

	GSCA CIO Annual General Meeting Minutes
	8.00 pm Wednesday 15th May 2024
	Meeting at Village Hall Marigold Room
1	<p><u>Attendance</u> Robin Norrie (Chair) Sarah Connolly (Honorary Treasurer) Matthew Peacock (Honorary Secretary) Vivian Downing Alice Hay Sarah Jessop Derek Hughes Peter Evans Rachael Whelan Brian Lewin (retired at this meeting)</p> <p>25 members attended including the 9 trustees above and 4 newly signed up members</p>
2	<p><u>Conflict of Interest Declarations</u> Sarah Jessop - Green Space Alice Hay - GS Primary School Derek Hughes - GSPC, GS Primary School Rachael Whelan - GSPC, GS Primary School</p>
3	<p><u>Previous Minutes Approval</u> Approval of the Minutes for the AGM of 22nd May 2023 was proposed by Mr Andrew Winstanley, seconded by Mr Howard Pilkington and unanimously approved by show of hands.</p>
4	<p><u>Chair's Report</u> Robin read out his report.</p>
5	<p><u>Treasurer's Report</u> Sarah Connolly read out her report.</p>
6	<p><u>Election and Re-election of Trustees</u> Three trustees; Robin Norrie, Sarah Jessop and Matthew Peacock, retired and immediately stood for reelection In accordance with the GSCACIO Constitution. No new candidates came forward for election. Robin Norrie, Sarah Jessop and Matthew Peacock were reelected and remained in post by unanimous show of hands.</p>
7	<p><u>Appointment of Auditor</u> Mr Andrew Winstanley was appointed by show of hands as auditor of the accounts.</p>
8	<p><u>Points from the Floor</u> A member expressed appreciation for the new Trim Trail installed behind the Village Hall. The chair pointed out that this was a Parish Council project led by councillor Whelan who is also a trustee of GSCA CIO.</p> <p>Sarah Jessop mentioned a request by a member of the Singing Group for a bench to be placed outside the village hall entrance. Robin Norrie agreed to progress this.</p>
9	The Chair thanked members for attending and closed the meeting at 8:15pm

GUILDEN SUTTON COMMUNITY ASSOCIATION CIO
Registered Charity number 1201751
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR TO 31 DECEMBER 2024

		Year to 31/12/2024	7 months to 31/12/2023
	Note	£	£
Income from lettings, equipment rental		29,913	14,303
Less expenditure	1	<u>(144,632)</u>	<u>(32,316)</u>
		<u>(114,719)</u>	<u>(18,013)</u>
Donations, Grants, other income			
UKSPF Grant (for roof replacement)		10,000	-
Greenspace		150	-
Bowls Club		150	-
For Christmas Tree event		500	1,953
		<u>10,800</u>	<u>1,953</u>
Other income			
West Cheshire AC - Guilden Sutton 10k		100	-
Christmas Tree event		576	740
Happening at the Hall		190	-
Art Exhibition (inclusive of fees paid over to artists)		2,813	-
Quiz night		910	522
Village fete income (grants and event income)		11,570	-
		<u>16,159</u>	<u>1,262</u>
Bank interest received		<u>1,052</u>	<u>536</u>
Net income		<u>(86,708)</u>	<u>(14,262)</u>
Less depreciation		<u>-</u>	<u>-</u>
SURPLUS/(DEFICIT)		<u>(86,708)</u>	<u>(14,262)</u>
Note 1: Expenditure			
Cleaner and window cleaning		5,705	2,874
Cleaning materials		719	240
Gas		1,372	496
Electric		1,284	634
Water		322	149
Waste disposal		2,313	1,308
Maintenance		6,875	2,406
Property improvement expenditure	4	106,978	19,495
Licenses & Memberships		677	50
Insurance		2,060	2,117
Printing inc Marigold		393	494
Broadband		928	-
Event costs - Happening at the Hall (open day)		674	-
Event costs - Art Exhibition		1,925	-
Event costs - Village fete		10,255	-
Event costs - Quiz Night		476	-
Event costs - Christmas Tree event		1,185	1,817
Sundries		493	236
		<u>144,632</u>	<u>32,316</u>

GILDEN SUTTON COMMUNITY ASSOCIATION CIO
Registered Charity number 1201751
BALANCE SHEET AT 31 DECEMBER 2024

		At 31/12/2024	At 31/12/2023
	Note	£	£
Fixed Assets	3		
Cost		133,777	133,777
Less grant received		(4,000)	(4,000)
Depreciation		(121,222)	(121,222)
Net Book Value		<u>8,555</u>	<u>8,555</u>
Current Assets			
Bank & Cash			
Natwest Current		1,723	10,757
Natwest Savings		10,027	38,322
Santander Current		8,245	7,760
Santander Savings		21,481	70,881
Fete Account		7,779	7,175
Cash		15	74
		<u>49,270</u>	<u>134,969</u>
Debtors		2,900	3,377
		<u>2,900</u>	<u>3,377</u>
Current Liabilities			
Creditors		-	72
Provision for fete activities		7,779	7,175
		<u>7,779</u>	<u>7,247</u>
Net assets		<u>52,946</u>	<u>139,654</u>
Reserves			
Brought Forward		139,654	-
Cash transferred from Association to CIO		-	46,350
Association reserves introduced to CIO		-	107,566
Surplus/(Deficit) for period		(86,708)	(14,262)
		<u>52,946</u>	<u>139,654</u>

Registered Charity number 1201751
NOTES TO THE ACCOUNTS

Note 2: Charity merger

At 1 June 2023 Guilden Sutton Community Association CIO (Registered Charity number 1201751) took on the activities of Guilden Sutton Community Association (Registered Charity number 510231) . All assets were transferred to the CIO as at 1st June 2023. The previous period of account was 7 months, and so is not directly comparable with the current accounting period of 12 months.

Note 3: Fixed Assets

	At 31/12/2024		At 31/12/2023
LAND		8,555	8,555
<u>BUILDINGS</u>			
COST	104,281		104,281
DEPRECIATION	<u>(104,281)</u>	-	<u>(104,281)</u>
<u>CAR PARK & PATH</u>			
COST	3,835		3,835
DEPRECIATION	<u>(3,835)</u>	-	<u>(3,835)</u>
<u>FENCE & BLINDS</u>			
COST			
DEPRECIATION	<u>(7,240)</u>	-	<u>(7,240)</u>
<u>HEATING SYSTEM</u>			
COST	9,866		9,866
LESS GRANTS RECEIVED	<u>(4,000)</u>		<u>(4,000)</u>
NET COST	5,866		5,866
DEPRECIATION	<u>(5,866)</u>	-	<u>(5,866)</u>
	<u><u>8,555</u></u>		<u><u>8,555</u></u>

Note 4: Property improvement and other significant property expenditure

Toilet block refurbishment	36,653
New roof and solar panels	68,325
Contribution to the storage shed via the Parish Council	<u>2,000</u>
	<u><u>106,978</u></u>

Guilden Sutton Community Association

Registered Charity Number 120175

Chair Report - Village Hall AGM 2024

In my experience, a Chairman's Report, well-meaning though it might be, is usually the most grindingly boring of all the obligatory constitutional fixtures with its self-satisfied repetitious speeches, hard chairs, and defiantly polite applause.

Well.....you've been warned!

As a new Executive Committee, we spent some time in agreeing where we are now, what we want to achieve in the next three years, what our focus should be and how we might work together. We are all absolutely clear that we want to be a "can do" organisation. Thanks to Sarah Jessop who continues to facilitate our thinking.

Every community has a wealth of different experiences within it. It's a myriad of voluntary organisations, statutory services, local groups and people who deliver. We've spent some time identifying these people, trying to help see the connections, building on strength and taking a holistic view. In theory, that should make all our efforts more effective.

One of the things that really underpins how we work together is a sense of common purpose. We've shared leadership and responsibility and we've taken time to communicate and involve each other. From the start, we put some things in place aimed at ensuring some decisions would be long lasting. Most obvious of these is the new CIO Constitution which was approved in 2023. We expect to complete the process by merging the new charity with the old charity in the next month or so.

We all know that sometimes, there's a tendency to over think a problem, to delay a decision, to put things off and to over consult without any end product. Replacing the Village Hall roof is a good example. For some years, trustees have deliberated over replacing a leaking roof. We now have buckets under the eaves trying to catch rainwater, not always successfully. In the last 12 months, we've twice repaired the Community Room ceiling because of water damage. At this point, I'd like to thank Peter Evans and Brian Lewin who have both spent much time scrabbling around on their knees in the eaves trying to identify sources of leaks, and emptying buckets! This summer, the roof will be replaced, and solar panels added. We are grateful to Cheshire Community Action for facilitating a grant towards the cost of the solar panels and adding insulation. Matthew Peacock has led this major project, and we're very grateful for his leadership and expertise.

Unsurprisingly, in our first year, we have focused on other key major Village Hall maintenance issues. New heaters have been installed in the Hall and water heaters in the kitchen and Marigold Room.

You may have noticed a raft of other minor improvements including the more organised appearance of the foyer with the renovated Wall Hanging and refurbished Bowls Box. Thanks to Vivian Downing, Brian Lewin and other people, the Hall is now looking much more cared for and loved.

We've also made improvements to the car park and land surrounding the Village Hall Including:

- New 5 mph car park and children warning signage,
- New grounds maintenance contract to make sure the carpark is weed free.
- New Grit Box for Hall Users
- New Salt/Sand storage cabinet, jointly with the Parish Council, for community use.

Community events such as The Village quiz have returned, and The Happening at the Hall show-cased hall user activities.

Look out for the Art Exhibition and Pop-up café in the Village Hall to be held on 15th and 16th June. Primary school children will also exhibit their own work.

We have had continuing demand for hiring of the Village Hall for life events like birthdays, family celebrations. This has been in parallel with our portfolio of regular Hall Users. Thanks to Sarah Jessop, we welcomed the formation of two new community groups this year: the Village Choir and Ukelele group.

We thank all our hirers for their continued support. I'd like to thank our Booking secretary Stephanie Pinder whose efforts ensure the hall is a successful community asset.

The Marigold Magazine, our website and Facebook pages, are edited and maintained by Brian Lewin. He keeps our growing membership informed about forthcoming events as well as contact details of the various user groups and much more. I'd also like to extend a special thanks to Evelyn Batterham who has maintained our day to day Village Hall accounts over so many years.

The Community Association supports the Village Fete and Christmas lights events, both of which were hugely successful in their own right. On behalf of the Community Association, I would like to place on record our thanks and appreciation to the committees and other volunteers that give up so much of their time to help make these showpiece events such a success.

I'd like to thank all the Executive Committee members for their great efforts this year. A special thanks to Sarah Connolly who has carried out a marvellous job as treasurer in producing our accounts and helping with the financial transition from the old charity to the CIO. Also, a huge thankyou to Peter Evans who is

the beating heart of the Village Hall. He does so much unseen work attending to heating, lighting and maintenance issues.

So, 2023/24 was a year of major change for the Community Association. As Chair, I've made mistakes and, as Derek knows, feedback/complaints go with the job. At times I've blundered about like a bull on sawdust with the picadors galloping around me sticking in their horrid barbs. It's a steep learning curve.

It's worth saying that the CIO frees up the Community Association to be more ambitious and look beyond the Village Hall in responding to community needs. Issues such as wellbeing and environmental sustainability are on our agenda.

Finally, we want to listen and involve people in what we do and how we do it. We'd like more and more volunteers to help and support the Community Association with their enthusiasm and expertise at our various events and activities. If you feel you can or want to help, then please contact any trustee. You don't have to be a Trustee.

I remember my father saying to me: In twenty years' time you'll be more disappointed by the things you didn't do than the things you did do. Maybe you are thinking, What if we can't? I say to you, What if we don't?

Thank you for listening.

Robin Norrie