

# Guilden Sutton Parish Council

## AGENDA

Dear Sir/Madam

You are hereby summoned to attend the Annual Parish Meeting and the Annual Council Meeting of the Parish Council to be held on Thursday 16th May 2019 in the Church Hall, Guilden Sutton at 7.00pm to transact the business stated beneath.

Yours faithfully

L Tiplady

Guilden Sutton Parish Council Clerk

[guildensuttonparishclerk@gmail.com](mailto:guildensuttonparishclerk@gmail.com)

### ANNUAL PARISH MEETING

1. Introduction and welcome
2. Apologies
3. Annual Chairman's report. To receive a report from the Chairman for 2018/2019
4. To invite the public to raise any matters of interest.

The Annual Parish Meeting is an opportunity for parishioners on the Electoral Roll for Guilden Sutton to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. Matters can be raised at the meeting without prior notice. For any queries, please contact the Clerk to the Parish Council ([guildensuttonparishclerk@gmail.com](mailto:guildensuttonparishclerk@gmail.com))

#### **1 Procedural matters.**

- (a) Current Chairman stands down
- (b) To elect a Chairman for the year 2019/2020
- (c) To elect a Vice-Chair for the year 2019/2020
- (d) Code of conduct and Member's interests.
- (e) Appointment of sub-committees and representatives to external organisations.
- (e) Apologies.
- (f) Declarations of interest.
- (g) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 16th May 2019.
- (h) Dates of future meetings.

#### **2. Community engagement/Communications:**

- (a) Visiting officers.

- (b) Visiting Members.
- (c) Public speaking time.
- (d) Public correspondence.
- (e) Report from surgery held on Saturday 4th April 2019.
- (f) Website.
- (g) Newsletter.

### **3. Planning.**

- (a) New/recent applications.
- (b) Neighbourhood Plan.

### **4. Training/Events/Meetings.**

### **5. Parish Car Park.**

### **6. Leisure Services.**

- (a) Playing field.
- (b) Play Area.
- (c) Footpaths/Footways.
- (d) Mobile Library.

### **7. Public Transport**

### **8. Highways**

- (a) SID Group.
- (b) Standing consideration of Highways matters .
- (c) Hill Top Road/Arrowcroft Road junction

### **9. Finance**

- (a) Income.
- (b) Payments.
- (c) Balances / Bank statements/Payment schedule cash book.
- (d) Internal audit
- (e) To review and approve section 1 of the Annual return
- (f) To review and approve section 2 of the Annual return

### **10. Environment**

- (a) StreetCare.
- (b) Dog Fouling.

- (c) Trees and Hedges, planters and bulbs.
- (d) Guilden Sutton Green Space

**11. CWAC and other organisations**

- (a) CWAC correspondence.
- (b) ChALC/NALC
- (c) CPRE.
- (d) Defibrillators.
- (e) Police and Fire services

**12. Guilden Sutton Primary School**

**13. Community Events**

**14. Village Hall Management Committee**

**15. Members information /speaking time.**