

Guilden Sutton Parish Council
Minutes of the Ordinary meeting held on 1st September 2021 at 7:30PM at
Guilden Sutton Village Hall

Chairman: Cllr P M Paterson

Present: Cllr I Brown, Cllr D Hughes, Cllr S Proctor

Clerk: Mr M Roberts

In attendance: Mrs V Downing, Mrs S Jessop, Mr B Lewin, Mr R Norrie, Mr R Stewart

1 Procedural matters.

(a) Apologies

Apologies were received and accepted from Cllrs Littlewood, Moulton and Ringstead.

Apologies were received and accepted from Borough Cllrs Heatley and Parker, and PCSO Bailey.

(b) Declarations of interest.

Cllr Hughes declared an interest as a member of Guilden Sutton Green Space.

Cllrs Hughes and Paterson declared an interest as members of Guilden Sutton Community Association.

Cllr Paterson declared an interest in a matter of public correspondence by virtue of being well known to the correspondent.

(c) (i) Confirmation of the minutes of the Ordinary Meeting held on 21st July 2021.

It was proposed by Cllr Hughes and seconded by Cllr Proctor and agreed that the minutes of the meeting held on 21st July be agreed as a true record of the meeting.

(ii) Confirmation of the minutes of the Extraordinary Meeting held on 19th August 2021.

It was proposed by Cllr Paterson and seconded by Cllr Hughes and agreed that the minutes of the meeting held on 19th August be agreed as a true record of the meeting.

(d) Dates of future meetings.

6th October

3rd November

1st December

All meetings will be held at 7:30PM at Guilden Sutton Village hall unless otherwise stated.

*Dates adjusted from normal 1st Wednesday of the month

2 Community engagement/Communications:

(a) Visiting officers.

Mr Lewin reported that the restricted byway was in need of clearance.

(b) Visiting Members.

There were no visiting members.

(c) Public speaking time.

Mr R Norrie provided an update as to the Village Green group, informing the Council that a survey of residents would take place at the end of September.

(d) Public correspondence.

Correspondence had been received from the Village Green group with regards to maintenance issues around the Parish, both on public and private property.

Correspondence had been received with regards to noise from a commercial site within the Parish.

Correspondence had been received with regards to a hedge that was the responsibility of the Parish Council. It was agreed that Cllr Hughes would liaise with the resident affected.

(e) Village Surgery.

Matters raised with Councillors included possible hygiene issues with the bin adjacent to the bus stop on School Lane, parking on Arrowcroft Road during the 11:30am -1pm period and a tree in the Arrowcroft Road area blocking light to residential gardens.

It was agreed that Cllrs Hughes and Proctor would preside at the next surgery on 2nd October.

(f) Communications sub-committee

Cllr Proctor requested that a meeting of the communications group be arranged for the last week in September.

(g) Noticeboards

The Clerk reported that the Church Lane noticeboard was in a state of disrepair. It was agreed men in sheds would be approached once the Village Hall noticeboard works were complete.

(h) Support Group

No requests had been received since the last meeting.

(i) Vaccancy

The Clerk noted that an advertisement had been placed advertising the Vacancy for a Parish Councillor. The Council hoped to co-opt at the October meeting. It was agreed that the Clerk would approach the Post Office to promote the vacancy there, in addition to the Village website and Facebook page.

3. Guilden Sutton Green Space

4. Planning.

(a) New/recent applications.

New applications:

21/02878/TPO	Cedar Lodge, School Lane Holly (T4) - Fell, dead. Western Red Cedar (T6) - Fell, size and proximity to other trees. Holly (T7) - Fell, declining condition. Copper Beech (T2) - Crown lift to clear roof. Yew (T3) - Crown lift to clear building. No objections.
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21/03418/TPO	Floreyns. Belle Vue Lane Weeping Ash (T10) – Trimming and removal of overhanging branches and deadwood. Cllrs Brown and Hughes.
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Awaiting Decision:

20/04502/LBC	Hill Farm House Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Replacement windows, installation of a new window and door, replacement boiler and internal 1st floor alterations No Objection
21/00938/OUT	Land On The South of Holly House Guilden Sutton Lane Erection of two dwellings Members wished to object to this application as encroachment on the Green Belt. Objection submitted.
21/10736/FUL	Claremont, Belle Vue Lane Two storey side and rear extension.
21/01376/FUL	1 Wood Croft Replacement of existing garage flat roof with new pitched roof Cllrs Paterson and Hardman. No objection
21/02006/FUL	18 Ash Bank Two storey extension to side Concerns submitted
21/02441/TPO	4 Wood Farm Close Oak tree - crown reduction and/or thinning to remove overhanging branches
21/02270/FUL	Chester Rugby Club Installation of new lighting columns along with LED lighting, also removal of the current lighting columns and lighting.
21/02549/FUL	105 Oaklands Erection of side conservatory

(b) Neighbourhood Plan.
Nothing further.

5. Public Transport

(a) Bus stop renovation

The Clerk updated members with regards to the insurance claim.

Cllr Hughes noted that the 150 bus had been stopped and asked if the Council could investigate why this had happened.

6. Village Green

(a) Village Hall area landscaping

Members requested that the Clerk seek written confirmation as to whether individuals carrying out voluntary work with the Council's support were covered under the insurance policy.

(b) Village Hall area fencing

7. Finance

(a) Payments.

	Amount
I Davenport (salary)	At agreed rate
M Roberts (salary)	At agreed rate
M Roberts (zoom)	£14.39
M Roberts (website)	£2.40
UK Landscapes Ltd	£120.00 (inc £20.00 VAT)
Cheshire Community Action	£50.00

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£14,256.32	01/08/2021
Co-op savings account	£60,072.78	01/08/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

It was proposed by Cllr Hughes, seconded by Cllr Brown and agreed that the above payments be made and the financial information as above be agreed. The Clerk would process and Cllr Hughes would authorise payments.

(c) External Audit

The Clerk confirmed that enquiries had been made by the external auditor and that these had been responded to.

8. Parish Car Park

Members asked that the Clerk obtain quotes for tree surveys in the area.

9. Play Area

Cllr Paterson had removed some litter from the area.

Cllr Brown noted that some of the flooring appears to be coming away at the edges.

10. HM The Queen Platinum Jubilee – 2nd June 2022

Cllr Proctor noted that any potential event would need to be registered with CWAC. The Council would be able to request the services of the Town Crier to make a declaration at 1PM. This would cost £75. The beacon would be lit at 9:09PM. A mobile beacon could be obtained at a cost of £490. Cllr Proctor noted that the council could consider the hire of a PA System and consider organising competitions for the event.

11. Piper's Ash Substation Area

Cllr Proctor noted that a new gate had been installed in the area of the Piper's Ash noticeboard.

12. Cheshire Community Action

Members noted that the membership had been renewed.

13. A41 Pedestrian Safety

Cllr Proctor noted that a new version of the Highway Code had been produced, giving priority to pedestrians and cyclists at junctions.

Concerns had been raised as to the pedestrian crossing between Guilden Sutton Lane, Hare Lane and the A41. Cllr Proctor noted that new pedestrian crossings had been installed in Waverton and at Pearl Lane along the same stretch of road. Since the Council had last sought action in the area, the speed limit had been lowered to 50MPH. Members felt this strengthened the case for a pedestrian crossing. In the past, the proximity to the Hoole roundabout had been provided as a reason for not installing a pedestrian crossing. Members noted that the distance from the roundabout was similar to distances where pedestrian measures had been installed.

14. Members information /speaking time.

Cllr Hughes reported that the Council had received a card from the recently retired Headteacher who thanked the Council for their support and gift upon her retirement.

Cllr Paterson reported that PAT testing for the defibrillators was due. The Clerk would resume weekly checking of the defibrillators until a new lengthsman was in post.

15. Exclusion of the Press and Public

It was proposed by Cllr Hughes, seconded by Cllr Paterson and agreed that members of the press and public be excluded in order that urgent exempt items be considered under the Local Government Act 1972.

Part 1 closed at 20:20.