

Guiden Sutton Parish Council**Minutes of the meeting held Wednesday 7th February 2018 at 7.30pm**

Chairman: Cllr S Ringstead

Present: Cllrs Brown, Davis, Hughes, Moulton, and Paterson.

Clerk: Mrs K Lowe

In attendance: Cllr S Parker and 3 members of the public.

1. PROCEDURAL MATTERS

- a. Apologies from Cllr Roberts (work commitments) were received and accepted. Apologies were also received from PC Boulton.
- b. There were no new declarations of interest and no dispensations sought.
- c. It was proposed by Cllr Ringstead and seconded by Cllr Moulton to accept the minutes of the previous meeting. RESOLVED unanimously to accept the minutes of the meeting held on 10th January as a true and accurate record of the meeting. The Chairman signed the minutes of the meeting.
- d. Dates of future meetings. The Clerk has previously circulated a list of proposed meeting dates for 2018 as follows:

Wednesday 7th March

Wednesday 4th April

Wednesday 2nd May

- e. Two candidates have expressed an interest in the Parish Council vacancy, the Clerk will ask each person to supply a brief biography in advance of the next meeting and will invite each person to attend the March meeting.

2. COMMUNITY ENGAGEMENT

- a. Visiting Officers – There were no visiting officers in attendance.
- b. Visiting Members – Cllr S Parker gave a brief update mentioning the adult social care consultation and the dog protection orders consultation. He also explained Cheshire West and Chester council would be meeting on 1st March to discuss budgets but it was likely that council tax increases would be necessary. Cllr Parker acknowledged the issues with pot holes particularly on Wicker Lane but generally around the area and that Highways had difficulties dealing with the pot holes at the present time due to the adverse weather conditions.
- c. Members of the public speaking time – No members of the public wished to speak.
- d. Noticeboard – This is now complete and can be removed from future agendas.
- e. Website – Members confirmed that they would like any emails for the Parish Council to go direct to the Clerk. The new GDPR was mentioned and this will be added to the March agenda for further discussion.

- f. Newsletter – It was agreed to discuss this item at the March meeting as to which topics need including or publicising around the village.
- g. Report from Local Surgery

The Local Surgery took place and the following matters were raised:

- Pot holes around the village

The next surgery will take place on Saturday 3rd March 2018. Cllr Paterson and Moulton will attend.

3. PLANNING

a. New/recent applications

18/00227/FUL Summerhill, Church Lane, Guilden Sutton, this will be visited by Cllr Brown and Cllr Ringstead.

18/00184/FUL 26 School Lane, Guilden Sutton, this was visited by Cllr Paterson and Cllr Ringstead, the council had no objections to this application.

b. New Planning Decisions

18/00013/FUL 34 School Lane, Guilden Sutton - Approval

c. Section 106 monies

The Clerk had provided information gained from Mr Norbury about how the council purchased land from the school when they established the play area.

d. Neighbourhood Plan

The next meeting takes place 12th February, the group are working on developing plans and policies. The group are aiming for the referendum to take place at the same time as the next elections in May 2019. Cllr Paterson asked for details of the Get Mapping account the Clerk will need to consult with Mr Norbury about this.

4. TRAINING.

Cllrs Brown, Paterson and Ringstead attended the joint ChALC and CWaC planning session at Cheshire View on 30th January presentation information will be circulated once it is available.

A Training Session in Speed Management and the use of a Speed Gun took place on 25th January with Ian Rutherford, Senior Technician CWaC. Mr Stewart has circulated notes of the meeting to all who attended. The Chair thanked Mr Stewart for his organisation of the event and said it was very useful and informative.

The Clerk reported that she had attended a training course in Middlewich on 6th February about external and internal audit, this had been very useful and would help to prepare the council for the changes to the audit process being introduced at the end of this financial year.

5. PARISH CAR PARK

The Clerk has received photographs of the damage to the sandstone from Cllr Ringstead and will follow up with the insurance company whether the repair costs might be covered under the Parish Council policy.

6. LEISURE SERVICES

a. Grass cutting

There was no new information to report.

b. Playing Field

There was no new information to report.

c. Footpaths / Footways

The hedge has been cut on Green Lane but all the debris has been left on the ground so it is still not safe for cyclists.

d. Mobile Library – The mobile library is next in the village on 26th February. All members and residents are encouraged to borrow a book.

7. PUBLIC TRANSPORT.

There was no new information to report at this meeting.

8. HIGHWAYS

- a. SID Group – The SID group is now taking a winter break however members received training recently in the use of a speed gun, should the council wish to adopt this way of working they would need to look for extra volunteers as it is more intensive.
- b. Standing Consideration of Highways matters – Members and residents are concerned about the ongoing situation with flooding under the A55 and in particular the damage being done to the grass verges.
- c. Update on action taken regarding the proposal of a bus stop at Pipers Ash – Mr Lloyd had contacted the local press regarding his campaign for a bus shelter. In the meantime the Parish Council had been contacted by a concerned resident who was mindful of the safety issues but who objected to the idea of an illuminated bus stop in the location suggested. The Chairman read the letter to the meeting.

9. FINANCE

- a. Income – none received.
- b. Payments

The following payments were approved:

Northwich Town Council £411.60

Information Commissioners Office £35

Age Concern Cheshire for the provision of a new noticeboard by Men in Sheds £474

Clerk Pay February £329.60

ChALC training £25 (This represented a third of the invoice total as it was shared with Ashton Hayes Parish Council and Barrow Parish Council)

- c. The payment schedule was accepted. *Attached with these minutes. The latest Scottish Widows bank statements were checked.

It was proposed by Cllr Ringstead and seconded by Cllr Paterson to accept the financial information and payments for approval. RESOLVED unanimously.

10. ENVIRONMENT

- a. Streetscene – There is a member briefing 1130 about Highways and Streetscene, this will be circulated to members.
- b. Dog fouling – There is a public consultation on dog protection orders which will be discussed at the March meeting.
- c. Trees and hedges, planters and bulbs – Concerns were raised that protected trees may have been cut down at a property on Guilden Sutton Lane, the status of the trees will be investigated by the Clerk.

11. CWAC and other organisations

- a. CWAC correspondence – A proposal from Cllr Roberts was explained by Cllr Ringstead which was a draft letter to CWaC concerning a number of recent incidents where residents have been re-directed to the Parish Council by CWaC officers in circumstances which were not appropriate. The content of the letters was discussed and a re-draft will be brought back to the March meeting.
- b. ChALC/NALC – The Clerk reported that at the recent audit training she had attended the group had been advised that NALC was developing advice for Parish Councils in respect of the new GDPR regulations which come into force in May 2018.
- c. CPRE – No new information to report.
- d. Defibrillator – There was discussion about the defibrillator checks which need to take place on a regular basis and whether these were getting filed with the NW ambulance service. The Clerk will contact Mr Norbury to confirm whether the visual check is made each week and if he can send a completed form to the NW ambulance service each month.
- e. Police and Fire – Members noted they had not been properly informed of the change in PCSO personnel for the village and had only had word of mouth reports. The council would like to know when the new PCSO will start work. Additionally the Parish Council would like to welcome the new officer to the village and invite her to attend Parish Council meetings.
Operation Shield was briefly discussed and it was agreed that a public meeting would be requested with the relevant police officers in spring when the warmer weather might encourage more local residents to attend.

12. GULDEN SUTTON PRIMARY SCHOOL

The school have identified a need for an undercover play area for Reception/Year 1 children and are in the process of progressing this work.

13. COMMUNITY EVENTS

The Village Quiz will take place 3rd March 2018.

The Open Gardens event will take place 10th June

The Village Fete will take place 14th July

There will be an event for the lighting of a beacon on 11th November.

Talks are going on to consider whether the community cinema events can be re-started.

14. VILLAGE HALL MANAGEMENT COMMITTEE

There was no new information to report.

15. MEMBERS INFORMATION AND SPEAKING TIME

Cllr Hughes gave apologies for the March meeting as he is away on holiday.

Cllr Paterson mentioned the gulleys on School Lane both being full and at the junction to Arrowcroft Road. Cllr Paterson also raised concerns about development work at the Bird in Hand pub and whether it needed planning permission.

Cllr Davis also raised the pub as a concern and he has been contacted by a local resident who is also concerned.

The meeting closed at 9.25pm

Next Meeting Wednesday 7th March 2018 starting at 7.30pm