

Guilden Sutton Parish Council
Minutes of the Ordinary meeting held on Thursday 10th January 2019
at 7.30pm
PART 1

Chairman: Cllr I Brown

Present: Cllr D Hughes, Cllr W Moulton, Cllr M Roberts and Cllr A Davis

Clerk: Ms L Tiplady

In attendance: 16 members of the public.

1 Procedural matters.

Meeting started at 7.36pm when the quorum was reached.

(a) Apologies. Apologies from Cllr Paterson (Holiday) and Cllr Ringstead (Holiday), Cllr S Hunt (Illness) were received and accepted.

(b) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as a member of the Green Space Group.

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 5th December 2018. It was proposed by Cllr Roberts and seconded by Cllr Moulton and agreed that the minutes of the Ordinary meeting of the Council held on Wednesday 5th December 2018 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

Wednesday 6th Feb

Wednesday 6th March

Wednesday 17th April. (Annual parish meeting)

Thursday 2nd May Elections

Thursday 16th May (Church Hall)

Wednesday 5th June

Wednesday 17th July

Wednesday 4th September

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm unless stated above.

A list of meeting dates has been placed on each noticeboard.

(e) Standard order and financial regulations. It was proposed by Cllr Hughes and seconded by Cllr Roberts to accept the new standing order and financial regulation documents proposed by the Clerk.

(f) GDPR. It was proposed by Cllr Davis and seconded by Cllr Hughes to accept the GDPR compliant consent form.

2. Community engagement/Communications:

(a) Visiting officers. The Clerk summarised a report from PCSO Makin confirming that he was focussing speed checks on Guilden Sutton Lane.

(b) Visiting Members. No members present.

(c) Public speaking time.

Sarah Jessop on behalf of the Guilden Sutton Green Space Steering Group (GSGS) gave an update on the progress made since the last meeting. The GSGS have met with two members of the CWAC locality team and Cllr M Parker. A bid has been placed on land off School Lane-they are currently waiting to see if the bid has been accepted.

Four residents spoke in objection to planning application 18/04703/OUT. The main concerns were the land is in green belt and is out of the settlement area defined in the Local Plan.

Resident 1 of Wood Farm Close commented that the application is for 2 houses but if the principle of building on this land is accepted it could cause further applications for multiple houses on the plot. The resident also confirmed that there were no details on external appearance, materials to be used or width, scale, density and separation of the houses.

Resident 2 of School Lane commented that the application form was poorly filled in and references a “former garden area” rather than the pasture and orchard that it has historically been. He also pointed out that the planning officer consulted was not referenced in the form as requested in the form notes. Resident 2 also commented that an ecological survey had been completed which was unusual at the outline planning stage. A couple, residents 3&4 from School Lane noted that the application form suggested no previous applications had been made on the site but there were ones in 1990 and 1999. They also noted that the application was for 2 2 bedrooms houses but the plans showed space for 8 cars.

(d) Report from surgery held on Saturday 5th January 2019. Cllr Ringstead and Cllr Roberts attended the surgery on the 5th January. One resident discussed the raise in precept and one objected to the planning application on School Lane. Cllr Davis and Cllr Hughes will attend the next surgery.

(e) Website. The completed AGAR form for 17/18 has been added to the website.

(f) Newsletter. The Parish Council featured in the last Vicars Cross and Guilden Sutton Voice. Cllr Roberts expressed that he preferred the old style newsletter.

3. Planning.

(a) New/recent applications.

18/04703/OUT	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works Comments by 14th January Response: It was proposed by Cllr Hughes and seconded by Cllr Roberts to object to the application with the main reason for objection being that land is on Green belt land but to include notes from public speaking time. Cllr Moulton has asked for the Clerk to contact the planning department to ask for the application form to be resubmitted copying in Cllr M Parker
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18/04775/FUL	9 Oaklands Guilden Sutton Chester Cheshire CH3 7HE Comments by 29th January ACTION: Cllr Hughes and Cllr Davis to visit the site.
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Awaiting decision

18/04111/TPO	Paddock House School Lane Guilden Sutton Chester Cheshire CH3 7EU T1 (1x Ash Tree) - Crown Reduction of 30% Status: Awaiting decision
18/04216/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Proposed lifting of the ridge to provide first floor accommodation including dormer windows Status: Awaiting decision
18/03977/HHE	62 Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EY Single storey rear extension Status: Awaiting decision
18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status: Awaiting decision

(b) Neighbourhood Plan. In the absence of Cllr Ringstead and Cllr Paterson, Mr Norrie presented an update in relation to the neighbourhood plan. The Neighbourhood plan is now available to Councillors in draft format and has been circulated by the Clerk. Following a meeting today amendments have been recommended which the group will incorporate into their draft. The Neighbourhood Plan group will visit again before presubmission. The Plan will then go for independent review and a referendum will take place.

ACTION: All councillors to read the draft neighbourhood plan previously circulated by the Clerk.

4. Training/Events/Meetings. The Clerk expressed a wish to attend the CWAC Code of Conduct meeting in July. The cost will be £35 shared between the 4 PCs. It was proposed by Cllr Brown and seconded by Cllr Hughes to accept this request.

ACTION: Clerk to book onto course with ChALC.

5. Parish Car Park.

Quotes have been received from Northwich Town Council (£1797.50 +VAT), Mid Cheshire (£1200+VAT) and Countrywide (£1510.00 +VAT) in relation to grounds maintenance for 2019/2020. It was proposed by Cllr Hughes and seconded by Cllr Davis to accept the quote from Mid Cheshire Grounds Maintenance Ltd.

ACTION: Clerk to contact Mid Cheshire to accept the quote and arrange a start date.

6. Leisure Services.

(a) Playing field. Nothing to report.

(b) Play Area. The Clerk had contacted Mid Cheshire in relation to the length of some of the bolts that were cut on the fence. Mid Cheshire confirmed they have cut as much as they can but taking more off would cause the screws to become less secure.

(c) Footpaths/Footways. The Clerk noted a road sweeper has been in the village recently. Councillors expressed concerns about leaves still on pathways including around the perimeter of the School and the Dingle Walk. Cllr Moulton expressed concerns about disabled access around the village. It was noted some kerbs were not lowered and the new 20mph signs on Hilltop Road were in the pavement.

ACTION: Clerk to report pathways to CWAC. Disability access around the village to be discussed with Highways at a future meeting, date to be confirmed.

(d) Mobile Library.

The mobile library will be visiting the parish on:

28th January 2019

18th February 2019

11th March 2019

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

ACTION: The Clerk will contact the Preschool Manager to inform them about the library.

7. Public Transport

The Clerk read out a response from StageCoach in relation to reinstating the No.9 bus. This matter will be reviewed after the May elections with the Ward Councillors and the Transport manager at CWAC.

8. Highways

(a) SID Group. Nothing to report.

(b) Standing consideration of Highways matters. The Clerk has received correspondence from a resident requesting a grit box for Old Hall Park.

ACTION: Clerk to get a quote for a new grit box and purchase a grit bag for the Village Hall car park upto the value of £100.

i) Station Lane

ACTION: The Clerk will arrange a date for the meeting of all parties. Cllr Hughes, Cllr Davis and Cllr Moulton expressed a wish to attend the meeting. After the meeting a discussion will be held with the CWAC highways representative about School Lane and Hare Lane being used as a “rat run” and disability access concerns.

ii) 20mph speed limits It was noted that all 20mph signs are now in place and uncovered.

iii) Hare Lane. See section 8.b.i

9. Finance

(a) Income. None received

(b) Payments.

Cardiac Science	£1980.00 (inc £330 VAT)
Lisa Tiplady (December wages)	£332.31
David Norbury (October-December lengthsman wages and Clerk cover 30 hours)	£506.10
HMRC (PAYE 6/10/18-5/1/19)	£292.40
Northwich Town Council (Invoice 3260 Gate adjustment, Invoice 3142 October grounds maintenance and Invoice 3280 Park Inspection)	Invoice 3260 £58.80 (inc £9.80 VAT) Invoice 3142 £396.90 (inc £66.15 VAT) Invoice 3280 £44.10 (inc £7.35 VAT) Total £499.80 (inc £83.30 VAT)
Mid Cheshire Grounds Maintenance Ltd (Car park tree tidy up and park bolt cut)	£192.00 (inc £32.00 VAT)
St John the Baptist PCC (Church hall hire 16th May)	£14.50
John Carswell signs	£40.00
Playing field rent (Jan-Mar)	£160.00

It was proposed by Cllr Hughes and seconded by Cllr Roberts to accept the financial information and approve the payments put forward. RESOLVED unanimously

(c) Balances / Bank statements / Payment schedule cash book. It was noted that the Co-op bank have acknowledged the change of address letter. The December bank statement was unavailable for signing.

(d) Precept

It was proposed by Cllr Davis and seconded by Cllr Roberts to request a precept of £24,000 from CWAC. RESOLVED unanimously

ACTION: Clerk to fill in necessary paperwork and return to CWAC.

(e) Asset register

The Clerk requested for a Councillor to help with the asset register.

ACTION: Clerk and Cllr Hughes to create a draft asset register before the next meeting.

10. Environment

(a) StreetCare.

A quote has been received from Mid Cheshire Grounds maintenance Ltd for £275+VAT to replace the stone on top of the pillar in the memorial garden.

ACTION: Clerk to inform Mid Cheshire Grounds maintenance that their quote has been accepted.

(b) Dog Fouling. It was noted that this is still an issue around the village.

(c) Trees and Hedges, planters and bulbs. It was noted that the Dingle path is overgrown

ACTION: Clerk to request tidy up from CWAC.

(d) Green Space

i) To receive updates and information from Green Space Councillor representatives. A bid has been placed for the land off School Lane. The Green Space group are hoping to secure funding for the project from Mersey Forest and s106 monies.

It was proposed by Cllr Roberts and seconded by Cllr Moulton to buy the land jointly with the Guilden Sutton Green Space group.

ii) Asset of community value

The Greenspace Group have asked the Parish Council to consider nominating the playing field as an "asset of community value"

ACTION: Clerk to distribute nomination pack to all Councillors.

(e) Footpaths. Nothing to report.

11. CWAC and other organisations

(a) CWAC correspondence. The Clerk has received an asset map from CWAC. Electoral data has been provided to the Parish Council by CWAC.

(b) ChALC/NALC. ChALC have confirmed that new pay scales are to be implemented on 1st April 2019. Pay scale SCP 25 will now be SCP17.

(c) CPRE. It was proposed by Cllr Hughes and seconded by Cllr Moulton to carry on the CPRE subscription at a cost of £36.00.

(d) Defibrillators. The new defibrillator has been ordered and should be delivered early January. A quote has been received from Egerton Electrical for £602.75+VAT to install the defibrillator.

ACTION: Clerk to contact 2 other electricians for quotes. Cllr Hughes to send a local electricians details to the Clerk.

(e) Police and Fire services

i) Operation Shield. The Council discussed revisiting this subject.

ACTION: Clerk to read past minutes to identify how many people were interested in the initiative and email PCSO Makin for an Operation Shield contact.

ii) To receive updates and information from the Police and Fire service. Nothing to report

12. Guilden Sutton Primary School

Cllr Hughes confirmed that the s106 monies allocated for education were being used for an extension to the existing building and the purchase of chairs. Mrs Southall will shortly retire as caretaker.

13. Community Events

Cllr Paterson presented the winner (6 Heath Bank) of the Christmas light competition with a prize on the 24th December.

Cllr Hughes confirmed the fete will take place on Saturday 13th July 2019.

14. Village Hall Management Committee

Nothing to report

15. Members information / speaking time.

The Clerk in the absence of Cllr Ringstead asked if the Councillors were aware of anywhere the contents of the historical files relating to the Village could be stored. It was suggested that it might be possible to upload them to the internet.

Meeting closed 10.09pm

