

Guilden Sutton Parish Council
Minutes of the Ordinary meeting held on Wednesday 17th April 2019 at 7.30pm in
Guilden Sutton Village Hall

PART 1

Chairman: Cllr I Brown

Present: Cllr D Hughes, Cllr W Moulton, Cllr P Paterson, Cllr A Davis, Cllr S Hunt and Cllr M Parker

Clerk: Ms L Tiplady

In attendance: 6 members of the public.

1 Procedural matters.

(a) Apologies. Apologies from Cllr Roberts (Work), Cllr S Ringstead (Other) were received and accepted.

(b) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Wednesday 6th March 2019. It was proposed by Cllr Paterson and seconded by Cllr Moulton and agreed that the minutes of the Ordinary meeting of the Council held on Wednesday 6th March 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

Thursday 2nd May Elections

Thursday 16th May (Annual followed by an Ordinary meeting) 7pm

Wednesday 5th June

Wednesday 17th July

Wednesday 4th September

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm unless stated above.

2. Community engagement/Communications:

(a) Visiting officers.

The Clerk met up with PCSO Makin and PC Rob Boulton on 7th March to discuss local issues including areas for speed monitoring, recent burglaries, Arrowcroft road safety concerns and an update on Station Lane.

The Clerk has reported canisters of nitrous oxide found near the phone box in Pipers Ash to PCSO Makin and PC Boulton.

(b) Visiting Members. Cllr Parker had nothing to report. Mr Lewin noted he had received complaints from residents about parking at the entrance to the Bridleway.

(c) Public speaking time. Sarah Jessop on behalf of the Guilden Sutton Green Space group (GSGS) gave an update on recent developments. GSGS have had a meeting with CWAC in relation to the change of use of the land. This process involved CWAC consulting with the Health and Safety Executive due to a pipeline under the ground on the site. The recommendations are that landscaping can be done over the pipeline but no playground or football pitch can be within 40 metres of each side of the pipeline. The steering group met the previous week and decided that the School Lane site is still the preferred site and still delivers the vision of the GSGS group.

(d) Public correspondence. A resident of The Stables communicated that CWAC Highways have agreed to install two safety signs on School Lane (Station Lane end). Signs warning of pedestrians are now on lampposts 11 and 16.

The Clerk summarised correspondence from 4 Arrowcroft Road residents. The residents were concerned with road safety due to cars parking on the corners of the junction between Arrowcroft Road and Hill Top Road. Cars mounting the kerb to park, damage to grass verges were also noted as concerns.

A resident from Old Hall park noted roots in his garden which he believes to be related to a tree in the parish car park.

ACTION: Clerk to contact resident when advice received from company reviewing pictures.

A resident of Guilden Sutton Lane had concerns relating to roadside verges, dog fouling and trees on Guilden Sutton Lane.

ACTION: Clerk to report roadside verges and trees to CWAC and ask for an additional dog fouling bin at the entrance to the Greenway.

Another resident on Guilden Sutton Lane in Pipers Ash noted safety concerns related to double parking restricting her view when exiting her house onto the Lane.

ACTION: Clerk to pass on details of the local PCSO surgery dates to resident.

(e) Report from surgery held on Saturday 6th April 2019. Cllr Davis attended the surgery. A resident suggested a gutter system to push bikes up from Church Lane to Fox Cover. Another resident was concerned about a fallen fence on the Village Hall Car Park. Cllr Hughes believes this is the responsibility of the resident. Another resident had observed that the election date was incorrect on the website. This has

already been actioned. Cllr Davis and Cllr Hughes will attend the next surgery on the 4th May.

ACTION: Clerk to look at bike gutter system. Clerk to investigate who owns the fence land for repairs.

(f) Website. Mr Lewin will shortly add a photo and text relating to the new election candidates to the new website.

ACTION: All prospective candidates to provide text for website to Mr Lewin. Mr Lewin is currently updating the website to make it mobile and tablet responsive.

(g) Newsletter. The Parish Council featured in the most recent Vicars Cross and Guilden Sutton Voice magazine. The next article will be submitted after the election and include dog fouling, greenway parking and Arrowcroft Road issues.

ACTION: Clerk to prepare an article for the May edition of the magazine.

3. Planning.

(a)

Awaiting Decision

18/04216/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Proposed lifting of the ridge to provide first floor accommodation including dormer windows Status: Awaiting decision
18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status: Awaiting decision
18/04703/OUT	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works Status: Awaiting decision
18/04775/FUL	9 Oaklands Guilden Sutton Chester Cheshire CH3 7HE Single storey side extension, re-fenestration to whole property and cladding to front elevation. Status: Awaiting decision
18/04641/OUT	Land adjacent to 18 Ash Bank, Hare Lane, Pipers Ash, Chester Erection of one two storey dwelling. Status: Awaiting decision

19/00394/FUL	<p>Guilden Sutton Church Of England Primary School Arrowcroft Road Guilden Sutton Chester CH3 7ES Single storey extension and external free standing canopy Status: Awaiting decision</p>
19/00416/FUL	<p>The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding Status: Awaiting decision</p>

Decision made

19/00697/FUL	<p>28 Cinder Lane Guilden Sutton Chester Cheshire CH3 7EN Single storey front extension Comments by 3rd April</p>
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(b) Neighbourhood Plan.

The Neighbourhood Plan group are currently waiting on a report from the National Wildlife Trust.

4. Training/Events/Meetings.

The Clerk attended the ChALC Code of Conduct training.

5. Parish Car Park.

Grass cutting has started in our area. It was noted that the play area has a large number of leaves on it.

ACTION: Clerk to obtain a calendar or cutting dates from Mid Cheshire Grounds Maintenance. Cllr Davis will tidy the park leaves up.

6. Leisure Services.

(a) Playing field. Due to private information relating to the owner of the playing field this item will be discussed in Part 2

(b) Play Area. The play area contract with Mid Cheshire has now started and visual inspections will occur monthly. Mid Cheshire will only notify us if any issues are identified.

(c) Footpaths/Footways. Cllr Paterson noted a large pile of leaves and weeds had accumulated on the Dingle. It was also reported that the path is buckling by the sewerage works

ACTION: Clerk to report buckling path, leaves and weeds to CWAC.

(d) Mobile Library.

The mobile library will be visiting the parish on:

13 May, 3 June, 24 June, 15 July, 5 August, 16 September, 7 October, 28 October, 18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

7. Public Transport

Nothing to report.

8. Highways

(a) SID Group. Nothing to report. Cllr Moulton will enquire in May whether the SID equipment has been updated. Cllr Paterson noted an increase in traffic through the village due to the A51 roadworks near Christleton.

(b) Standing consideration of Highways matters .

Cllr Hunt expressed concerns about Wicker Lane. She noted cars regularly speed along this stretch of road and local residents were concerned about lack of pathways in this area. The Clerk has received a grant application from Chester Rugby Club for dropping the kerb to access the children's field. The financial set up of the rugby club was discussed. Due to purdah it was decided that this item be postponed until the May. ACTION: Clerk to Speak to Stuart Bateman regarding Wicker Lane concerns. Clerk to inform rugby club that matter will be discussed at the May meeting. Clerk to ask a local resident if they have a copy of the Grant application form guidance.

(c). A51 improvements Nothing to report.

(d) Hill Top Road/Arrowcroft Road junction At a recent meeting PC Boulton was very encouraged about the idea of a planter on the junction. The Clerk distributed a plan of proposed planters which would stop cars from parking on the pavements on the junction. All Councillors agreed that the situation should be dealt with in conjunction with the Primary School and neighbouring residents. Cllr Hunt suggested adding photos of offending cars to the School Facebook page and the head patrols the area at peak times.

ACTION: Clerk to discuss planter arrangement with CWAC Highways. Cllr Hughes to discuss concerns with the headteacher of the School. Clerk to arrange a meeting with local residents to discuss proposals or ideas. Cllr Paterson and Cllr Hughes to patrol the area at peak school drop off times.

(e) Station Lane. Stuart Bateman has confirmed via email that the sign amendments are currently with their technicians for design. The road markings will be completed at the end of the month

9. Finance

(a) Income.

Cardiac Science	£50
Cemetery grant	1664.74
Map sales from Cllr Hughes	£70
HMRC VAT claim	2431.70

(b) Payments.

Lisa Tiplady (March Wages)	£332.31
Lisa Tiplady (mileage)	£4.00
David Norbury (January-March Wages + 7 hours Clerk work @12.50)	£225.90
HMRC	£305.80
St John the Baptist PCC	£1664.74
Playing field rent Owner 1	£80
Playing field rent Owner 2	£80
Barlows	£648.00 (inc £108 VAT)
Cheshire Community Action	£50.00
Northwich Town Council	£44.10 (including £7.35 VAT)
ChALC (Annual subscription fee)	£455.40
Church Hall	£3.62
Imogen Brown (Stationary)	£13.59 (including £2.27 VAT)

It was noted that the payroll price increased on the 1st April. It was also noted that the Barlows invoice was higher than anticipated.

ACTION:Clerk to write to Barlows expressing disappointment in the increase of price without consultation.

It was proposed by Cllr Hughes and seconded by Cllr Paterson to accept the financial information and approve the payments put forward.

The Clerk has received paperwork from the external auditor. The paperwork is nearly complete. The annual return will be displayed from the 17/6/19 to 26/7/19

ACTION: Cllr Hughes to approach Mr Tubman about being the internal auditor.

(c) Balances / Bank statements/Payment schedule cash book. The co-op bank statement value correct upto 29/3/19 was £35,318.96. Scottish widows statements will now be received annually.

10. Environment

(a) StreetCare. At a meeting with the council a CWAC representative commented on the amazing work that Mrs Littler does in our community litter picking.

The Council would like to thank Mrs Littler for her continued hard work.

(b) Dog Fouling. New litter bin required by Park Farm for dog walkers entering and leaving the greenway.

(c) Trees and Hedges, planters and bulbs.

A CWAC tree officer visited the Dell on the 13th March 2019 and will arrange removal of the fallen tree. An Oaklands resident has reported a tree with a for sale sign nailed in. The Clerk contacted CWAC who do not believe the nail will harm the tree but they have said they will write to the estate agent advising them to remove it and use a freestanding sign instead.

(d) Guilden Sutton Green Space

Cllr Paterson expressed concerns about the new proposal not including a football pitch. It was decided to wait and review the GSGS project at the next meeting. Mrs Jessop requested access to the feedback received from residents following the Parish Council consultation.

ACTION: Clerk to send an anonymised report of the data to Mrs Jessop

(e) Britain in Bloom/ Best kept village. The Council discussed being involved in National competitions in the future.

ACTION:Clerk to ask for volunteers on the website and on noticeboards.

11. CWAC and other organisations

(a) CWAC correspondence. A CWAC enforcement officer had received the case regarding the A frame on Guilden Sutton Lane for financial fortress. When she visited the site it was not there.

ACTION: All councillors to notify Clerk if the sign is put up again.

(b) ChALC/NALC.Nothing to report.

(c) CPRE.

Cllr Brown enquired if the Clerk had received any CPRE magazines.

ACTION: Clerk to ask CPRE about magazine subscription.

(d) Defibrillators.

The Clerk has instructed Northwest Signs to install signage. The Council discussed whether another defibrillator on Church Lane would be possible.

ACTION: Clerk to contact Church warden about defibrillator location suggestions.

(e) Police and Fire services

i) Operation Shield. Nothing to report.

ii) To receive updates and information from the Police and Fire service. Nothing to report.

12. Guilden Sutton Primary School

Cllr Hughes confirmed a recent coffee morning and bookfair was very successful. Mrs Southall the School caretaker will be retiring on the 18th April following 31 years in post.

13. Community Events

Village fete: 13th July 2019

14. Village Hall Management Committee

Cllr Hughes confirmed that holes in the tarmac on the Village Hall have been filled in.

15. Members information /speaking time

Cllr Moulton expressed concerns about the County Council fencing on Wicker Lane which has a wooden fence within the boundary restricting the view of drivers. Cllr Hunt confirmed that the fence is in the permitted boundary. Cllr Moulton also asked for the 30mph speed signs to be reinstated on the road in Pipers Ash as they have worn off.

ACTION:Clerk to ask Highways for speed signs to be reinstated.

Cllr Hughes requested that an enforcement officer visits a house on Guilden Sutton Lane due to extensive groundworks being completed on the site. Cllr Hughes expressed concerns about the left over salt bags being left on the Village Hall car park.

ACTION:Clerk to email enforcement office asking for a visit to the site concerned. Cllr Davis will move the salt bags.

Cllr Paterson noted that the bench on Cinder Lane was green.

ACTION: Clerk to add to next agenda due to purdah rules

Meeting closed 9.22 pm