved at a full council meeting.

f. Report from Local Surgery

The Local Surgery took place on 2<sup>nd</sup> December.

The leaves on Oaklands need a sweeper they are making the pavements slippery.

A resident asked if the Parish Council can assist in getting the 405 bus service re-instated.

The steps near the flyover between Guilden Sutton Lane and Heath Bank near the A55 are overgrown, this will be reported to CWaC.

The next surgery will take place on Saturday 6<sup>th</sup> January 2018 and will be attended by Cllr Davis and Roberts.

3. PLANNING

a. New/recent applications

- A new application had been received for the development of two dwellings at Belle Vue Lane, the Parish Council have commented on a previous application for this site and Cllr Paterson and Ringstead will visit to review the changes.
- 17/03966/FUL 3 The Dell. Erect a 6 foot fence on the boundary. Comments had been submitted on behalf of the Parish Council objecting to this application.
- 17/04185/FUL Willowcroft – The Parish Council do not approve of development within Greenbelt and wish to remain neutral on this application.

b. New Planning Decisions

Bridge Farm – Approval

17/03966/FUL 3 The Dell. Erect a 6 foot fence on the boundary – Refused

c. Section 106 monies

There was no new information to report.

d. Neighbourhood Plan

There was no new information to report.

#### 4. TRAINING.

Cllr Brown would like to attend the planning forum on Tuesday 30<sup>th</sup> January.

#### 5. PARISH CAR PARK

No new information to report.

#### 6. LEISURE SERVICES

##### a. Grass cutting

There was no new information to report.

##### b. Playing Field

There was no new information to report.

##### c. Children's Play Area.

There was no new information to report.

##### d. Footpaths / Footways.

Cllr Moulton reported that Green Lane continues to be in an unsatisfactory state as recorded at previous meetings. ACTION – The Clerk will report to CWaC.

##### e. Grounds Maintenance

The grass cutting and weed spray in the village had been of a poor quality this year and there have been complaints from both members and residents. The Council agreed to ask Cllr S Parker whether he can follow this up with Streetscene so that the problem is rectified for the spring.

##### f. Mobile Library – The mobile library is next in the village on 15<sup>th</sup> January. If it is not used the village will lose the service so all members and residents are encouraged to borrow a book.

#### 7. PUBLIC TRANSPORT.

There was no new information to report at this meeting.

#### 8. HIGHWAYS

##### a. SID Group – The SID group is now taking a winter break. Training dates for the speed reduction initiatives are being planned and Mr Stewart has updated PC Boulton to explain the plans the Parish Council have in this area.

##### b. Reduced speed limits – There was no new information to report.

##### c. No further updates.

- d. Members met prior to the Parish Council meeting with officers from the Highways Department to discuss plans for an A51 pinch point reduction scheme.
- e. Bus Shelter at Pipers Ash – The Clerk has been in correspondence with CWaC regarding the proposal from residents for a bus shelter at Pipers Ash. The Highways Department have explained that they consider the location unsuitable and should the Parish Council wish to install such a bus stop then they would be responsible for all maintenance and upkeep plus liability for the shelter. Members felt that the Parish Council did not have the resources to take on such a liability. ACTION – Clerk to update Mr Lloyd on the latest information.

## 9. FINANCE

- a. Income – non received.
- b. Payments

Clerk pay November £329.80

Q2 Lengthsman £ 230.31

Clerk pay December £329.80

It was RESOLVED unanimously to pay the amount owing to Mr Norbury for his gratuity fund from the Parish Council current account and subsequently refund this amount once the signatory issue is resolved on the Scottish Widows Deposit account and the account closed.

Guilden Sutton Community Association applied for £150 grant to cover costs of the Christmas Tree lights and event. It was agreed to review the amount next year and that the Parish Council would only accept an application for these costs if received prior to the November Parish Council meeting.

- c. The payment schedule was accepted. \*Attached with these minutes.

It was proposed by Cllr Paterson and seconded by Cllr Ringstead to accept the financial information. RESOLVED unanimously to accept the payments for approval and all the financial information provided.

Draft budget information was discussed, members requested the following items be added to the budget for 2018/19

The Battle's Over Event in November 2018

Cost of 2 defibrillators

Operation Shield up to £1000

The Clerk will add these into the draft budget to be approved at the January meeting.

## 10. ENVIRONMENT

- a. Bulb Planting – There was no new information to report.

- b. Streetscene – There are a number of issues with Streetscene services and members would like to receive a copy of the standard operating procedure.
- c. Dog fouling – The dog bin near to the school and playground is now on the emptying schedule.

#### 11. TREES AND HEDGES

Guilden Sutton Lane hedges need to be cut.

#### 12. CWAC and other organisations

- a. CWAC correspondence – No new information to report
- b. ChALC/NALC – No new information to report
- c. CPRE – The latest CPRE information was passed onto Cllr Brown.
- d. Defibrillator – No new information to report.
- e. Police and Fire – The Parish Council have serious concerns about the plans to re-locate Mickle Trafford Police Station. They are dissatisfied with communication and how the consultation has been operated. One hour a week from a PCSO in a community centre is not the same service or presence that currently exists, response times will inevitably be slower from Blacon or Frodsham. There are two Post Offices in the area and a recent residential burglary was attended by a PCSO from Mickle Trafford, the area is not incident free and the presence of police cars and the visibility and deterrent of a police station cannot be underestimated. Time spent getting two and from the village is time taken away from operational matters on an already stretched service. ACTION – Cllr Roberts to provide the Clerk with relevant contacts to write to expressing the Parish Councils views.

#### 13. GILDEN SUTTON PRIMARY SCHOOL

The Primary School have attended a multi-sports competition in Ellesmere Port, Yr2 have seen the Great Fire of London play and the school have celebrated St Andrew's Day. The Christmas Fair will take place tomorrow, 7<sup>th</sup> December.

#### 14. COMMUNITY EVENTS

The Fete will take place the second Saturday in July, 14<sup>th</sup> July 2018.

The switch on of the Christmas Tree lights took place on 3<sup>rd</sup> December.

The judging of the lights on houses will take place in liaison with the local police.

#### 15. VILLAGE HALL MANAGEMENT COMMITTEE

There was no new information to report.

#### 16. MEMBERS INFORMATION AND SPEAKING TIME

Cllr Moulton has sourced a poppy bird feeder and he would like to purchase 8 at a cost of £7.99. Members were generally supportive but asked Cllr Moulton to first discuss with Mr Hamilton and inform the Parish Council of the outcome.

The meeting closed at 9.10pm

Next Meeting Wednesday 10<sup>th</sup> January 2017 starting at 7.30pm