

Guilden Sutton Parish Council
Minutes of the Ordinary Parish Council meeting held on Wednesday 17th July
2019 at 7.30pm in Guilden Sutton Village Hall

PART 1

Chairman: Cllr Moulton

Present: Cllr Littlewood, Cllr Ringstead, Cllr D Hughes and Cllr Brown

Clerk: Ms L Tiplady

In attendance: 2 members of the public.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr P Paterson (Personal), Cllr Davies (Work), Cllr Proctor (Illness). Apologies were also received from Cllr M Parker

(b) Declarations of interest. Cllr Hughes declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 5th June 2019. It was proposed by Cllr Ringstead and seconded by Cllr Littlewood and agreed that the minutes of the Ordinary meeting of the Council held on Thursday 5th June 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

Following space restrictions in the Clerk's office it was proposed by Cllr Hughes and seconded by Cllr Ringstead to use a document storage facility in Chester for the storage of historic finance documents. Minutes from meetings over the last year will be stored free of charge at the Chester archive offices.

ACTION:Clerk to arrange for storage at both facilities.

(d) Dates of future meetings.

Wednesday 4th September

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm.

The Clerk has sent a list of future meeting dates to the new ward Councillor Graham Heatley. The Village Hall have asked for the dates of Parish Council meetings for 2020.

ACTION:Clerk to look at potential meeting dates for 2020.

2. Community engagement/Communications:

(a) Visiting officers. No members present

(b) Visiting Members. No members present

(c) Public speaking time. Mr Lewin sent apologies from Mrs Jessop. Mr Lewin confirmed that the GSGS group would like to thank the Parish Council for considering the PWLB proposal. The Greenspace want to work as a team with the Parish Council, Community Association, School and other local groups on this project. The deadline for a decision by the land owner is the 24th July.

Following questions from Councillors the GSGS group confirmed that they have not approached the Community Association for funds and answered concerns relation to machinery access, entrance points and unadopted road issues.

(d) Public correspondence.

The Clerk has purchased a new mobile phone for Parish Council use (07783012582). This will be added to the website and Marigold magazine.

A Resident enquired about the completion date of the Neighbourhood Plan. Cllr Paterson had confirmed this is predicted to be approximately Easter.

ACTION:Clerk to email resident to discuss reasons for long wait time for this project.

Cllr Davis has been approached by residents on Arrowcroft Road about environmental concerns in relation to a property on the road. The Clerk had informed the housing association of the concerns.

ACTION:Clerk to contact housing association for an update.

A resident expressed concerns relating to speed, rubbish, signage, potholes etc on Station Lane. The Clerk discussed the outcome of the Station Lane meeting earlier in the year with the resident. Cllr Littlewood enquired if a small pathway could be put by the side of the road on a small stretch of Station Lane if the hedges were cut back.

ACTION:Clerk to contact CWAC and Cllr Parker to discuss further

A resident who lives next to the Parish Council car park is still concerned about trees.

ACTION: Clerk to arrange for two Councillors to meet the resident at the site.

A resident thanked the Parish Council for help in getting the weed problem in the village resolved. The resident also raised concerns about speeding traffic on School Lane and Guilden Sutton Lane.

The Mid-Cheshire Footpath Society have sent the 2019 walk programme.

A motorist from the village raised concerns about restricted views when two cars enter the central reservation when exiting right out of Guilden Sutton Lane onto the A41

ACTION:Clerk to contact Highways representative asking for advice on this junction.

Resident concerned about estate agent sign still pinned to a tree on Oaklands. CWAC have confirmed they will speak to the estate agents again.

A resident enquiring about land available in the area for ponies.

(e) Report from surgery held on Saturday 6th July 2019.

Cllr Davis and Cllr Proctor attended the surgery and no residents raised any concerns.

The next surgery will take place on the 31st August and Cllr Littlewood and Cllr Hughes will be in attendance.

ACTION: Mr Lewin will arrange lanyards for all Councillors.

(f) Website. The Clerk has provided Mr Lewin with digital copies of the Members Interest forms to be displayed on the website.

(g) Newsletter. Positive feedback has been received to a number of Councillors in relation to the July newsletter introducing the 2019/2020 Council. A new insertion will be discussed at the next meeting.

3. Environment

(a) StreetCare. It was noted that the road gullies have been cleared this week.

Following the last meeting the Clerk sent a list of unresolved issues to the locality officer. The Clerk suggested a village review quarterly with a different Councillors each time to identify problem areas.

ACTION:Clerk to ask locality officer for an update.

(b) Dog Fouling. Cheshire West and Chester have recently started a 6 week public consultation on proposals relating to changes to the Dog Warden Service across the Borough. The consultation is open until **11 August 2019.**

(c) Trees and Hedges, planters and bulbs.

It was noted that the grass is creeping onto the pavement in a number of locations in the village in particular Cathcart Green and the pavement in the culdesac near 5 Oakland is covered in moss. Cllr Littlewood reported trees overhanging into the carriageway near the A55 bridge. Cllr Moulton discussed poor markings of "SLOW" on Hare Lane near the railway bridge. It was noted the footpaths on the Dingle path need

maintenance. Cllr Ringstead noted that the village planters are looking nice. Cllr Moulton wished for it to be formally noted that his thanks go to Mr Hamilton for his continued hard work on the memorial garden.

ACTION:Clerk to report issues to CWAC and ask for a service specification of the work the provide.

(d) Guilden Sutton Green Space

i) Site layout proposal. GSGS group are currently waiting for the layout plans to be finalised following the feedback from HSE

ii) PWLB. The Clerk had consulted the residents of Guilden Sutton about the prospect of the Parish Council taking out a PWLB loan. This was undertaken by placing the draft minutes of the previous meeting on noticeboards, a stall with information and comments sheet at the Village fete on the 13th July, email to GSGS group subscribers and an article on the Village website. Cllr Hughes proposed the Parish Council proceed with Option 1 proposed by the GSGS group which included a PWLB loan for the sum of £60,000 and to purchase both pieces of land at the same time. Cllr Davis and Cllr Paterson emailed the Clerk prior to the meeting expressing their support for option 1. Cllr Littlewood seconded the proposal. All present in favour. Cllr Littlewood discussed the process of contingency planning and offered to facilitate this process.

Cllr Hughes proposed the Parish Council seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £60,000 over the borrowing term of 20 years for the purchase of land off School Lane for "Green Space". It is not intended to increase the council tax precept for the purpose of the loan repayments as the precept was already increased in 19/20 to accommodate the increased project costs. Repayments of the loan will be set up by Direct Debit. It was decided to proceed with the fixed rate interest rate. This proposal was seconded by Cllr Brown. It was proposed by Cllr Hughes and seconded by Cllr Ringstead to appoint Joliffes as solicitor for the transaction. Cllr Moulton thanked the GSGS for their hard work on the project and he looks forward to continuing to work positively together into the future. Cllr Hughes thanks Cllr Moulton for his kind words. It was noted that Cllr Parker supports the use of Section 106 monies for this project.

RESOLVED: To seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £60,000 over 20 years.

ACTION:Clerk to fill in forms with Cllr Hughes and Mrs Jessop for PWLB, Clerk to email Joliffes and email Mr Lockwood from CWAC to release section 106 monies.

iii) HSE feedback. The feedback from the HSE report was helpful and positive. The restrictions for the pipeline have been reduced allowing more freedom to progress with layout plans. Cllr Ringstead believes the pipe has historically been used as an underwater storage reservoir.

4. Planning.

(a) New/recent applications.

The Council discussed a previous planning application at Heather Cottage.

ACTION:Clerk to discuss with CWAC.

New planning Application

19/02109/OHL	Overhead Line Between Upton Heath and Pipers Ash Hare Lane Guilden Sutton Chester Rebuilding of existing 33KV overhead line Comments by 5th August 2019 Response: Ask for CWAC to consider the line to be laid underground
--------------	---

Awaiting Decision

18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status: Awaiting decision
18/04703/OUT	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works Status: Awaiting decision
19/00416/FUL	The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding

	Status: Awaiting decision
19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor Comments by 17th May 2019 Status: Awaiting decision
19/01359/FUL	7 Moorcroft Crescent Guilden Sutton Chester Cheshire CH3 7HA Two storey side extension Comments by 23rd May 2019 Status: Awaiting decision
19/01656/FUL	2 Railway Cottages Hare Lane Guilden Sutton Chester CH3 7EF Single storey side extension Status: Awaiting decision

Decision made

18/04641/OUT	Land adjacent to 18 Ash Bank, Hare Lane, Pipers Ash, Chester Erection of one two storey dwelling. Status: Refusal
--------------	---

(b) Neighbourhood Plan.

Cllr Ringstead confirmed that the Wildlife Trust report has been completed, the group have planned to meet with the Trust to discuss some of the findings further.

5. Training/Events/Meetings.

Cllr Littlewood confirmed she would be interested in the ChALC new Councillors training evening.

ACTION:Clerk to contact ChALC to arrange training.

6. Parish Car Park.

Nothing to report.

7. Leisure Services.

(a) Playing field. Nothing to report.

(b) Play Area. It was noted that brambles are present in the park area.Cllr Moulton enquired if the extension of the park was still being considered. Cllr Hughes confirmed that a lack of support to complete the project has prevented this moving forward.

ACTION:Clerk to report brambles to CWAC.

(c) Footpaths/Footways. As above.

(d) Mobile Library.

The mobile library will be visiting the parish on:

5 August, 16 September, 7 October, 28 October, 18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

Cllr Moulton encouraged residents to use the Pipers Ash stop as numbers are low.

ACTION:Clerk to add advertise service in the next newsletter.

8. Public Transport

Cllr Hughes asked if the Clerk could email the chairman of HELMS to reinstate the Saturday bus service.

ACTION:Clerk to email HELMS.

9. Highways

(a) SID Group. Cllr Moulton has emailed all Councillors a copy of the SID rota.

(b) Standing consideration of Highways matters . Nothing to report.

(c). Hill Top Road/Arrowcroft Road junction.

Cllr Hughes confirmed the Primary School have sent a “Parent Parking Charter” home to all children. The majority of the forms have now been returned.

The Clerk distributed a questionnaire between meetings to all residents on Arrowcroft Road and Hilltop Road. The results were as expected with a large proportion of residents believing that parking is an issue. The majority of residents were in favour of planters and the preferred material was stone/brick.

ACTION:Clerk to obtain price of plastic and stone planters.

10. Finance

(a) Income. None received.

(b) Payments.

Lisa Tiplady (Wages)	£343.52
Mid Cheshire Grounds Maintenance(May and June)	£240 including £40 VAT
Mid Cheshire Grounds Maintenance (Stone pillar cap)	£330 including £55.00 VAT
Playing field Owner 1	£80
Playing field Owner 2	£80
David Norbury (Wages)	£156.00

HMRC (PAYE)	£296.60
Lisa Tiplady (mobile phone device)	£13.99
Mid Cheshire Footpath Society	£8.00
Lisa Tiplady (mobile top up)	£10
Chester Handbooks (July)	£120 including £20 VAT
Guilden Sutton Community Association-fete	£250

It was proposed by Cllr Hughes and seconded by Cllr Ringstead to accept the financial information and approve the payments put forward.

(c) Balances / Bank statements/Payment schedule cash book.

The co-op bank statement value correct upto 1/7/19 was £52,229.19.

Cllr Hughes has confirmed that the postal address for Scottish Widows has been changed to the Clerk's address. Clerk to review interest rates on Scottish Widows account.

11. CWAC and other organisations

(a) CWAC correspondence

The Clerk has arranged to meet a resident and a CWAC representative to discuss issues around the village.

ACTION:Clerk to confirm Cllr Paterson can attend the meeting.

(b) ChALC/NALC Nothing to report

(c) CPRE.Nothing to report

(d) Defibrillators.

Defib audits completed for the month. The Clerk has provided a photo of the suggested new site on the Church Hall wall to the NWAS.

ACTION:Clerk to arrange a site visit with Mr Blair from NWAS.

(e) Police and Fire services

i) Operation Shield. Nothing to report.

ii) To receive updates and information from the Police and Fire service.

a)Nitrous oxide

Nitrous oxide canisters have been found on the Dingle path. Cllr Littlewood has produced a notice explaining about nitrous oxide and their increased prevalence in the village.

ACTION:Cllr Littlewood to add notice to facebook page and Mr Lewin to add information to the website.

12. Guilden Sutton Primary School

Cllr Hughes confirmed the KS2 production is currently being performed at the School and he confirmed that the acting and enthusiasm were exceptional. Cllr Littlewood discussed the work of the Trustees over the past academic year. Over the Summer work will proceed to build a covered area for Reception and Year 1.

13. Community Events

A grant form was received from Guilden Sutton fete committee for £250. It was proposed by Cllr Brown and seconded by Cllr Ringstead to award the grant for £250. The fete raised more money than the previous year and was well attended.

14. Village Hall Management Committee

Cllr Hughes explained that the Exec committee has gained two new members. The Village Hall rates have been increased slightly for the coming year.

15. Members information /speaking time.

It was noted that the Willow Tree in the Dell overhangs the pavement and could cause a safety issue at the Sutton Six run. Ideally this should be 10ft above the pavement.

ACTION: Clerk to report Willow Tree to CWAC.

Meeting closed: 10.00pm